

# MASTERTON DISTRICT COUNCIL

## AGENDA

# INFRASTRUCTURE AND SERVICES COMMITTEE

**WEDNESDAY 16 MARCH AT 2:00PM**

### MEMBERSHIP OF THE COMMITTEE

Cr B Johnson (Chairperson)

Her Worship

Cr B Gare

Cr G McClymont

Cr T Nelson

Cr C Peterson

Tiraumaera Te Tau

Cr G Caffell

Cr D Holmes

Cr F Mailman

Cr T Nixon

Cr S Ryan

Ra Smith

Quorum: Seven

Notice is given that the meeting of the Masterton District Council Infrastructure and Services Committee will be held by zoom on 16 March 2022 commencing at 2.00pm.

**RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS COUNCIL  
POLICY UNTIL ADOPTED**

11 March 2022



# 1

## **AGENDA**

1. CONFLICTS OF INTEREST (Members to declare conflicts, if any)
2. APOLOGIES
3. PUBLIC FORUM
4. LATE ITEMS

## **FOR INFORMATION**

5. **REGULATORY SERVICES INFRASTRUCTURE AND SERVICES UPDATE** (028/22)  
Pages 310-317
6. **COMMUNITY FACILITIES & ACTIVITIES INFRASTRUCTURE AND SERVICES UPDATE**  
(029/22) Pages 318-324
7. **INFRASTRUCTURE UPDATE** (030/22) Pages 325-335

<b>To:</b>	Infrastructure and Services Committee
<b>From:</b>	Steve May, Manager Regulatory Services
<b>Endorsed by:</b>	David Hopman, Chief Executive
<b>Date:</b>	16 March 2022
<b>Subject:</b>	<b>Regulatory Services Infrastructure and Services Update</b>
<b>INFORMATION</b>	
<b>Recommendation:</b>	
That the Infrastructure and Services Committee notes the contents of Report 028/22.	

## PURPOSE

The purpose of this report is to provide the Infrastructure and Services Committee with an update from the Building Control Services team, the Consents and Planning team and the Environmental Services team.

## BUILDING CONTROL SERVICES ACTIVITY

### Activity Levels, Staff and Service

Since the last ISC update the Building Team been through one round of unsuccessful recruitment to fill the open Building Control Officer positions available, we will re-advertise soon. We have had a round of interviews to fill the available Building Services Officer position to help with BWoFs and Pools and an appointment is very likely.

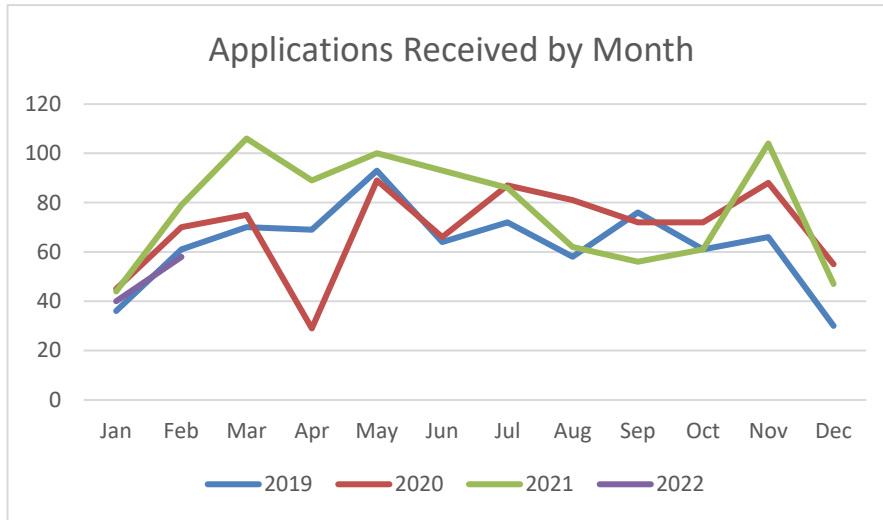
The Team is currently split to minimise the disruption to service from an Omicron infection. Part of this approach has included establishing a bank of desks at Waiata house. We intend to maintain a presence in Waiata after the pandemic passes in order to provide direct lines of communication to the other areas of our regulatory department and wider council.

