



ORDINARY MEETING of Council

AGENDA

Long-Term Plan 2024-2034 Deliberations

Time: 9:00 am
Date: Wednesday, 5 June 2024
Venue: Waiata House, 27 Lincoln Road,
Masterton

MEMBERSHIP

Mayor Gary Caffell (Chairperson)

Councillor Bex Johnson
Councillor Craig Bowyer
Councillor Brent Goodwin
Councillor David Holmes

Councillor Tom Hullena
Councillor Stella Lennox
Councillor Tim Nelson
Councillor Marama Tuuta

Values

1. **Public interest:** members will serve the best interests of the people within the Masterton district and discharge their duties conscientiously, to the best of their ability.
2. **Public trust:** members, in order to foster community confidence and trust in their Council, will work together constructively and uphold the values of honesty, integrity, accountability and transparency.
3. **Ethical behaviour:** members will not place themselves in situations where their honesty and integrity may be questioned, will not behave improperly and will avoid the appearance of any such behaviour.
4. **Objectivity:** members will make decisions on merit; including appointments, awarding contracts, and recommending individuals for rewards or benefits.
5. **Respect for others:** will treat people, including other members, with respect and courtesy, regardless of their ethnicity, age, religion, gender, sexual orientation, or disability. Members will respect the impartiality and integrity of Council staff.
6. **Duty to uphold the law:** members will comply with all legislative requirements applying to their role, abide by this Code, and act in accordance with the trust placed in them by the public.
7. **Equitable contribution:** members will take all reasonable steps to ensure they fulfil the duties and responsibilities of office, including attending meetings and workshops, preparing for meetings, attending civic events, and participating in relevant training seminars.
8. **Leadership:** members will actively promote and support these principles and ensure they are reflected in the way in which MDC operates, including a regular review and assessment of MDC's collective performance.

These values complement, and work in conjunction with, the principles of section 14 of the LGA 2002; the governance principles of section 39 of the LGA 2002; and our MDC governance principles:

Whakamana Tangata	Respecting the mandate of each member, and ensuring the integrity of the committee as a whole by acknowledging the principle of collective responsibility and decision-making.
Manaakitanga	Recognising and embracing the mana of others.
Rangatiratanga	Demonstrating effective leadership with integrity, humility, honesty and transparency.
Whanaungatanga	Building and sustaining effective and efficient relationships.
Kotahitanga	Working collectively.

Order Of Business

1	Conflicts of Interest	5
2	Apologies	5
3	Public Forum.....	5
4	Items not on the Agenda	5
5	Confirmation of Council Minutes.....	6
5.1	Minutes of Council - LTP 2024-2034 Hearing Meeting held on 22 May 2024	6
6	Committee Reports.....	17
	Nil	
7	Reports for Decision.....	18
7.1	Long Term Plan 2024-2034 Deliberations - Consultation Overview.....	18
7.2	Long Term Plan 2024-2034 Deliberations - Town Hall, Library and Archive	106
7.3	Long-Term Plan 2024-2034 Deliberations - Town Centre Improvements	117
7.4	Long-Term Plan 2024-2034 Deliberations - Changes to Council Funding and Funding Requests (Covering report)	121
7.5	Long-Term Plan 2024-2034 Deliberations - Changes to Services	122
7.6	Long-Term Plan 2024-2034 Deliberations - Financial Implications (Covering report)	130
7.7	Adoption of Rates Remission and Postponement on Maori Freehold Land Policy	131
8	Reports for Information.....	141
	Nil	
9	Public Excluded	141
	Nil	

The Chairperson will open the meeting with the karakia

Karakia timatanga

Kia tau ngā manaakitanga a te mea ngaro
ki runga ki tēnā, ki tēnā o tātou

Kia mahea te hua mākihikihi

kia toi te kupu, toi te mana, toi te aroha, toi te Reo
Māori

kia tūturu, ka whakamaua kia tīna! Tīna!

Hui e, Tāiki e!

Let the strength and life force of our
ancestors

Be with each and everyone of us

Freeing our path from obstruction

So that our words spiritual, power, love and
language are upheld

Permanently fixed established and
understood

Forward together

At the appropriate time, the following karakia will be read to close the meeting

Karakia whakamutunga

Kua mutu ā mātou mahi

Mō tēnei wā

Manaakitia mai mātou katoa

Ō mātou hoa

Ō mātou whānau

Āio ki te Aorangi

Our work has finished

For the time being

Protect us all

Our friends

Our family

Peace to the universe

1 CONFLICTS OF INTEREST

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

2 APOLOGIES

The Chair invites notice from members of:

- leave of absence for future meetings of Masterton District Council
- apologies, including apologies for lateness and early departure from the meeting where leave of absence has not previously been granted.

3 PUBLIC FORUM

There is no public forum as the meeting is to deliberate following the hearings that took place 22, 23 and 24 May 2024

4 ITEMS NOT ON THE AGENDA

The Chairperson will give notice of items not on the agenda as follows:

Matters requiring urgent attention as determined by resolution of the Council

- The reason why the item is not on the agenda; and
- The reason why discussion of the item cannot be delayed until a subsequent meeting.

Minor matters relating to the general business of Council

No resolution, decision or recommendation may be made in respect of the item except to refer it to a subsequent meeting of Masterton District Council for further discussion.

5 CONFIRMATION OF COUNCIL MINUTES

5.1 MINUTES OF COUNCIL - LTP 2024-2034 HEARING MEETING HELD ON 22 MAY 2024

File Number:

Author: Harriet Kennedy, Governance Team Leader

Authoriser: Kym Fell, Chief Executive

RECOMMENDATION

That the Minutes of Council - LTP 2024-2034 Hearing Meeting held on 22 May 2024 be received and confirmed as an accurate record of that meeting.

ATTACHMENTS

- 1. Minutes of Council - LTP 2024-2034 Hearing Meeting held on 22 May 2024**



MINUTES

**Ordinary Council - LTP 2024-2034
Hearing Meeting
Wednesday, 22 May 2024**

Order Of Business

1	Conflicts of Interest	3
2	Apologies	3
3	Public Forum.....	3
4	Items not on the Agenda	4
5	Reports for Decision.....	4
	5.1 Long Term Plan 2024-2034 Hearings.....	4
6	Public Excluded	5
	Nil	

MINUTES OF MASTERTON DISTRICT COUNCIL
ORDINARY COUNCIL - LTP 2024-2034 HEARING MEETING
HELD AT WAIATA HOUSE, 27 LINCOLN ROAD, MASTERTON
ON WEDNESDAY 22 MAY, THURSDAY 23 MAY AND FRIDAY 24 MAY 2024 AT 9:00 AM

PRESENT: Mayor Gary Caffell, Councillors B Johnson (Wednesday 22 May and Thursday 23 May), B Goodwin, C Bowyer, D Holmes, M Tuuta, S Lennox (Wednesday 22 May, on Teams Thursday 23 May), T Nelson (Wednesday 22 May) and T Hullena (Wednesday 22 May and Thursday 23 May) and iwi representative Jo Hayes.

IN ATTENDANCE: Chief Executive (22 and 23 May), General Manager Finance (22 May), General Manager Strategy and Development (22 May), Chief Advisor, General Manager Community, General Manager Infrastructure and Assets, General Manager Corporate (22 May), Pou Ahurea Māori, Technology Services Manager, Governance Team Leader.

1 CONFLICTS OF INTEREST

Councillor Johnson declared she was a Director on the Trust House Board (submission #5), a member of the Masterton Ratepayers and Residents Association (submission #21) and the Masterton District Council appointment on the Pasifika o Wairarapa Board (submission #69).

Councillor Lennox declared that she was an employee of Tranzit (submission #17) and had a family connection with Bob Francis (submission #2) and Neil Frances (submission #3).

Jo Hayes declared she was a member of the Wairarapa Water Advocacy Group (submission #78) and had connections with iwi.

Councillor Holmes declared he was a member of the Wairarapa Water Advocacy Group (submission #78).

Councillor Goodwin declared that he was the Masterton District Council appointment on the Cobblestones Board (submission #82).

2 APOLOGIES

There were no apologies on 22 May.

COMMITTEE RESOLUTION 2024/1

Moved by Councillor C Bowyer
Seconded by Councillor T Hullena

That the apology received from Councillor Tim Nelson for Thursday 23 May 2024 be accepted

CARRIED

On Friday 24 May apologies were received from Councillor Bex Johnson, Councillor Tom Hullena, Council Stella Lennox, and Councillor Tim Nelson.

3 PUBLIC FORUM

There was no public forum as the meeting was a hearing.

4 ITEMS NOT ON THE AGENDA

There were no late items.

5 REPORTS FOR DECISION

5.1 LONG TERM PLAN 2024-2034 HEARINGS

The report providing Council with the submissions on the 2024-34 Long Term Plan consultation ahead of the hearings for those submitters who wished to present their submissions orally was taken as read.

Hearings took place on Wednesday 22 May (9.00am – 12.10pm and 6.00pm – 7.25pm); Thursday 23 May (9am – 5.25pm) and Friday 24 May (9.00am – 1.10pm) at Waiata House, Lincoln Road, Masterton. Hearings were also livestreamed via the Council's You Tube channel.

The report also provided Council with the submissions received on the Rates Remission and Postponement on Māori Freehold Land Policy.

Wednesday 22 May

Council heard from the following submitters and adjourned and reconvened as follows:

Sub#	Name
1	Friends of Solway Reserve - Joan Desmond
2	Bob Francis
3	Neil Frances
4	Sidney Hayes
5	Trust House – John Prendergast CEO
10	Simon Byrne
8	Lisa McLaren
9	Anne Lincoln

The meeting adjourned at 10.40am

The meeting reconvened at 11.10am

All members were present when the meeting reconvened

Sub#	Name
12	The Wool Shed – Gavin Tankersley and Murray Tomlin
13	Cliff Bouton
15	Jeanette Bunny

The meeting adjourned at 11.32am

The meeting reconvened at 11.52am

All members were present when the meeting reconvened

Sub#	Name
17	Tourism Industry - Rosie Rogers and Jenna Snelgrove

The meeting adjourned at 12.04pm

The meeting reconvened at 6.00pm

All members were present when the meeting reconvened

Sub#	Name
18	Colleen Douglas
19	Rob Steele – Ranginui Retreat
20A & 20B	Wairarapa Archival Society – Garry Daniell
21	Masterton Ratepayers & Residents Assn (MRRA) – Lyn Riley
22	Clive Carver
23	Robert Joblin
24	Bruce Laing
25	Caryl Forest

The meeting adjourned at 7.03pm

The meeting reconvened at 9.00am on Thursday 23 May

Members present when the meeting reconvened were Mayor Gary Caffell, Councillor Bex Johnson, Councillor Craig Bowyer, Councillor David Holmes, Councillor Tom Hullena, Councillor Stella Lennox (on Teams) Councillor Marama Tuuta, Councillor Brent Goodwin and iwi representative Jo Hayes.

Sub#	Name
26	Anthony Beech
27	Nick Brandon
28	Mark Jerling
29	Sustainable Wairarapa - Chris Peterson
30	Peter Ladd
31	John Waddington
32	Geoff Walker
33	Enviroschools - Chris Montgomerie and Jill Stewart
34	Pukaha National Wildlife Centre – Emily Court, Tina Te Tau and Reg Kemper

The meeting adjourned at 10.20am

The meeting reconvened at 10.28am

Members present when the meeting reconvened were Mayor Gary Caffell, Councillor Bex

Johnson, Councillor Craig Bowyer, Councillor David Holmes, Councillor Tom Hullena, Councillor Stella Lennox (on Teams) Councillor Marama Tuuta, Councillor Brent Goodwin and iwi representative Jo Hayes.

Sub#	Name
35	Colin Hendry

The meeting adjourned at 10.47am

The meeting reconvened at 11.00am

Members present when the meeting reconvened were Mayor Gary Caffell, Councillor Bex Johnson, Councillor Craig Bowyer, Councillor David Holmes, Councillor Tom Hullena, Councillor Stella Lennox (on Teams) Councillor Marama Tuuta, Councillor Brent Goodwin and iwi representative Jo Hayes.

Sub#	Name
36	Geraldine Durrant
37	Riversdale Beach Surf Lifesaving Club - David Rose and Charlie Cordwell
38	Te Hika o Pāpāuma Mandated Iwi Authority - Alan Dewar (Teams) Sarah Knight Trustee, Artemus Ryan, and Anita Broughton
39	Owen Marron
40	Luke Radich
7	Fab Lab - John Hart

The meeting adjourned at 12.07pm

The meeting reconvened at 1.00pm

Members present when the meeting reconvened were Mayor Gary Caffell, Councillor Bex Johnson, Councillor Craig Bowyer, Councillor David Holmes, Councillor Tom Hullena, Councillor Stella Lennox (on Teams) Councillor Marama Tuuta, Councillor Brent Goodwin and iwi representative Jo Hayes.

Sub#	Name
42	Teresa McClymont
43	Maureen Coley
44	Edwin O'Hara
45	Alan Bohm
46	Business Wairarapa – Nicola Belsham
47	Robbie Hullena

The meeting adjourned at 1.54pm

The meeting reconvened at 2.02pm

Members present when the meeting reconvened were Mayor Gary Caffell, Councillor Bex Johnson, Councillor Craig Bowyer, Councillor David Holmes, Councillor Tom Hullena, Councillor

Stella Lennox (on Teams) Councillor Marama Tuuta, Councillor Brent Goodwin and iwi representative Jo Hayes.

Sub#	Name
49	Waiwaste – Christine Kernohan & Louise Lee
50	Nuku Ora – Andrew Leslie and Andrea Jackson and Antonia
51	Destination Wairarapa - Robin Dunlop and Anna Neilsen
52	The Rotary Club of Masterton South – John Murray and Christine Brewster
53	Julian Bateson

The meeting adjourned at 2.52pm

The meeting reconvened at 3.15pm

Members present when the meeting reconvened were Mayor Gary Caffell, Councillor Bex Johnson, Councillor Craig Bowyer, Councillor David Holmes, Councillor Tom Hullena, Councillor Stella Lennox (on Teams) Councillor Marama Tuuta, Councillor Brent Goodwin and iwi representative Jo Hayes.

Sub#	Name
54	Robyn Prior
55	Lyn Riley
48	Erica Jar
57	Victoria University of Wellington and New Zealand Symphony Orchestra – Professor Sally Norman, NZ School of Music (Teams)
58	Tom Ward (Teams)
59	Alexandra Johnston
16	Christie Johnson
61	Robyn Cornford

The meeting adjourned at 4.21pm

The meeting reconvened at 4.37pm

Members present when the meeting reconvened were Mayor Gary Caffell, Councillor Bex Johnson, Councillor Craig Bowyer, Councillor David Holmes, Councillor Tom Hullena, Councillor Stella Lennox (on Teams) Councillor Marama Tuuta, Councillor Brent Goodwin and iwi representative Jo Hayes.

Sub#	Name
62	CCS Disability Action - Matt Wills

The meeting adjourned at 4.45

The meeting reconvened at 4.48pm

Members present when the meeting reconvened were Mayor Gary Caffell, Councillor Bex Johnson, Councillor Craig Bowyer, Councillor David Holmes, Councillor Tom Hullena, Councillor Stella Lennox (on Teams) Councillor Marama Tuuta, Councillor Brent Goodwin and iwi

representative Jo Hayes.

Sub#	Name
63	Youth Council - Chester, Lace and Grace
65	Ngāti Te Korou – Huria Robens and Nerissa Aramakutu

The meeting adjourned at 5.12pm

The meeting reconvened at 5.25pm

Members present when the meeting reconvened were Mayor Gary Caffell, Councillor Bex Johnson, Councillor Craig Bowyer, Councillor David Holmes, Councillor Tom Hullena, Councillor Stella Lennox (on Teams) Councillor Marama Tuuta, Councillor Brent Goodwin and iwi representative Jo Hayes.

Sub#	Name
66	Hayden Trass (Teams)

The meeting adjourned at 5.30pm

The meeting reconvened at 9.00am on Friday 24 May

Members present when the meeting reconvened were Mayor Gary Caffell, Councillor Craig Bowyer, Councillor David Holmes, Councillor Marama Tuuta, Councillor Brent Goodwin and iwi representative Jo Hayes.

Sub#	Name
67	Citizens Advice Bureau – Judy Evans and John Bunny
68	John Dalziell
69	Pasifika o Wairarapa Trust – Luther Toloa
70	Rema Wimete
71	Toby Mills
72	Wairarapa Dark Sky Reserve - Viv Napier and Ray Lilley
75	Karyn Burgess
76	Recreation Aotearoa - Sam Newton (Teams)

The meeting adjourned at 10.20am

The meeting reconvened at 11.00am

Members present when the meeting reconvened were Mayor Gary Caffell, Councillor Craig Bowyer, Councillor David Holmes, Councillor Marama Tuuta, Councillor Brent Goodwin and iwi representative Jo Hayes.

Sub#	Name
77	Ariel Te Maari
78	Wairarapa Water Advocacy Group – Simon Casey
82	Cobblestones Museum – Joseph Gillard

Sub#	Name
14	Wairarapa Community Centre – Beverley Jack
83	Jamie Falloon
84	Wellington Free Ambulance – Cheryl Watson
86	Five Towns Trail Trust – Greg Lang and Jacinda Johnston
85	Jeannie Cozens
87	Golden Shears Committee – Greg Herrick, Philip Morisson
88	Emily Crofoot
89	Anders Crofoot

RESOLUTION 2024/2

Moved by Mayor G Caffell
Seconded by Councillor M Tuuta

That Council

- i) **Receives** submissions on the 2024-34 Long Term Plan consultation that were submitted by the 89 submitters that have requested to be heard by Council and notes that 78 submitters were heard over the three hearing days.
- ii) **Agrees** to accept two additional submissions from Recreation Aotearoa and Age Concern that were received after 6 May 2024 that also wish to be heard.
- iii) **Agrees** to accept a submission from Karen Lundie received 24 May 2024 to replace an earlier submission that had been recorded in error.
- iv) **Notes** that a total of 837 submissions, including the two late submissions, were received; that the remainder of submissions received will be published on the Council website as soon as the processing of these has been completed; and that these submissions will be formally received at the deliberations meeting on Wednesday 5 June 2024.
- v) **Receives** the five submissions on the Rates Remission and Postponement on Māori Freehold Land Policy.
- vi) **Notes** no submitters requested to be heard by Council in relation to the Rates Remission and Postponement on Māori Freehold Land Policy.
- vii) **Notes** that officers will respond to issues raised through the submissions and hearings process in the report to the Council's deliberations meeting on Wednesday 5 June 2024.

CARRIED

6 PUBLIC EXCLUDED

Nil

The Meeting closed at 1.15pm on Friday 24 May 2024.

The minutes of this meeting were confirmed at the Council Meeting held on 5 June 2024.

.....
CHAIRPERSON

6 COMMITTEE REPORTS

Nil

7 REPORTS FOR DECISION

7.1 LONG TERM PLAN 2024-2034 DELIBERATIONS - CONSULTATION OVERVIEW

File Number:

Author: Executive Leadership Team

Authoriser: Kym Fell, Chief Executive

PURPOSE

The purpose of this report is to provide Council with:

1. An overview of the 2024-34 Long Term Plan consultation process and response.
2. A statement of advice from the Climate Advisory Group, and the balance of submissions that were received, noting submissions from those who were heard were received at the Hearings.
3. A summary of key themes identified in submitter feedback on the 2024-34 Long Term Plan that relate to Council activities other than the topics consulted on in the Consultation Document.

The 'big decision' topics and financials are discussed in separate reports included in this agenda. Those reports update Council on any changes since the Consultation Document was adopted; and analysis of the 'big decision' topics, taking into consideration the views of our community as expressed in the submissions received and by submitters who attended the hearings.

RECOMMENDATIONS

That Council:

1. **Notes** a total of **836** submission were received; **89** people requested to be heard, and **78** participated in the hearings held on 22, 23 and 24 May 2024;
2. **Receives** the statement of advice from Council's Climate Advisory Group included as Attachment 1;
3. **Receives** the **836** submissions on the 2024-34 Long Term Plan included as Attachment 2;
4. **Notes** that reports included in this agenda discuss feedback received on consultation topics and financials;
5. **Notes** the key themes in feedback on other Council services and activities discussed in this report.

CONTEXT

Long Term Plan Process

Section 93 of the Local Government Act 2002 (LGA) requires Council to have a Long-Term Plan (LTP) at all times. Council is required to prepare and adopt a ten-year LTP every three years.

Section 95 of the LGA requires Council to prepare and adopt an Annual or Long-Term Plan by 30 June of each financial year. For 2024/25, Council is required to adopt a LTP for the ten years from 2024 to 2034.

The purpose of the LTP is to:

- describe the community outcomes of the district;
- describe the Council's activities;
- provide integrated decision making and co-ordination of the resources;
- provide a long-term focus for decisions and activities; and
- contribute to the accountability of the local authority to the community.

The LTP process is the time for Council to consider more significant changes to levels of service, such as ceasing to do something it is currently doing or starting something new (section 97 of the LGA).

Under Section 95 of the LGA, the proposed budget and funding impact statement for year 1 of the LTP is considered to be the Annual Plan for 2024/25. The funding impact statement sets out the amount of funding Council requires for the year and includes the mechanisms Council will use to raise that funding (e.g., rates, user charges), including how much each mechanism will raise and what mechanism/s will be used to fund each Council activity (e.g., general rates, user charges, targeted rates).

The LGA (Section 93) requires Council to use the special consultative process (SCP) as prescribed in Section 83 when adopting or amending an LTP. The consultation document must provide a fair representation of the matters proposed for inclusion in the LTP and key issues for consultation. This includes the preferred option and reasonably practicable alternatives; and how rates, debt and levels of service might be affected by the options.

A key purpose of the Audit NZ review that was undertaken prior to the adoption of the Consultation Document on 3 April 2024, was to assess Council's compliance with these legislative requirements.

Significance and Materiality

Key issues for consultation are determined by considering the significance of the issue/decision, as well as the importance of matters to the district and its communities. Significant or material differences from what was included in the previous LTP are also assessed and considered.

- Levels of significance are assessed under Council's Significance and Engagement Policy.
- 'Material' is defined by the LGA - a difference, variation, or departure is material if it could, itself or in conjunction with other differences, influence the decisions or assessments of those reading or responding to the consultation document.

Any changes Council might wish to make to the proposals that were consulted on will also need to be assessed for significance and materiality against the options that were included in the consultation document.

If that threshold is reached, and what is proposed departs from the original proposals in ways that have not been signalled to the public, further consultation may be required. Sections 77-79 of the

Local Government Act outline decision making requirements and compliance with procedures - see the Summary of Considerations for detail.

Deliberations

Elected members consider submissions and other feedback received during consultation, and staff advice during the deliberations process. This includes advice on anything that has changed in the two months since consultation started.

Plan does not bind Council

Following deliberations, the final 2024-34 Long Term Plan will come to Council for adoption on 26 June 2024. The final Plan, as adopted, will provide a formal and public statement of Council's intentions in relation to the matters covered by the Plan and will establish the rates revenue to be levied for the 2024/25 year.

Section 96 of the LGA provides that a resolution to adopt a long-term plan or an annual plan does not constitute a decision to act on any specific matter included within the plan so Council can deviate from the plan during the year for good reason if something unforeseen does arise.

Analysis and Advice

Scope of Feedback Considered

This report summarises key themes in feedback on services and activities that fall outside of the 'big decision' consultation topics and/or on matters where Council can make a decision or enact some change.

Feedback relating to the 'big decisions', financials and submissions on the Rates Remission and Postponement on Māori Freehold Land Policy (consulted on at the same time), are discussed in the other reports included in this agenda:

- Town Hall, Library and Archive – Report 7.2
- Town Centre – Report 7.3
- Funding Decisions – Report 7.4
- Proposed Service Changes – Report 7.5
- Finance and Fees & Charges – Report 7.6
- Rates Remission and Postponement on Māori Freehold Land Policy – Report 7.7

Council took the opportunity while consulting to seek feedback on the future of Henley Lake and the Lake of Remembrance, and on our customer services. Feedback on these matters was to inform thinking and help to shape options for a future process. Given the volume of submissions received, feedback on these topics will be analysed and reported at a later date.

Out Of Scope

A number of submitters commented on matters that are outside of scope. For example:

- Comments on the Wairarapa Combined District Plan (WCDP) are out of scope as that has its own consultation process with oversight from all three Councils;
- Comments relating to State Highway 2 are out of scope as that is managed and maintained by NZTA/Waka Kotahi.
- Comments relating to health, education and/or other central government services are out of scope as Council has no direct decision-making authority on these matters.

Given the volume of submissions received, and the fact that many of these comments are amongst other feedback that is in scope, we have not redacted all 'out of scope' comments from submissions but they have been excluded from our analysis and theming of feedback.

Single issue operational matters (e.g. specific to a property, ratepayer or location) or suggestions raised by a single submitter, will be referred to appropriate Council staff for consideration rather than being discussed in this report.

Matters that are in progress (i.e. where action is being taken or is planned), such as plans for Mataikona Road and/or Cockburn Street wastewater catchment will also be referred to the appropriate Council staff rather than being discussed in this report.

Consultation Topics

Council adopted the Long-Term Plan Consultation Document (Attachment 3) and Proposed Schedule of Fees and Charges (Attachment 4) for consultation on 3 April 2024. It also adopted the Statement of Proposal for the Rates Remission and Postponement on Māori Freehold Land Policy, which is included in Report 7.7 on that policy.

In addition to the key LTP topics for consultation, referred to as 'big decisions' in the LTP consultation document (already listed in this report), the Consultation Document also discussed the financial implications of the proposed 2024-34 Long-Term Plan, including the Council's preferred option for the 'big decisions'.

Consultation Process

Consultation ran from 5 April to 6 May 2024. The hearing of submitters who wanted to present to Council took place on 22, 23 and 24 May 2024.

Communications and marketing activity during the consultation period was designed to raise awareness of the LTP consultation process and promote the community's opportunity to 'have a say'. This was promoted through a range of channels and activities.

During the consultation period there were:

- Council-coordinated face-to-face engagement activities attended by council staff. A list of activities is included as Attachment 5. These included weekly 'pop-ups' in the Library and at the Thursday night Food Trucks, regular 'town crier' appearances around the CBD over busier lunch time periods, presentations at a range of community meetings, targeted meetings being hosted including a dedicated session for Iwi/ Māori and a Town Hall session that attracted close to 50 attendees (well over the 25 people that registered as attending). Over 100 hours of staff

time was invested in supporting face-to-face engagement activity throughout the consultation period.

- Elected members attended many more community meetings to promote participation in the LTP consultation process, and weekly ‘Mayor in the Chair’ sessions were held on Thursday afternoons at the Queen Street Customer Service Centre.
- Direct emails sent to our ratepayer email database (5,767 people), local clubs and organisations, and local schools with year 9-13 students; and targeted communications with Iwi/ Māori.
- Visual ‘what on this spot’ signposting on the Town Hall, Library and in Queen Street, posters promoting participation were distributed to iwi organisations, a series of posters aimed at younger audiences were co-designed and distributed by Masterton Youth Councillors to their schools, and handy ‘Have your Say’ cards pointing people to the online LTP resources were distributed alongside one-page A3 flyers and a hard-copy full Consultation Document.
- Media advertisements were placed in the Wairarapa Midweek and Wairarapa Times Age, across all local commercial radio stations, on digital platforms and apps, and on TVNZ+ for local audiences.
- Key statistics include:
 - 62,700 Facebook impressions, with 18,300 reach, and 248 content interactions
 - 931 Instagram impressions, with 119 content interactions.
 - 2,593 MDC LTP webpage visits
 - 217,278 Google Display impressions, generating 1,091 clicks (0.5% CTR)
 - 79,337 YouTube impressions, generating 22,830 full video views of the in-house created LTP advert.
- Council also sent targeted emails to community groups that had previously received funding through the Long-Term Plan process to advise them of the proposed change to funding arrangements and undertook engagement with residents at Panama Village regarding the proposal to increase senior housing rents.

The total spent on printed and digital collateral and advertising of the 2024-34 Long Term Plan consultation process was approximately \$18,900. The design of all printed material and the creation of all digital collateral was done in-house

The Consultation Document and Proposed Schedule of Fees and Charges were available on the Council website throughout the consultation period. Hard copies of the Consultation Document were also available from the Council’s Queen Street Customer Service Centre and the Library.

Continuous Improvement

We acknowledge opportunities for improvement for future LTP and other large scale consultation processes:

Consultation System

In 2021 we experienced challenges from a user perspective with a new software system that had been installed to achieve efficiencies with the processing of submissions and data analysis. This was reflected in the higher number of email and hard copy submissions received in 2021 compared to online submissions. For the 2023/24 Annual Plan and the 2024 LTP we reverted back to previous systems which are more customer-friendly but this has proven challenging for back-end processing and analysis for the 2024-34 LTP given the volume of submissions received.

Staff worked additional hours to process and analyse the submissions, however there was still a delay in releasing the full and final submission pack, which would normally be released with the Hearings agenda. Alternative systems and/or integration of existing systems to better meet both community needs, and support back-end efficiencies, will be explored for future, especially for large scale consultation processes such as the LTP.

Fees and Charges

The Fees and Charges Schedule that was published did not include the previous year's fees/charges or the percentage increase. Regular users of our services should recognise the increases, but members of the public who don't use these services would find it harder to identify changes without looking up the current fee schedule online. This is a likely reason for the higher than usual number of 'don't know' responses regarding fees and charges and in comments from submitters, as discussed in the Finance Report included in this agenda. We will ensure comparative fees and charges, and percentages, are included in future.

For the 2024-34 LTP:

- The Consultation Document stated that fees and charges were increasing by at least the rate of inflation, and that we were making changes to reflect the revised Revenue and Finance Policy. There was a link from the consultation document to the schedule for those who accessed the consultation document online. For those who received hard copy documents, there was a 'signpost' to our website.
- Consultation was undertaken to inform the Revenue and Finance Policy at the end of 2023, which signalled our community wanted to see a shift towards more user pays. As noted, the Fees and Charges reflect the changes confirmed through that policy review.
- Staff undertook additional direct engagement with residents of our senior housing units to ensure they were aware of the proposed fee increases, and feedback from these residents is included in the Financial Implications Report 7.6.
- Dog Fees are not part of this schedule as that process is undertaken separately.
- The majority of respondents who indicated a view (vs don't know response) supported fee increases.

Customer Service Questions

While the analysis of these questions is not included in this agenda as responses will be analysed once the LTP is complete, we acknowledge feedback from the community regarding questions in this section relating to the frequency with which they visit our website and how often they visit our Queen Street office. A number of respondents indicated they would have liked more options, in

particular an option that allowed them to indicate somewhere between ‘not at all’ and ‘monthly’. Many people have noted their preferred answer in the comments section, and these comments will be analysed when we do the analysis on these questions.

In addition, the first hard copy feedback form released did not include the option for people to select ‘about the same’ in response to the question regarding whether they would like to do more or less Council business online. This was picked up early when the first hard copy submissions were returned. The form was reprinted and existing copies replaced. In total, 30 hard copy forms were received where people had indicated a response but did not have the option of ‘about the same’. This will be taken into consideration when the analysis is undertaken.

SUBMISSIONS RECEIVED

A total of 836 submissions were received. The Hearing report stated 837 submissions, however one duplicate was identified and removed.

The submissions from the 89 submitters that requested to be heard at the hearings were formally received at the Hearings meeting. The remainder have been published online and are included with this report for Council to formally receive.

The number of submissions is a substantial increase compared to previous years, with a larger than usual proportion of hard copy forms received too:

	2024-34	2023/24	2021-31	2020/21	2018-28	2015-25
	LTP	AP	LTP	AP	LTP	LTP
Online	514	154	115	-	-	-
Hard copy*	257	32	91	-	-	-
Letters or emails	65	17	140	-	-	-
TOTAL:	836	203	346	332	339	190
Number to be Heard:	89	23	48	20	66	-

*Note all hard copy and emailed submissions completed on the submission form are manually entered into the system to enable quantitative analysis.

Phone submissions and assistance to complete submissions were offered, and where taken up, the submission form was completed on the submitter's behalf. Only a small number of submissions were taken over the phone or in person.

Eighty-nine submitters indicated they wanted to be heard at the hearings held over 22-24 May 2024. Submitters had the opportunity to present in person or remotely via Microsoft Teams. Note that submissions from those who elected to be heard are not given any additional weight to those who did not.