We have had our four newer officers away at various training sessions over this period including weathertightness, structure and the Diploma of Building Surveying.

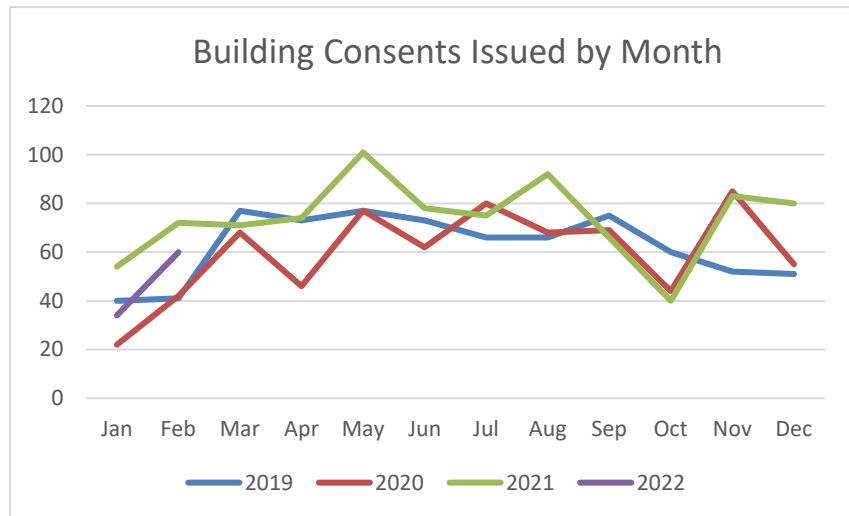
Our levels of service and compliance with statutory timeframes continue to improve with the current team specialisations and a reduction in general public queries. The construction industry continues to be under pressure due to well documented material shortages and a total saturation of consented work.

## Building Consent Authority Services

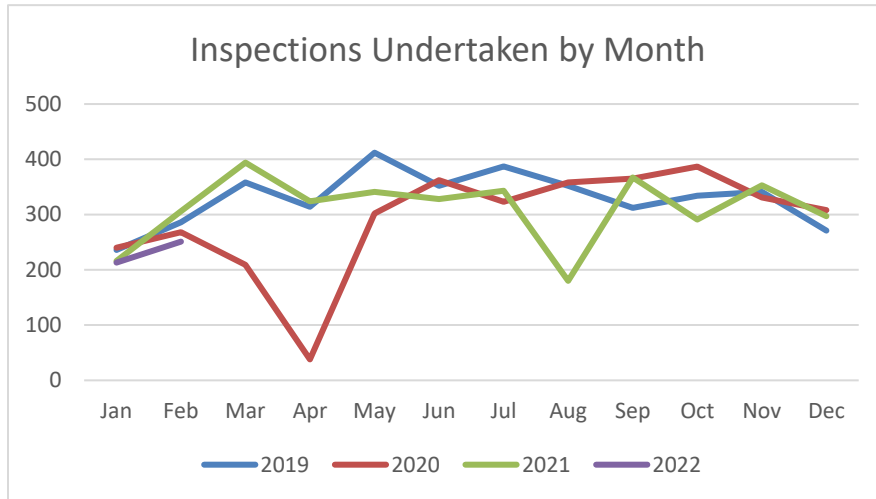
The year has had made a slower start of applications received returning to 2019 numbers.