- Copies of the submissions made by those who presented at the hearing were distributed to elected members with the hearing agenda on Friday 17 May 2024, and published on our website on Monday 20 May 2024. See Report 5.1 Long Term Plan 2024-2034 Hearings in the 22 May 2024 Council agenda on the [Masterton District Council website](#).

- The balance of submissions were made available publicly on the [Masterton District Council website](#) on 31 May 2024. These submissions are included as Attachment 2 (under separate cover) to be formally received by Council at this meeting.

In addition, a statement of advice from the Climate Advisory Group is included as Attachment 1.

Submitter Demographics

Most of the 836 submitters indicated that they were making their submission as an individual. Sixty submitters were identified as submitting on behalf of an organisation.

Not all submitters responded to all questions. Of those who responded to the 'About You' demographic information questions:

755 submitters indicated their ethnicity, noting people can choose more than one option:

Ethnicity:	2024-34 LTP	2021-31 LTP	Statistics NZ (2023)
NZ European	76.95% (581)	82.6%	83.7%
Māori	8.2% (62)	5.8%	22.6%
Pākehā	16.27% (123)	-	-
Pacific Peoples	0.66% (5)	1.3%	4.6%
Asian	0.66% (5)	-	5.1%
Other	7.15% (54)	10.3%	-

Consistent with the 2021 LTP, the majority response is NZ European. The number of submitters identifying as NZ European is less than the 2023 provisional Census data for Masterton (83.7%). There has also been a decline in the number of people who identify as NZ European compared to 2021. This may reflect the category of Pākehā being included in the 2024 LTP. Despite this, the NZ European response is more closely aligned with the Census data than other ethnicities.

The proportion of submitters identifying as Māori has increased from 5.8% for our 2021 LTP to 8.2% but is still low compared to the 22.6% of people in our community who identify as Māori. The number of Pacific Peoples and Asian is also low compared to Statistics NZ.

Māori and other non-NZ European ethnicities are under-represented in the submissions on the LTP. Given that, results for this demographic have been retrieved from the survey software for the 'big decision' topics and are discussed in those reports.

754 submitters indicated their age:

Age:	2024-34 LTP	2021-31 LTP	Statistics NZ (2023)
Under 20	1.2% (9)	8.2%	24.6%
20-49	22.2% (167)	27.9%	33.1%
50-64	20.8% (157)	28.5%	19.7%
65+	55.8% (421)	35.4%	22.7%

More than half the submitters are aged 65+, and almost two thirds (64.3% or 485 submitters) are aged 60+.

The proportion of submitters aged 65+ has increased compared to the 2021-31 LTP and is more than 2 times the proportion of people aged 65+ in the general Masterton population.

Younger submitters, especially those aged under 30, are under-represented in the submissions on the LTP. Given that, results for this demographic have been retrieved from the survey software for the 'big decision' topics and are discussed in those reports.

756 submitters indicated their gender. Of those:

- 51.85% (392) identified as Female
- 46.56% (352) identified as Male
- 1.59% (12) identified as Another Gender or stated how they referred to themselves.

748 submitters responded to the question asking if they lived with impairments/long term health conditions or identified as tāngata whaikaha /disabled. Of those:

- 13.2% (99) indicated yes.
- 79.6% (595) indicated no.
- 7.2% (54) preferred not to answer.

QUALITATIVE FEEDBACK

Qualitative and quantitative feedback specific to consultation topics and financial matters is discussed in each of the reports included in this agenda. Other quantitative feedback that is within scope is discussed here, along with officers' response to those matters raised.

Broad Concerns

Affordability

Affordability was a broad and very common theme that crossed topics. Submitters noted the current economic environment and cost of living crisis people in our community are facing, with specific references to pensioners, disabled people, people with mortgages (noting high interest rates) and people on lower and/or fixed incomes.

Many of the outcomes associated with a lack of affordability, such as not being able to access good housing or enough food, are recognised as 'social determinants of health' in that they can have long lasting and compounding impacts on the health and wellbeing of individuals and whānau.

There was strong advocacy for Council to prioritise spending and projects, often signalling infrastructure and core services as the preferred priorities, and for affordability to be considered in all Council decisions.

Council recognised affordability challenges for both our community and Council services/activities as the options and budgets for the 2024-34 LTP Consultation Document were developed. Some submitters acknowledged Council's efforts to scale back projects and/or identify areas of cost saving in the consultation document.

Planning for the Future including Growth and Climate Change/Resilience

Advocacy for planning for the future, for growth, climate change and resilience, was another underlying theme that was reflected across a range of topics, activities and services that submitters commented on, especially in relation to three waters; roading infrastructure; and our parks, reserves and other public spaces. For example:

- Social and economic impacts of water supply (linked to growth and climate change) were raised, from the impact of drought and water shortages on our agricultural and horticultural industries, through to the potential impact on sport if, for example, sports like rugby can't irrigate their playing grounds.
- Similarly themes in roading related to planning to reducing congestion and to enabling more active (also low emission) transport such as cycling and walking.
- Castlepoint Ratepayers Association noted that the projected sea level rise points to the fact that infrastructure in the coastal areas is going to become more prone to damage, questioning the extent to which the implications are understood and the need for managed retreat considerations.
- There was also advocacy for 'greening up' public spaces and for 'shade protection' to be a consideration in the development of public spaces, noting the projected increase in the number of hot days, and the link between sun/heat exposure and public health issues.

Some advocated that investment in actions that will assist us to adapt to climate change, grow our resilience as a community and respond to future challenges associated with climate change (such as more extreme weather events) are a priority.

Council has committed to a growth strategy/spatial plan to commence in Year 1 of the LTP that will consider where and how we grow and develop, including consideration of infrastructure needs, green spaces and recreational facilities. Policy development on service prioritisation and climate change adaptation is also in progress. Council will also take climate change and resilience into consideration through its operational delivery.

Activity Group Level Feedback

Roads, Streets and Footpaths

Approximately 50 submitters commented on matters relating to roads, streets and footpaths. The most common themes related to:

- Emphasising the importance of maintaining our roading and footpath networks and/or advocating for roading to be prioritised, often with or alongside other infrastructure.

- The cost of providing roading, noting uncertainty with NZTA/Waka Kotahi funding, and the need to enhance efficiency and potentially prioritise roads.
- Advocacy for future planning/action to reduce congestion; to divert heavy traffic away from the Town Centre; and for infrastructure to support safe and accessible cycling, walking etc. Reasons were generally linked to wellbeing outcomes such as improved health and environmental outcomes, and in some related to cycling, potential tourism benefits.

Response/Considerations:

Council recognises the importance of the roads, streets and footpaths network for our community.

The 2024-34 LTP includes \$159.9m capital budget and \$235.2m operating budget for roading in our district. This is our biggest spend, particularly in the rural area. This provision allows for ongoing maintenance and renewals and continuing reinstatement work following Cyclone Gabrielle.

Council has also committed to a Road Prioritisation Strategy to assist in managing the roading network into the future. The growth strategy/spatial plan will also assist in planning for our roading infrastructure.

Council has included provision for improving the Mataikona Road. However, the NZTA/Waka Kotahi share of funding for resilience improvements on Mataikona Road is not yet confirmed and may not be approved. This uncertainty means that any further improvements outlined in the LTP, outside of emergency work reinstatement, may not proceed unless the Council fully funds the work. Alternative strategies may be required.

Council has allowed provision of \$7.4 million over the ten years of the 2024-34 LTP for footpath improvements. In the early years of the plan, this will primarily be in the Town Centre, in alignment with the Town Centre Improvement Plan.

The current Government Policy Statement and prioritisation process indicate that there will be very limited funding available for cycling infrastructure. Due to this position, we have not planned to undertake any design or construction of cycleway infrastructure in the short term, specifically within the next three years. No plans have been put in place for cycle lanes in the CBD, with shared spaces in a slow-speed environment the likely solution.

Three Waters

Approximately 40 submitters commented on water supply matters; around 25 commented on wastewater matters; and around 15 on stormwater matters. The most common themes were:

- Emphasising the importance of maintaining our three waters infrastructure and/or advocating for this to be prioritised, often with or alongside other infrastructure.
- Advocacy for increased water storage at a community or household level, often linked to population growth and/or climate/resilience and/or the economic importance of water, especially for agriculture and horticulture.
- Advocacy for new or different solutions for managing these activities to be considered (e.g. in relation to wastewater and stormwater management practices), often linked to improved environmental outcomes.

Response/Considerations:

Council recognises the importance of the three waters services and infrastructure for our community. The 2024-34 LTP includes the following budgets for three waters:

- Water Supply – \$51.2m capital and \$83.6m operating
- Wastewater – \$30.9m capital and \$92.0m operating
- Stormwater – \$12.2m capital and \$16.2m operating

This provision includes ongoing maintenance and renewals, as well as:

- Contributing to flood protection work with GWRC over Years 1-4, including clearing weed and sediment in urban stream and upgrading stopbanks in Years 2-3;
- Improving water supply and wastewater services in the Millard Avenue area from Year 2;
- Expanding the water storage capacity at Kaituna over Years 3-4;
- Renewing trunk mains carrying bulk water into the urban area in Years 1-2, and the town centre mains in alignment with the Town Centre improvement project;
- Preparing for the Homebush Wastewater Treatment Plant consent renewal from Year 8;
- Investigating and improvement of stormwater treatment over Years 3-7.

The growth strategy/spatial plan will also assist in planning for our three waters infrastructure. Council is also working with other councils in the region to respond to the Government's Local Water Done Well programme.

Solid Waste Services

Approximately ten submitters made reference to solid waste matters. The majority of these comments emphasised the importance of investing in core infrastructure, referencing waste services as an example alongside other infrastructure examples. A number commented on the fees for waste disposal.

Response/Considerations:

Council has capital budgets of \$1.2m and operating budgets of \$75.6m for waste services in the 2024-34 LTP. This includes budgets for:

- Implementing the Waste Management and Minimisation Plan (WMMP), including organic waste collection as required by 2030.
- Undertaking a Section 17A review of waste services, which will focus on ensuring we deliver this activity in the most cost effective and efficient way.

Parks, Reserves, Sports fields and Open Spaces

Requests for funding associated with our parks, reserves, sports fields and open spaces are discussed in the Funding report included in this agenda. Approximately 30 submitters commented on other matters that relate to our parks, reserves, sports fields and open spaces, noting this

excludes comments relating to the future of Henley Lake and the Lake of Remembrance that will be analysed and reported once the LTP is completed. Common themes included:

- Street trees and public plantings, some with reference to greening up our spaces. There was also advocacy for using native trees and plants; and comments relating to reducing cost and/or water use for public plantings e.g. at the Northern roundabout.
- Cycling/Walkways with advocacy for maintaining or developing walking and/or cycling trails. Reasons included references to active transport; safety; and tourism.
- Advocacy from the Cancer Society for future planning/action to provide more shade in public spaces.

Response/Considerations:

Council has allowed capital budgets of \$12.1m and operating budgets of \$48.0m for parks, reserves, sports fields and open spaces in the 2024-34 LTP. This includes budget for recreational cycle and walkways within the district.

Through the level of service review for the 2024-34 LTP, Council committed to a review of its street tree management policy/strategy, and this is scheduled to commence in Year 1.

Shade is a consideration when planning for our Parks and outdoor recreational spaces. We acknowledge the need for greater emphasis on shade into the future and will consider this further as part of our review of the Street Tree Policy/Strategy and as we plan upgrades through our asset management planning.

A Section 17A review of the parks maintenance contract is scheduled for 2027 and will consider opportunities for improvement whilst also ensuring efficient and effective delivery.

The growth strategy/spatial plan will also assist in planning for our parks, reserves and open spaces.

Property and Facilities

The vast majority of comments regarding facilities were related to the Town Hall and Library. These comments are discussed in separate reports included in this agenda, as are any requests for funding related to property and facilities. Approximately 15 submitters made comments related to other facilities. Common themes included:

- Advocacy for Trust House Recreation Centre (THRC) to be maintained and/or improved.
- Advocacy for toilet facilities in the north end of town and at the Skate Park.
- A small number of mixed comments relating to Hood Aerodrome and Rural Halls.
- Offers of support and/or requests to be included in the Sports Facilities Strategy scheduled for development in this LTP from Nuku Ora, the Regional Sports Organisation (made up of Wairarapa Cricket, Wairarapa Bush Rugby Union, Hockey Wairarapa, Wairarapa Secondary Schools Sports, Wairarapa Tennis, Capital Football & Netball Wairarapa) and Wairarapa Bush Rugby.

Response/Considerations:

Over the past 12 months an assessment has been undertaken to inform planning for the Trust House Recreation Centre (THRC) and prioritisation of work that is needed to maintain the facility. There are capital funding provisions of \$3.8m in the 2024-34 LTP for THRC over the next 10 years.t.

Through the level of service review for the 2024-34 LTP, Council committed to a review of public toilet facilities; and to explore the future of rural halls and other assets that are underutilised, with sale of these assets being a potential option.

Council has included budgets of \$7.5m to progress work towards Hood becoming a certified airport, all cognisant of the Master Plan's intent, including runway widening and a lighting upgrade.

Council will consult with stakeholders, including sports codes, and the community in the development of the Sports Facility Strategy.

The growth strategy/spatial plan will also assist in planning for property and facilities.

Regulatory

Most comments regarding regulatory services related to either the 'big decision' projects (e.g. earthquake prone building and parking comments); the Wairarapa Combined District Plan (WCDP) and are therefore out of scope as the WCDP has its own consultation process; or the Wairarapa Consolidated Bylaw which is about to be reviewed so comments will be passed on for consideration as part of that process. There were some comments regarding fees and charges, which are discussed in the Finance report.

Leadership, Strategy and Corporate Services

The majority of comments regarding leadership, strategy and corporate service activities related to affordability concerns and advocacy for future planning (already discussed in this report); and/or rates increases and the need to prioritise which have been discussed in reports on the big decision topics and/or in the Financial Report included in this agenda. Other comments related to this activity group included:

- Advocacy for embedding mana whenua into the design and development of major projects; and for Council to make a commitment to the Treaty of Waitangi.
- Advocacy for inclusiveness and accessibility to be considered for people with disabilities.
- Comments that supported actions that make the town more attractive and positive for young people and families.
- Encouraging Council to advocate for more public transport, including improved train services and public transport within the town.
- And a handful of submitters specifically advocated for amalgamation and/or planning for this, with cost savings and potential efficiencies being the primary rationale.

Our Iwi partners also shared their aspirations and priorities through submissions.

Both Ngāti Kahungunu ki Wairarapa Tāmaki nui-a-Rua Settlement Trust and Rangitāne Tū Mai Rā Trust submitted. In addition to comments on the big decisions that are discussed in other reports included in this agenda

Ngāti Kahungunu ki Wairarapa Tāmaki nui-a-Rua Settlement Trust shared their priorities:

- progressing a Memorandum of Partnership to formalise our relationship. This will include the
Ngāti Kahungunu ki Wairarapa Iwi Representation to the Council.
- an on-going commitment from MDC to ensure that they are receiving resource consent applications so they can provide advice in a timely manner, including meeting legislative obligations under section 30 of the Ngāti Kahungunu ki Wairarapa Tāmaki nui-a-Rua Claims Settlement Act 2022.
- active participation as a representative on the Natural Resources Committee that sits under the Wairarapa Moana Statutory Board.
- being engaged on issues that relate to taiao (environment); three waters; district plan and resource consenting; te reo me ōna tikanga; culture and heritage;
- being engaged on issues that relate to education; housing and economic development including tourism.

Rangitāne Tū Mai Rā Trust advocated for:

- A much stronger focus within the Long-Term Plan on demographic planning for the future, noting it is clear from current data that the Māori population of Masterton is demographically young and growing;
- In that context for the development of infrastructure and civic facilities to respond to this from day one, and reflect the history and aspirations of Rangitāne and Ngāti Kahungunu; and
- Stated support for economic development across the community.

Response/Considerations:

As noted, Council has committed to a growth strategy/spatial plan to commence in Year 1 of the LTP that will consider where and how we grow and develop, including consideration of infrastructure needs, green spaces and recreational facilities. It will also take climate change and resilience into consideration. There are also a range of other strategy reviews scheduled from Year 1, including a refresh of Council's Wellbeing Strategy and the development of a Sports Facilities Strategy.

Council is in the process of establishing a Disability Advisory Group to advise on matters impacting people with disabilities in our community, and to support our journey to be as inclusive as possible.

There is ongoing advocacy for improved transport between our district and others, and within our district. Council will continue to encourage this, along with advocacy for other services and facilities that will support our people and make our town an attractive place for families and young people. Through our Youth Council, we seek the views of young people, and also support these youth to grow their knowledge and understanding of Council business and processes.

Council has committed to reviewing/developing the Memorandum of Partnerships (MOPs) with Iwi entities. We are also implementing a cultural competency framework that will grow our capacity to better work with mana whenua. Some Better Off Funding projects are being delivered in partnership with mana whenua and will also support the development of relationships across

Council activity groups. Council is also exploring a Te Tiriti o Waitangi (Treaty of Waitangi) Policy, and/or alternative mechanism for embedding Te Tiriti considerations.

CONCLUSION

Council received 836 submissions made by our community and will consider these submissions as it makes decisions on the key issues discussed in other reports included in this agenda.

SUMMARY OF CONSIDERATIONS

Strategic, Policy and Legislative Implications

Sections 82 and 93 of the Local Government Act (LGA) apply to the 2024-34 Long Term Plan consultation process. Council followed the Special Consultative Procedure as prescribed in Section 83 of the LGA. This meets the requirements of Sections 82 and 93 which includes preparing and adopting a consultation document, making information available and providing an opportunity for people to present their views.

Provisions for projects within a long-term plan or annual plan do not constitute a commitment. The Local Government Act provides that a resolution to adopt a long-term plan or an annual plan does not constitute a decision to act on any specific matter included within the plan so Council can deviate from the plan during the year for good reason if something unforeseen does arise. Further consultation may be necessary in those circumstances.

Sections 77 to 79 of the Local Government Act relate to requirements in relation to decisions and compliance with procedures in relation to decisions.

Section 77 states:

A local authority must, in the course of the decision-making process,—

- (a) seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
- (b) assess the options in terms of their advantages and disadvantages; and
- (c) if any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water, sites, waahi tapu, valued flora and fauna, and other taonga.

Section 78 states:

- (1) A local authority must, in the course of its decision-making process in relation to a matter, give consideration to the views and preferences of persons likely to be affected by, or to have an interest in, the matter.
- (2) *[Repealed]*
- (3) A local authority is not required by this section alone to undertake any consultation process or procedure.
- (4) This section is subject to [section 79](#).

Section 79 states:

- (1) It is the responsibility of a local authority to make, in its discretion, judgments—

(a) about how to achieve compliance with [sections 77](#) and [78](#) that is largely in proportion to the significance of the matters affected by the decision as determined in accordance with the policy under [section 76AA](#); and

(b) about, in particular,—

(i) the extent to which different options are to be identified and assessed; and

(ii) the degree to which benefits and costs are to be quantified; and

(iii) the extent and detail of the information to be considered; and

(iv) the extent and nature of any written record to be kept of the manner in which it has complied with those sections.

(2) In making judgments under subsection (1), a local authority must have regard to the significance of all relevant matters and, in addition, to—

(a) the principles set out in [section 14](#); and

(b) the extent of the local authority's resources; and

(c) the extent to which the nature of a decision, or the circumstances in which a decision is taken, allow the local authority scope and opportunity to consider a range of options or the views and preferences of other persons.

(3) The nature and circumstances of a decision referred to in subsection (2)(c) include the extent to which the requirements for such decision-making are prescribed in or under any other enactment (for example, the [Resource Management Act 1991](#)).

(4) Subsection (3) is for the avoidance of doubt.

Significance, Engagement and Consultation

As noted, the 2024-34 Long Term Plan consultation followed the Special Consultative Procedure as prescribed in Section 83 of the Local Government Act 2002.

Financial Considerations

The 2024-34 Long Term Plan includes financial budgets for all Council activities and the subsequent rates increase. Financial implications for any decisions made in response to the Long-Term Plan consultation process will be factored into the final Long-Term Plan. Financial considerations are discussed further in Report 7.6 included in this agenda.

Implications for Māori

Of the 2024-34 Long Term Plan submitters who indicated their ethnicity 8.2% identified as Māori. Statistics NZ 2018 Census data shows 21.3% of our population identify as Māori, therefore Māori were underrepresented in submissions.

Council's Pou Ahurea facilitated a number of meetings with Iwi, Marae and Hapu, including a specific session for Māori/Iwi.

Communications/Engagement Plan

Council decisions on the proposals included in the 2024-34 Long Term Plan, and reasons for those decisions, will be communicated to submitters and our community.

Environmental/Climate Change Impact and Considerations

There will be a greater or lesser impact on the environment/climate depending on decisions made.

Advice from Council's Climate Advisory Group is included as Attachment 1.

ATTACHMENTS

1. **Statement of Advice from Council's Climate Advisory Group** [↓](#)
2. **Submissions on the 2024-2034 Long Term Plan (under separate cover)**
3. **LTP 2024-2034 Consultation Document** [↓](#)
4. **Proposed Fees and Charges 2024-2025** [↓](#)
5. **Community Engagement** [↓](#)

To: Masterton District Council

From: Climate Advisory Group

Date: 16 May 2024

Feedback on 2024–2034 Long-Term Plan

Thank you for the opportunity to provide feedback on the proposed 2024–2034 Long-Term Plan (LTP) for Masterton District Council.

It is imperative that climate change and implications for Council assets and services, and for the changing needs of the community longer-term, be considered in determining the best option. This applies to all projects and decisions. It is not clear whether this has happened yet.

Having considered the key consultation topics, the Climate Advisory Group wishes to provide its feedback. We are encouraged by the Mayor's invitation for our advice to be "brutally honest". The implications of climate change for Council and our community are challenging and cannot be ignored.

Town Hall

Carbon emissions

Building demolition and construction involves large quantities of carbon emissions. The consideration of options for the Town Hall should include an analysis of greenhouse gas (GHG) emissions for each option:

- Consider the embedded energy and embedded GHG emissions of each option. These are the emissions that result from the demolition and construction of a building, from the extraction of raw materials, to the manufacturing and construction processes, supply and transportation of components and building materials, and the management of waste.
- Consider the ongoing GHG emissions of operating an asset and providing services to the community.
- Consider the lifecycle GHG emissions the Town Hall, from the clearing of the site, through construction and operation, to the decommissioning and demolition at end-of-life.

Concrete and steel have high embedded emissions. Timber may be a better option from that perspective.

Waste

The assessment of tenders should include what is done with building and construction waste.

Demolition should be done in a way that maximises re-use and re-purpose of materials. For example, some materials could be used in roading construction.

The demolition of the existing town hall provides an opportunity to do something creative, such as a feature mosaic in the town centre refurbishment that incorporates re-purposed material from the town hall.

Opportunity cost

If the Council were to borrow and spend \$40–50 million on a new town hall, there will be an opportunity cost. Council will not be spending on something else. Is a new town hall the best thing to invest in?

We, the Climate Advisory Group, cannot stress enough the gravity of what we face from climate breakdown.

There will be significant costs in the near future arising from climate change that will be unavoidable. We are already seeing the need.

There has been huge learning from Cyclones Gabrielle and Hale. Wairarapa coast is the part of Aotearoa New Zealand that will see the greatest change from sea level rise. Species of freshwater fish are disappearing.

Cyclones are one-off events that pass quickly but can take a long period to recover. It is likely though that Wairarapa will experience back-to-back droughts, which may have more significant and wider impacts than a cyclone, and from which, with our current degree of water resilience, it may not be able to manage or fully recover.

We are closing in on a tipping point in our climate.

The future we face needs leadership and will likely need some hard choices. It makes sense to invest proactively rather than being reactive later. Building resilience is critical now. Council needs to prepare now for different services to meet changing needs of our community brought about by climate change.

With all these threats and possible futures, the level of investment required in a new town hall is very difficult to justify when considering these other needs that will have to be met. It would be imprudent to go into the future with a high level of debt. Council may not be able to fund the extra costs from climate breakdown.

Climate action will return greater social, ecological, and economic benefits than a new town hall.

We must shift our mindset from continuous growth and expansion and start thinking longer-term. If not, degrowth may be forced upon us when we are least prepared.

As a community, we might have to choose to go without a town hall. We have found ways to live without one for the last few years. Anyway, not having a town hall is not all bad. It is an opportunity to be more creative as to how we meet the needs previously met by a town hall, that aren't resource heavy and don't involve the burden of long-term debt (or carbon emissions).

Design

If however a new town hall is built, it is an opportunity to demonstrate good practice as an innovative, future-oriented, climate-sensitive building.

We recommend that Council should aim for a top Green Star rating and engage a green architect, to ensure that current best practice is incorporated in the building's design. These may include carbon capture, minimised embedded carbon (see above), green roofs, sustainable technology, passive solar heating and cooling, ventilation, planted walls, solar array on the roof, energy efficiency during the building's life, and minimised waste at end-of-life.

We are also keen for the Climate Advisory Group to be involved in the design phase.

The implications of climate change have other impacts for the design of the town hall and the surrounding space, and to reflect the changing needs of the community in the longer-term.

In a hotter climate, residents will need safe spaces that are cooler and incorporate significant shade. There are a lot of hard surfaces, which can cause issues during heavy rainfall. Good design for a hotter climate should incorporate features such as permeable surfaces and rain gardens.

We suggest that this is an opportunity to be innovative, to take a leap and think outside the square (excuse the pun) and maybe consider a "biological" building, which integrates with the ecosystem of our urban space.

Other considerations

With regard to heritage value of the Town Hall, the design is very colonial and does not reflect the history of all the District's residents.

A build-leaseback option could be considered.

There may not be the need to build a replacement town hall. Have other existing facilities in town been considered that could be used (perhaps with alteration) to meet the community's needs? For example, the Wairarapa College auditorium or the Regent Theatre (like the renovated theatre in Palmerston North).

We also note that this location is one of the few places to view Tararua from town. This is valuable and should be preserved as a focal point, providing one important connection to our environment.

Library and Archive

It is imperative that the change in use and demands of a library facility in a changing climate is considered in determining the best option.

Our comments above for the town hall apply equally to the library and archive.

In addition, this is an opportunity to:

- incorporate shared co-working spaces
- provide a cool sanctuary during heat waves
- provide a community bumping space (where people gather, share space, share thoughts and dreams and concerns, and strengthen relationships) and an information service for dealing with the implications of climate change
- consider a seed bank for Wairarapa as part of the Archive.

The stream, Mangaakuta, used to pass through this space. This may be contributing to the dampness issues in the library's basement. Perhaps the renovation of the library and adjacent space is an opportunity to daylight the stream, with the associated benefits for the environment, ecology, and stormwater management.

Town centre improvements

As above, the changing climate has implications for community spaces, which need to reflect the changing needs of the community longer-term.

This is an opportunity to incorporate good urban design for a changing climate, including concepts like sponge cities (to capture and slow down stormwater) and the extensive use of shade to make it cooler.

We recommend that Council engages an innovative town planner/designer to assist the development of a long-term vision for our urban space, where the town centre integrates with the rest of the town, where it is safer for pedestrians, and where the focus is on people, not just commerce—a 'place to be' rather than just a 'place to shop'.

Masterton is unique in that it has three main streets. This is a luxury and provides a wonderful opportunity to create a sanctuary for our residents, to give us or present an identity that prepares for a changing climate and changing needs. For example, it could incorporate bringing back the creeks to our town centre or recognising that the future will be car-less; so let's plan for it.

Having a long-term vision allows us to use a "back casting" approach—start with the future desired outcome and "build back" from there, then plan forward in, say, three-year chunks towards that vision.

Changes to services – climate initiatives

Our advice to Council is that Council's preferred option will not support the implementation of the Climate Action Plan and associated climate initiatives to the same extent as the other options.

We strongly urge Council to continue funding for climate activation beyond April 2026 when the external funding expires and to increase funding for the community-led Climate Initiatives Fund.

Every year, there is more and more interest in climate change, increasing awareness of the implications for the community, and pressure for Council to respond.

Funding applied to climate initiatives should not be reduced. Community grants and Climate Activation are an insignificant cost compared with other items in the LTP.

Council needs to consider the overall strategy and aligning actions in relation to climate change. If actions are based solely on what grant applications are received (per the Council's preferred position), climate action by the Council will be ad hoc.

In terms of funding climate action, the role of the Climate Activators could include the identification of external funding to supplement the Council's climate action budget.

Changes to services – walking and cycling facilitation

Council's Climate Action Plan includes the promotion of active modes of transport such as walking and cycling. The proposal to cease funding for the regional activity is contrary to this.

Walking and cycling is a health issue. It is an affordability issue. And it is a climate change issue.

After agriculture, the biggest emissions group in Wairarapa is of drivers of petrol and diesel vehicles. To reduce emissions, non-emitting and low-carbon alternatives must continue to be promoted. The use of personal vehicles will become increasingly

unaffordable, as the Emissions Trading Scheme drives up prices and climate change disrupts the supply of fuel.

It seems sensible to improve infrastructure and promote its use in anticipation of growing demand for active and public transport. Regional walking and cycling facilitation should be retained, and planning our urban, rural, and roading infrastructure should include more walking and cycling facilities.

Conclusion

The implications of significant and rapid changes to our climate in the near future will be substantial for Council and the community it serves. The Long-Term Plan is an important process for considering these implications.

We would like to emphasise that Council needs to recognise these implications when considering its options for the Long-Term Plan, to take into account the carbon emissions of its choices, and to grasp the opportunity to be strategic and visionary in leading the community towards an uncertain future.

The Climate Advisory Group hopes that we will be able to continue to be a voice for community action and resilience and would welcome the opportunity to answer any questions you may have on our advice.

TŌ WĀHI, TŌ MAHERE

YOUR PLACE, YOUR PLAN

Masterton District Council Long-Term Plan 2024-34
Consultation Document



MSTN.GOV.T.NZ
f @MastertonDC



This document outlines the significant decisions we need to make as we develop our 2024-34 Long-Term Plan, and asks our community for their feedback on the work we have planned for the next 10 years.

We've got some big decisions to make for Masterton, including:

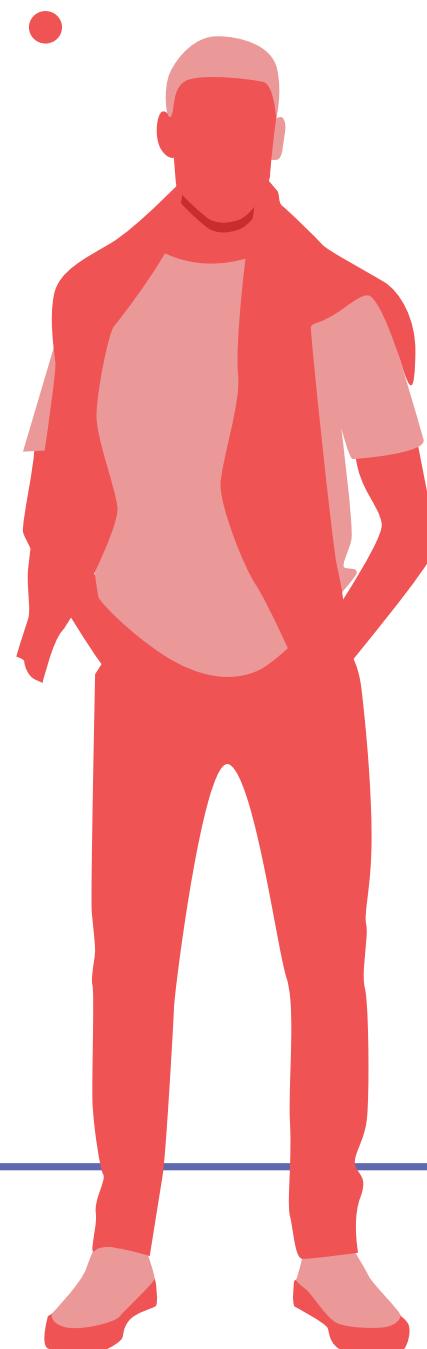
- the future of the Town Hall, library and archive
- our town centre improvements
- the way the Council funds community groups and organisations
- changes to some council services to help us achieve cost savings.

Tell us what you think

We want to know [what you think](#) about the big decisions and other proposals in this plan. Have we got it right? What else should we be thinking about?

Consultation closes 10am Monday 6 May

Hearings will be held on Wednesday 22 and Thursday 23 May 2024 for those wanting to formally present their views to the Council.



IHIRANGI CONTENTS

Looking back	2
As we look to the future	4
Our community outcomes	5
Message from the Mayor	6
What does the future look like?	8
The big decisions	10
1. Town Hall, library and archive	12
The Town Hall	13
Masterton District Library and Wairarapa Archive	19
2. Town Centre improvements	25
3. Changes to Council funding	29
4. Changes to services	32
Investing in infrastructure	38
Other key work we're progressing	40
Other issues	42
What will it cost?	44
What's behind the 2024/25 rates rise?	47
What it means for you	48
What else has changed?	50
Your decision-makers	52
Your place, your say	53
Auditor's report	54

TITIRO WHAKAMURI

LOOKING BACK

What we've achieved over the past three years since our last Long-Term Plan:



Masterton District Climate Action Plan

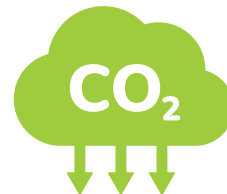
developed and adopted and a community Climate Advisory Group established to facilitate implementation of the Plan.



Whitipoua walking and cycling bridge

across the Waipoua River opened, including collaborating with nine mana whenua artists to tell the stories of Masterton's past, present and future through 50 engraved paewhiri (totara boards).

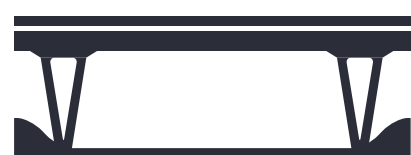
Developed and adopted a **Corporate Carbon Emissions Reduction Plan**



Cyclone Gabrielle

was responded to in February 2023, bringing major roads to a safe level of service, reinstating bridge abutments, removing forestry slash and setting up temporary traffic management measures on roads with washouts and dropouts.

Completed new southbound lane of **Colombo Road bridge**



Adopted our **Parks and Open Spaces Strategy**

Māori Ward

established following public consultation.



Masterton skatepark

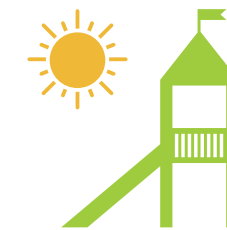
revamped - designed in partnership with youth.



Hood Aerodrome Masterplan

adopted after public consultation, to guide development at the aerodrome.

Renewal of:
5.4km of water mains
9.2km of sewer mains



Burling Park playground refurbished



Resealed 62km of roads



Held rates increases at an average of 6.1% over the three years in a high inflation period.



Rural Advisory Group

established with four meetings over the year.



ANGA WHAKAMUA

AS WE LOOK TO THE FUTURE

Tē tōia, tē haumatia.

Nothing can be achieved without a plan, a workforce, and a way of doing things.



We need to plan for the future to make sure we grow and thrive as a community – in a way our community wants. This Long-Term Plan Consultation Document outlines our priorities to help us deliver on our community’s aspirations.

We have called this Long-Term Plan Tō Wāhi, Tō Mahere – Your Place, Your Plan

This is Your Place. Whakaoriori-Masterton is where you have chosen to make your home, raise your family, build your business, or connect through whakapapa or in some other way.

This is Your Plan. Working together with your priorities at the centre of our thinking, we can help develop Whakaoriori-Masterton for the future you want.

NGĀ PUTANGA KI TŌ TĀTOU HAPORI

OUR COMMUNITY OUTCOMES

Everything we do needs to support and enhance Masterton District’s most positive future. We have indicated in this consultation document the community outcomes our proposals will impact.

-  An Engaged and Empowered Community
-  Pride in our Identity and Heritage
-  A Sustainable and Healthy Environment
-  A Thriving and Resilient Economy
-  Efficient, Safe and Effective Infrastructure

HE MIHI NĀ TE KOROMATUA

MESSAGE FROM THE MAYOR

Kia ora Masterton!

What will Masterton District look like in 2034? If you think it's a bit soon to be thinking about that, let me tell you that now is precisely the time for us to shape Masterton's future together through our Long-Term Plan.

This 10-year Long-Term Plan Consultation Document, which we've called Tō Wāhi, Tō Mahere – Your Place, Your Plan, outlines the Council's priorities and spending proposals to support our community and growth in our district over the next decade.

We need you to have your say and help guide our path forward.

Masterton has been growing steadily, with an increasingly diverse population, creating opportunities and challenges that need careful planning.

We need to plan for things like upgrading our infrastructure and providing services for a population that is proud to call our district home, as well as attracting new business to the area – all the while keeping challenges such as climate resilience front-of-mind.

This Council is committed to focusing on ensuring essential infrastructure is up to scratch – things like roads, water, and waste networks – but we also want to provide opportunities for growth and innovation.

The future holds uncertainties too. Climate impacts, global economics, and regional migration continue to impact Masterton and stretch our resources.

That's why our proposed plan puts in place actions to allow us to adapt to future challenges as we need to, such as building more water storage, while also keeping front of mind that it is essential we provide value for money for our ratepayers.

You will see we are again asking for your views on some key decisions about a Town Hall, our library, and improving infrastructure in our town centre. These projects were included in the last Long-Term Plan in 2021, but increasing costs mean we believe a change of tack is required.

We're also proposing some efficiencies now to reduce the rates impact and have a range of reviews planned to ensure services are meeting our community's needs and being delivered in the most efficient way.

All options we are presenting in this consultation document have been robustly debated and passed at our March Council meeting. The Council needs to increase rates in 2024/25 to continue delivering services in our community. The average increase is 10.6% driven largely by higher costs in the roading and water activities.

Now we want to hear from you!

What do you think of the proposals in this Long-Term Plan consultation document? How do they align with your priorities and hopes for Masterton in 2034? How can the Council best spend within its budgets to enable growth? Your input will shape the final plan adopted in June.

Make sure you take the opportunity to have your say by Monday 6 May. This is our chance to work together for the Masterton we want to see. I look forward to receiving your feedback and understanding your vision for our community's future.



Mayor Gary Caffell



KA PĒHEA TE ĀHUA O ĀPŌPŌ?

WHAT DOES THE FUTURE LOOK LIKE?

A long-term plan must be forward-focused, developed on the basis of what we know now or can make reasonable assumptions about.

We have considered the following forecasts about the Masterton District:

Growth and development



Population growth – continued growth in population and house numbers



Population age – average age of our population will continue to increase



Population diversity – our population will continue to diversify

There is a higher level of uncertainty with population and housing growth projections in the post COVID-19 environment. We will continue to monitor growth trends and respond accordingly. For more information refer to our [website](#).

Efficiency and affordability



Economy – economic slowdown is expected to continue.



Inflation – the key driver in rate increases



Roading – increased cost to deliver forecast levels of service



Three water assets – increased investment needed



Insurance – costs increased

Climate change and resilience



Temperature – up to 1 degree warmer by 2040, up to 3 degrees warmer by 2090



Rainfall – more heavy or extreme rain



Sea level rise – 0.24m by 2040, 1.75m by 2090



Overall climate – drier, regardless of rain



For more detail please see the [supporting information](#) on the Long-Term Plan page of our website.

Given these forecasts, we are making provision for:

Growth and development

- Starting work on a spatial plan in Year 1 to plan how the district should grow.
- Completing the review of the Wairarapa Combined District Plan.

Efficiency and affordability

- Rates increases were reduced from an initial 17% (based on early draft budgets) to less than 11% per annum average across all properties.
- Reducing the scope of our 'big decision' projects – the Town Hall, library and archive, and town centre improvements.
- Increasing emphasis on user-pays for Council services.

Climate change and resilience

- Continuing to implement our Climate Action Plan and Corporate Carbon Emissions Reduction Plan.
- Increasing storage of raw and treated water.
- Developing a water meter charging policy.
- Rebuilding the storm damage fund.
- Prioritising work on our rural roading network.
- Ongoing recovery planning for our district with Carterton and South Wairarapa District Councils.

Three Waters Reform

The coalition government has repealed the previous government's three waters reforms and propose their own legislation by mid-2025. The new set of changes is referred to as Local Water Done Well and will allow neighbouring councils to join forces and establish 'council controlled organisations' to manage water on their behalf. Given uncertainty around what that might look like for Masterton district, our planning has assumed we will continue to manage our three water assets and services. When we have more detail about what the Local Water Done Well legislation will mean for Masterton, we will review our plans.

NGĀ WHAKATAUNGA MATUA

THE BIG DECISIONS



**BIG
DECISION
ONE**

TE HŌRO NUI, TE WHARE PUKAPUKA
ME TE PŪRANGA KŌRERO

**TOWN HALL,
LIBRARY
AND ARCHIVE**

In June 2016, Masterton's Town Hall auditorium and most of the Municipal Building that makes up the building on Chapel Street was found to be earthquake-prone, and the building was closed.

There's been a lot of consultation over recent years which saw the Civic Facility project being approved in June 2021 as part of the 2021-31 Long-Term Plan. By May 2022, the estimated cost of the project had risen from the originally agreed \$30 million to \$71.3 million (including contingency). The Council thought this was unaffordable, so we have been looking at alternative options aimed at meeting the outcomes of the Civic Facility project but using locations we already own. Because of this, we have split the Civic Facility project into two:

- The Town Hall
- The Masterton District Library and Wairarapa Archive



TE HŌRO NUI

THE TOWN HALL



The Town Hall building on Chapel Street is actually three buildings:

- The auditorium, which is the most earthquake-prone section, requires demolition.
- The Municipal Building, which previously contained council offices, requires strengthening if retained.
- The Civil Defence building at the northern end. This was not assessed as earthquake-prone but does not meet the building standards recommended for an emergency management centre.

All external walls of the building are considered façade. Retaining the façade introduces a lot of risks and complexity to the project and further investigation is required to establish the scope of works required to retain the façade.

The Council has identified three options for consultation:

Note: The images of options included in this section are not drawn to scale – they are intended to show the components of the buildings.



For more detail
please see the [supporting information](#) on the Long-Term Plan page of our website.

Preferred option: Demolish Town Hall and Municipal Buildings and build a new Town Hall on the current Town Hall site, retain the Municipal Building façade, and expand Waiata House.

Under this option the existing Town Hall and Municipal Building would be demolished (keeping the façade that faces the Town Square and Chapel Street if possible). A new Town Hall including a multi-purpose space for performances or functions would be built on the site. The Council office in Waiata House would be extended to accommodate customer services, public meeting rooms and a small lab to support our Environmental Health activity. This would remove the need to lease the office on Queen Street. The Waiata House extension would also include a Council Chamber with improved accessibility, as well as a new space for Civil Defence that meets recommended building standards. We would consult on detailed designs for the buildings. Council will seek external funding to offset costs. The build will be staged over three years.

What you would get:

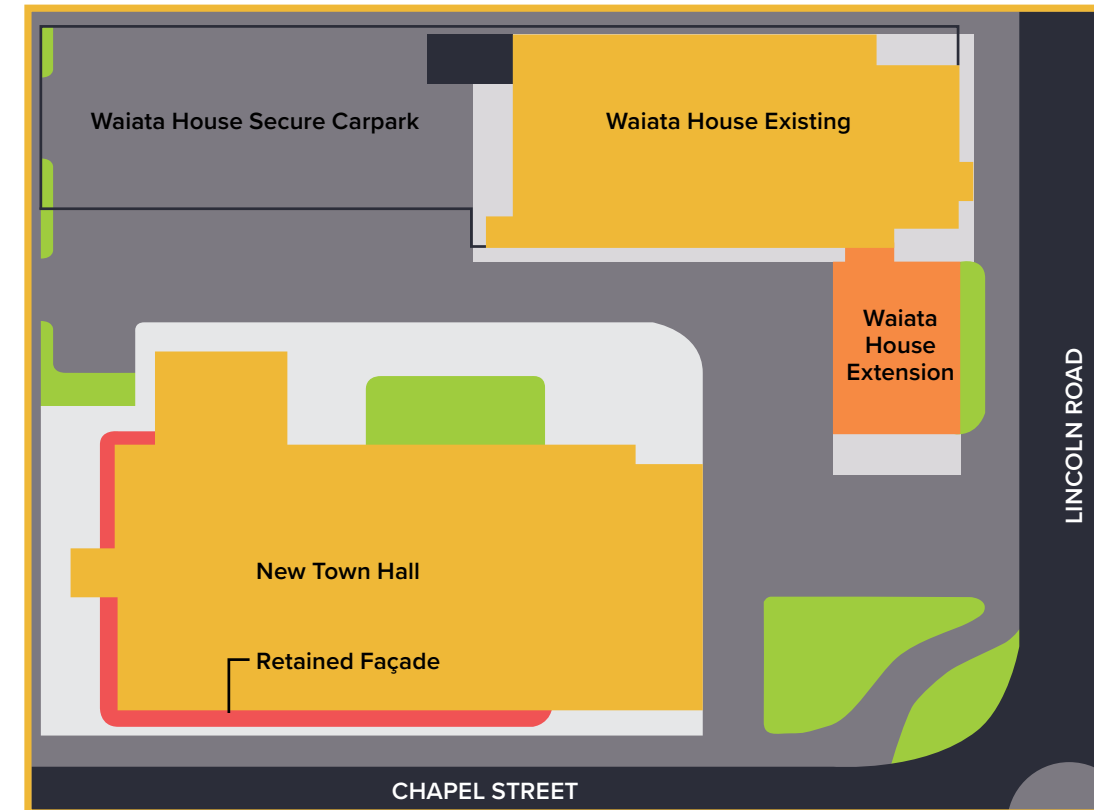
- ✓ A modern, multi-purpose performance or function space with a seated capacity of up to 700 people (1000 standing).
- ✓ Retention of the Municipal Building façade facing the Town Square and Chapel Street subject to feasibility.
- ✓ A dedicated Civil Defence facility built to recommended building standards (IL4).
- ✓ A publicly accessible Council chamber for meetings - located in the extended Waiata House building.
- ✓ Compliance under the Building Act – we would address the earthquake prone status of the current Town Hall and Municipal Building.
- ✓ Reduced spending on leased premises - we would no longer need the Queen Street office.
- ✗ Car parks will be reduced. The final amount will be determined through the design process.

Cost: \$42.6 million
(including \$1.97m to retain the façade).
Loan funded - any external funding that is raised would reduce the loan.
Operating costs: \$3.2m more per annum by year 5 (2028/29) (mostly debt servicing).

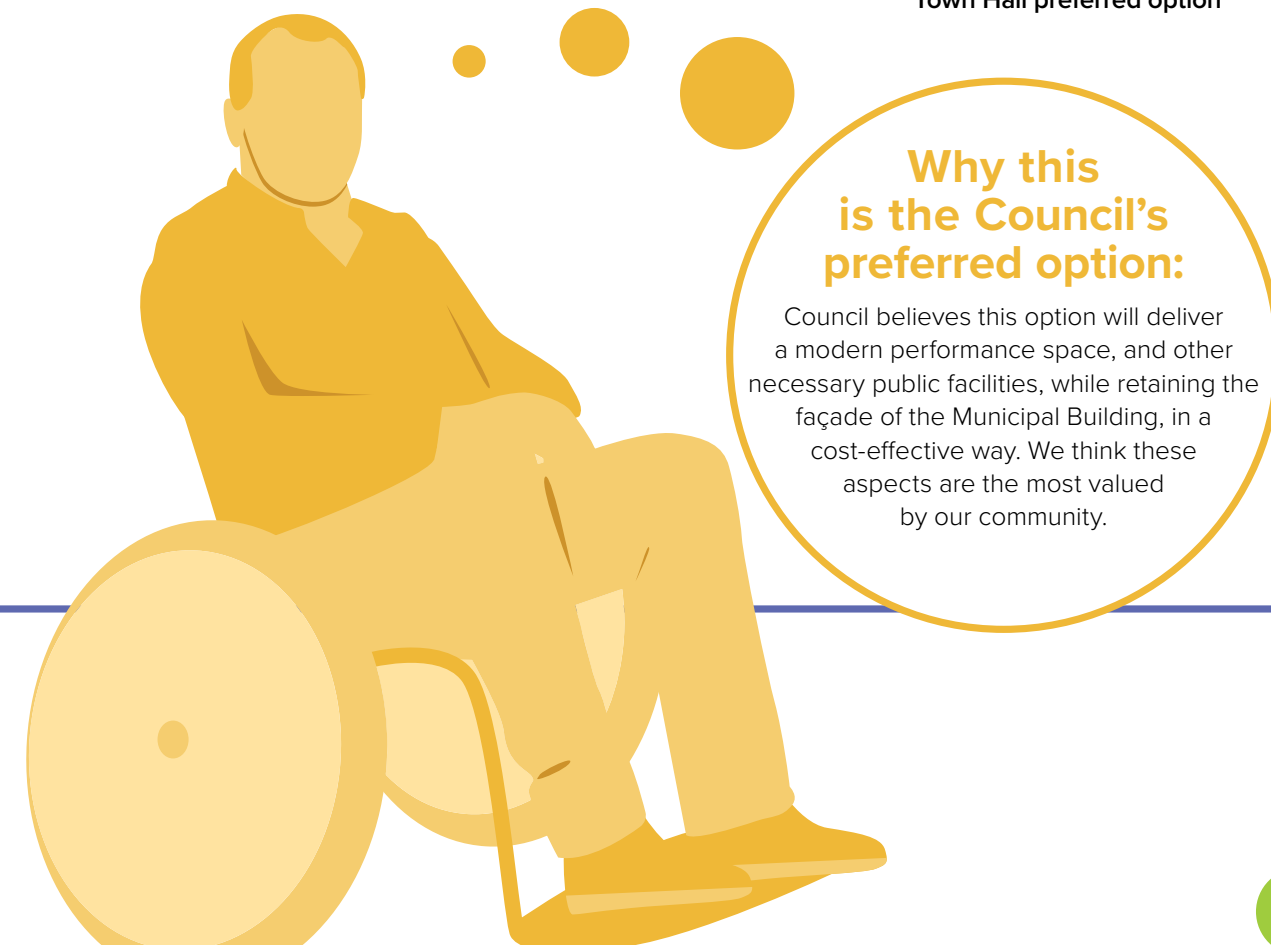
When it will happen:
Years 2-4
(2025/26-2027/28)

Impact on rates:
6.6% increase, \$230 more per annum (\$4.40 per week) by year 5 (2028/29) for the average urban residential property (based on being fully loan funded).

Impact on debt:
\$42.6m additional debt, less any external funding raised.



Town Hall preferred option



Alternative Option 1: Demolish the Town Hall and build a new Town Hall on the site; retain and refurbish the existing Municipal Building including façade; and retain Waiata House.

Under this option the existing Town Hall auditorium would be demolished and a new Town Hall built on the site. The existing Municipal Building, including the façade that faces the Town Square and Chapel Street, would be strengthened and refurbished. We would not be able to accommodate all Council functions in the refurbished Municipal Building, so would retain Waiata House, but not extend it. The Council understands there is community support to retain the Municipal Building.

What you would get:

- ✓ A modern, multi-purpose performance or function space with a seated capacity of up to 700 people (1000 standing).
- ✓ Retention of the façade facing the Town Square and Chapel Street subject to feasibility.
- ✓ A publicly accessible Council chamber for meetings - located in the refurbished Municipal Building.
- ✓ Compliance under the Building Act – we would address the earthquake prone status of the current Town Hall and Municipal Building.
- ✓ Reduced spending on leased premises - we would no longer need the Queen Street office.
- ➔ Office space for 100-110 people in the refurbished Municipal Building.
- ✗ No dedicated Civil Defence facility
- ✗ Civil Defence facility would not meet recommended building standards (IL4)
- ✗ Not enough room to locate all Council activities together
- ✗ Higher level of risk and uncertainty (see our explanation for why this is not Council's preferred option).
- ✗ Car parks will be reduced. The final amount will be determined through the design process.

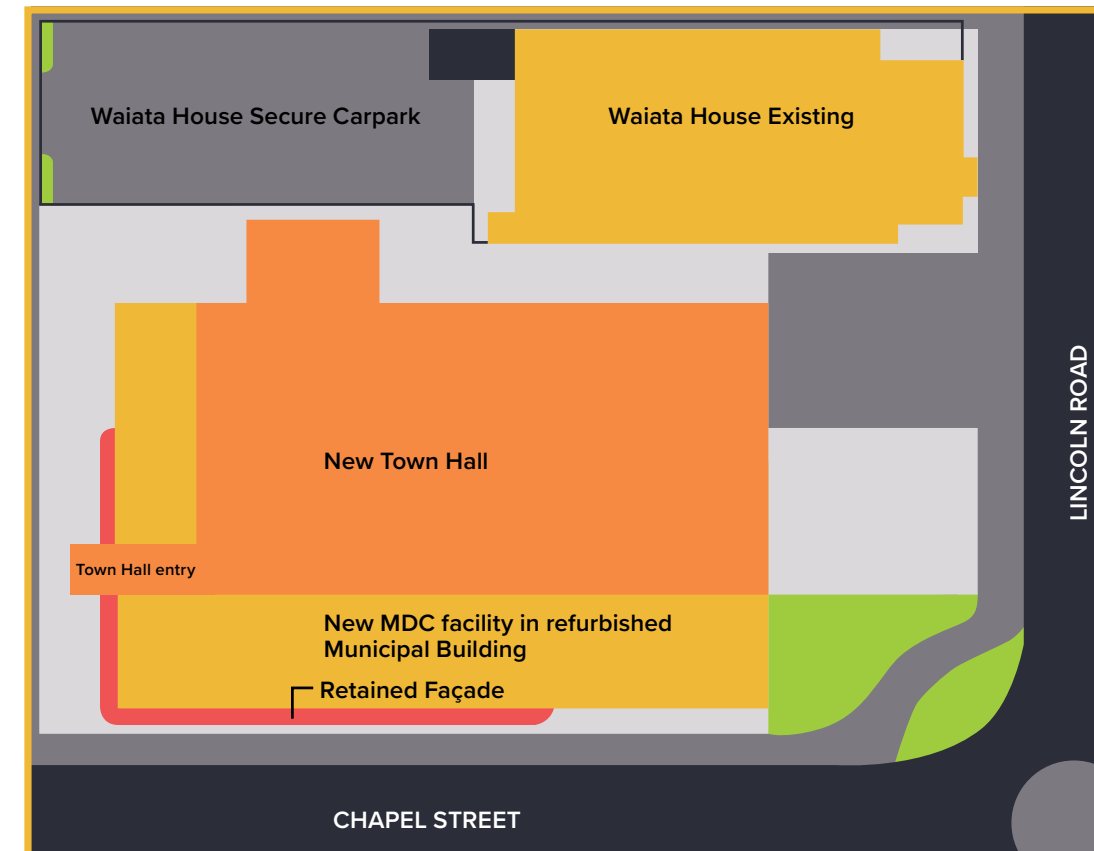
Cost: \$49.9 million (noting high uncertainty)

Loan funded - any external funding that is raised would reduce the loan.
Operating costs: \$3.9m more per annum by year 5 (2028/29) (mostly debt servicing).

When it will happen:
Years 2-4 (2025/26-2027/28)

Impact on rates:
8.2% increase (noting high uncertainty), \$282 more per annum (\$5.40 per week) by year 5 (2028/29) for the average urban residential property (based on being fully loan funded).

Impact on debt:
\$49.9m additional debt (noting high uncertainty), less any external funding raised.



Town Hall alternative option 1

Why this is not the Council's preferred option:

The refurbishment of the Municipal Building has limitations and will not meet the needs of MDC in terms of function or space. There are higher levels of risk and uncertainty with this option compared to other Town Hall options.

It's also important to note that we can't directly compare the costs of this option with the other options. Costs for this work are based on the available drawings, but considering the age of the building and nature of construction of the era in which it was built (and upgraded), it is highly likely that conditions will be different when works begin. This will cause cost and time escalations, which may be significant. There is more certainty around the costs of the other options.

Structural assessment has been undertaken to understand the connection between the Town Hall and Municipal Building. The Town Hall is structurally connected to the Municipal and Civil Defence Buildings in multiple locations. Demolition of the Town Hall risks the structural integrity of the Municipal Building.

If the work required is significantly more than what we have estimated based on current knowledge, it could lead to delays, cost escalation, or even having to cancel the project due to it becoming unaffordable.

Alternative Option 2: Demolish the Town Hall and Municipal Building and do not replace these buildings; retain Waiata House and the leased Queen Street office.

Under this option the existing Town Hall auditorium and Municipal Building would be demolished, including the façade. We won't replace the Town Hall or extend Waiata House. Council staff would continue to operate out of Waiata House and the leased Queen Street office.

What you would get:

- ✓ Compliance under the Building Act – we would address the earthquake-prone status of the current Town Hall and Municipal Building.
- ✓ A vacant site that could be re-purposed or potentially sold (we haven't yet explored options for the future of the site under this option and would consult on any proposal).
- ✓ All re-usable materials from the demolition would be recovered.
- ✗ No performance or function venue.
- ✗ Limited public access to Council meeting chambers.
- ✗ No dedicated Civil Defence facility.
- ✗ Civil Defence facility would not meet recommended building standards (IL4).
- ✗ Not enough room to accommodate all Council functions in one building.
- ✗ Ongoing cost of leasing Queen Street premises.
- ✗ Loss of heritage value of the Town Hall precinct.

Cost: \$3.57 million
Loan funded

When it will happen:
Year 3
(2026/27)

Impact on rates:
0.6% increase, \$21 more per annum (\$0.40 per week) by year 5 (2028/29) for the average urban residential property.

Impact on debt:
\$3.57m additional debt

Why this is not the Council's preferred option:

This option would not deliver a performance space on the existing Town Hall site, which we believe is important to our community, and it wouldn't deliver necessary public facilities, such as a dedicated Civil Defence facility that is built to recommended building standards (IL4), and improved public access to the Council Chamber. The Council believes the loss of the heritage aspect of the Town Hall precinct would be unacceptable to our community.

TE WHARE PUKAPUKA ME TE PŪRANGA
KŌRERO O WAIRARAPA

**MASTERTON DISTRICT
LIBRARY AND
WAIRARAPA ARCHIVE**



The Masterton District Library building is no longer fit for purpose. The current size and layout limits opportunities for the display of materials, places for study, and space for programmes and events.

The library building also has a range of maintenance issues that need to be addressed urgently. These include water damage, leaks in the building, mould in the basement, replacing the roof, heating and cooling system replacement, and improved accessibility at the front entrance to the library.

The Wairarapa Archive (the archive) is dedicated to collecting and preserving records and documents reflecting Wairarapa's unique heritage. In April 2021, the building the Council leased for the archive was found to be earthquake-prone. The archive now operates out of a different, leased building that is separate to the library.



For more detail

please see the [supporting information](#) on the Long-Term Plan page of our website.

The Council has identified three options for consultation:

Preferred option: Upgrade and expand the library and consider in the future a further extension to include the archive

Under this option we would take a staged approach, upgrading and expanding the library first, and considering further expansion to accommodate the archive in future. The initial focus would be on the essential repair work and extending the library to provide additional space for public programmes, a creative classroom, workroom, and an open-plan office space. The library footprint would increase by 440m².

The archive would stay in its current temporary location if we can extend the lease. Space is available for future expansion of the library to accommodate the archive should the community require it.

What you would get:

- ✓ A fit-for-purpose library building.
- ✓ A modern library space with room for programmes, community events and activities including a creative classroom, work room and open-space office.
- ✓ Land retained to expand to accommodate the archive in the future.
- ✓ Reduces the capital cost of the project now.
- ✗ Likely increased cost to further expand the library in future to include the archive.
- ✗ Ongoing lease cost for the archive – this is likely to be in the current location if the lease can be extended.
- ✗ Risk that the lease cannot be extended.

Cost: \$10.75 million
Loan funded and \$0.5m reserves.
Operating costs: \$0.8m more per annum by year 3 (2026/27) (mostly debt servicing).

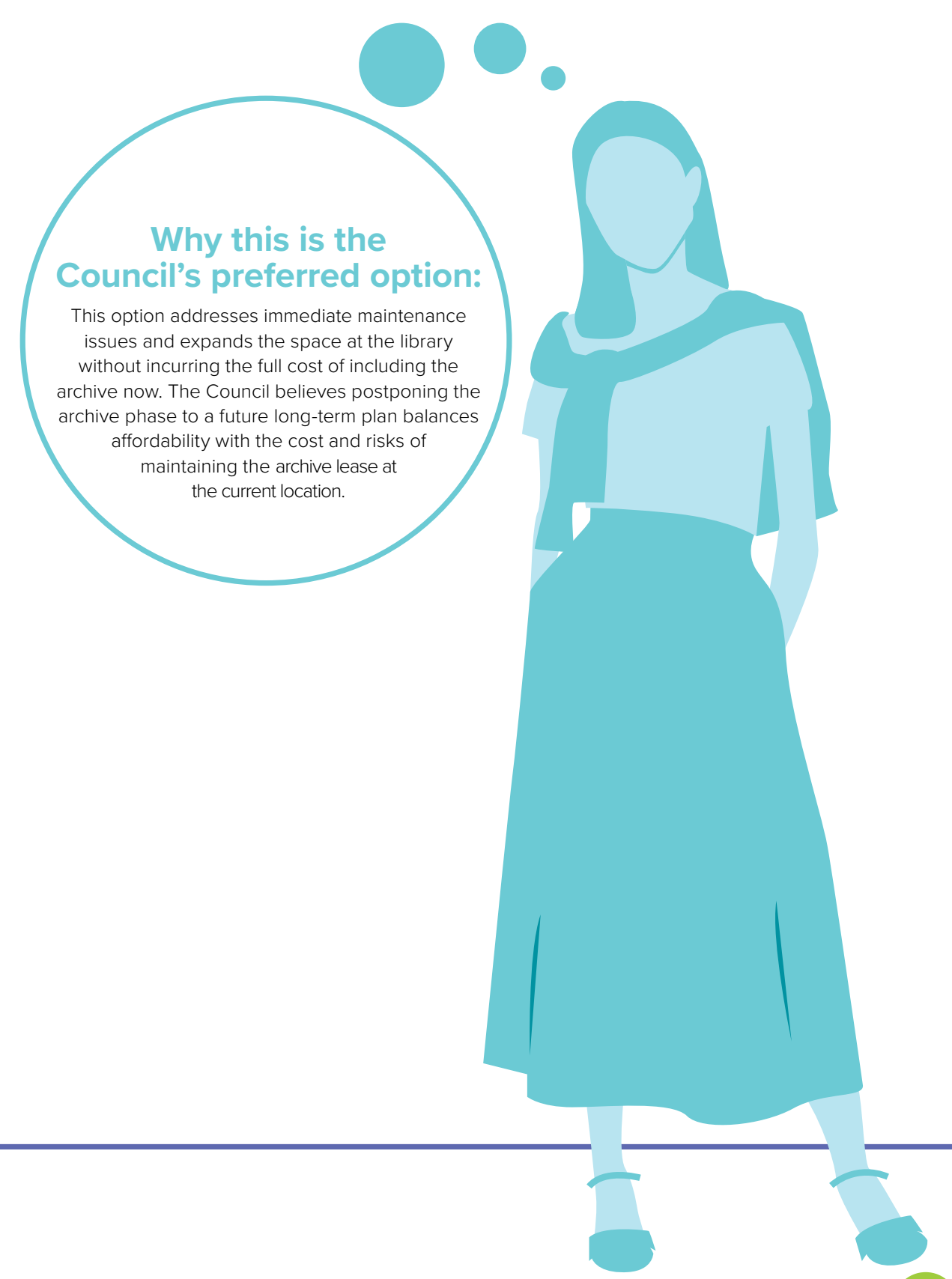
When it will happen:
Years 1-2 (2024/25-2025/26)

Impact on rates:
2% increase, \$70 more per annum (\$1.30 per week) by year 3 (2026/27) for the average urban residential property.

Impact on debt:
\$10.2m additional debt.



Library preferred option



Alternative option 1: Upgrade and expand the library, and include the archive now

Under this option we would upgrade and expand the library, including the archive now. The footprint would increase by 1080m². Space would be provided for programmes and activities (as per our preferred option) and the archive would be housed within the library.

This option would provide a permanent customised space within the library for the archive as well as additional space for library programmes, community events and activities. Essential maintenance and building improvements would be completed as part of the project.