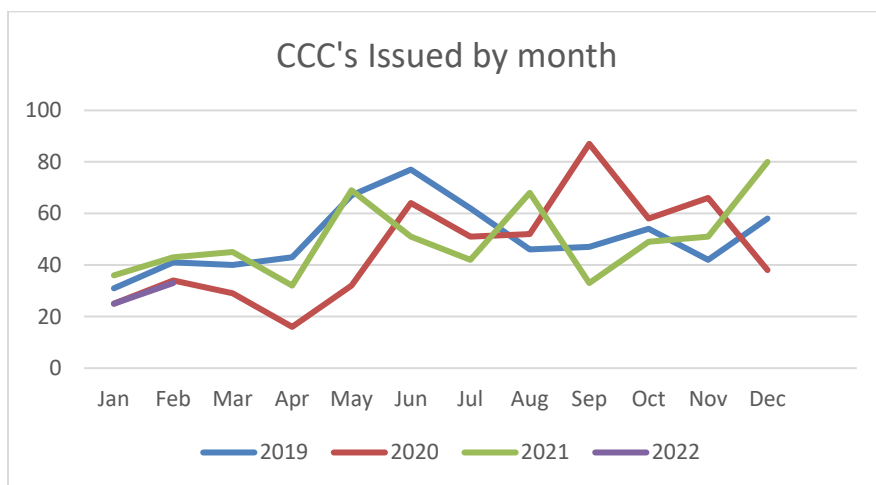
The graph to the right shows the consents issued up to the end of February 2022. Typically, a month result for issued consents can be compared to the month prior for applications received to judge the flow of consents through the system.



We have noticed a decline in requested inspections due to material problems and weather disruption. Our wait time for inspections has reduced from the peaks of 8-9 days late last year to 4-5 days.



Code Compliance Certificates are down due to a slow start to the year, as there was a big finish last year, 80 CCC's issued in the pre-Christmas rush vs 25 and 35 for January and February respectively.



## Building Services - The TA Building Functions

### Building Warrants of Fitness

Annual BWoF renewals continue to track well, we still have 15-20% with issues that we are working with owners on, to ensure our public are safe in the commercial buildings they use.

### Earthquake Prone Buildings

The Building Control Services Manager has taken the sole responsibility for identifying the Earthquake Prone Buildings prior to July 2022 as required by the legislation. There will be batches of letters being sent to building owners with potentially earthquake prone buildings. These owners will then have 12 months in which to provide Council with a seismic assessment. As buildings are confirmed as earthquake prone, they are labelled and recorded on the national EQP building register.

## Swimming Pools

The swimming pool inspection program has started, there have been some teething issues with process but we are confident we can deliver metrics in the next reporting period. There are nearly 2000 pools in our district so the commitment required by the Building Act from this point forward will be continuous, it is self-funded through pool inspection fees. On appointment our newest Building Services Officer will contribute to pool inspections as the position was proposed (and approved) through the LTP.

## CONSENTS AND PLANNING ACTIVITY

### District Planning

Since the start of this financial year 21/22 the table below illustrates the number of subdivisions of 20 lots or more that have been processed by staff and issued.

Subdivisions underway 20 lots or greater	Location
Chamberlain Road/Upper Plain Road	37 First Stage of approximately 197 of the Future Development Area
The Barracks, <u>Judds</u> Road	56 lots
Cashmere Oaks, Opaki Road	Stage 1 28, Stage 11 70
Cashmere, Miro Street	24 lots
Gimson Street, Solway	177 lot Staged subdivision almost completed
Arvida, Opaki Road	55 lots
GBK, South Belt	41 lots
Solway Commercial	72 lots
Joblin, Gordon Street	30 lots
Williams Block, Kitchener/Gordon Streets	199 lots Staged subdivision
Carter, South Belt	22 lots
Seddon Street	22 lots
Riversdale East Leigh	21 lots
Pinedale Crescent	13 lots

Subdivisions underway 20 lots or greater	Location
Opaki Kaiparoro Road	20 rural residential lots
Poplars, Ngaumutawa Road	47 Industrial lots
Iorns Street	40 lots

There are numerous subdivisions throughout the district ranging from 2 to 10 lots that will add up to hundreds of additional residential lots.

## Wairarapa Combined District Plan Review

The Wairarapa Combined District Plan Review Process Website has gone live and can be accessed from the following website [www.wairaraplan.co.nz](http://www.wairaraplan.co.nz) A FAQ list is part of this communique and feedback is being sought from our community.