What you would get:

- ✓ A fit-for-purpose library building.
- ✓ A modern library space with room for programmes and community events and activities.
- ✓ A permanent archive facility within the new library.
- ✓ Reduced spending on leased premises - we would no longer need to lease an alternative site for the archive.
- ✗ Larger increase in rates.



Cost: \$14.66 million

Loan funded and \$0.5m reserves.
Operating costs: \$1.1m more per annum by year 3 (2026/27) (mostly debt servicing).



When it will happen:

Years 1-2 (2024/25-2025/26)



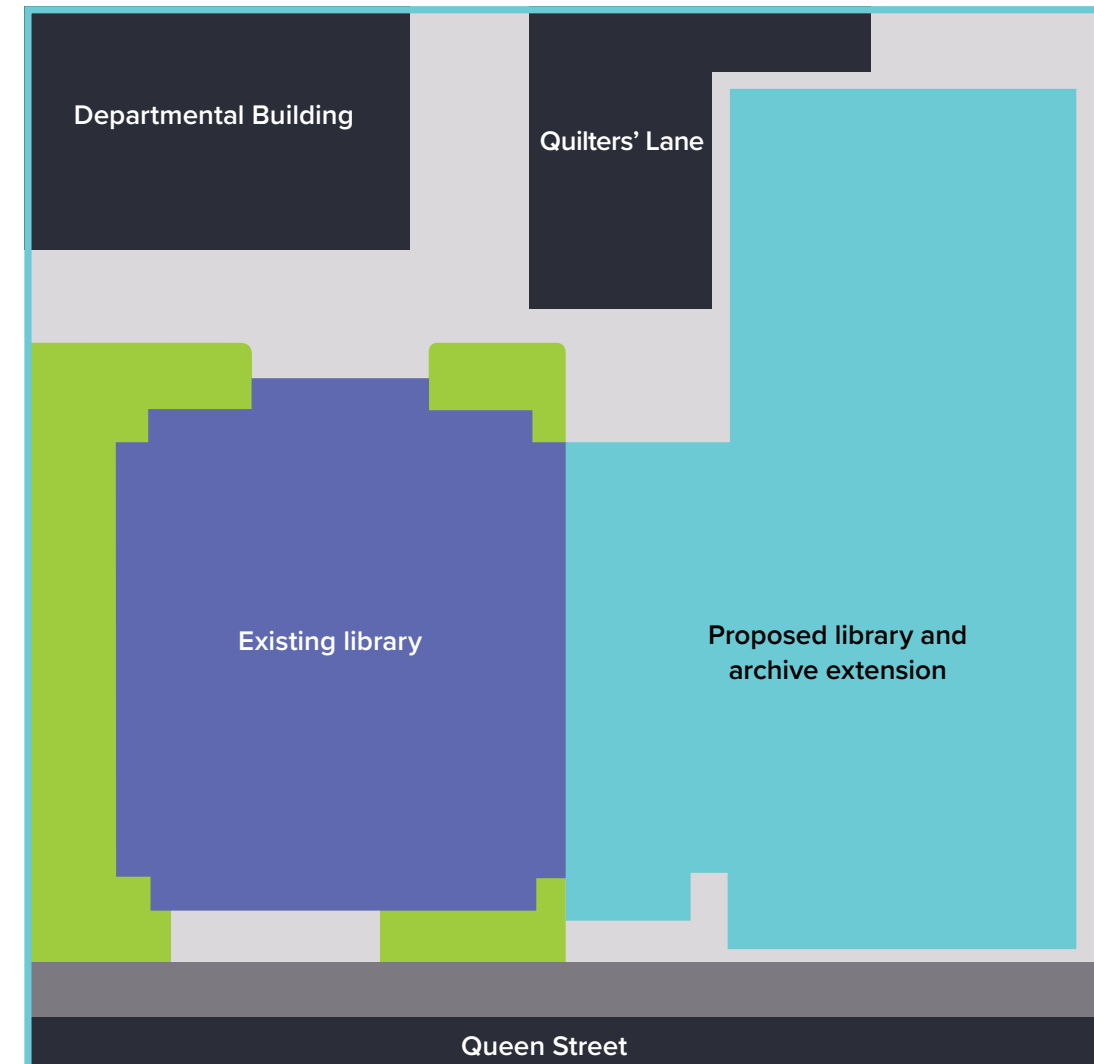
Impact on rates:

2.9% increase, \$99 more per annum (\$1.90 per week) by year 3 (2026/27) for the average urban residential property.



Impact on debt:

\$14.16m additional debt.



Why this is not the Council's preferred option:

The Council does not believe this option is affordable, particularly if other proposals in the Long-Term Plan, such as the preferred option for the Town Hall, proceed.

Alternative Option 2: Complete essential library repairs and maintenance only

Under this option, only the essential maintenance would be carried out. There would be no increase in available space. The archive would remain in its current location if the lease can be extended.

What you would get:

- ✓ A functional library building.
- ✓ Land is retained to expand the library and the archive in future.
- ✓ Reduces the capital cost of the project now.
- ✗ No additional library space for programmes and activities .
- ✗ The archive would remain in a separate premise – this is likely to be in the current location if the lease can be extended.
- ✗ Ongoing lease costs for the archive.
- ✗ Likely to cost more to expand the library or include the archive in future.

\$ Cost: \$2.3 million
Loan funded and \$0.5m reserves.
Operating costs: \$0.2m more per annum by year 3 (2026/27).

When it will happen:
Year 1 (2024/25)

Impact on rates:
0.6% increase, \$19 more per annum (\$0.40 per week) by year 3 (2026/27) for the average urban residential property.

-\$ Impact on debt:
\$1.8m additional debt.

Why this is not the Council’s preferred option:

The Council believes that our community would prefer us to modernise the library and provide a more extensive range of programmes and services. This option would not enable us to achieve this. The cost is likely to increase if the community decides to expand it in the future.



NGĀ WHANAKETANGA KI TE POKAPŪ TĀONE

TOWN CENTRE IMPROVEMENTS



The 2021-31 Long-Term Plan included plans to complete essential work and refurbish Masterton’s town centre while we were at it. This project became known as the Town Centre Revamp and included increased tree planting, beautification, and making spaces for recreation, with a reduction of 21 car parks on Queen Street.

In the 2021-31 Long-Term Plan that project was scheduled to start next year, however costs to deliver the Town Centre Revamp project have escalated significantly since 2021, and the Council thinks this is no longer affordable for our community at this time.

The work to replace the water main below Queen Street still needs to be done regardless of whether we do the full Town Centre Revamp project or not.

The Council has identified two options for consultation:



For more detail please see the [supporting information](#), on the Long-Term Plan page of our website.

Preferred option: Complete essential work to improve water and roading infrastructure in the Town Centre. There would be no other improvements to Queen Street.

This option would deliver new water mains and infrastructure in the town centre, and new road sealing in places where the road had been dug up to do the work. There would be no change to the 'look and feel' of the town centre or the number of carparks. Renewal work will be done from existing subsidised roading programme and depreciation reserves.

What you would get:

- ✓ Improved water infrastructure in the town centre.
- ✓ Improved road seal and footpath surfacing in the town centre where the work on water infrastructure is undertaken.
- The same number of carparks – a positive for some and a negative for others.
- ✗ Other than resealing of the roads and footpaths where work is undertaken, there would be no improvements to the look and feel of the town centre.

\$ Cost: \$6.48 million
Depreciation reserves, rates, and NZTA subsidy.

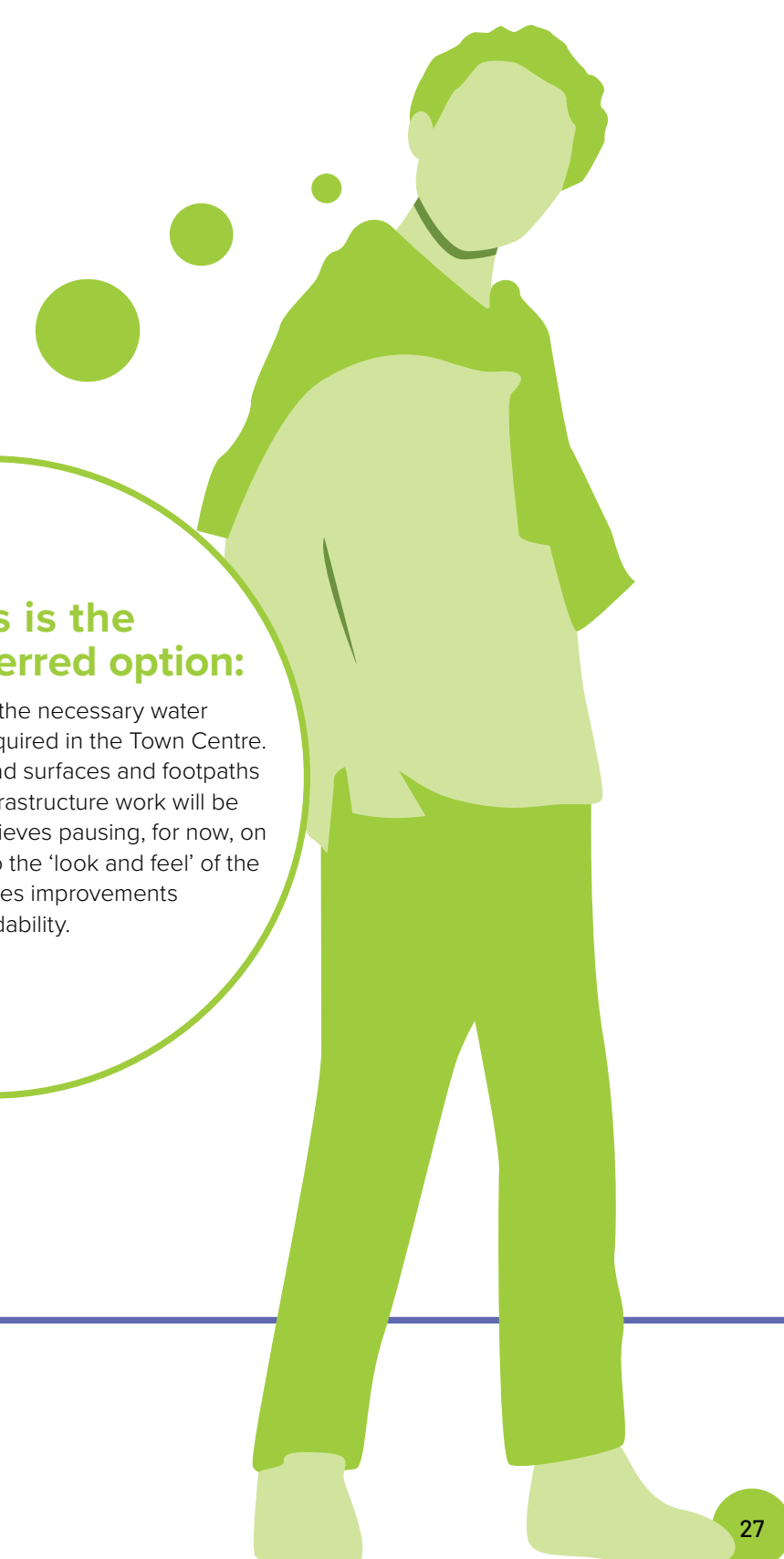
📅 When it will happen:
Year 1+ (2024/25 +)

📊 Impact on rates:
no additional rates required.

-\$ Impact on debt:
\$0 additional debt.

Why this is the Council's preferred option:

This option addresses the necessary water infrastructure work that is required in the Town Centre. It also delivers improved road surfaces and footpaths in the areas where this infrastructure work will be undertaken. The Council believes pausing, for now, on any further improvements to the 'look and feel' of the Town Centre balances improvements and affordability.



Alternative option: Complete essential work to renew water and roading infrastructure in the Town Centre, and redevelop the Town Centre to improve the ‘look and feel’ of that space.

Like our preferred option, this option would deliver renewed water mains and infrastructure in the town centre, and road sealing and footpath renewals where infrastructure work is required. In addition to the essential infrastructure work that needs to be completed now, we would redevelop Queen Street between Jackson Street and Park Street. The redevelopment would focus on improving the look and feel of the Town Centre to create a more people-centric and vibrant space. Improvements would include wider footpaths to increase pedestrian safety, a greater focus on different modes of transport, improved seating and green spaces, and defined areas for different activities such as outdoor dining. As a result of these changes, there would be a reduction in the number of carparks.

What you would get:

- ✓ Renewed water infrastructure in the town centre.
- ✓ Renewed road seal in the town centre.
- ✓ Renewed footpaths in the town centre.
- ✓ More planting.
- ✓ Spaces for recreation.
- ✓ A new look for Queen Street.
- ⊖ A reduced number of carparks (21 less) – a positive for some and a negative for others.

Cost: \$14.12 million
Loan funding, depreciation reserves, rates and NZTA subsidy.
Operating costs: \$0.83m more per annum by year 4 (2027/28).

When it will happen:
Years 1-3 (2024/25-2026/27)

Impact on rates:
2.3% increase, \$78 more per annum (\$1.50 per week) by year 4 (2027/28) for the average urban residential property.

Impact on debt:
\$7.65m additional debt.

Why this is not the Council’s preferred option:

The Council believes the essential infrastructure work that needs to be completed is the priority right now. Pausing on any further improvements to the ‘look and feel’ of the Town Centre enables Council to balance improvements and affordability.



NGĀ PANONITANGA KI NGĀ TAHUA KAUNIHERA

CHANGES TO COUNCIL FUNDING



Council currently has a mix of arrangements for funding community groups and organisations. Some have multi-year agreements and receive funding, usually for three years, via the Long-Term Plan submissions process. Others apply for grants from the annual contestable Community Wellbeing Grant pool.

The Council has reduced the overall funding pool by 5 per cent to \$374,000 for affordability. We are considering how we allocate this funding.

The Council has identified two options for consultation:

Preferred option: Funding for community groups and organisations would become contestable. Applications for this funding would be considered annually.

Under this option the Council proposes funding for community groups and organisations becomes contestable annually from 2024/25 or the end of any existing agreements.

This does not impact events funding which comes from a separate contestable pool.

What you would get:

- ✓ 100 per cent of the funding pool becomes contestable.
- ✓ A more equitable approach to funding.
- ✗ Less certainty for organisations that currently have funding through the Long-Term Plan submissions process.
- ✗ More administration for the Council and those organisations that currently have funding through the Long-Term Plan submissions process.

Funding pool:
\$374,000
Funded by rates.

When it will happen:
From year 1
(2024-25 onwards)

Impact on rates:
\$1 less per annum
from year 1 (2024/25)
for the average urban
residential property
(due to reduced pool).

Impact on debt:
\$0 additional debt.

Alternative Option 1: Maintain existing Council funding arrangements.

Under this option, \$85,000 would be available through annual general contestable applications, and \$289,000 would be available through the Long-Term Plan submissions process – a total provision of \$374,000.

What you would get:

- ✓ More certainty for organisations that currently have funding through the Long-Term Plan submissions process.
- ✓ Less administration for the Council and those organisations that currently have funding through the Long-Term Plan submissions process.
- ✗ Only 23 per cent of the funding pool is contestable.

Funding pool:
\$374,000
Funded by rates.

When it will happen:
From year 1
(2024-25 onwards)

Impact on rates:
\$1 less per annum
from year 1 (2024/25)
for the average urban
residential property
(due to reduced pool).

Impact on debt:
\$0 additional debt.

Why this is not the Council's preferred option:

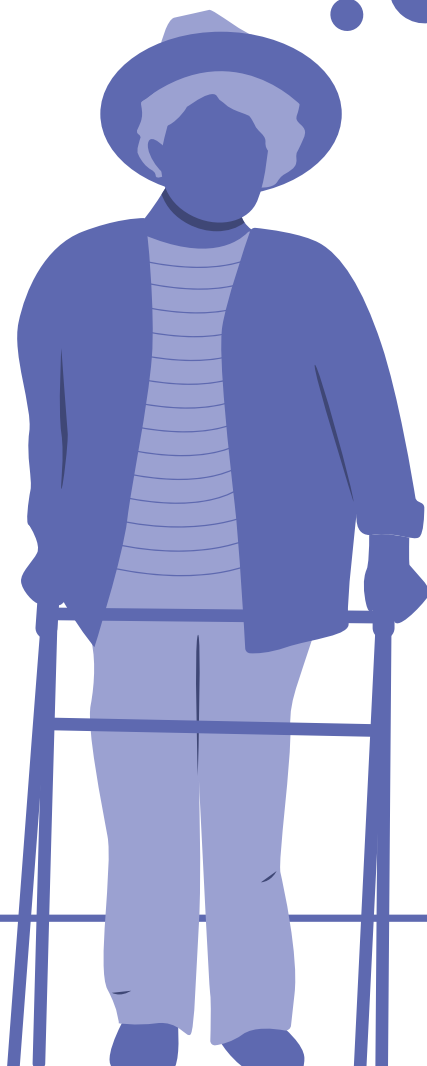
The Council believes having less contestable funding available is less equitable.

Why this is the Council's preferred option:

This option would mean all of the funding pool would become contestable which is a more equitable approach.

Organisations that currently have funding through the Long-Term Plan submissions process and would be impacted by this change include: Cobblestones, Digital Seniors, Fab Lab Masterton, Life Flight Trust, Masterton Foodbank, Nuku Ora (previously Sport Wellington Wairarapa), Pasifika o Wairarapa, Riversdale Beach Surf Life Saving Club, Te Awhina Community Hub, Wairarapa Community Centre Trust, Wai-Waste Food Rescue, Wellington Free Ambulance and Wings Over Wairarapa.

Under this proposal, funding for Business Wairarapa, Pūkaha Mount Bruce National Wildlife Centre, and Destination Wairarapa would also become contestable annually after their current agreements expire.



**BIG
DECISION
FOUR**

NGĀ PANONITANGA KI
NGĀ RATONGA

**CHANGES
TO SERVICES**



Over the past 12 months, the Council has reviewed all of its service levels, taking into consideration feedback from our community during our previous Annual Plan engagement and Council's satisfaction survey. More in-depth reviews of some services are planned (see page 40). The Council is also proposing FIVE changes now, that will reduce costs for our community but will also have implications for service levels and/or project delivery.

What you would get:

- ✓ Reduced rates increases.
- ✗ Reduced Council support to projects, services and activities – varies depending on each change.

Why this is the Council's preferred option:

The Council believes the cost savings and reduced rates increases outweighs any negative impacts of reduced projects, services and activities. We anticipate community volunteers will support this work.

The five changes are:

CHANGE 1: Reduce Wairarapa Economic Development Strategy (WEDS) Funding

The three Wairarapa Councils currently fund the delivery of the joint strategy. Under this option, WEDS would have less funding than in previous years.

Current WEDS projects include product development for the Dark Skies work programme, Water Resilience Summer Series in collaboration with the Wairarapa Water Users Group, Food and Fibre innovation, attraction of the Rebel Business school programme to the Wairarapa and Wellington NZ programmes coming to the Wairarapa, particularly Creative HQ events.

Preferred option: Reduce funding by 20 per cent compared to 2023/24 - \$80,000 compared to \$100,000 saving \$20,000.

<p> Cost: \$80,000 Funded by rates From year 1 (2024/25)</p>	<p> Impact on rates: \$2 less per annum from year 1 (2024/25) for the average urban residential property.</p>	<p> Impact on debt: \$0 additional debt.</p>
<p> Impact on service: This may mean some projects are deprioritised or delivered over a longer timeframe by WEDS with some Masterton-specific projects delivered by the Council.</p>		

Alternative option: Maintain funding at 2023/24 level - \$100,000.





<p> Cost: \$100,000 Funded by rates From year 1 (2024/25)</p>	<p> Impact on rates: No change from 2023/24.</p>	<p> Impact on debt: \$0 additional debt.</p>
<p> Impact on service: With current funding levels maintained, a similar number and range of projects would be delivered.</p>		

CHANGE 2: Cease funding for regional Walking and Cycling facilitation





The three Wairarapa Councils currently contribute funding toward regional facilitation of walking and cycling activities, and to support projects that enable this, such as the Five Town Trails project. Masterton District Council's current contribution is \$35,000.

Examples of activities and initiatives undertaken in the last three years include supporting Greater Wellington Regional Council and Wairarapa Road Safety Council activities with schools, promoting biking in reserves as part of Parks Week, and being part of the steering group that planned and delivered the Wairarapa Walking Festival.

Preferred option: Cease this funding and the projects and activities that are delivered to save \$35,000.

 Cost: \$0 From year 1 (2024/2)	 Impact on rates: \$3 less per annum from year 1 (2024/25) for the average urban residential property.	 Impact on debt: \$0 additional debt.
 Impact on service: This may mean activities and initiatives that are delivered with this funding could cease in the Masterton District.		

Alternative option: Continue funding \$35,000 per year for regional walking and cycling facilitation.





 Cost: \$35,000 Funded by rates From year 1 (2024/25)	 Impact on rates: No change from 2023/24.	 Impact on debt: \$0 additional debt.
 Impact on service: Activities and initiatives that are delivered with this funding would continue in the Masterton District.		

CHANGE 3: Cease funding for regional Positive Ageing facilitation





The three Wairarapa district councils adopted a joint Positive Ageing Strategy in 2019 and contribute funding toward regional facilitation to support the implementation of this Strategy. Masterton District Council's current contribution is \$40,500.

Examples of activities and initiatives undertaken in the last three years include assisting the Council to integrate the Strategy across its business, being part of the steering group for the Senior Games, completing the application for the World Health Organisation Global Network for Age-Friendly Cities and Communities, organising and supporting the Wairarapa Community Networks Kuia/Kaumātua/Older Persons Forum, and support for the Ageing with Attitude Expo.

Preferred option: Cease this funding and the projects and activities that are delivered to save \$40,500.

 Cost: \$0 From year 1 (2024/25)	 Impact on rates: \$4 less per annum from year 1 (2024/25) for the average urban residential property.	 Impact on debt: \$0 additional debt.
 Impact on service: This may mean activities and initiatives that are delivered with this funding could cease in the Masterton District.		

Alternative option: Continue funding \$40,500 per year for regional Positive Ageing Strategy Facilitation.





 Cost: \$40,500 Funded by rates From year 1 (2024/25)	 Impact on rates: No change from 2023/24.	 Impact on debt: \$0 additional debt.
 Impact on service: With current funding levels maintained, a similar number and range of projects would be delivered.		

CHANGE 4: Seek further external funding for Welcoming Communities facilitation beyond 2025 when current funding expires





Masterton joined the Welcoming Communities programme in 2021. As part of this, Council secured external funding for three years to support the facilitation of this programme of work. The total external funding for this activity is \$55,000 per year, including event costs.

Examples of activities and initiatives undertaken include support for the Holi Celebration, Ahmadiyya community support including Iftar celebrations (Iftar is the fast-breaking evening meal of Muslims in Ramadan), Cultural Festival organisation, Welcoming Week organisation, Newcomers Survey, Funding support for community groups, Ahmadiyya community day at Riversdale Beach (in conjunction with Red Cross), women only refugee swim and water safety project (in conjunction with Neighbourhood Support). Further external funding would need to be secured to continue facilitation of this work.

Preferred option: Seek further external funding for Welcoming Communities facilitation or cease the projects and activities that are currently delivered, when current funding expires in 2025.

 Cost: \$0 From year 2 (2025/26)	 Impact on rates: No change from 2023/24.	 Impact on debt: \$0 additional debt.
 Impact on service: This may mean if no external funding is secured, projects and activities could cease in the Masterton District.		

Alternative option: Provide \$55,000 per year funding for Welcoming Communities facilitation to continue when the external funding expires.


 Cost: \$55,000 Funded by rates From year 2 (2025/26)	 Impact on rates: \$5 more per annum from year 2 (2025/26) for the average urban residential property.	 Impact on debt: \$0 additional debt.
 Impact on service: Activities and initiatives that are delivered with this funding would continue in the Masterton District.		

CHANGE 5: Increase the Community-Led Climate Initiatives Fund rather than funding Climate Activation facilitation beyond April 2026 when external funding ceases





Masterton District Council received Three Waters Better Off funding to facilitate the implementation of Council's Climate Action Plan and Corporate Carbon Emissions Reduction Plan for three years. The funding will expire in April 2026.

Activity since 2023 has included assisting the Council to deliver on the Climate Action Plan and Corporate Carbon Emissions Reduction Plan, and supporting the community Climate Advisory Group to allocate Community Climate Fund allocation. Work has also been done to explore local composting options, progress a food resilience strategy, and initiate a climate champions group within the Council.





Preferred option: Increase the Community-Led Climate Initiatives Fund from \$50,000 to \$100,000 rather than funding Climate Activation facilitation beyond April 2026, when external funding ends.

 Cost: \$50,000 Funded by rates From year 3 (2026/27)	 Impact on rates: \$4 more per annum from year 3 (2026/27) for the average urban residential property.	 Impact on debt: \$0 additional debt.
 Impact on service: Projects and activities delivered via climate activation facilitation could cease in the Masterton District, but there would be more funding for community initiatives.		

Alternative option 1: Increase funding in 2026/27 by \$92,000, picking up the facilitation costs previously funded externally. Do not increase funding for the Community-Led Climate Initiatives Fund.

 Cost: \$92,000 Funded by rates From year 3 (2026/27)	 Impact on rates: \$7 more per annum from year 3 (2026/27) for the average urban residential property.	 Impact on debt: \$0 additional debt.
 Impact on service: Activities and initiatives that are delivered with this funding would continue in the Masterton District.		

Alternative option 2: Increase funding in 2026/27 by \$142,000 to provide funding for Climate Activation facilitation to continue beyond April 2026 when the external funding expires AND increase funding for the Community-Led Climate Initiatives Fund to \$100,000.

 Cost: \$142,000 Funded by rates From year 3 (2026/27)	 Impact on rates: \$11 more per annum from year 3 (2026/27) for the average urban residential property.	 Impact on debt: \$0 additional debt.
 Impact on service: Activities and initiatives would continue in the Masterton District and there would be increased funding available for community climate initiatives.		

TE HAUMI TŪĀHANGA

INVESTING IN INFRASTRUCTURE

Total capital expenditure over the next 10 years

Year 1 2024/25	Year 2 2025/26	Year 3 2026/27	Year 4 2027/28	Year 5 2028/29	Year 6 2029/30	Year 7 2030/31	Year 8 2031/32	Year 9 2032/33	Year 10 2033/34
\$43m	\$52m	\$53m	\$54m	\$26m	\$25m	\$21m	\$29m	\$28m	\$23m

This includes the following:

Roading – \$159.9m



Including:

- \$111.7m on roading renewals (years 1-10)
- \$7.4m on footpath renewals (years 1-10)
- \$33m on building resilience to weather events (years 1-9)

Stormwater – \$12.2m



Including:

- \$9.2m on network renewals and upgrades (years 1-10)
- \$2.6m on flood protection (years 1-4)

Water supply – \$51.2m



Including:

- \$31.2m on urban water pipes (years 1-10)
- \$16.3m on water storage (years 2-4)
- \$3.4m on water treatment plant renewals (years 1-10)

Community facilities and parks – \$90.9m



Including:

- \$42.6m on the Town Hall project (years 2-4)
- \$10.8m on the library upgrade project (years 1-2)
- \$2m on the new animal shelter (year 1)
- \$8.2m on parks and reserves (years 1-10)
- \$8.5m on Trust House Recreation Centre upgrades and renewals (years 1-10)

Wastewater – \$30.9m



Including:

- \$22.6m on sewer pipe renewals (years 1-10)
- \$6.3m on upgrades to the Homebush wastewater treatment plant (years 1-10)

Solid waste – \$1.2m



Including:

- \$0.7m Transfer station renewals (years 2-10)
- \$0.5m new cleanfill site (year 5)

You'll notice that a lot of these projects are renewals. That means we're doing work to keep our assets in good condition. These projects look after our existing assets and make sure they remain fit for purpose.

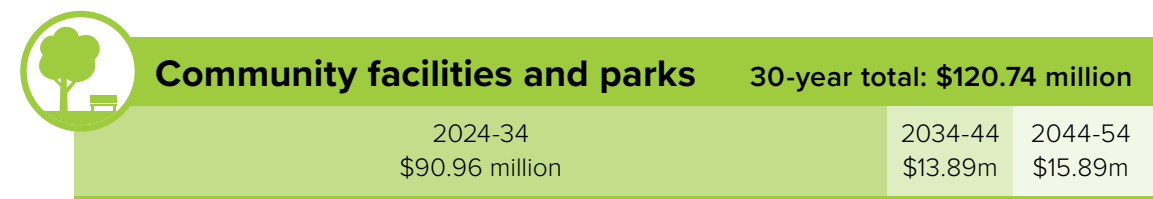
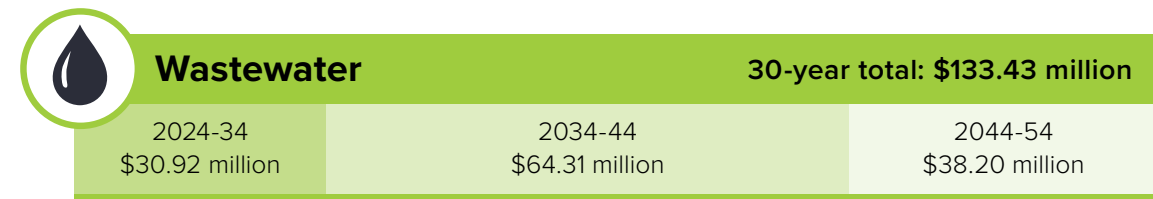
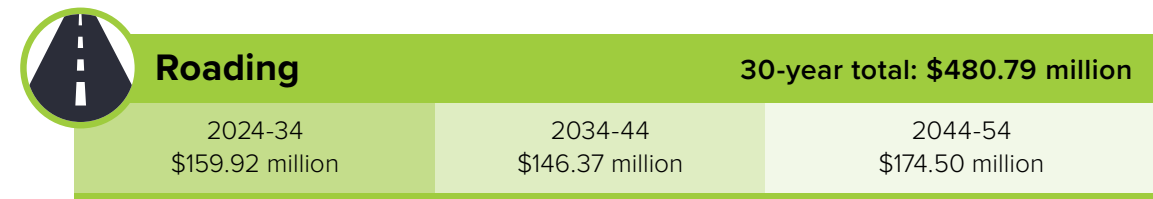
The next 30 years

Our Infrastructure Strategy sets out the 30-year plan for managing our infrastructure and meeting the long-term infrastructure needs of our district. The strategy details what key infrastructure is required, when it is planned to be provided, and how much it will cost.



For more detail

please see the [Infrastructure Strategy](#) in our supporting information on the Long-Term Plan page of our website.



ĒTAHI ATU MAHI HEI WHANAKE MĀ MĀTOU

OTHER KEY WORK WE'RE PROGRESSING

What to do with rural halls and other assets

We are reviewing all Council assets to assess whether they are still required and, if so, whether the Council is the most appropriate owner. As we identify assets that we may be able to sell or divest in another way, we will consult the relevant communities. Some examples of assets that we could consider divesting include rural halls that are not well utilised, and surplus land. Any proceeds would be used to help offset costs of other work/projects.

Community Projects

The Council has been approached by different community groups about a range of community projects that relate to Council assets. For example renewing the Kids Own Playground, upgrading the stadium at the Recreation Centre to better meet the needs of the Golden Shears event, and developing assets to better support cricket.

The Council supports community-led, Council-supported development and will work with these organisations to explore how we can support them to achieve their visions and goals. We will provide updates when we have more details on the timelines and proposed Council contributions to these projects.

Service Reviews

In the 2024-34 LTP we are planning to:

- Develop a Sports and Facilities Strategy that will consider usage and needs, and explore the potential for sports 'hubs'. Projects relating to specific sports and recreational facilities will be considered as we develop the Sports and Facilities Strategy.
- Review our Street Tree Maintenance Programme and Policy to consider what we might need to do differently in response to climate change, water resilience challenges, community preferences and affordability.
- Review public toilet utilisation and provision.
- Review community development priorities.

Under the Local Government Act (Section 17A), councils are required to review the cost-effectiveness of arrangements delivering a range of services. Reviews of the following operations and services are underway or planned:

- Solid waste
- Mawley Holiday Park
- Trust House Recreation Centre
 - Maintenance – Year 1
 - Facility management – Year 1
- Parks maintenance contract (commencement date to be confirmed)
- Utilities maintenance contract (commencement date to be confirmed)

We will keep you informed of progress with our service and Section 17A reviews as they progress.

Hood Aerodrome

The Council adopted the Hood Aerodrome Masterplan in 2021. This is a 30-year plan that provides guidance for the development of the aerodrome. The Council is continuing project work consistent with the Masterplan. In the 2024-34 Long-Term Plan key actions include:

- infrastructure to support hangar and aerodrome attraction development
- improved security infrastructure
- CAA Certification
- working to become the centre for recreational flying.

The work we are undertaking now is to strengthen the value of this strategic asset for the community, provide for regional resilience and place the airport in a better position to attract a commercial passenger service in the future. This could have benefits for our economy by providing easier access to our district, as well as benefits for local businesses and residents who are travelling out of the district.

Waste Management and Minimisation Plan (WMMP)

Over the past 18 months the Council has been part of a regional project to develop a new Waste Management and Minimisation Plan (WMMP) for the Wellington region, adopted by the Council in February 2024.

The WMMP is required by law and includes regional and local actions that align with Te Rautaki Para - the government's Waste Strategy. We will be working with Carterton District Council (CDC) and South Wairarapa District Council (SWDC) on delivering this plan.

We have allowed \$200K per annum to implement the WMMP, with most of this coming from the allocation of funding we receive from the Waste Levy.

A key WMMP action is the requirement to introduce kerbside food/organic waste collections by 2030. The three Wairarapa Councils are seeking funding from the Ministry for Environment for a business case for organics processing. We will also look at how community solutions can support this initiative.

ĒTAHI ATU TAKE

OTHER ISSUES

We also want your thoughts on these issues

Consents to fill Henley Lake and the Lake of Remembrance

Both Henley Lake and the Lake of Remembrance are filled with water diverted from rivers.

Tighter conditions on resource consents from Greater Wellington Regional Council to take water mean that during periods of low river flow we will not be able to take water for these lakes. In a dry summer, this could mean these lakes dry up, perhaps completely.

To maintain the lakes as they are now, we would either need to invest a significant amount of money to take water from an alternative source or we could change the look and feel of these locations over time. For example, one or both could be converted to a wetland which would not require as much water.

Over the next three years we will be exploring options for the future of these lakes and seeking input from the community.

We've included early questions about this in our submission form.

Customer Services Review

Last year when we consulted on our Annual Plan we also asked for feedback on services that our community might want to see changed. Some people suggested changes to the way we deliver customer services. Taking this feedback on board, the Council has agreed to review our customer service delivery and explore options that could improve services or reduce the cost of this service for our community.

We want to know how and when you use our customer service centre and online services, and what options you would like Council to explore further.

We've included questions about this in our submission form.

Rates Remission and Postponement on Māori Freehold Land Policy Review

- The Council is consulting on proposed changes to its Rates Remission and Postponement on Māori Freehold Land Policy alongside this consultation.
- The policy sets out the circumstances where Council will consider a rates remission or postponement on Māori freehold land in Masterton district. A remission is when the rates payment on a property for a particular financial year is waived, either in full or in part. A postponement is when the rates payment for a property is deferred and can be paid in the future.
- All councils are required by law to have a policy and review the policy every six years. A key focus of the review is ensuring the policy aligns with changes made by the Local Government (Rating of Whenua Māori) Amendment Act 2021 to reduce rating barriers for Māori landowners.



For more detail
please see our [website](#).

Is there anything we've missed?

We think we've covered all of the major activity we will be undertaking – but if you think there is an important piece of work we should be considering please let us know in your submission.



E HIA TE UTU?

WHAT WILL IT COST?

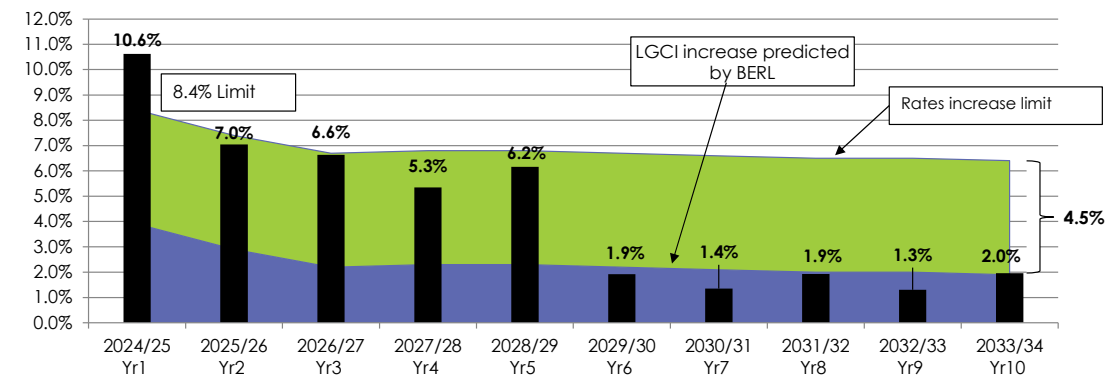
Our Financial Strategy sets out the 30 year plan for managing our finances. Our overall aim is to deliver quality management of assets and services in a sustainable and affordable way. It is a central component of the Council's Long-Term Plan. The Financial Strategy sets our limits on rates increases and debt, illustrates the overall financial implications of decisions proposed in this Long-Term Plan consultation document and is key in demonstrating prudent financial management. Key components of the Strategy follow:

- Our expenditure is funded through a mix of rates, fees and charges, reserves, and subsidies. Wherever possible, we seek external funding to reduce the impact on our community.
- We're proposing to cap increases on our rates income across the next 10 years at 4.5 per cent (after growth) plus the rate of inflation using the local government cost index (LGCI).
- The Strategy provides for repayment of debt from current revenue, and achieves a balanced budget.
- In the last Long-Term Plan the Council smoothed the impact of rates increases over the 10 years of the Long-Term Plan by borrowing from reserves. This approach is not proposed in this 2024-34 Long-Term Plan. Part of the reason for rates increases in years one and two is that we are removing the rates smoothing (or borrowing from reserves).

There is significant uncertainty around funding levels from Waka Kotahi. A range of assumptions have been made in the 10 year plan to set subsidy budgets which may need to be revised once the Waka Kotahi funding is final. Should funding not materialise as assumed, we would need to reconsider the priorities around the capital programme.

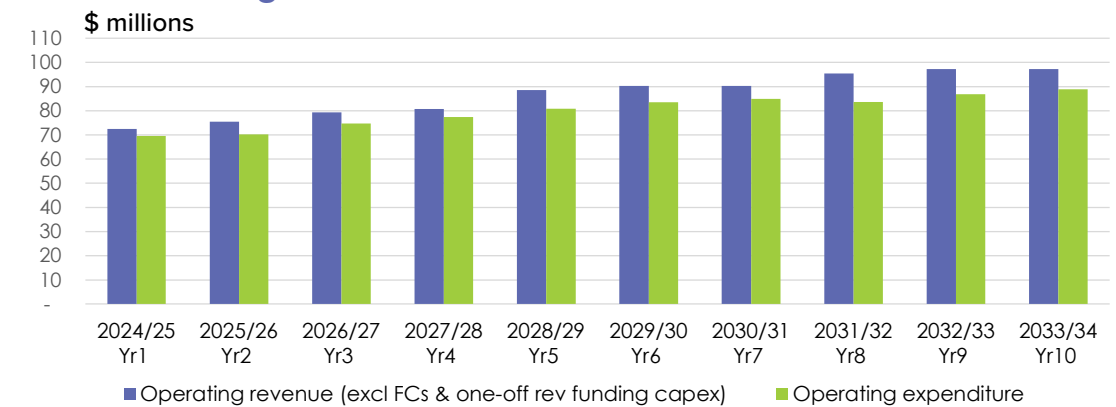


Rates percentage increases versus financial strategy limit



The Rates Increase Limit is LGCI +4.5 per cent (after growth). Rates increase percentages are after allowing for growth in the rating base. Consistent 4.5 per cent rates increases above the LGCI allows delivery of increased levels of service. If the rate increases in the graph above are added together this equates to a cumulative average increase of 53.5 per cent over the 10 year period of this plan. Rates increases will vary at the individual property level depending on valuation changes, location (urban/rural) and future Revenue and Financing Policy decisions (eg charging water by measured usage). The increases indicated above are likely to change, particularly from years 6-10 based on future Council decisions, inflation and the economy. The Council is proposing a rates increase in year 1 of this Long-Term Plan that exceeds the limit. This is due to a number of drivers increasing costs, particularly in the maintenance of the road network and delivery of potable water.

Balanced budget



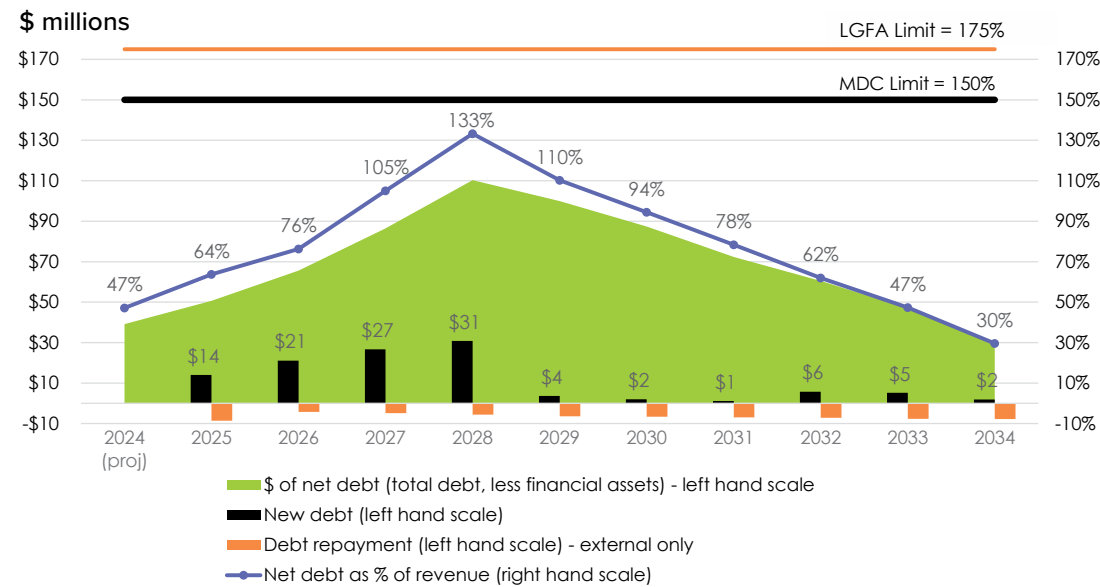
When setting out its budget, the Council has ensured that the expenditure to deliver services is matched by revenue – this is known as a balanced budget. In each of the 10 years of the LTP, the Council will run a surplus of revenue over expenditure, and will apply that surplus to capital projects and repaying debt. In some years, external funding of capital projects is the reason for much of the surplus. The Council meets the Local Government Act (section 100) requirement for a balanced budget. The graph above is based on the LG Prudence Regulations which excludes some revenue.

Our plan for borrowing

All councils set debt limits, which caps total borrowing. The limit is benchmarked by comparing the total debt to our total income. We will hold net debt as a percentage of operating revenue below 150 per cent.

The effect of that limit is shown in the graph below.

Net debt movements as percentage of operating revenue



The level of net external debt is projected to increase from \$38.4 million to \$110.3 million by Year 4, which takes us close to our debt limit, but then reduces to \$29.4 million by 2033/34. The increase in debt is driven by the big decisions outlined in this consultation document. The reduction from Year 5 is the result of a combination of debt being repaid and investment funds building from depreciation.

To build or renew infrastructure is very costly. Infrastructure assets and buildings last a long time and residents over many generations benefit from the services provided by these assets. It's sensible, and prudent, to borrow the money for building and renewing these assets so that the payments are spread over time.

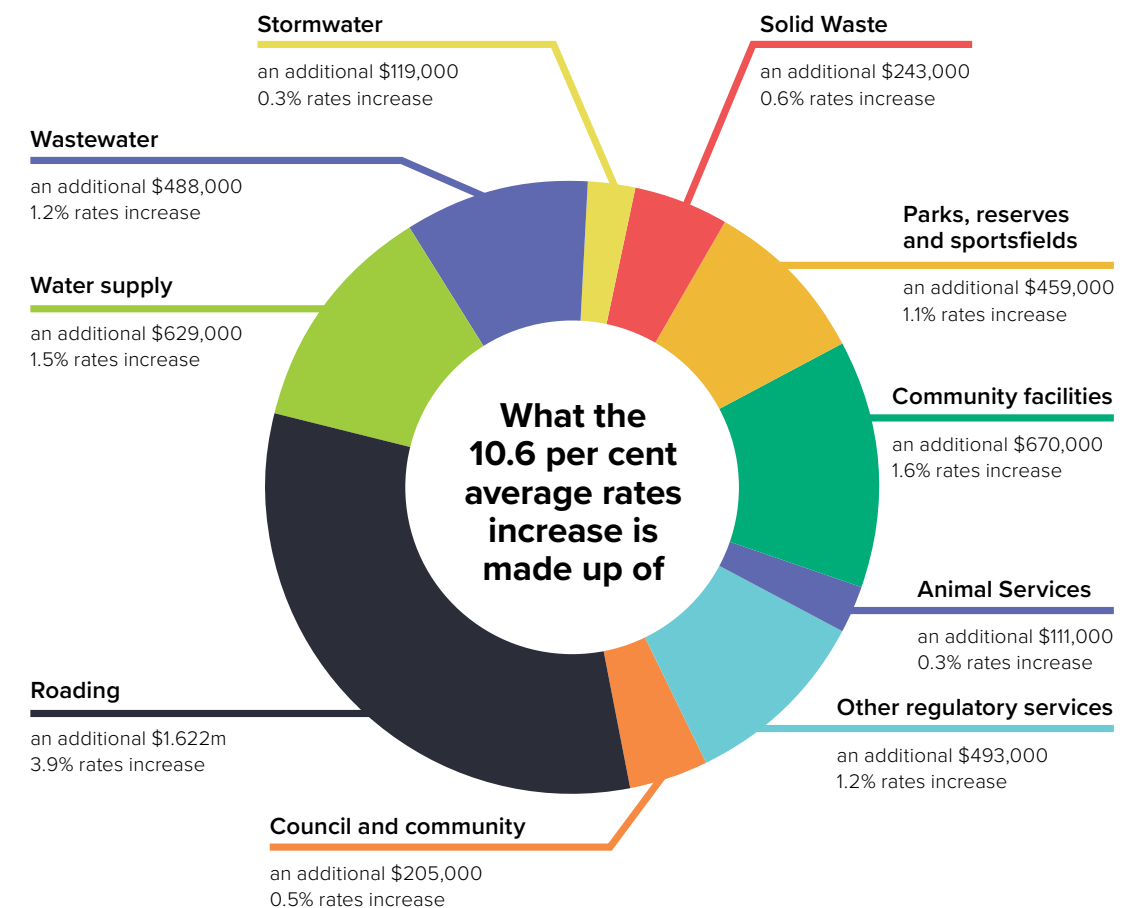
This is also much fairer, as it's not just you and your whanau who benefit from new pipes and buildings. Future residents and businesses significantly benefit from new or improved infrastructure that we put in today.

For more detail
please see the [Financial Strategy](#) in our supporting information on the Long-Term Plan page of our website.

HE AHA TE HOROPAKI KI NGĀ PIKINGA PĀPĀTANGA 2024/25?

WHAT'S BEHIND THE 2024/25 RATES RISE?

Based on the proposed activities and projects in this Long-Term Plan consultation document, the total rates requirement for 2024/25 is \$46.3 million – an average increase of 10.6 per cent – here's how that increase is broken down:



The actual rates increase is different between urban and rural areas. The urban average is 9.3 per cent, and the rural average is 14.8 per cent. The key reason that rural rate increases are higher is that our rating policy allocates a greater share of roading costs to rural ratepayers to match where the costs are incurred and we need more rates to cover the increased costs of our roading activity.

Variations around the average rate increases will also occur because of valuation changes.

HEI WHAI WHAKAARO MĀU

WHAT IT MEANS FOR YOU

How much your rates bill increases depends on where your property is, its value, and the services provided in that location. For example, rural properties pay a proportionately larger share of roading costs, but don't pay for urban water supply and urban wastewater. This year, because our roading budget is the biggest driver of the rates increase, rural properties will have a higher percentage rates increase than those in town. Meanwhile, all properties have been revalued and variations in rates will result from the use of the new valuations (see page 51).

Urban residential example (8200 properties)

Rates up 6.6% (\$214 a year) – extra \$4.10 a week
Valued September 2023
Land Value: \$295,000
Capital Value: \$500,000
Capital Value increase: 6 per cent



Total monthly rates: **\$288**

Beach property example (590 properties)

Rates up 14% (\$425 a year) – extra \$8.20 a week
Valued September 2023
Land Value: \$500,000
Capital Value: \$880,000
Capital Value increase: 29 per cent



Total monthly rates: **\$289**

Lifestyle block example (2000 properties)

Rates up 10.7% (\$264 a year) – extra \$5.10 a week
Valued September 2023
Land Value: \$550,000
Capital Value: \$1,180,000
Capital Value increase: 19 per cent



Total monthly rates: **\$228**

Rural farm example (580 properties)

Rates up 21.3% (\$2,705 a year) – extra \$52 a week
Valued September 2023
Land Value: \$5,830,000
Capital Value: \$6,840,000
Capital Value increase: 27 per cent

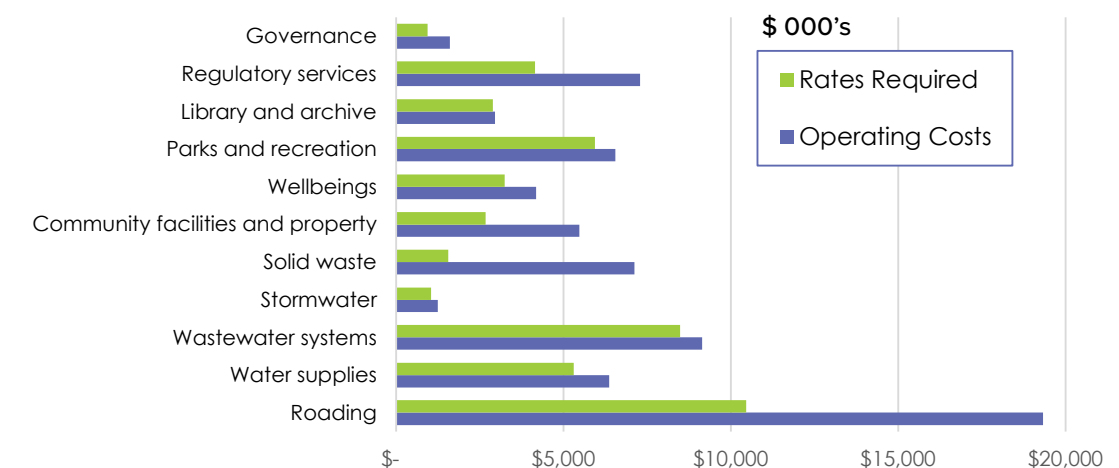


Total monthly rates: **\$1,283**

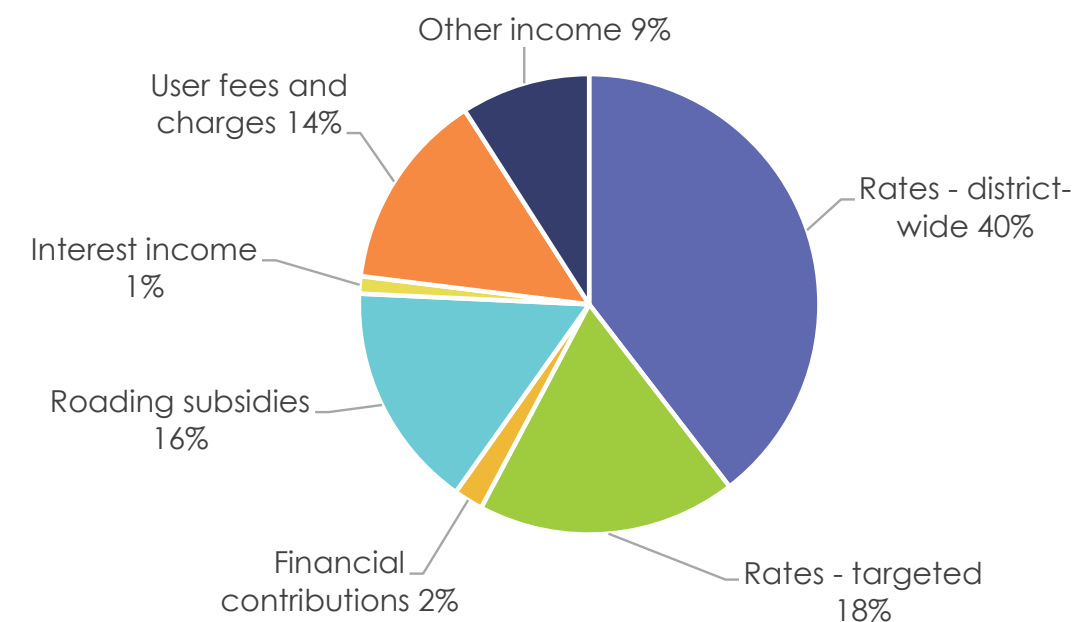
Please note: all examples are based on average value or typical properties and include movements due to variations from revaluation averages. Rates payable are rounded to the nearest dollar.

Our 2024/25 budgets for operating costs and the rates funding needed for each main activity area are set out in the chart below. The difference between operating costs and rates required is other revenue such as user charges and roading subsidies.

Operating costs and rates required proposed 2024/25 budget



Proposed 2024/25 budget total operating revenue \$79.4m



HE AHA ATU KUA PANONITIA?

WHAT ELSE HAS CHANGED?

The money being borrowed will be paid back through rates, so ratepayers, current and future, fund a share of the increases in infrastructure expenditure.

More detail is included in our Financial Strategy, which provides a longer-term view out until 2054.

Your property valuation

All properties in the district have been revalued since last year's rates were calculated. The new valuations, assessed by Quotable Value, are based on market values as at 1 September 2023. All sectors (residential, rural, commercial and industrial) have shown an increase in value but the average for each sector is very different (for example, commercial properties increased more than residential) and there is a reasonable variation within each sector.

If all values had increased by the same percentage, everyone would pay the same share of rates as last year. Where a property's valuation increases by less than the average increase, they can expect to pay a smaller share of the total rates. Where a property's valuation increases by more than the average increase, they can expect to pay a bigger share of the total rates.

To understand the impact of the Council's proposed rates increases, combined with the impact of your new property valuation, please use the property search function at www.mstn.govt.nz and look for the link to next year's rates.

Fees and Charges

Fees and charges are targeted at people who choose to use a particular service or make lifestyle decisions, such as owning a dog or having a swimming pool, that the Council is required to oversee or monitor.

We are suggesting some changes to fees and charges from 1 July 2024, including:

- increasing all fees by at least the rate of inflation
- making changes to align fees and charges with the revised Revenue and Finance Policy.



For more detail
please see the [Proposed Fees and Charges](#) in our supporting information on the Long-Term Plan page of our website.

Example property	New CV (Sep 2023)	% change in CV	2023/24 MDC rates only	2024/25 MDC rates - old values	Budget and policy % change	2024/25 MDC rates - new values	% change due to revaluation	Overall \$ change	Overall % change
Masterton - residential example 1	\$380,000	7%	\$2,614	\$2,912	11.4%	\$2,850	-2.4%	\$236	9.0%
Masterton - residential example 2	\$500,000	6%	\$3,240	\$3,563	10.0%	\$3,453	-3.4%	\$214	6.6%
Masterton - residential example 3	\$660,000	12%	\$3,674	\$4,014	9.2%	\$4,002	-0.3%	\$328	8.9%
Masterton - residential example 4	\$760,000	12%	\$4,035	\$4,388	8.8%	\$4,355	-0.8%	\$321	7.9%
Masterton - residential example 5	\$1,090,000	11%	\$5,432	\$5,840	7.5%	\$5,755	-1.6%	\$324	6.0%
Masterton - central, small area	\$540,000	2%	\$3,504	\$3,838	9.5%	\$3,566	-7.8%	\$62	1.8%
Riversdale Beach	\$880,000	29%	\$3,042	\$3,442	13.2%	\$3,466	0.8%	\$425	14.0%
Castlepoint	\$850,000	31%	\$2,801	\$3,170	13.2%	\$3,258	3.1%	\$457	16.3%
Rural - lifestyle	\$1,180,000	19%	\$2,470	\$2,832	14.7%	\$2,735	-4.0%	\$264	10.7%
Rural - forestry	\$2,340,000	43%	\$4,512	\$5,270	16.8%	\$6,012	16.4%	\$1,500	33.2%
Rural - hill country farm	\$6,840,000	27%	\$12,685	\$14,727	16.1%	\$15,391	5.2%	\$2,705	21.3%
Rural - dairy farm	\$3,880,000	18%	\$8,041	\$9,305	15.7%	\$9,194	-1.4%	\$1,152	14.3%
Commercial - industrial	\$1,000,000	25%	\$8,557	\$9,092	6.2%	\$10,026	10.9%	\$1,469	17.2%
Commercial - motel	\$1,200,000	18%	\$11,181	\$11,824	5.7%	\$11,982	1.4%	\$801	7.2%
Commercial - large retail	\$7,680,000	38%	\$53,052	\$55,349	4.3%	\$65,698	19.5%	\$12,646	23.8%
Commercial - Queen Street shop	\$475,000	6%	\$5,405	\$5,815	7.6%	\$5,528	-5.3%	\$123	2.3%

Note: All rates exclude Greater Wellington Regional Council rates. Percentage changes are subject to roundings.

TE HUNGA WHAKATAU

YOUR DECISION-MAKERS



Gary Caffell
Mayor



Bex Johnson
Deputy Mayor



Craig Bowyer
Whakaoriori Masterton
General Ward Councillor



Tim Nelson
Whakaoriori Masterton
General Ward Councillor



David Holmes
At Large Councillor



Marama Tuuta
Whakaoriori Masterton
Māori Ward Councillor



Tom Hullena
Whakaoriori Masterton
General Ward Councillor



Brent Goodwin
At Large Councillor




Stella Lennox
At Large Councillor


TŌ ROHE, TŌ REO


YOUR PLACE, YOUR SAY

How you can kōrero with us:

The Council is inviting feedback from the community from Friday 5 April 2024 through to 10am Monday 6 May 2024.

 Complete our [online submission form](https://mstn.govt.nz) at: mstn.govt.nz

 Download a [fillable pdf submission form](#) or write your feedback in an email, and send to: submissions@mstn.govt.nz

 Phone us on 06 370 6300 between 9am and 4:30pm Monday to Friday (excluding public holidays).

 Pick up a submission form from the Masterton District Library or Customer Service Centre at 161 Queen Street. You can also print out our printer-friendly form from the website. Post it to Masterton District Council, PO Box 444, Masterton 5840, or drop it off to our Customer Service Centre.

Submissions close 10am Monday 6 May 2024

Hearing

For those wanting to formally present their views to the Council, a hearing will be held on Wednesday 22 and Thursday 23 May 2024. You will need to indicate on your submission form that you would like to participate in the hearing.

TE PŪRONGO A TE KAITĀTARI

AUDITOR'S REPORT

To the reader,

Independent auditor's report on Masterton District Council's consultation document for its proposed 2024-34 Long-Term Plan



I am the Auditor-General's appointed auditor for Masterton District Council (the Council). The Local Government Act 2002 (the Act) requires the Council to prepare a consultation document when developing its long-term plan. Section 93C of the Act sets out the content requirements of the consultation document and the Council requested me to audit the consultation document. I have carried out this audit using the staff and resources of Audit New Zealand. We completed our audit on 3 April 2024.

Opinion

In our opinion:

- the consultation document provides an effective basis for public participation in the Council's decisions about the proposed content of its 2024-34 long-term plan, because it:
 - fairly represents the matters proposed for inclusion in the long-term plan; and
 - identifies and explains the main issues and choices facing the Council and district/region, and the consequences of those choices; and
- the information and assumptions underlying the information in the consultation document are reasonable.

Basis of opinion

We carried out our work in accordance with the International Standard on Assurance Engagements (New Zealand) 3000 (Revised) Assurance Engagements Other Than Audits or Reviews of Historical Financial Information. In meeting the requirements of this standard, we took into account particular elements of the Auditor-General's Auditing Standards and the International Standard on Assurance Engagements 3400 The Examination of Prospective Financial Information that were consistent with those requirements.

We assessed the evidence the Council has to support the information and disclosures in the consultation document. To select appropriate procedures, we assessed the risk of material misstatement and the Council's systems and processes applying to the preparation of the consultation document.

We did not evaluate the security and controls over the publication of the consultation document.

Responsibilities of the Council and auditor

The Council is responsible for:

- meeting all legal requirements relating to its procedures, decisions, consultation, disclosures, and other actions associated with preparing and publishing the consultation document and long-term plan, whether in printed or electronic form;
- having systems and processes in place to provide the supporting information and analysis the Council needs to be able to prepare a consultation document and long-term plan that meet the purposes set out in the Act; and
- ensuring that any forecast financial information being presented has been prepared in accordance with generally accepted accounting practice in New Zealand.

We are responsible for reporting on the consultation document and reporting on the matters described in sub-sections 93C(4)(a) and 93C(4)(b) of the Act, as agreed in our Audit Engagement Letter. We do not express an opinion on the merits of any policy content of the consultation document.

Independence and quality management

We have complied with the Auditor-General's independence and other ethical requirements, which incorporate the requirements of Professional and Ethical Standard 1 International Code of Ethics for Assurance Practitioners (including International Independence Standards) (New Zealand) (PES 1) issued by the New Zealand Auditing and Assurance Standards Board. PES 1 is founded on the fundamental principles of integrity, objectivity, professional competence and due care, confidentiality, and professional behaviour.

We have also complied with the Auditor-General's quality management requirements, which incorporate the requirements of Professional and Ethical Standard 3 Quality Management for Firms that Perform Audits or Reviews of Financial Statements, or Other Assurance or Related Services Engagements (PES 3) issued by the New Zealand Auditing and Assurance Standards Board. PES 3 requires our firm to design, implement and operate a system of quality management including policies or procedures regarding compliance with ethical requirements, professional standards, and applicable legal and regulatory requirements.

In addition to this audit and our report on the Council's 2023/24 annual report, we have carried out a limited assurance engagement related to the Council's debenture trust deed. These engagements are compatible with those independence requirements. Other than these engagements, we have no relationship with or interests in the Council.