Proposed revisions to the District Plan will continue to be finalised over the next month or so. From there, a draft District Plan will be developed which will be released for feedback from the community in October 2022. There will be a six-week opportunity for the public to respond to the Draft District Plan. Engagement will take place formally via the public submission process, and also through other forms of targeted consultation.

## Staff achievement

Alice Fallon has been recognised in her professional capacity by the New Zealand Institute of Planning and is now a “Intermediate Planner”

There is still a vacancy for the Manager Planning and Consents to be filled.

## ENVIRONMENTAL SERVICES ACTIVITY

Sadly, the Environmental Services Team is saying farewell to Alex Carter, Environmental Health Officer. Alex has worked for MDC for 5 years. Starting as a summer intern for the Environmental health team. Alex has been an asset to the Environmental Services Team and has made a pleasure to work with and we wish him all the best in his new venture which is not with local government. Recruitment for an Environmental Health Officer has begun. Environmental Health Officers must hold suitable qualifications as set out under the Environmental Health Officers Qualifications Regulations 1993.

The Animal and Bylaws team are also currently resource constrained. The Animal and Bylaws level of service requires 24/7 availability of staff to attend to priority calls. When a staff member is rostered on for weekend on-call they are potentially working for 12 days straight without a day off.

## **Bylaws and Parking**

### **Overhanging trees**

Overhanging trees are still regularly being reported to the Council. Staff work with property owners to get them to cut back their vegetation. However, the process can be long and drawn out if the property owner is not responsive to staff requests. This poses a hazard and frustration to pedestrian users. Sometimes it can take several months to get the owner to take action, which can take a considerable amount of staff time. Property owners should consider the width of the vegetation when planting on the boundary, to avoid having to frequently trim back vegetation and possibly unbalance their hedges.

### **Rapid Antigen tests parking**

Southend Pharmacy on Queen Street is a collection point for Rapid Antigen tests (RATs) on Saturdays and Sundays. To enable the person to collect the RAT tests they will be using the parking space next to the mobility space (10) and they will provide signage advising drivers that this space is reserved for this purpose.

## **DOG CONTROL**

### **Education**

Schools and pre-schools were approached late last year with the offer of Animal and Bylaws presenting to children about dog safety. Currently, there are two preschools and 1 intermediate school set down for the presentation. This includes how to approach a dog and what to do if you see a dog approaching you with no owner. Staff attend with a dog which is very popular with the audience.

### **Weather event**

While there were many Council teams called into action with the weather event in February Animal and Bylaws managed to stay safely tucked up home with very few after-hours callouts over that particular weekend, which was a welcome relief.