Karen Young

Karen Young
Audit New Zealand
On behalf of the Auditor-General
Wellington, New Zealand



Phone

06 370 6300 - 8am to 5pm
except Tuesdays 9am to 5pm
06 378 7752 after hours

Email

submissions@mstn.govt.nz

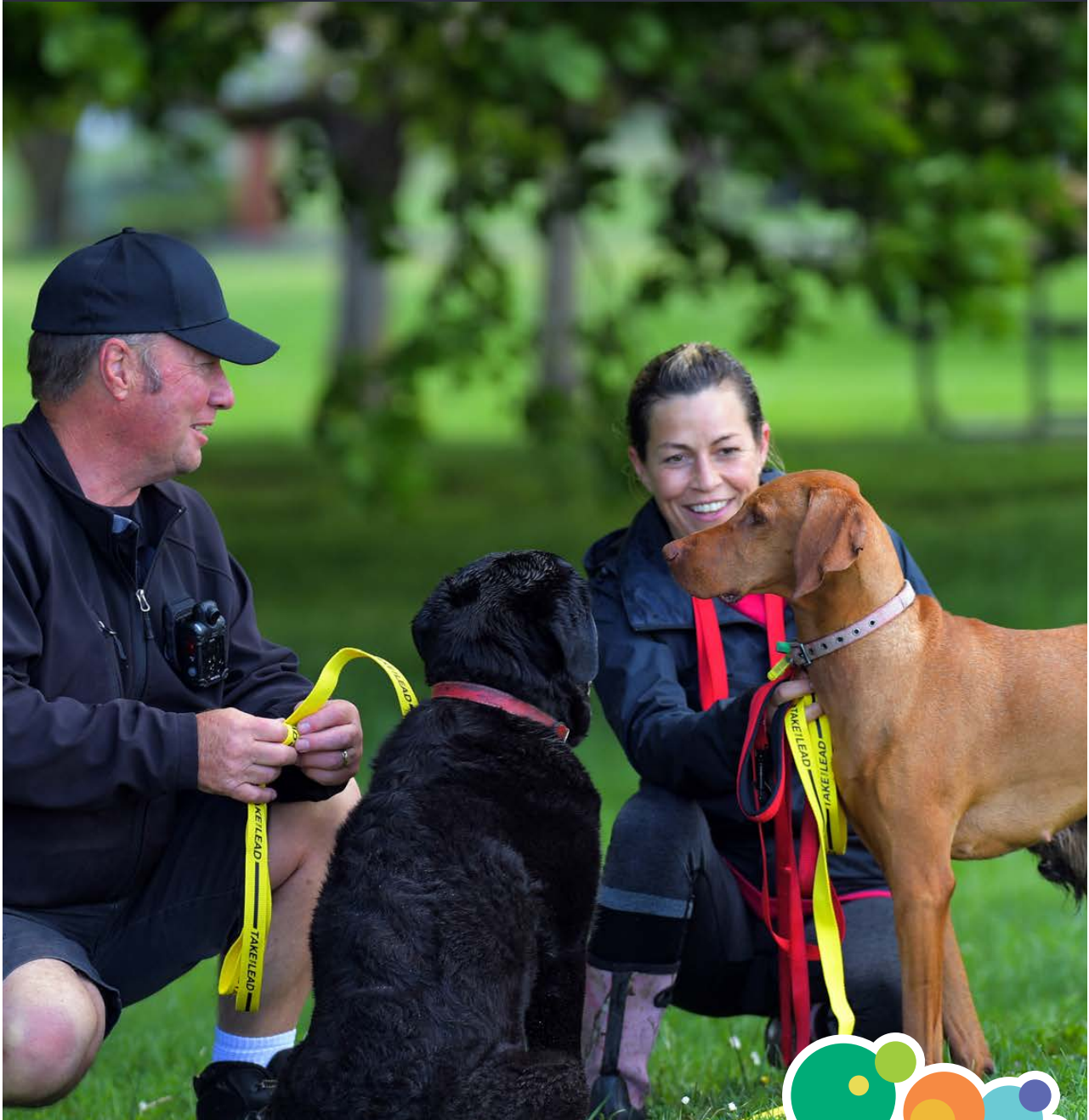
Call into

Masterton District Council
161 Queen Street, Masterton
9am - 4pm

Write to

Masterton District Council
PO Box 444, Masterton 5840
www.mstn.govt.nz

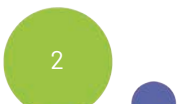
PROPOSED FEES AND CHARGES SCHEDULE 2024/25



MSTN.GOV.T.NZ
f @MastertonDC



Animal Services.....	3
Building.....	6
Land Information Memorandum (LIM).....	10
Planning.....	11
Infrastructure Contributions.....	14
Cemetery Fees.....	16
Library Fees.....	17
Parking.....	18
Concession Fees.....	20
Tradewaste.....	21
Environmental Health and Lic.....	22
Transfer Station.....	26
Housing for the Elderly.....	29
Water and Wastewater Services.....	30
Transport.....	32



Animal Services (GST inclusive)		Current 2023/24	2024/25
Urban Entire		\$188.00	TBC - set as part of separate council resolution in May 2024
Urban Neutered		\$109.00	TBC
Responsible Owner (discount 25%)	Urban Neutered	\$82.00	TBC
Rural 1st dog, incl working		\$109.00	TBC
Rural 2nd and sub incl working		\$29.00	TBC
Permit holder		\$109.00	TBC
Dangerous neutered		\$163.50	TBC
Seeing eye dogs		-	TBC
Application for Responsible Dog Owner		\$25.00	TBC
Sustenance fee (per day)			\$27.50
Poundage fee: First impounding			\$82.50
Poundage fee: First impounding (unregistered)			\$100.00
Poundage fee: Second impounding			\$165.00
Poundage fee: Third and subsequent impounding (within 12 months)			\$220.00
Surrender of dog (acceptance must be on prior approval)			\$330.00
Micro-chipping of Masterton registered dog			\$22.00
Application for Permit - keep more than two dogs in urban area			\$65.00
Replacement registration tag			\$7.00
Collars, apparel and worming tablets	Actual cost plus 15%		-
Costs and expenses relating to impounding and securing impounded dog	Actual cost plus 15%		-
Rehoming fee for impounded dog	No charge to adopt but pro rata registration applies		-

Animal Services (GST inclusive)		Current 2023/24	2024/25
Hire of bark collar	2 week hire, plus bond		\$23.00 + bond \$23.00
Hire of cat trap	2 week hire, plus bond		\$23.00 + bond \$23.00
Dog seizure fee	A special call-out to return a dog to its owner outside of normal office hours, only by arrangement with the after-hours officer on duty. Only between the hours of 8am and 8pm.		\$165.00
After-hours dog release (additional to impounding fees)	Same as above		\$165.00
Vet treatment for impounded dog	Urgent care for impounded dog - actual cost plus 15%		-



Animal Services (GST inclusive)		Current 2023/24	2024/25
Stock Impounding Fees (GST inclusive)			2024/25
Poundage fee for every horse, mare, gelding, colt, filly, foal, mule, ass, ox, bull, cow, steer, heifer or calf			\$90.00
Sustenance fee for every horse, mare, gelding, colt, filly, foal, mule, ass, ox, bull, cow, steer, heifer or calf			\$15.50
Poundage fee for every ram, ewe, wether, lamb or goat			\$64.00
Sustenance fee for every ram, ewe, wether, lamb or goat			\$9.50
Poundage fee for every boar, sow or pig			\$64.00
Sustenance fee for every boar, sow or pig			\$15.50
	For the second and subsequent impounding in one year of the stock of any particular owner, the above poundage fees are increased by 50%		
	Fees for giving notice of impounding		
For writing and delivering of any notice or sending any notice by post			\$30.00
For inserting any notice in one or more newspapers	Actual cost plus 15%		
	Charge for leading, driving or conveying stock		
Actual cost incurred, with a minimum charge of			\$93.50
Officer Rates			
Animal and Bylaw Services Officer	per hour		\$190.00
Administration	per hour		\$125.00

Building Consent Fees (GST inclusive)	2024/25
	Building Consent (BC) only Fee (excluding Build fee, BRANZ and DBH levies)
PIMS	
Residential Project Information Memorandum (If applying prior to Building Consent application)	\$575.00
Commercial Project Information Memorandum (If applying prior to Building Consent application)	\$1,150.00
Minor work	
Swimming Pools > 1,200 mm above ground and Spa Pool and Swimming Pool Fences	\$440.00
Residential Demolition (rate per hour)	\$255.00
Solid Fuel Heater	\$440.00
Peripheral Plumbing and Drainage Work e.g. minor alterations, septic system renewal, wet area shower - items outside the scope of Schedule 1 - one inspection	\$525.00
Project Drainage Work e.g. new minor subdivision services, and common drains (up to four lots)	\$810.00
Minor Projects - Garden sheds / retaining walls / carports / decks / conservatories / inground pools / proprietary garage or storage agricultural buildings repiling - two inspections	\$810.00
Larger Farm Buildings (covered yards, wool sheds), including plumbing and drainage	\$1,390.00
Garages, simple design, single level with plumbing and drainage and / or firewall. If self-contained use dwelling fee.	\$1,795.00
Residential New Dwellings	
Single storey value < \$500k	\$5,955.00
Complex / single storey value > \$500k and multi storey	\$6,805.00
Transportable dwelling (yard built - to be transported to another district)	\$4,540.00
Single storey multi-unit apartment (first unit)	\$5,955.00
Single storey subsequent units	\$2,975.00
Complex / multi storey multi-unit apartment (first unit)	\$6,805.00
Complex multi storey subsequent units	\$3,415.00

Building Consent Fees (GST inclusive)	2024/25
Residential dwelling additions and alterations	
Alterations (minor): up to three inspections including processing time	\$1,580.00
Alterations (minor): up to six inspections including processing time	\$3,575.00
Alterations (major): up to eight inspections including processing time	\$4,400.00
Transportable / Relocated Residential Dwellings	
Transportable / Relocated Residential Dwelling - urban (Resource Consent required for relocated dwellings)	\$2,325.00
Transportable / Relocated Residential Dwelling - rural (Resource Consent required for relocated dwellings)	\$2,700.00
<i>Note: if relocation includes additions or alterations add Additions and Alterations rate.</i>	
Commercial / industrial	
Commercial Demolition	\$825.00
Minor commercial work e.g. signs / shop fronts / minor fit outs (no plumbing and drainage)	
Fit Outs (no Plumbing and drainage), Specified System Changes - single inspection	\$1,130.00
Minor Commercial Work - up to three inspections	\$1,790.00
Use commercial rate for large subdivision services	
Commercial / Industrial <\$50,000	\$3,400.00
Commercial / Industrial \$50,001 - \$100,000	\$4,745.00
Commercial / Industrial \$100,001 - \$150,000	\$6,050.00
Commercial / Industrial \$150,001 - \$250,000	\$7,370.00
Commercial / Industrial \$250,001 - \$350,000	\$8,800.00
Commercial / Industrial \$350,001 - \$500,000	\$10,065.00
Commercial / Industrial \$500,001 - \$1,000,000	\$11,000.00
Commercial / Industrial / Agricultural >\$1,000,000	\$11,000.00
Complexity per \$100,000 over \$1 million	\$650.00
<i>Note: Development levies may apply to commercial building consents. Check with Council.</i>	
Bonds	

Building Consent Fees (GST inclusive)	2024/25
Relocatable / Transported Road Bond	\$2,750.00
Rural / Urban Road Crossing Bond	\$6,250.00
Urban Footpath Damage Bond	\$2,500.00
Council Infrastructure Protection Bond	\$6,250.00
Water Meter Supply and Install	\$540.00
Building Consent Authority Fees	
Building Consent Officer (per hour)	\$255.00
Team Leader (per hour)	\$310.00
Re-Inspection, for failing to build to plan, revisiting incomplete work, consent documents not on site (per hour)	\$255.00
Amendment to Building Consent (reassessment of amended plans). Charges will also apply if the amendment involves additional inspections (per hour)	\$255.00
Minor Variation Assessment (half hour BCO and admin)	\$127.00
Notice to fix - Inspections and administration (per hour)	\$255.00
Travel Modifier > 20km from Waiata House	3%
Travel Modifier > 40km from Waiata House	5%
Compliance / TA Functions	
Swimming Pool Inspection fee - further charges may apply if multiple visits are required to ensure compliance with safety requirements	\$205.00
Certificate of Acceptance - Building Consent fee for the applicable building work plus actual costs at hourly rate (including inspections), payable prior to issue of certificate (per hour)	\$315.00
Compliance Schedule Amendment (includes one inspection and 12A and BWOF administration) any additional time charged at BSO hourly rate	\$415.00
BWOF Annual Renewal Fee	\$150.00
Notice to fix - Inspections and Administration per hour	\$315.00
BWOF Technical Audit (two hours) any additional time charged at BSO hourly rate	\$440.00
Earthquake Prone Building Report Review / Status Confirmation (2 hours)	\$440.00
Discretionary Exemption from Building Consent Assessment, Sch 1(2) of the Building Act	\$440.00

Building Consent Fees (GST inclusive)	2024/25
Application for Certificate of Public Use (CPU) includes inspection	\$440.00
Amendment to Building Consent - for a modification or waiver to a building consent - per hour, inspections may incur additional charges (per hour)	\$290.00
Building Services Officer (BSO)(per hour)	\$210.00
Building Administration	
Processing Software Licence (Objective Build)(per consent)	\$190.00
Building Administrator (per hour)	\$125.00
Certificate of Title	\$37.50
BRANZ levy for work of \$20,000 or more (Charge is per \$1,000 or part thereof)	\$1.00
MBIE Levy - GST inclusive for work of \$20,444 or more (Charge is per \$1,000 or part thereof)	\$1.75
Administration - Printing charge for issued consents (optional)	\$75.00
Processing hard copy certificate applications	\$145.00
Property search fee (Includes download, scanning documents, email, or writing to disc)	\$31.00
Annual Building Consent List Mailer (Annual charge - emailed)	\$170.00
Photocopying	
Black - up to A3 (each)	\$0.50
Colour - up to A3 (each)	\$3.00

Land Information Memorandum (LIM) (GST inclusive)	2024/25
LIM - Standard - ten days	\$435.00
LIM - Urgent - five days	\$625.00
Certificate of title	\$35.00
Cancellation	
Cancellation within 24 hours	80% refund
Cancellation within 48 hours	60% refund
Cancellation after 48 hours	No refund

Planning (GST inclusive)	2024/25
Land use or subdivision consents	
Activity	Deposit
Controlled	\$1,925.00
Restricted Discretionary – Non Notified	\$2,200.00
Restricted Discretionary – Limited Notified	\$2,200.00
Discretionary	\$2,640.00
Non Complying	\$3,300.00
Heritage Items *	Free for heritage work only
Additional deposit for streamlined decision making on resource consents	\$6,655.00
Additional deposit for proposals of National Significance on resource consents	\$6,655.00
Application for change/cancellation of conditions RMA s127	\$825.00
Application for extension of consent lapsing time RMA s125	\$825.00
Deemed Permitted Boundary/Marginal Activities	
Permitted Boundary Activity (PBA)	\$440.00
Certificate of Compliance	
Request for Certificate of Compliance under RMA s139	\$495.00
Request for Existing Use Certificate under RMA s139A	\$1,515.00
Designations and Heritage Orders	
Notice of Requirement	\$6,655.00
Outline Plan of Works s176A RMA	\$1,650.00
Minor Alteration to Designation s181(3)RMA	\$1,815.00
Additional deposit for proposals of National Significance for Designations and Heritage Orders	\$6,655.00
Plan Changes	
Plan Change Request – prior to decision under RMA Schedule 1 Clause 25 to adopt/accept/reject request	\$6,655.00
Private Plan Change – where plan change request has been accepted (but not adopted) under RMA Schedule 1 Clause 25	Actual Costs

Planning (GST inclusive)	2024/25
Land use or subdivision consents	
Additional deposit for streamlined Planning Process on Private Plan Changes	\$6,655.00
Additional deposit for proposals of National Significance on Private Plan Changes	\$6,655.00
Miscellaneous Certificates	
S223 Certificate	\$385.00
S224 Certificate	\$550.00
S226 Certificate	\$440.00
Cancellation of Building Line Restriction s327A Local Government Act 1974	\$220.00
Right of Way approval s348 Local Government Act 1974	\$485.00
Cancellation of amalgamation condition s241(3) RMA	\$485.00
Revocation of easement s243(e) RMA	\$485.00
Planning Fees	
Public Notification	\$3,025.00
Limited Notification	\$1,815.00
Pre Hearing	\$615.00
Hearing	\$1,815.00
External Consultancy	Actual cost
Post Decision – Requested changes	\$485.00
Post Decision – Minor changes	\$220.00
Financial Contributions - as per Wairarapa Combined District Plan	
Reserves Contributions	Rural 2% of land value (plus GST) Urban 3% of land value (plus GST)
Roading Contributions	Rural 3% of land value (plus GST) Urban 2% of land value (plus GST)
Additional Charges	
Note: Pursuant to Section 36, 36(1) and 36(3) of the Resource Management Act 1991, Council may require the person who is liable to pay one or more of the above charges, to also pay an additional charge to recover actual and reasonable costs in respect of the matter concerned.	

Planning (GST inclusive)	2024/25
Land use or subdivision consents	
Planner (per hour)	\$215.00
Senior/Principal Planner/Engineer/Parks and Reserves technical expertise (per hour)	\$260.00
Manager Planning (per hour)	\$310.00
Administration (per hour)	\$125.00
Independent Hearing Commissioner	Actual Costs

Infrastructure Contributions (GST exclusive unless stated)		2024/25
<p>The figures below are payable by property owners who are taking up new connections to Masterton urban sewerage and water supply services. The contribution is the 'buy in' price for new joiners that connect to the services. All contributions are payable prior to connection and subdivision developments are subject to the requirements of the Wairarapa Combined District Plan.</p>		
New Connection to Masterton Urban Services		
Water		\$2,000.00
Sewer		\$3,000.00
<p>When the proposed WCDP becomes operative, a new regime will apply for infrastructure contributions to urban services, based on buy-in price with 35% discount applied. The initial fee is here, but subject to confirmation via the consultation process that the proposed WCDP is going through. Operative date is still to be determined.</p>		\$14,255.00
Broken down into services:		
Water		\$5,042.00
Wastewater		\$7,259.00
Stormwater		\$1,954.00
<p>This contribution is payable by subdividers / developers under the Wairarapa Combined District Plan, as part of issuing resource consents for new lots. The charge is effectively a joining fee to join the existing network services. For all other new connections the contributions are payable by the owner prior to connection.</p>		
<p>Developers may be required to pay additional contributions depending on their development's assessed impact on the future network upgradeneeds, as detailed below:</p>		
<p>The process for remission or waiver of these charges is detailed in section 23 of the Wairarapa Combined District Plan in accordance with the RMA</p>		
Lansdowne (water capacity)	per lot	\$1,295.00
Stormwater Cashmere	per lot	\$255.00
Sewer Cashmere	per lot	\$715.00
Solway Crescent	per lot	\$690.00
Taranaki Street	per lot	\$295.00
South Belt (sewer)	per lot	\$1,205.00
Upper Plain / Chamberlain Road (Roading)*	per lot	\$5,335.00
Kitchener Street extension (Roading)*	per lot or Residential Equivalent	\$5,925.00
<p>*These contributions remain interim while the infrastructure costs in these areas are finalised.</p>		

Infrastructure Contributions (GST exclusive unless stated)		2024/25
Other Schemes		
Upper Plain - water (trickle feed off urban supply)	per unit of water	\$3,785.00
Plus connection costs (restriction valve, backflow valve etc.)		
Other Rural - (metered) connection to Masterton		\$2,730.00
Plus connection costs (restriction valve, backflow valve etc.)		
Rural - connection to Masterton urban sewer		\$3,910.00
Airport - cost recovery for South Road and Moncrieff Drive water and wastewater lines	Water additional	\$3,467.00
	Wastewater additional	\$4,655.00
Airport - new leases, contribution towards water, wastewater and power in development area	Additional to \$5,000 for water and sewer connections (as referenced above)	\$24,020.00
Tinui wastewater		\$11,235.00
Tinui water supply		\$4,030.00
Castlepoint wastewater		\$5,875.00
Tauweru water supply		\$5,145.00
Riversdale Beach wastewater - Original Scheme Area		\$27,275.00
Riversdale Beach wastewater - Riversdale Terraces		\$17,455.00

For new subdivisions, or areas not listed above, please contact the Planning team. As part of approved resource consents for new lots in the urban areas of Masterton, subdividers / developers are required to pay for connections to infrastructure services. The charge is effectively a service connection fee to the existing network services. These charges are payable prior to connection, and approved subdivision developments are subject to the requirements of the Wairarapa Combined District Plan.

Cemetery Charges (GST inclusive)	2024/25
Plot Fees	
Lawn Cemetery Plots	
Child no more than 12 months old	\$265.00
Child more than 12 months but less than 10 years	\$500.00
All others	\$1,560.00
Cremations Plots - Berms	\$385.00
Interment Fees	
Lawn Cemetery	
Child no more than 12 months	\$270.00
Child more than 12 months but less than 10 years	\$835.00
All others - Urban cemeteries	\$1,670.00
All others - Rural cemeteries	\$2,030.00
Cremations Plot - (Urban)	\$545.00
Cremations Plot - (Rural)	\$665.00
Additional Charges	
Out of District fee - Interment (this is an additional cost to the purchase of a lawn or cremation plot)	\$1,270.00
Out of District fee - Cremation (this is an additional cost to the purchase of a lawn or cremation plot)	\$530.00
Breaking / Removing stone work, concrete	Actual costs
Interments on Saturday, Sunday and Statutory holidays (this fee is additional to regulation charges)	Actual costs or \$700 whichever is greater
Interments requiring attendance outside core working hours of normal working week (i.e. 0730-1600 hours). These charges are additional to regulation fees	Actual costs plus admin fee
Disinterment	Actual costs
Availability of soil for hand filling adult plots	\$655.00
Removal of headstones and foundation structures	Actual costs
Construction of concrete floor, covers or renovation	Actual costs
RSA - No charge for Plot or Out of District Fee	Interment fee only

Library Charges (GST inclusive)		2024/25
Rental Charges		
Hot Picks	Three week loan	\$3.00
Inter-loans		\$16.00
Photocopying and Printing		
	A4 black	\$0.30
	A4 colour	\$1.50
	A3 black	\$0.50
	A3 colour	\$3.00
Other		
Scan and email		\$1.00
Laminating	A5	\$2.00
	A4	\$3.00
	A3	\$4.00
Lost / Damaged Items		
Books lost, damaged or not returned		replacement cost
Archive Charges (GST inclusive)		2024/25
Research Fees	1st 30 mins	Free
	each 30 mins after	\$30.00

Parking (GST inclusive)	2024/25
Parking Meter Charges - Per hour	\$1.00
Parking Offence Infringements (No GST)	
P101 Parked within an intersection	\$60.00
P102 Parked on or within 6 metres of an intersection	\$60.00
P104 Parked on or near a pedestrian crossing	\$60.00
P107 Parked on broken yellow lines	\$60.00
P108 Parked on area reserved for hire or reward	\$60.00
P113 Double parking	\$60.00
P117 Inconsiderate parking	\$60.00
P105 Prohibited area	\$40.00
P109 Parked within 6 metres of bus stop	\$40.00
P110 Parked across a vehicle entrance	\$40.00
P111 Parked near a fire hydrant	\$40.00
P112 Parked between fire hydrant and road marking	\$40.00
P114 Incorrect kerb parking - left side of the road	\$40.00
P115 Parked on footpath	\$40.00
P119 Parked on loading zones or EV charging	\$40.00
P120 Incorrect angle parking	\$40.00
P136 Parked in area reserved for EV charging	\$60.00
P969 Parked on disabled car parks with permit not	\$150.00
P821 Parked across a line marking a space	\$40.00

Parking (GST inclusive)	2024/25
Meter/ Time Limit Infringements	
Not more than 30 minutes	\$12.00
More than 30 minutes but not more than 1 hour	\$15.00
More than 1 hour but not more than 2 hours	\$21.00
More than 2 hours but not more than 4 hours	\$30.00
More than 4 hours but not more than 6 hours	\$42.00
More than 6 hours	\$57.00
Other	
'No parking' sign - per day (deposit taken and refunded on return)	\$25.00

Concession Fees (GST inclusive)		2024/25
Airport Events		
Airport event requiring closure of airfield	per event (e.g. Wings Over Wairarapa)	\$9,010.00
Airport event restricting airfield use	per event (e.g.SVA air show)	\$900.00
Airport event allowing normal use of airfield	per event	\$305.00
Bonds		
Commercial and non-commercial	Dependent on level of impact and displacement to other users as assessed by Council or its agents	\$200 to \$5,000
Concessions		
Concession for use of area / space reservation in Reserve* (Mobile traders / Hawkers / Vendors / Amusements)	application fee	\$60.00
	plus per day or part day or part thereof for up to 10sqm area	\$30.00
*Extended area by negotiation; Extended time (Lease / Licence) by negotiation; Open Tender for competing concessionaires		
Commercial Filming / Photography in Reserve	day or part thereof	\$310.00

Trade Waste Charges (GST inclusive)	2024/25
<p>These charges are split into three types:</p> <ul style="list-style-type: none"> - An application fee - An annual consent fee and - Fee based on flow and strength if discharges reach the trigger point as defined in schedule 1 of the council's trade waste bylaw. <p>All trade waste charges are additional to the sewerage rates paid.</p>	
Application Fees	
Small discharges	\$235.00
Medium discharges	\$445.00
Large discharges	\$855.00
Trade Waste Consent Fees	
Small (controlled)	\$305.00
Small (conditional)	\$610.00
Medium (controlled)	\$1,035.00
Medium (conditional)	\$1,650.00
Large (controlled)	\$2,225.00
Large (conditional)	\$3,115.00
Large users over Schedule 1 triggers charged per flow strength and solids as follows:	
Flow (per cubic m)	\$1.00
Biological Oxygen Demand (BOD)(kg)	\$3.00
Suspended Solids (SS)(kg)	\$2.50
Additional inspections (per hour)	\$132.00
Septage waste (to sewer) per tonne	\$91.00

Environmental Health and Licensing (GST inclusive)		2024/25
Food Registration		
New Application for registration of food control plan based upon: a template issued by MPI or a new business subject to a national programme	Fixed fee includes up to three hours to process registration	\$365.00
Application for renewal or amendment of food control plan or national programme.	Fixed fee includes up to one hour to process application	\$150.00
Verification		
Verification food premises including booking of appointments, checking prior history, travel time, actual on-site time, completing reports and recording system entries. Also covers any follow up verification site visits to check remedial action	fixed fee up to 3.5 hours	\$425.00
Verification - Out of routine hours		
Verification food premises including booking of appointments, checking prior history, travel time, actual on-site time, completing reports and recording system entries. Also covers any follow up verification site visits to check remedial action	fixed fee up to 3.5 hours	\$660.00
*Cancellation of verification with less than 48 hr notice will incur full cost	For every additional hour	\$210.00
Compliance and Monitoring		
Complaint driven investigation resulting in issue of improvement notice by Environmental Health Officer; or application for review of issue of improvement notice; or monitoring of food safety and suitability; or failure to comply with corrective action request within agreed timeframe.	Hourly rate for each compliance and monitoring activity (minimum half hour charge)	\$195.00
Licensing Year for Health Act and Bylaw Registration is 1 April to 31 March		

Environmental Health and Licensing (GST inclusive)		2024/25
Food Registration		
Application for registration of premises (Health Act 1956 and Bylaws)	Fixed fee includes up to two hours to process registration and site visit	\$240.00
Annual Registration:		
Beauticians, Nail Technicians, Tattooists and Skin Piercer – Secondary business activity (chemists / beauty therapy services in conjunction with another activity)		\$88.00
Beauticians, Nail Technicians, Tattooists and Skin Piercer – Sole business activity e.g. Beauty Therapy Clinics.		\$210.00
Annual registration – Camp ground		\$240.00
Annual registration – Hairdressers		\$210.00
Annual registration – Offensive trades		\$210.00
Annual registration – Funeral directors		\$210.00
Transfers / change of operator (offensive trade, camping ground, funeral director, hairdresser and beauty therapists, tattooists, skin piercers)		\$180.00
Further notes		
Application for refund of an annual registration fee must be in writing, 50% of total fee retained for administration / inspection, 50% of total fee refunded on a monthly pro-rata basis.	The initial verification fixed fee is based on an initial estimate of time. The actual officer time will be subject to the size, complexity, level of compliance and the readiness of the business.	
The registration frequency for national programmes (NPs) is every two years.	Food registration periods may be extended as per section 51(1)(b) and charged pro-rata for the extended portion.	
The verification frequency for high performing operators on FCP may extend to every eighteen months, further reducing compliance costs for food operators. Verification for businesses on national programme may also be extended to 24 months. Businesses on national programme one (businesses such as coffee carts) will only need to be verified once if there are no changes to the operation.		
Licences		
Application for Gambling Venue consent	plus charges	\$425.00
Hawker's or mobile cart trader licence	per annum	\$210.00

Environmental Health and Licensing (GST inclusive)		2024/25
Food Registration		
Itinerant trader (including inspection fee)	per annum	\$425.00
Duplicate licence		\$45.00
Street stall – licence	per week	\$45.00
Taxicab stand	per annum	\$210.00
Pie cart stand – site licence	per week	\$60.00
Boarding House	per annum	\$120.00
Resources		
Food Act 2014 Resources		Actual cost plus 15%
Noise Control		
Noise control charges (Return of seizure equipment) – (Per Callout to Property)		\$115.00
Security / Fire alarm disconnection		Actual cost plus 15%
Bylaws		
Grazing permit (three months)		\$33.00
Removal of refuse		Actual cost plus 15%
Return of Seized Skateboard		
First offence	7 day impoundment	7 day impoundment
Second offence	7 day impoundment plus return fee	\$55.00
Third and subsequent seizures	7 day impoundment plus return fee	\$105.00
Abandoned Vehicles		
Removal urban		\$365.00
Additional charges for storage and costs for rural collection		Actual Cost
Officer Rates		
Environmental Health - Manager / Senior	per hour	\$310.00

Environmental Health and Licensing (GST inclusive)		2024/25
Food Registration		
Environmental Health - Officer / Inspector time (minimum 1 hour)* *covers all activities across Environmental Health Services	per hour	\$195.00
Administration charge minimum of one hour	per hour	\$125.00

Transfer Station (GST inclusive)		2024/25
Nursery Road		
Waste to landfill prices include the Waste Levy at \$50 per tonne (an increase from \$30/t in 2022/23)		
Domestic Prices - Load Size		
Green Waste to Composting		
Car boot or SUV (up to 100kg)	per load*	\$7.00
Small Trailer, Van, Ute (up to 1.8m x 1.2m x 0.4m high or up to 250kg)	per load*	\$17.00
Large Trailer, Van, Ute (up to 1.8m x 1.2m x 0.8m high or up to 500kg)	per load*	\$23.00
Large truck (up to six tonne) - Weigh In / Out (Min \$26 charge per load)	per tonne (+GST)	\$74.60
* Council reserves the right to weigh any loads		
Refuse to Transfer Station		
Official Masterton District Council 'Blue Bag'	Prepaid	No Gate Charge
Bags - any other bag (up to 30kg)*	per bag	\$9.50
Car boot or SUV (up to 100kg)*	per load	\$35.80
Small Trailer, Van, Ute (up to 1.8m x 1.2m x 0.4m high or up to 250kg)*	per load	\$85.00
Large Trailer, Van, Ute (up to 1.8m x 1.2m x 0.8m high or up to 500kg)*	per load	\$113.00
Large truck (up to six tonne) - Weigh In / Out	per tonne (excluding GST)	\$310.00
* Council reserves the right to weigh any loads and charge per tonne, minimum charge \$26		
Council Bags - recommended retail price	per bag	\$4.90
Commercial Prices (GST exclusive unless stated)		
General Refuse	per tonne	\$310.00
Construction / demolition refuse	per tonne	\$310.00
Tyres (more than four tyres)	per tonne	\$737.00
Tyres (car and 4WD only)	each incl GST	\$5.30

Transfer Station (GST inclusive)		2024/25
Nursery Road		
Tyres (car and 4WD, on rims)	each incl GST	\$6.70
Tyres Truck	each incl GST	\$10.00
Grease Trap and Special Waste (for burial)	per tonne	\$500.00
Sump Waste	per tonne	\$67.80
Sawdust	per tonne	\$302.50
Septic tank waste (to sewer) liquid	per tonne	\$91.00
Poultry e.g. egg waste (to sewer)	per tonne	\$812.60
Cleanfill (weighed)*Waste levy of \$10/t from July 2023	per tonne	\$20.00
Recyclable materials		No charge
E-Waste		
Mobile phones, GPS, digital cameras, computer mice	per item	No charge
Small / medium computer items (such as keyboards, docking stations, modems, routers, gaming consoles)	per item	\$5.00
Computer monitors, computer peripherals (incl speakers, DVD/VCR/CD players, stereo equipment)	per item	\$20.00
TVs, printers, scanners, fax machines, stereo / hi-fi speakers	per item	\$30.00
Photocopiers	per item	\$50.00
Rural Recycling Transfer Station Facilities - Load Size		
Green Waste to Composting		
Car boot or SUV (up to 100kg)	per load	\$8.00
Small Trailer, Van, Ute (up to 1.8m x 1.2m x 0.4m high or up to 250kg)	per load	\$18.00

Transfer Station (GST inclusive)		2024/25
Nursery Road		
Large trailer (up to 500kg) / medium truck (less than 2 tonne)	per tonne (estimated)	\$91.00
Large truck (up to six tonne) Min \$26 charge per load	per cubic metre (estimated)	\$76.00
Refuse to Transfer Station		
Official Masterton District Council 'Blue Bag'	Prepaid	No Gate Charge
Bags - any other bag (up to 30kg)*	per bag	\$11.00
Car boot or SUV (up to 100kg)*	per load	\$36.50
Small Trailer, Van, Ute (up to 1.8m x 1.2m x 0.4m high or up to 250kg)*	per load	\$87.00
Large Trailer, Van, Ute (up to 1.8m x 1.2m x 0.8m high or up to 500kg)*	per tonne (estimated)	\$350.00
Large truck (up to six tonne)	per cubic metre (estimated)	\$129.50

Housing for the Elderly (Nil GST)	2024/25 (Rent per week)
Panama Village	
25 x Bedsitters	\$128.00
15 x One Bedrooms	\$136.00
4 x One Bedrooms (double)	\$143.00
Laurent Place	
8 x Bedsitters	\$123.00
4 x One Bedrooms	\$133.00
6 x One Bedroom Houses (double)	\$145.00
Bodmin Flats	
8 x Bedsitters	\$123.00
Truro Flats	
6 x One Bedrooms	\$133.00
4 x Garages	\$18.00

Water and Wastewater Services Charges (excluding GST)	2024/25
Joint Connection	
20mm water and 100mm sewer	
Drainage	
Sewer connection 100mm	
Sewer connection over 100mm	
Keeping sewer connection in repair	Contract Price
Water Supply	Plus \$213
20mm water connection	processing
Larger than 20mm connection	and inspection
Renewing 20mm connection	fee for each application
Renewing larger than 20mm connection	
Keeping service pipe in repair	
Disconnection of water supply	
Reconnection of water supply	
Installing water meter	
<p>*Connection work may include (but is not limited to) pipe work, testing and disinfection, manifold (back flow preventer), service box (toby), water meter, flow control system (if required), attendance by the Council's contractor at the time of connection to the water mains, a NZ Transport Agency permit for trenching (if required), a Corridor Access Request for reinstatement of the road and other disturbed infrastructure, relocation of any other services, and any other related work.</p>	

Water and Wastewater Services Charges (excluding GST)		2024/25
Water by Meter - Urban Water Supply		
Up to 50,000 litres per three months	excl GST	\$68.00
	incl GST	\$78.20
50,000 to 100,000 litres per three months per 1,000 litres	excl GST	\$1.66
	incl GST	\$1.91
Over 100,000 litres per three months per 1,000 litres	excl GST	\$2.13
	incl GST	\$2.45
2,000 to 20,000 litres in same load (tanker) per 1,000 litres	excl GST	\$2.61
	incl GST	\$3.00
* Increase in metered water charges is in line with the increase in water rates on Masterton urban properties.		

Existing Transport (GST inclusive)		2024/25
Corridor Access Request Fees (CAR)		
Minor CAR (including events, standard vehicle crossings)		\$260.00
Major CAR/project		\$560.00
Generic/Global CAR		\$770.00
Miscellaneous CAR Fees		
Non-conformance notice		\$270.00
WAP (Works Access Permit) Extension		\$60.00
Extra site inspections		\$130.00
Staff Fees		
TTM auditors per hour		\$140.00
Corridor Officer per hour		\$130.00
Roading Engineer per hour		\$210.00
Other		
Rural Rapid Property numbering	Initial	\$55.00
	Replacement	\$20.00

Phone

06 370 6300 - 8am to 5pm except Tuesdays 9am to 5pm
06 378 7752 after hours

Email

mdc@mstn.govt.nz

Visit

Masterton District Council
161 Queen Street, Masterton
9am - 4pm

Write to

Masterton District Council
PO Box 444, Masterton 5840
www.mstn.govt.nz

MSTN.GOV.T.NZ

 [@MastertonDC](https://www.facebook.com/MastertonDC)



DATE	PLACE/EVENT/GROUP
Wednesday 3 April	Community Karakia (pre consultation engagement)
Thursday 4 April	Masterton Ratepayers and Residents Association Meeting (pre consultation engagement)
Thursday 4 April	Iftar Event (pre consultation engagement)
Monday 8 April	Special Olympics Disability Group
Tuesday 10 April	Town Crier
Wednesday 10 April	Library Pop-up
Thursday 11 April	Mayor in a Chair
Thursday 11 April	Town Square Food Trucks
Monday 15 April	Te Rangimarie Marae
Wednesday 17 April	Library Pop-up
Wednesday 17 April	Town Crier
Wednesday 17 April	Iwi Hui
Thursday 18 April	Mayor in a Chair
Thursday 18 April	Climate Advisory Group Meeting
Thursday 18 April	Town Square Food Trucks
Friday 19 April	Community Groups/Associations meeting
Monday 22 April	Rural Advisory Group meeting
Wednesday 24 April	Library Pop-up
Wednesday 24 April	Senior Regional Games at the Trust House Recreation Centre
Wednesday 24 April	Town Crier
Wednesday 24 April	MDC Town Hall (Kiwi Room)
Friday 26 April	Kaumatua Hui
Tuesday 30 April	Youth Council

DATE	PLACE/EVENT/GROUP
Tuesday 30 April	Rural Community Meeting at Tinui
Wednesday 1 May	Library Pop-up
Thursday 2 May	Mayor in a Chair
Thursday 2 May	Town Crier
Thursday 2 May	Town Square Food Trucks

7.2 LONG TERM PLAN 2024-2034 DELIBERATIONS - TOWN HALL, LIBRARY AND ARCHIVE

File Number:

Author: Executive Leadership Team

Authoriser: Kym Fell, Chief Executive

PURPOSE

The purpose of this report is to provide Council with the analysis of submissions received on Big Decision One: Town Hall, Library and Archive as part of the consultation on the 2024-34 Long-Term Plan and to seek a decision on the matter for inclusion in the 2024-34 Long-Term Plan.

RECOMMENDATIONS

That Council:

- 1. Notes** the analysis of submissions and key themes that were received on the proposals for Big Decision One: Town Hall, Library and Archive as part of the consultation on the 2024-34 Long-Term Plan.
- 2. Agrees** to:

Proceed with Council's preferred option to demolish the Town Hall and Municipal Buildings and build a new Town Hall on the current Town Hall site, retain the Municipal Building façade, and expand Waiata House with an estimated cost of \$42.6 million which will be loan funded with any external funding raised used to reduce the loan.

OR

Proceed with Council's preferred option to demolish the Town Hall and Municipal Buildings and build a new Town Hall on the current Town Hall site, expand Waiata House but DOES NOT retain the Municipal Building façade, with an estimated cost of \$40.63 million which will be loan funded with any external funding raised used to reduce the loan.

OR

Proceed with alternative option 1 to demolish the Town Hall and build a new Town Hall on the site, retain and refurbish the existing Municipal Building including façade, and retain Waiata House with an estimated cost of \$49.9 million (noting high uncertainty) which will be loan funded with any external funding raised used to reduce the loan.

OR

Proceed with alternative option 2 to demolish the Town Hall and Municipal Building and do not replace these buildings, retain Waiata House and the leased Queen Street office with an estimated cost of \$3.57 million which will be loan funded.

3. Agrees to:

Proceed with Council's preferred option to upgrade and expand the library and consider in future a further extension to include the Archive with an estimated cost of \$10.75 million which will be loan funded with \$0.5 million from reserves.

OR

Proceed with alternative option 1 to upgrade and expand the library and include the Archive now with an estimated cost of \$14.66 million which will be loan funded with \$0.5 million from reserves.

OR

Proceed with alternative option 2 to complete essential library repairs and maintenance only with an estimated cost of \$2.3 million which will be loan funded with \$0.5 million from reserves.

CONTEXT

Masterton District Council confirmed the development of a new Civic Facility in the Long-Term Plan (LTP) 2021-31. The budget provision for the development was \$30.8 million plus contingency. By 2022 the forecast cost had escalated to \$57.14 million plus \$14.2 million contingency. Council considered this was unaffordable, and the project was put on hold.

Council utilised the 2023/24 Annual Plan consultation process to seek feedback from the community to inform the development of options for a reduced scope Civic Facility, noting that preferred option/s would then be analysed, costed and consulted on as part of the 2024-34 LTP process.

During this consultation an average of 178-180 submitters responded to each question related to the Library and Civic Facility. The feedback received signalled a change in direction from what was scoped and included in the 2021-31 LTP. Feedback indicated our community would like Council to explore:

- Developing a Civic Facility with a reduced scope (excluding at least the library) on the existing Town Hall site.
- Expanding the existing Library on its current site.

This feedback was developed into options for consultation through the 2024-34 Long Term Plan Consultation Process. These revised options were adopted by Council to proceed to LTP consultation on 6 March 2024.

Council is now referring to the Civic Facility project as independent builds with the Town Hall (incorporating Waiata House) as one project and the Library and Archive as another project.

Consultation Topics

Council adopted the 2024-34 Long-Term Plan Consultation Document, which included questions to inform the final 2024-34 LTP, on 3 April 2024.

The Town Hall, and Library and Archive was Big Decision One in the document.

For the Town Hall, submitters were asked to select from three options identified for consultation:

- **Council's preferred option:** Demolish the Town Hall and Municipal Buildings and build a new Town Hall on the current Town Hall site, retain the Municipal Building façade, and expand Waiata House. The estimated cost for this option is \$42.6 million to be loan funded with any external funding raised used to reduce the loan.
- **Alternative option 1:** Demolish the Town Hall and build a new Town Hall on the site; retain and refurbish the existing Municipal Building including façade; and retain Waiata House. The estimated cost for this option is \$49.9 million (noting high uncertainty) to be loan funded with any external funding raised used to reduce the loan.
- **Alternative option 2:** Demolish the Town Hall and Municipal Building and do not replace these buildings; retain Waiata House and the leased Queen Street office. The estimated cost for this option is \$3.57 million to be loan funded.

The Preferred Option includes a provision and budget to retain the Municipal Building Façade. The estimated cost is \$1.97 million. As part of the consultation the community were asked if they wanted to keep the façade.

For the library and archives, submitters were asked to select from three options identified for consultation:

- **Council's preferred option:** Upgrade and expand the library and consider in future a further extension to include the archive. The initial focus would be on the essential repair work and extending the library to provide additional space for public programmes, a creative classroom, workroom, and an open-plan office space. The library footprint would increase by 440m². The archive would stay in its current temporary location utilising the option to renew the lease. Space is available for future expansion of the library to accommodate the archive should the community require it. The estimated cost for this option is \$10.75 million to be loan funded with \$0.5 million from reserves.
- **Alternative option 1:** In addition to upgrading and expanding the library identified in the preferred option, the archive would be included now. The footprint would increase by 1080m². The estimated cost for this option is \$14.66 million to be loan funded with \$0.5 million from reserves.
- **Alternative option 2:** Under this option, only the essential library repairs and maintenance only. The estimated cost for this option is \$2.3 million to be loan funded with \$0.5 million from reserves.

ANALYSIS AND ADVICE

Quantitative Analysis - Town Hall

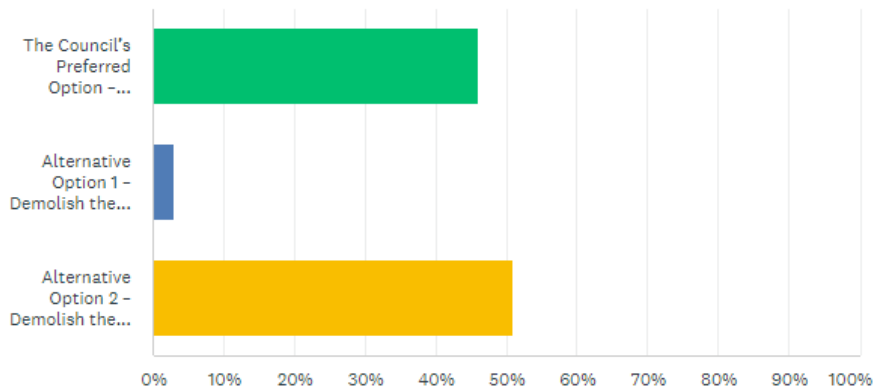
A total of 722 submitters responded to the questions related to the Town Hall.

Of these:

- 51% (368) support Alternative Option 2 - Demolish the Town Hall and Municipal Building and do not replace these buildings; retain Waiata House and the leased Queen Street office.
- 46% (332) support Council’s Preferred Option - Demolish the Town Hall and Municipal Buildings and build a new Town Hall on the current Town Hall site, retain the Municipal Building façade, and expand Waiata House.
- 3% (22) support Alternative Option 1- Demolish the Town Hall and build a new Town Hall on the site; retain and refurbish the existing Municipal Building including façade; and retain Waiata House.

Town Hall (Consultation Document pages 13-18)

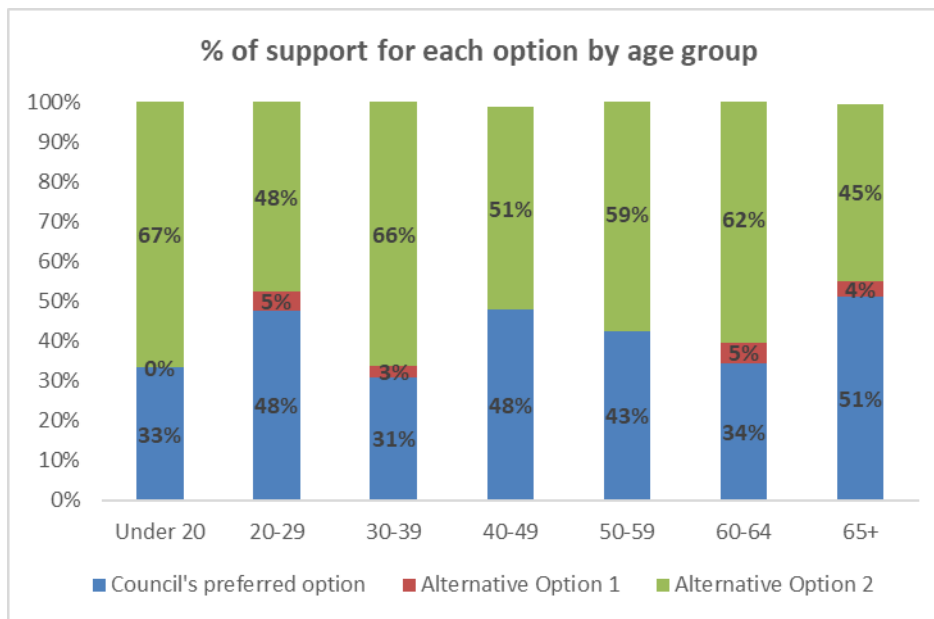
Answered: 722 Skipped: 49



ANSWER CHOICES	RESPONSES
▼ The Council's Preferred Option - Demolish the Town Hall and Municipal Buildings and build a newTown Hall on the current Town Hall site, retain the Municipal Building façade, and expand Waiata House. Cost: \$42.6 million.	45.98% 332
▼ Alternative Option 1 - Demolish the Town Hall and build a new Town Hall on the site; retain and refurbish the existing Municipal Building including façade; and retain Waiata House. Cost: \$49.9 million (noting high uncertainty).	3.05% 22
▼ Alternative Option 2 - Demolish the Town Hall and Municipal Building and do not replace these buildings; retain Waiata House and the leased Queen Street office. Cost: \$3.57 million.	50.97% 368
TOTAL	722

As noted in the Long-Term Plan 2024-34 Deliberations – Consultation Overview report, over half of submitters to the consultation are aged 65+. As this is not representative of the general Masterton

population according to the Statistics NZ 2023 census, we have provided a breakdown of submissions on this question by age group (percent of age group, not total) for each option.



As the table indicates, there was varying support across age groups for the different options that were consulted on:

- Council's preferred option was the majority response for those aged 65+. Those aged 20-29 were split between the preferred option and alternative option 2; and those aged 40-49 were almost split 50/50 between these two options.
- Across all other age groups, alternative option 2 was the majority response (58% to 66% of respondents in that age group).

In addition, the majority of those who identified as Māori or disabled also indicated a preference for Alternative Option 2 (59%-62% of these respondents).

Qualitative Analysis – Town Hall

Over 200 submitters provided written feedback on the Town Hall the overall themes of the comments varied, depending on the submitter's option preference. Therefore, we have considered feedback in the context of the submitters preferred option.

Alternative Option 2: Demolish the Town Hall and Municipal Building and do not replace these buildings; retain Waiata House

- Close to 140 submitters commented on Alternative Option 2. the overall themes point towards themes of prioritising other needs first, scepticism about the necessity and demand for a new town hall, exploring alternative facilities, locations, or completing solid analysis that can demonstrate sufficient demand first.

- Over 100 submitters indicated they held concerns regarding the affordability of the project and the financial burden to the ratepayers.
- Approximately 30 comments suggested Masterton does not need a new town hall and approximately 24 suggested that a town hall is not needed due to other Masterton/Wairarapa facilities.
- Approximately 15 comments indicated that the town hall is a nice to have and approximately 5 submitters said they cannot support at the present time.
- Individual commentators flagged concerns with process including a lack of information on demand making it difficult to assess the need for a Town Hall. Other submitters suggested there needed to be more proposals.

Council's Preferred Option: Demolish the Town Hall and Municipal Buildings and build a new Town Hall on the current Town Hall site, retain the Municipal Building façade, and expand Waiata House.

- Close to 50 comments were received from those who indicated the Council's preferred option. The overall themes lean towards an eagerness for the project to move forward, with approximately 20 comments indicating Council make a decision and move on. Around ten submitters noted a range of opportunities and events for the town hall.
- There was some support (approximately 5) for the plans as outlined in David Borman's newspaper advertisements.
- Individual submitters commented on things such as questioning the need to demolish the existing building, disagreeing with the suite of options that were proposed, suggesting green building principles being used, and support being conditional on demand analysis.

Alternative Option 1: Demolish the Town Hall and build a new Town Hall on the site; retain and refurbish the existing Municipal Building including façade; and retain Waiata House

- Only two comments were received from those who supported the Alternative Option 1. Both supported making a decision and moving on, and one submitter indicated support for the plan as in David Borman's newspaper advertisements.

Those who didn't identify a preferred option:

- Around 40 submitters who didn't indicate a preferred option also provided comments:
 - Overall, there was a range of comments. The comments included a scepticism about the need for a new town hall facility and a desire for more justifying analysis before supporting such a project.
 - Six commentators indicated they held concerns regarding the affordability of the project.

Waiata House Extension

- We received comments from 24 submitters on the extension of Waiata House. Of those:
 - Around 16 submitters who indicated support for Alternative Option 2 also indicated support for extending Waiata House in their comments.
 - Approximately 3 submitters who selected the Council’s preferred option indicated support for extending Waiata House.
 - Approximately 5 submitters did not indicate a preference on the Town Hall but indicated support for extending Waiata House.

Quantitative Analysis – Town Hall Façade

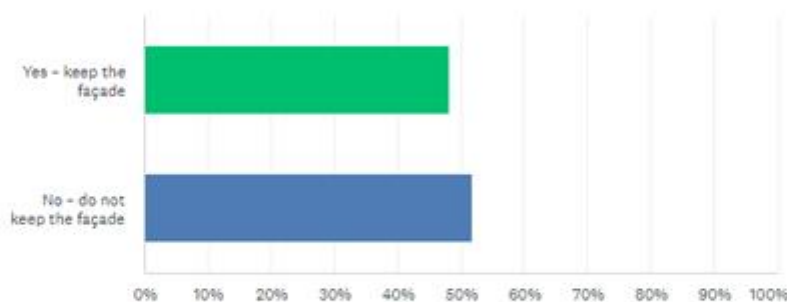
A total of 699 people responded to the question of whether to keep the façade.

Of these:

- 362 (52%) do not want to keep the façade.
- 337 (48%) would like to keep the façade.

The Council’s Preferred Option includes provision and budget to retain the Municipal Building façade. The estimated cost to do this is \$1.97 million. Do you want to keep the façade?

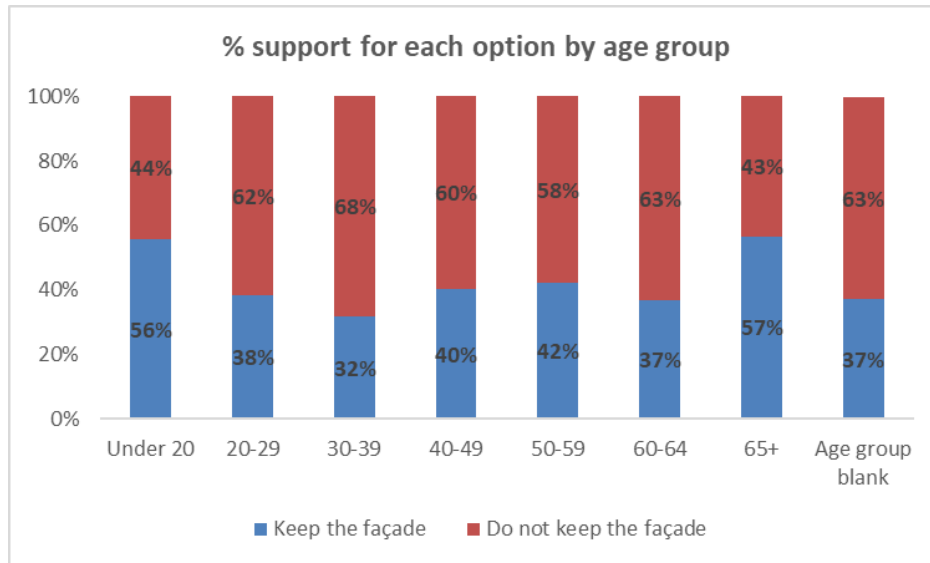
Answered: 699 Skipped: 73



ANSWER CHOICES	RESPONSES	
Yes - keep the façade	48.21%	337
No - do not keep the façade	51.79%	362
TOTAL		699

The chart below illustrates the support by age group (percent of age group).

The under 20s and over 65s were the only two age groups where the majority favoured keeping the façade.



Qualitative Analysis – Town Hall façade

- Comments included someone suggesting using the façade as an entry to Waiata House, a couple questioning the historical value, and a couple suggesting keeping the façade only if it does not impact the overall build quality.

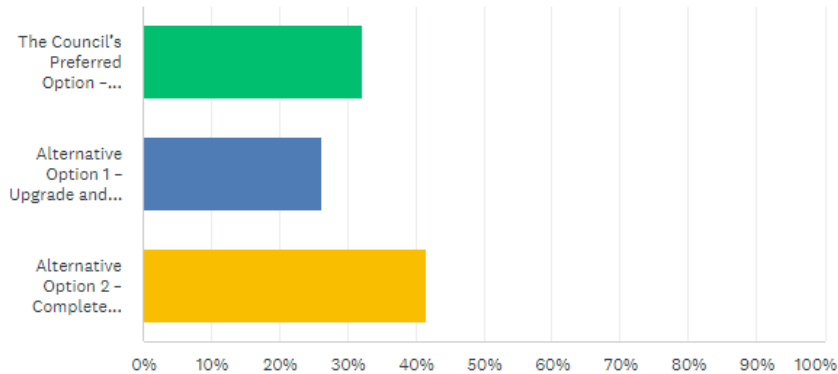
Quantitative Analysis – Library and Archives

- Of the 742 survey submitters who responded to the questions on the library and archives:
 - 42% (309) support Alternative Option 2 – Complete essential Library repairs and maintenance only.
 - 32% (239) support Council’s Preferred Option - Upgrade and expand the library and consider in future a further extension to include the Archive.
 - 26% (194) support Alternative Option 1 - Upgrade and expand the library and include the Archive now.

58% (433) of all submitters support a build option (either Council’s Preferred Option or Alternative Option 1) rather than the minimum option (Alternative Option 2).

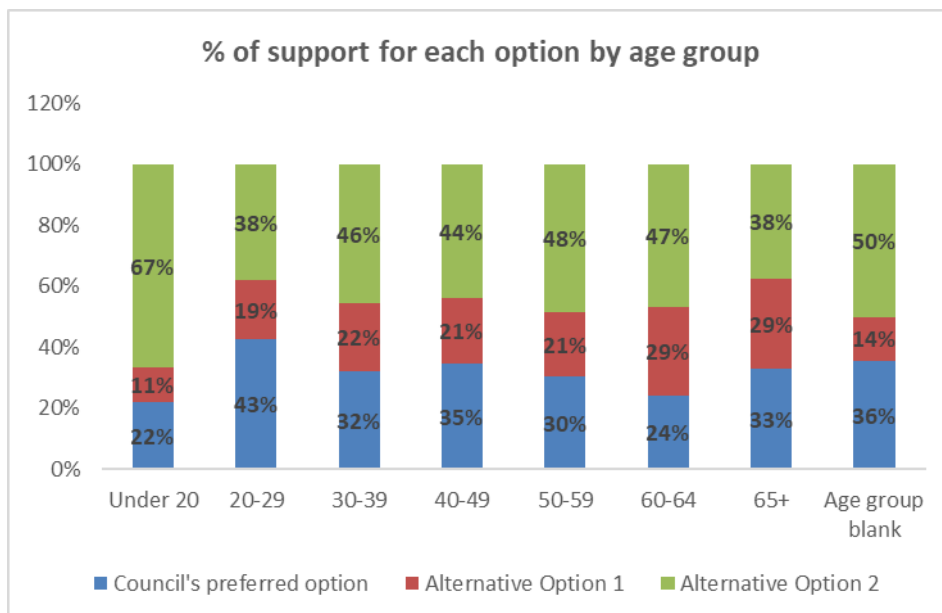
Masterton District Library and Wairarapa Archive (Consultation Document pages 19-24)

Answered: 742 Skipped: 29



ANSWER CHOICES	RESPONSES
▼ The Council's Preferred Option - Upgrade and expand the Library and consider in future a further extension to include the Archive. Cost: \$10.75 million.	32.21% 239
▼ Alternative Option 1 - Upgrade and expand the Library and include the Archive now. Cost: \$14.66 million.	26.15% 194
▼ Alternative Option 2 - Complete essential Library repairs and maintenance only. Cost: \$2.3 million.	41.64% 309
TOTAL	742

The chart below illustrates the support for each Library and Archives option by age group.



As the table illustrates:

- Council's Preferred Option was also the preference of those aged 20-29. For other age groups, Alternative Option 2 was the majority response.

- Those aged 60+ indicated the strongest preference for Alternative Option 1 with around 30% of respondents in that age group preferring that option. For other age groups, the level of support for the full build was around 19%-22%.

The majority response for those who identified as Māori was Alternative Option 2 (43%); however, this was very closely followed by Alternative Option 1 (39%). Qualitative Analysis – Library and Archives.

Qualitative Analysis – Library and Archives

We received around 50 comments from submitters regarding the Library and Archive, both through SurveyMonkey and written submissions. The overall themes of the comments varied, depending on the submitters option preference:

Council's Preferred Option

- Around 15 submitters who supported the Council's Preferred Option provided comments. The overall theme of these comments was a focus on prioritising community facilities such as the library design and ensuring that the library is high-quality and accessible.
- Individual submitters suggested further consideration being given to co-location with other services including incorporating the toy library and including a small council front of house area and open plan space. Feedback was also received on ensuring the layout of the library was accessible and inclusive.

Alternative Option 1 – Upgrade and expand the library and include the Archive now.

- Around 15 submitters who supported Alternative Option 1 provided comments. Like the comments on the preferred option, there was an emphasis on community facilities and prioritising the library. Submitters focused on the library being the number one priority (4), and the library being more important to the community than the Town Hall (4).
- Combining the library and archives in a single build was a theme of these comments (4), both due to the money and time savings offered.
- The thrust of these comments is prioritising investment into an integrated, high-quality public library and archives over other initiatives.

Alternative Option 2 – Complete essential repairs and maintenance only

- Around 10 submitters who supported this option provided comments. There was a scepticism about the need to expand the library, either due to changing usage (2) or the current library facilities being sufficient (2).
- Individual submitters provided feedback on needing to focus on prioritising essential health and safety as opposed to expansion, as well as cost concerns.

- Overall, submitters did not favour expanding the library based on perceived declining usage and cost concerns, with a wish to focus on essential maintenance.

Those who didn't identify a preferred option.

- We received two individual comments from people who didn't identify a preferred option. Those were that the library should be the number one priority and that the library and Town Hall should be co-located.

CONCLUSION

The recommendations for this report are detailed on the first page. Council should take both the quantitative and qualitative feedback into consideration when making its final decisions on Big Decision One.

SUMMARY OF CONSIDERATIONS

Refer to the Long-Term Plan 2024-34 Deliberations – Consultation Overview report for advice on the considerations relating to the Long-Term Plan deliberations.

ATTACHMENTS

Nil

7.3 LONG-TERM PLAN 2024-2034 DELIBERATIONS - TOWN CENTRE IMPROVEMENTS

File Number:

Author: Executive Leadership Team

Authoriser: Kym Fell, Chief Executive

PURPOSE

The purpose of this report is to provide Council with the analysis of submissions received on Big Decision Two: Town Centre Improvements as part of the consultation on the 2024-34 Long-Term Plan and to seek a decision on the matter for inclusion in the 2024-34 Long-Term Plan.

RECOMMENDATIONS

That Council:

1. **Notes** the analysis of submissions and key themes that were received on the proposals for Big Decision Two: Town Centre Improvements as part of the consultation on the 2024-34 Long-Term Plan.

2. **Agrees** to:

Proceed with Council's preferred option to complete essential work to improve water and roading infrastructure in the Town Centre, with no other improvements to Queen Street for the 2024-34 Long-Term Plan with an estimated cost of \$6.48 million which will be funded from depreciation reserves, rates, and the NZTA subsidy.

OR

Proceed with the alternative option to complete essential work to renew water and roading infrastructure in the Town Centre and redevelop the Town Centre to improve the 'look and feel' of that space with an estimated cost of \$14.12 million which will be funded from depreciation reserves, rates, and the NZTA subsidy.

CONTEXT

Masterton District Council previously considered the issue of a Town Centre upgrade during the 2021–2031 Long Term Plan (LTP) consultation. However, detailed costs were higher than anticipated and therefore Council resolved to place further work on the Town Centre development on hold and to reconsider the issue as part of the 2024 – 2034 LTP.

The Town Centre upgrade was a project before being incorporated into the 2021-2031 LTP, with the initial driver being a clear need to address aging water and roading infrastructure. In particular, the water main serving the CBD is past the end of its life. The roading and footpath areas will need to be physically excavated and reinstated as part of the upgrade, and this was seen as an opportunity to look at the overall layout of the town centre.

Significant consultation with the community was undertaken in the lead up to the 2021-31 LTP as part of the development of the Town Centre Strategy adopted in August 2018. This included draft concept plans being drawn up and indicative costs calculated.

Consultation Topics

Council adopted the 2024-34 Long-Term Plan Consultation Document, which included questions to inform the final 2024-34 LTP, on 3 April 2024. The Town Centre Improvements was Big Decision Two in the document.

Submitters were asked to select from two options identified for consultation:

- **Council's preferred option:** This option would deliver new water mains and infrastructure in the town centre, and new road sealing in places where the road had been dug up to do the work. There would be no change to the 'look and feel' of the town centre or the number of car parks. The estimated cost for this option is \$6.48 million to be funded from depreciation reserves, rates, and the NZTA subsidy.
- **Alternative option:** in addition to completing the infrastructure work identified in the preferred option, Council would also redevelop Queen Street between Jackson Street and Park Street. Improvements would include wider footpaths to increase pedestrian safety, a greater focus on different modes of transport, improved seating and green spaces, and defined areas for different activities such as outdoor dining. As a result of these changes, there would be a reduction in the number of carparks (21 less). The estimated cost of this option is \$14.12M dollars, which would be from loans, depreciation reserves, rates and the NZTA subsidy. This option would result in an additional \$7.65 million in debt.

ANALYSIS AND ADVICE

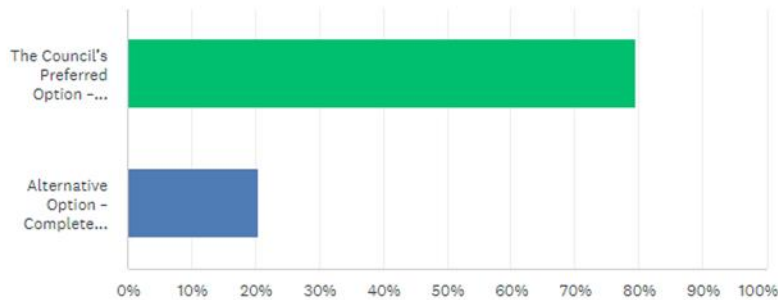
Quantitative Analysis

A total of 720 survey submitters responded to the question regarding the Town Centre Improvements.

Of these, 572 (79.4%) supported the Council's preferred option. The remaining 148 (20.6%) supported the alternative option.