### **Roaming dogs and wandering dogs**

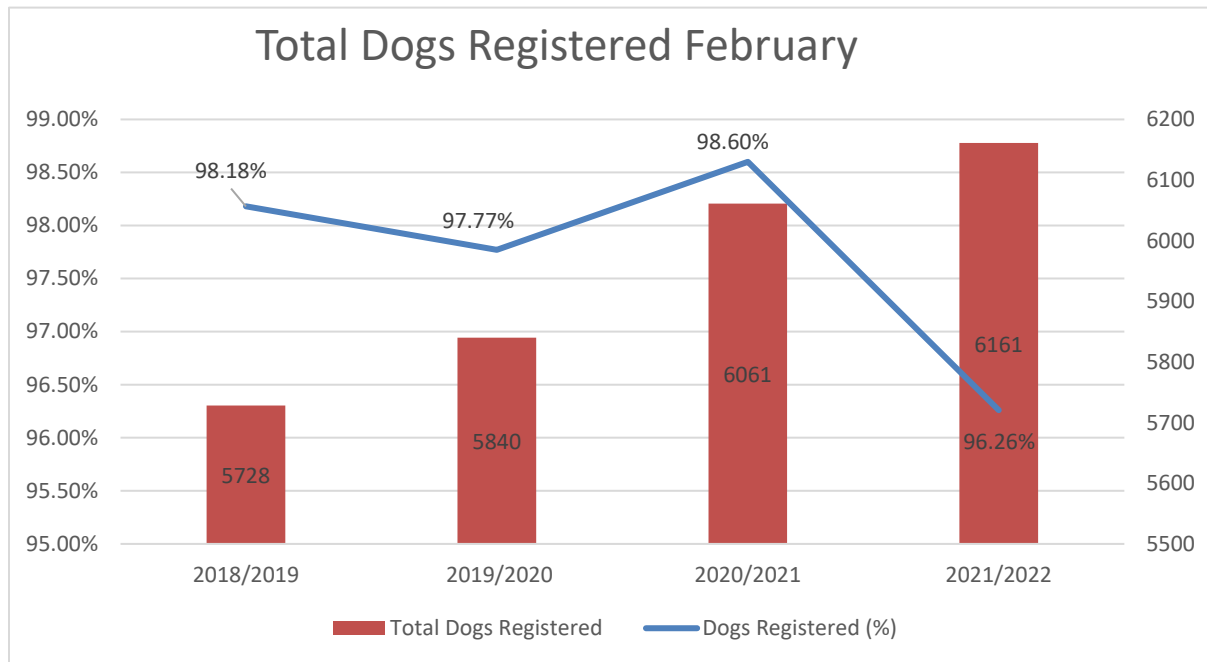
Service requests are still dominated by reports of roaming dogs and dogs contained for collection.

In both January and February, there was a total of 74 reports of dogs roaming at large. There were 42 dogs impounded. Most of the impounding were as a result of members of the public containing dogs for collection. Staff are always grateful to people who contain the dog and keep it and the community safe with this action. Most of the dogs impounded were reunited with their owners, 4 dogs were rehomed.

### **Registration**

At the end of February, there were 6,161 dogs registered in the Masterton district. This is 96.26% of all known dogs registered. While the number of dogs has increased the known percentage of dogs registered has decreased.





## ENVIRONMENTAL HEALTH

### Service requests

Service requests are still dominated by enquiries from people about food operations. This is a pleasing sign that people have not been put off about considering starting a new food business in the current climate. There were 11 enquiries in January and 5 in February.

### Health licences

Remote inspections have been offered to all registered health licence premises should they need to pause trading because they have been affected by COVID-19 isolation rules. The invitation was extended on their annual health licence renewal. As long as the operator or a staff member is permitted, can safely enter the premises while they are closed and has a reliable internet connection, an EHO can conduct a remote inspection via a facetime platform such as Zoom or Teams. We are aware that there are many small businesses out there that may only have one or two operators so the business may not be able to open if they or their family have COVID-19. This is being offered so when they can reopen, they are not being interrupted for their required annual health licence inspection while trying to recoup lost earnings. MPI has not reintroduced remote verifications for food premises.

### Water and resource consent monitoring.

The Environmental Health team have key sampling deadlines to meet each month to ensure that Council is meeting legislative and resource consent conditions. We are nearing the end of the busy sampling period which includes the Park and Henley lakes, the Opaki water race and the Riversdale Wastewater Treatment plant, which all need sampling fortnightly. There will still be ongoing sampling throughout the

winter months for other resource consents held by Council some of which require two people to conduct the sampling safely, particularly when entering rivers.

Urban drinking water is required to be sampled at least every 6 days. An Environmental Health Officer samples the urban water supply on average twice weekly. Samples are taken and sent to an accredited laboratory for testing for E.coli. Every quarter drinking water samples are taken on a Saturday and Sunday also to meet compliance requirements. Samples taken on Saturdays then need to be delivered to the laboratory in Petone on the same day by the officer to meet specified time limits to ensure the sample is viable.