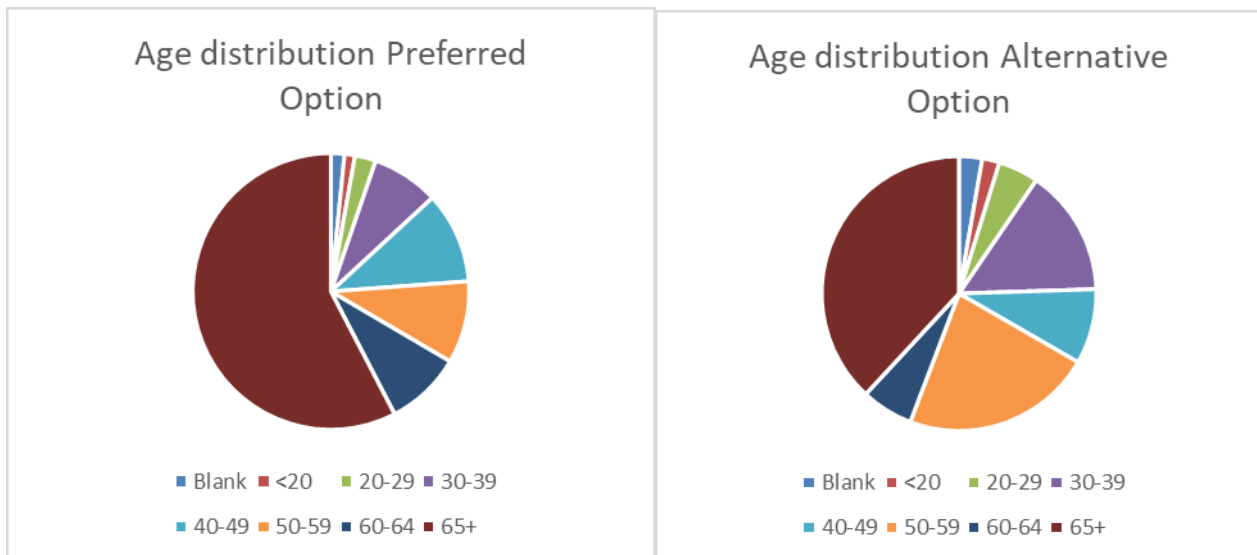
Town centre improvements (Consultation Document pages 25-28)

Answered: 720 Skipped: 52



ANSWER CHOICES	RESPONSES
<ul style="list-style-type: none"> The Council's Preferred Option – Complete essential work to improve water and roading infrastructure in the town centre. There would be no other improvements to Queen Street. Cost: \$6.48 million. 	79.44% 572
<ul style="list-style-type: none"> Alternative Option – Complete essential work to renew water and roading infrastructure in the town centre, and redevelop the town centre to improve the 'look and feel' of that space. Cost: \$14.12 million. 	20.56% 148
TOTAL	720

As noted in the Long-Term Plan 2024-34 Deliberations – Consultation Overview report, over half of submitters to the consultation are aged 65+. As this is not representative of the general Masterton population according to the Statistics NZ 2023 census, we have provided a breakdown of submissions on this question by age group:



Overall, across all demographics, the majority response was Council's preferred option.

Qualitative Analysis

Approximately 30 submitters provided written comment relating to this question, and more broadly on the appearance and function of the town centre.

Comments highlighted that investing in the town centre, particularly under the alternative option, would support existing businesses while also attracting new business and investment.

Commenters both in support of the preferred and alternative option highlighted the need to ensure that the CBD is pedestrian friendly and accessible.

Comments highlighted the need to address concerns around footpaths, ensure the CBD is mobility scooter friendly, and to protect parking for those with mobility challenges.

There was a desire from some commenters to ensure that there was a focus on liveability and aesthetics under both options, including considering colour, seating and street trees.

CONCLUSION

The recommendations for this report are detailed on the first page. Council should take both the quantitative and qualitative feedback into consideration when making its final decision on Big Decision Two.

SUMMARY OF CONSIDERATIONS

Refer to the Long-Term Plan 2024-34 Deliberations – Consultation Overview report for advice on the considerations relating to the Long-Term Plan deliberations.

ATTACHMENTS

Nil

7.4 LONG-TERM PLAN 2024-2034 DELIBERATIONS - CHANGES TO COUNCIL FUNDING AND FUNDING REQUESTS (COVERING REPORT)

File Number:

Author: Executive Leadership Team

Authoriser: Kym Fell, Chief Executive

EXECUTIVE SUMMARY

This document acts as a 'placeholder' for the report 'Long-Term Plan 2024-2034 Deliberations - Changes to Council Funding and Funding Requests (Covering report)' which was unable to be completed in time for the circulation of the agenda.

The report will be sent out to members under separate cover.

7.5 LONG-TERM PLAN 2024-2034 DELIBERATIONS - CHANGES TO SERVICES

File Number:

Author: Executive Leadership Team

Authoriser: Kym Fell, Chief Executive

PURPOSE

The purpose of this report is to provide Council with the analysis of the feedback received on the 2024-34 Long Term Plan Consultation for Big Issue 4: Changes to Services, including a summary of the key themes.

RECOMMENDATIONS

That Council:

1. **Notes** the analysis of responses and key themes for 2024-34 Long Term Plan Consultation for Big Issue 4: Changes to Services
2. **Agrees** the option to be included in the final Long-Term Plan for each of the service change proposals that were consulted on:
 - (i) Change 1: Reduce Wairarapa Economic Development Strategy (WEDS) Funding
Agrees to reduce funding by 20 per cent compared to 2023/24 - \$80,000 compared to \$100,000, saving \$20,000;
OR
Agrees to maintain funding at 2023/24 level - \$100,000
 - (ii) Change 2: Cease funding for regional Walking and Cycling facilitation
Agrees to cease this funding and the projects and activities that are delivered to save \$35,000;
OR
Agrees to continue funding \$35,000 per year for regional walking and cycling facilitation
 - (iii) Change 3: Cease funding for regional Positive Ageing facilitation
Agrees to cease this funding and the projects and activities that are delivered to save \$40,500;
OR
Agrees to continue funding \$40,500 per year for regional Positive Ageing Strategy Facilitation.
 - (iv) Change 4: Seek further external funding for Welcoming Communities facilitation beyond 2025 when current funding expires

Agrees to seek further external funding for Welcoming Communities facilitation or cease the projects and activities that are currently delivered, when current funding expires in 2025;

OR

Agrees to provide \$55,000 per year funding for Welcoming Communities facilitation to continue when the external funding expires.

- (v) Change 5: Increase the Community-Led Climate Initiatives Fund rather than funding Climate Activation facilitation beyond April 2026 when external funding ceases

Agrees to increase the Community-Led Climate Initiatives Fund from \$50,000 to \$100,000 rather than funding Climate Activation beyond April 2026, when external funding ends.;

OR

Agrees to increase funding in 2026/27 by \$92,000, picking up the facilitation costs previously funded externally. Do not increase funding for the Community-Led Climate Initiatives Fund;

OR

Agrees to increase funding in 2026/27 by \$142,000 to provide funding for Climate Activation facilitation to continue beyond April 2026 when the external funding expires AND increase funding for the Community-Led Climate Initiatives Fund to \$100,000.

CONTEXT

The 2024-34 Long Term Plan (LTP) Consultation Document included four key proposals (the big decisions). Big Decision Four related to proposed changes to funding for five different service areas:

- Reducing funding for Wairarapa Economic Development Strategy (WEDS)
- Ceasing funding for Walking and Cycling facilitation
- Ceasing funding for Regional Positive Ageing facilitation
- Seeking external funding for Welcoming Communities facilitation beyond 2025 rather than including provision for this in the 2024-34 LTP.
- Increasing the Community-Led Initiatives Fund rather than funding Climate Activation facilitation beyond April 2026 when current external funding for this expires.

The proposed changes to the services would reduce costs for the community but will also have implications for service levels and other aspects of delivery. Council anticipate community volunteers would support this work. The specific impact varies by service area.

ANALYSIS AND ADVICE ON BIG DECISION FOUR

Quantitative Analysis

Change 1: Reduce Wairarapa Economic Development Strategy (WEDS) Funding

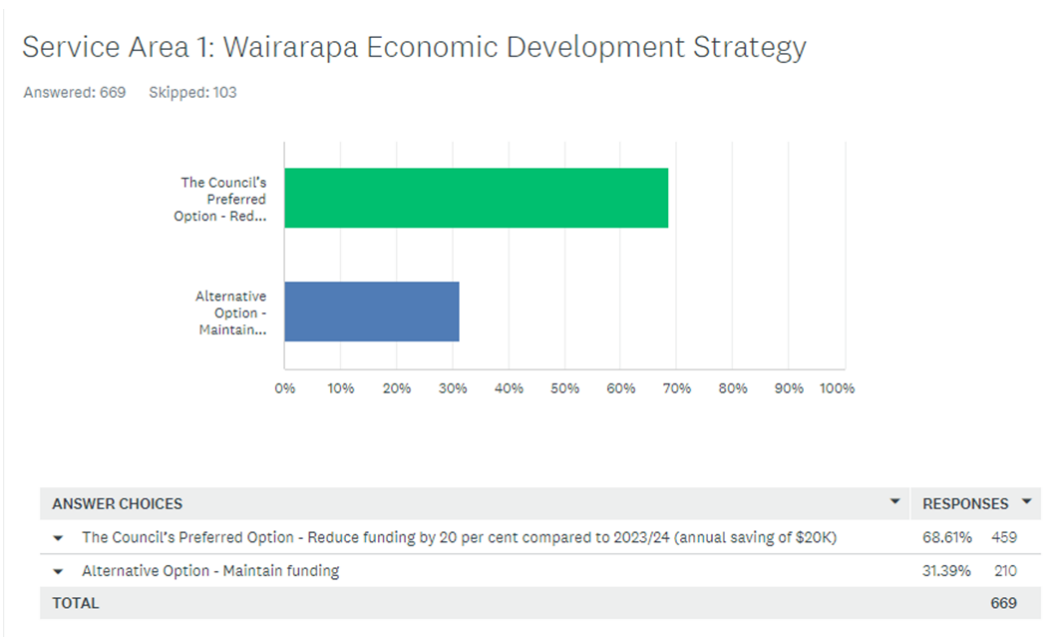
- Council’s Preferred option: Reduce funding by 20 per cent compared to 2023/24 - \$80,000 compared to \$100,000, saving \$20,000.
- Alternative option: Maintain funding at 2023/24 level - \$100,000

Quantitative Results:

- A total of 669 submitters responded to questions regarding WEDS funding.

Of these:

- 459 submitters selected the Council’s preferred option (68.6%)
- 210 submitters selected the alternative option (31.4%)



Change 2: Cease funding for regional Walking and Cycling facilitation

- Preferred option: Cease this funding and the projects and activities that are delivered to save \$35,000.
- Alternative option: Continue funding \$35,000 per year for regional walking and cycling facilitation.

Quantitative Results:

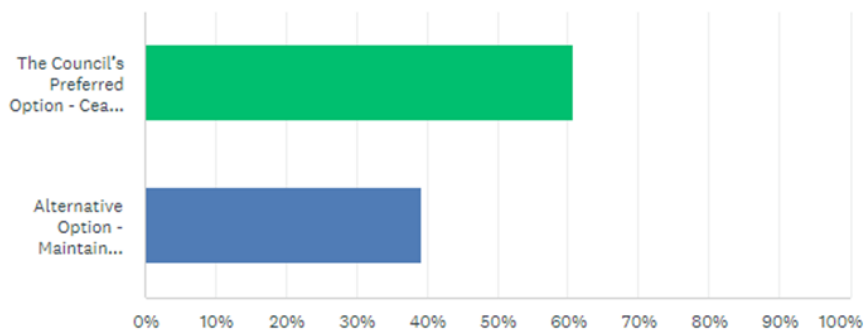
- A total of 700 submitters responded to questions regarding Walking and Cycling facilitation.

Of these:

- 426 submitters selected the Council's preferred option (60.9%)
- 274 submitters selected the alternative option (39.1%)

Service Area 2: Regional Walking and Cycling facilitation

Answered: 700 Skipped: 72



ANSWER CHOICES	RESPONSES
▼ The Council's Preferred Option - Cease funding for this (annual saving of \$35K)	60.86% 426
▼ Alternative Option - Maintain funding	39.14% 274
TOTAL	700

Change 3: Cease funding for regional Positive Ageing facilitation

- Preferred option: Cease this funding and the projects and activities that are delivered to save \$40,500.
- Alternative option: Continue funding \$40,500 per year for regional Positive Ageing Strategy Facilitation.

Quantitative Results:

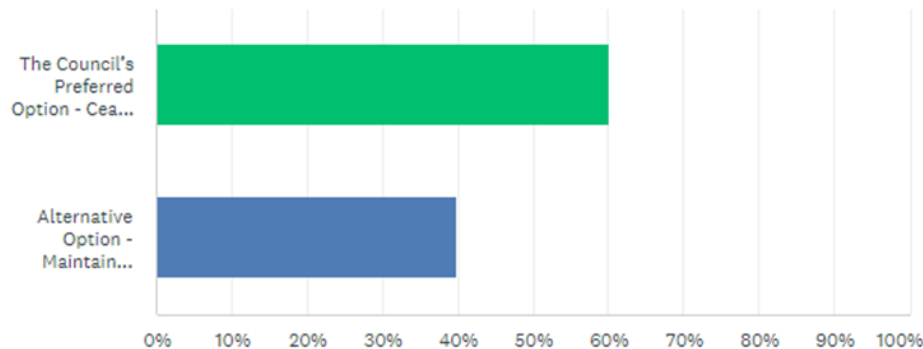
- A total of 676 submitters responded to questions regarding Positive Ageing Strategy Facilitation.

Of these:

- 407 submitters selected the Council's preferred option (60.2%)
- 269 submitters selected the alternative option (39.8%)

Service Area 3: Regional Positive Ageing facilitation

Answered: 676 Skipped: 96



ANSWER CHOICES	RESPONSES
▼ The Council's Preferred Option - Cease funding for this (annual saving of \$40.5K)	60.21% 407
▼ Alternative Option - Maintain funding	39.79% 269
TOTAL	676

Change 4: Seek further external funding for Welcoming Communities facilitation beyond 2025 when current funding expires

- Preferred option: Seek further external funding for Welcoming Communities facilitation or cease the projects and activities that are currently delivered when current funding expires in 2025.
- Alternative option: Provide \$55,000 per year funding for Welcoming Communities facilitation to continue when the external funding expires.

Quantitative Results:

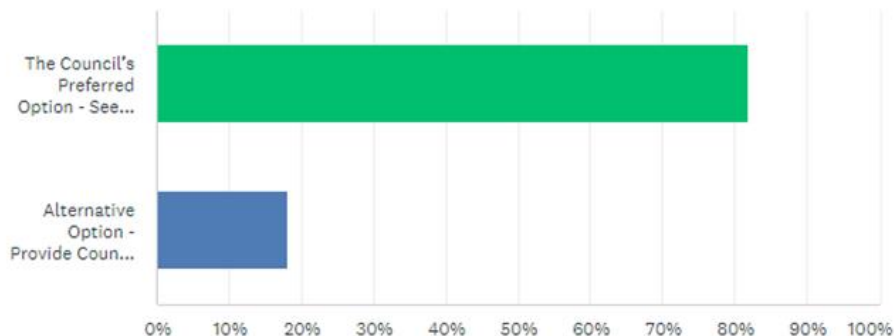
- A total of 683 submitters responded to questions regarding Welcoming Communities Facilitation.

Of these:

- 559 submitters selected the Council's preferred option (81.8%)
- 124 submitters selected the alternative option (18.2%)

Service Area 4: Welcoming Communities facilitation

Answered: 683 Skipped: 89



ANSWER CHOICES	RESPONSES
<ul style="list-style-type: none"> The Council's Preferred Option - Seek further external funding beyond 2025 when current funding expires. If further funding cannot be secured, cease projects and activities (annual saving of \$55K from 2025/26) 	81.84% 559
<ul style="list-style-type: none"> Alternative Option - Provide Council funding of \$55K per year from 2025/26 when external funding expires 	18.16% 124
TOTAL	683

Change 5: Increase the Community-Led Climate Initiatives Fund rather than funding Climate Activation facilitation beyond April 2026 when external funding ceases

- Preferred option: Increase the Community-Led Climate Initiatives Fund from \$50,000 to \$100,000 rather than funding Climate Activation beyond April 2026, when external funding ends.
- Alternative option 1: Increase funding in 2026/27 by \$92,000, picking up the facilitation costs previously funded externally. Do not increase funding for the Community-Led Climate Initiatives Fund.
- Alternative option 2: Increase funding in 2026/27 by \$142,000 to provide funding for Climate Activation facilitation to continue beyond April 2026 when the external funding expires AND increase funding for the Community-Led Climate Initiatives Fund to \$100,000.

Quantitative Results:

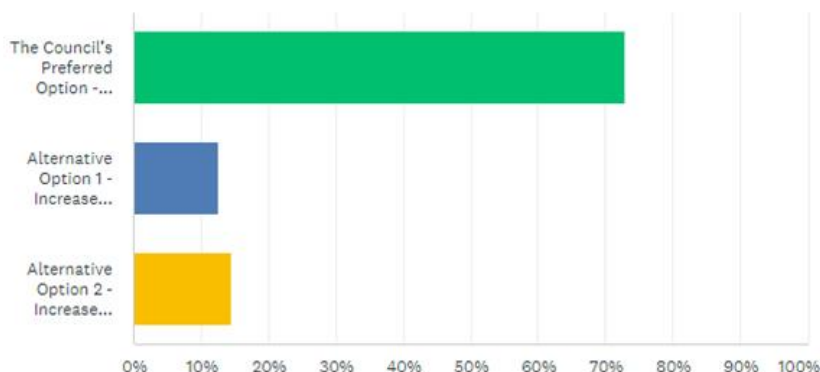
- A total of 632 submitters responded to questions regarding Climate Activation Facilitation and funding.

Of these:

- 461 submitters selected the Council's preferred option (72.9%)
- 79 submitters selected alternative option 1 (12.5%)
- 92 submitters selected alternative option 2 (14.6%)

Service Area 5: Climate initiatives

Answered: 632 Skipped: 140



ANSWER CHOICES	RESPONSES
<ul style="list-style-type: none"> The Council's Preferred Option - Increase Community-led Climate Initiatives Fund from \$50K to \$100K rather than funding Climate Activation facilitation beyond April 2026, when external funding ceases 	72.94% 461
<ul style="list-style-type: none"> Alternative Option 1 - Increase funding for facilitation by \$92K from 2026/27, with no increase to Community-led Climate Initiatives Fund 	12.50% 79
<ul style="list-style-type: none"> Alternative Option 2 - Increase funding for facilitation by \$92K from 2026/27 and increase Community-led Climate Initiatives Fund by 50K to \$100K 	14.56% 92
TOTAL	632

Demographic Differences:

Overall, the majority trends observed in the quantitative analysis were consistent across age groups; and for people who identified as Māori or disabled with the following exceptions:

- The majority of people aged 50-59 supported the alternative option (i.e. maintaining funding) for Walking and Cycling facilitation.
- The majority of people who identified as disabled supported the alternative option (maintaining funding) for Positive Ageing facilitation; and for those aged 60-64 the result was almost equally split with 50.9% in this age group indicating they agreed with Council's preferred option versus 49.1% who preferred the alternative.

Qualitative Analysis

In addition to the quantitative analysis, we received over 30 pieces of commentary on the proposed changes to service areas.

While there were a small number of comments from those in support of the Council's preferred options, comments tended to come from submitters who supported the continuation funding.

The overarching themes of the feedback received included:

- A level of support for the continuation of funding for the regional Positive Ageing facilitation, with a number of submitters referencing the projections of growth in the older age ranges for Masterton.
- Individual submitters commented on a range of issues including:
 - the need to continue investment to maximise return on work and investment that has already occurred;
 - underinvestment now may cause issues for the community in the future;
 - the importance of continuing to fund work in the climate change space; and
 - that austerity is not the best approach for supporting the community during the current cost of living hardships.

Overall, the priorities of the thirty submitters who did comment on these proposals, included supporting the aging population, investing in forward-looking initiatives, and avoiding perceived underinvestment in established community efforts. However, there are divergent views on climate funding - some for and some against. There was also an openness to revisiting funding decisions, along with comments that suggested some gaps in understanding of certain funded areas.

CONCLUSION

The recommendations for this report are detailed on the first page. Council should take both the quantitative and qualitative feedback into consideration when making their final decisions on Big Decision Four.

SUMMARY OF CONSIDERATIONS

Refer to the Long-Term Plan 2024-34 Deliberations – Consultation Overview report for advice on the considerations relating to the Long-Term Plan deliberations.

ATTACHMENTS

Nil

**7.6 LONG-TERM PLAN 2024-2034 DELIBERATIONS - FINANCIAL IMPLICATIONS
(COVERING REPORT)**

File Number:

Author: Executive Leadership Team

Authoriser: Kym Fell, Chief Executive

EXECUTIVE SUMMARY

This document acts as a 'placeholder' for the report 'Long-Term Plan 2024-2034 Deliberations - Financial Implications (Covering report)' which was unable to be completed in time for the circulation of the agenda.

The report will be sent out to members under separate cover.

7.7 ADOPTION OF RATES REMISSION AND POSTPONEMENT ON MAORI FREEHOLD LAND POLICY

File Number:

Author: David Paris, General Manager Finance
Karen Yates, General Manager Strategy and Development

Authoriser: Kym Fell, Chief Executive

PURPOSE

To provide an opportunity for Council to consider submissions on the Rates Remission and Postponement on Māori Freehold Land Policy and seek Council adoption of the Policy.

RECOMMENDATIONS

That Council:

1. **notes** that Council has been provided with the submissions on the Rates Remission and Postponement on Māori Freehold Land Policy as part of the Long Term Plan 2024-34 Hearings Report received at the meeting held on 22, 23 and 24 May 2024;
2. **considers** the community feedback received in response to the Rates Remission and Postponement on Māori Freehold Land Policy Review Consultation;
3. **adopts** the Rates Remission and Postponement on Māori Freehold Land Policy.

CONTEXT

Section 108 of the Local Government Act 2002 (LGA) requires Council to adopt a policy on remission and postponement of rates on Māori freehold land (the Policy). The Policy is required to state whether or not the Council provides for the remission and postponement of rates, state the objectives sought to be achieved through the remission and postponement of rates, and the conditions and criteria to be met.

The Policy must be reviewed every six years using a consultation process that gives effect to section 82 of the LGA.

Council approved a Consultation Document at its meeting on 3 April 2024 [[Report 7.5 refers](#)].

ANALYSIS AND ADVICE

Community Consultation

Community consultation took place alongside the 2024-34 Long Term Plan from Friday 5 April to Monday 6 May 2024.

The Consultation Document, submission form, and copies of the proposed Policy were available throughout the consultation period.

The consultation approach was primarily online and included:

- direct email to Iwi and ratepayers with an email address;
- Council promoted consultation on the Policy via the Long-Term Plan Consultation Document, the Council website and displays at the Masterton District Library and Customer Service Centre at 161 Queen Street.
- A presentation at the Long-Term Plan Māori Engagement Session on 17 April 2024, and promotion at marae.

The Consultation Document noted a hearing would be held on 22 and 23 May 2024 alongside the Long-Term Plan hearings for those who wanted to present their views to Council however no submitters indicated that they wanted to be heard.

DISCUSSION

Five submitters responded to the consultation. The submissions were provided to elected members as part of the LTP Hearings Report and are available on the [Masterton District Council website](#) (see Attachment 1 of Report 5.1 Long Term Plan 2024-34 Hearing 22-24 May 2024).

Council also received informal feedback at the engagement session, via email and through a submission to the Long-Term Plan.

SUBMITTER DEMOGRAPHICS

The demographics of the submitters are as follows:

- Male (3) and Female (2);
- Māori (4) and Pākehā/NZ European (3) (note submitters could select multiple responses);
- All submitters were aged 40+ years;
- No submitters identified as tāngata whaikaha/disabled or living with impairments/long term health conditions.

SUBMISSION RESULTS

The Consultation Document sought feedback on three key amendments to the Policy:

- Changes to the Policy to support the principles set out in the Preamble to Te Ture Whenua Māori Act 1993;
- Changes to the Policy to state that Māori land under development will be considered for a remission in line with the new legislative criteria; and
- Changes to the Policy to require MDC to advise landowners of any intention to cancel or reduce rates relief and taking any feedback received from landowners into account before making a final decision.

Each of the five submissions were in support of all three proposed changes. Two submitters provided written comments:

“Māori freehold land makes up 5% of New Zealand. This land has strong cultural value. Many whanau dream to live on this land as their ancestors did but there are many barriers to development of Māori freehold land. Implementing the prefer option to adopt this policy would address one of the barriers to develop papakainga. More housing opportunities,

particularly for whanau to live on their whenua would provide benefits not just for them but the wider community (through participating in the local economy). It could enable people to move home and strengthen intergenerational connections within whanau.”

“It is good to see a policy in place and I would only hope Council would work with landowners from the start of the process if relief was going to be cancelled.”

Given all submitters were in support of the proposed amendments, staff consider it appropriate for Council to adopt the Policy without amendment.

OPTIONS CONSIDERED

A summary of the options considered is included in the table below.

Option	Advantages	Disadvantages
1. Adopt the Rates Remission and Postponement on Māori Freehold Land Policy	<ul style="list-style-type: none"> - Reflects the outcome of the review undertaken which aimed to align the Policy with current legislation, including the requirement to facilitate the administration of rates in a manner that supports the principles set out in the Preamble to Te Ture Whenua Māori Act 1993. - Reflects the views of submissions received. - Meets our legal requirements to adopt a policy. 	<ul style="list-style-type: none"> - No disadvantages identified.
2. Adopt the Rates Remission and Postponement on Māori Freehold Land Policy with amendments	<ul style="list-style-type: none"> - Advantages would depend on extent of changes. 	<ul style="list-style-type: none"> - Disadvantages would depend on extent of changes. - If changes are significant, it may trigger a requirement to reconsult.
3. Do not adopt the Rates Remission and Postponement on Māori Freehold Land Policy.	<ul style="list-style-type: none"> - No advantages identified. 	<ul style="list-style-type: none"> - Council is legally required to have a Policy. - The Policy would not reflect current legislative requirements. - Submitters may feel that their feedback has not been considered. - Impact on reputation, consulting on changes

Option	Advantages	Disadvantages
		but not implementing them despite support.

RECOMMENDED OPTION

Clearly state the preferred option and why it is the preferred option.

Option 1 is recommended. This option aligns with submitter feedback and ensures the Policy is up to date and reflects current legislative requirements.

Summary of Considerations

Strategic, Policy and Legislative Implications

The policy has been prepared and reviewed to comply with sections 102 and 108 of the LGA.

The revised Policy supports the purpose of the Local Government (Rating) Act 2002 to facilitate the administration of rates in a manner that supports the principles set out in the Preamble to Te Ture Whenua Māori Act 1993.

Significance, Engagement and Consultation

Section 82 of the LGA applies to the Rates Remission and Postponement on Māori Freehold Land consultation process. The consultation process undertaken aligns with the Special Consultative Procedure as prescribed in Section 83 of the LGA. This meets the requirements of Section 82 and includes preparing and adopting a consultation document, making information available and providing an opportunity for people to present their views.

Financial Considerations

The financial impact associated with the decision to adopt the Rates Remission and Postponement and Māori Freehold Land Policy would be a potential increase in applications received for remissions for land under development. In 2023/24 there were a total of 95 rateable Māori Freehold Land properties contributing around \$150,000 in rates. We expect uptake among this pool of properties to be relatively small.

Implications for Māori

The Rates and Remission and Postponement on Māori Freehold Land Policy has been revised to support the principles set in the Preamble to Te Ture Whenua Māori Act 1993 and to align with other legislative changes made through the Local Government (Rating of Whenua Māori) Amendment Act) 2021.

Of the five submitters to the consultation, four identified as Māori.

Environmental/Climate Change Impact and Considerations

There are no specific environmental/climate change implications associated with the decisions in this report.

NEXT STEPS

Subject to Council adoption, submitters and our community will be notified of the final Policy.

The timing of adoption enables landowners to make an application for the 2024/25 rating year commencing 1 July 2024.

ATTACHMENTS

1. **Remission and Postponement of Rates on Māori Freehold Land Policy** [↓](#)

RATES REMISSION AND POSTPONEMENT ON MĀORI FREEHOLD LAND POLICY



Date approved:

MSTN.GOV.T.NZ
f @MastertonDC



Contents

Purpose.....	3
Scope	3
Objectives.....	3
Criteria	3
Conditions	4
Decisions	4
Review of Policy.....	4
References	4
Version Control	5

POLICY NUMBER: MDC030

Latest Version	March 2024
Adopted by:	Masterton District Council
Review Date	March 2027

Purpose

The purpose of this policy is to state the circumstances where Masterton District Council (MDC) will consider a rates reduction or postponement on Māori freehold land. MDC has taken into account the principles of the preamble to Te Ture Whenua Māori Act 1993 and the matters identified in Schedule 11 of the Local Government Act 2002 in making this policy.

Scope

This policy applies to Māori freehold land.

Objectives

- To support the connection of mana whenua and Māori to their traditional lands and resources, and cultural values, where appropriate, through the relief from rates.
- To recognise that certain Māori-owned land may have particular conditions, features, ownership structures, or other circumstances that make it appropriate to provide for relief from rates.
- To recognise that MDC and the community benefit through the efficient collection of rates that are properly payable and the removal of rating debt that is considered non-collectable.
- To meet the requirements of the Local Government Act 2002 and to support the principles in the preamble to Te Ture Whenua Māori Act 1993.

Criteria

MDC will give a remission or postponement of up to 100% of all rates for the year for which it is applied for based on the extent to which the remission or postponement of rates will:

- support the use of the land by the owners for traditional purposes;
- support the relationship of Māori and their culture and traditions with their ancestral lands;
- avoid further alienation of Māori freehold land;
- facilitate any wish of the owners to develop the land for economic use;
- recognise and take account of the presence of wahi tapu that may affect the use of the land for other purposes;
- recognise and take account of the importance of the land in providing economic and infrastructure support for marae and associated papakainga housing (whether on the land or elsewhere); and
- recognise and take account of the importance of the land for community goals relating to:
 - the preservation of the natural character of the coastal environment;
 - the protection of outstanding natural features;

- the protection of significant indigenous vegetation and significant habitats of indigenous fauna;
- recognise the level of community services provided to the land and its occupiers;
- recognise matters related to the physical accessibility of the land; and provide for an efficient collection of rates and the removal of rating debt.

Conditions

Application for a remission or postponement under this policy should be made prior to the commencement of the rating year. Applications made after the commencement of the rating year may be accepted at MDC's discretion. A separate application must be made for each rating year.

Owners or trustees should include the following information in their applications:

- details of the rating unit or units involved; and
- documentation that shows that the land qualifies as land whose beneficial ownership has been determined by a freehold order issued by the Māori Land Court.
- supporting information to demonstrate that the remission or postponement will help achieve the criteria set out in the above section.

MDC may of its own volition investigate and grant remission or postponement of rates on any Māori freehold land in the district.

Relief, and the extent thereof, is at the sole discretion of MDC and may be cancelled or reduced at any time. MDC will advise landowners of the intention to cancel or reduce the relief and the extent thereof. MDC will take any feedback received from landowners into account before making a final decision.

For remissions on Māori land under development that meets the benefits described in section 114A(3) of the Local Government (Rating) Act 2002, MDC will determine the duration and extent of the rates to be remitted in accordance with section 114(A) and section 114A(5) of the Act.

Decisions

Decisions on the remission and postponement of rates on Māori freehold land may be delegated to MDC staff or a Council committee. All delegations will be recorded in the Council's delegation manual.

Review of Policy

This policy will be reviewed every three years as part of the Long-Term Plan process.

References

Local Government Act 2002

Local Government (Rating) Act 2002

Te Ture Whenua Māori Act 1993

Version Control

Version	Date	Summary of Amendments	Approved By
1	2015	Reviewed as part of the 2015-25 Long-Term Plan process.	Masterton District Council
2	27/6/18	Reviewed as part of the 2018-28 Long-Term Plan process.	Masterton District Council
3	31/3/21	Reviewed as part of the 2021-31 Long Term Plan process.	Masterton District Council
4	March 2024	Reviewed as part of the 2024-34 Long Term Plan process.	Masterton District Council

8 REPORTS FOR INFORMATION

Nil

9 PUBLIC EXCLUDED

Nil