<b>To:</b>	Infrastructure and Services Committee
<b>From:</b>	Corin Haines, Manager Community Facilities and Activities
<b>Endorsed by:</b>	David Hopman, Chief Executive
<b>Date:</b>	16 March 2022
<b>Subject:</b>	Community Facilities and Activities Infrastructure Update
<b>INFORMATION</b>	
<b>Recommendation:</b>	
That the Infrastructure and Services Committee notes the contents of Report 029/22.	

## Purpose

The purpose of this report is to provide the Infrastructure and Services Committee with an update on key projects and summary of progress since the last report, including highlights and any new issues.

## Key Projects Currently Underway – Summary

Community Facilities and Activities have a capital budget of \$18.2 million for the 2021/22 year. Our larger financial projects will be reported via the Project's Office, Assets and Operation's report:

- Hood Aerodrome; \$17 million
- Skatepark Upgrade; \$1.9 million
- Youth Hub; \$538,000

The team also have operational projects on the go in the following areas:

### Properties

#### *Housing*

Soffit reinstatement has been completed at Panama Village with painting underway and expected to be completed by the end of February. Ventilation is expected to be completed at Laurent Place, Bodmin and Truro the first week in March. Two bedsit units are currently under renovation at Panama Village.

#### *Facilities*

- Douglas Villa works have restarted to allow the CPU to be issued so the facility can be used.
- Waiata House leaks in the glass roof area are to be repaired and the window tinting done in March.

- Mawley Park's caravan power supply box replacement project is underway and will be completed over the next few months.

## **Parks and Reserves**

Unprecedented February rain fall has resulted in early grass growth so Recreational Services have re-directed staff to unseasonal mowing. The added benefit is our sports fields will go into the winter season in good condition and the ability to host for pre-season games.

Due to the flooding, carp and eels were stranded within the Henley Lake wetlands and water races. Henley Trust and volunteers have released over 200 carp back into the lake.

Burling Park replacement play equipment has been ordered and is expected to be installed in May/June, contractor dependent.

Work is underway to install 140 new interment plots at Riverside Cemetery and the landscaping upgrade detailed in the project table further in this report.

Council has been successful in gaining \$84,308 in funding from the Matariki Tu Rakau Grant for the purpose of establishing 12,000 native plants over a three year period at Riversdale Southern Reserve.

## **Contractors**

### **Belgravia Leisure**

#### ***Trust House Recreation Centre Contract***

The Trust House Recreation Centre operated under the restrictions of the COVID-19 Protection Framework at Traffic Light Red from 11:59pm on 23 January 2022. Total facility visits in January stood at just under 9,500 compared to around 17,400 for the same month in 2021. The contractor's half year financial results for this site balanced to the subsidy received from Council. However, this only has been achieved with utilising the COVID-19 Wage Subsidy.

#### ***Mawley Park Contract***

This January the contractor matched last year's revenue figures, thanks to a well patronised summer holiday period and Wellington Anniversary Weekend. They were on target to exceed until the change to Traffic Light Red, resulting in cancellations and a cessation of further bookings. In February most events were cancelled, and individuals curtailed their personal travel plans reflecting in a downturn of 19k compared to the February 2021.

### **Recreational Services**

#### ***Parks and Open Spaces Maintenance Contract***

The quarterly governance meeting highlighted water resilience as a priority and the continued pressure on supply chains demanding continued efficiency in planning for change from Council and Contractor.

## **Community Development**

### ***Parks Week***

Community Activator staff have collaborated with the library to deliver activities in our park spaces for Parks Week (5-13 March 2022).

Due to the mounting risk of Omicron in our community these activities encourage families to explore their local spaces and places without congregating in one place. The two activities we are supporting include:

- Story-telling – individual pages of a book are placed on trees along a path that tells a story.
- BINGO – An online competition listing nine parks (displayed on a 'bingo' style template) within the Masterton District. The public are encouraged to take a photo at each park, participants will be rewarded for visiting more sites by earning more entries in the competition.

## **Positive Ageing Strategy**

Both the inaugural Seniors Games and the Positive Ageing Expo were cancelled. The Positive Ageing Strategy Co-ordinator was a member of the organising Steering Group for the Seniors Games. The Group decided not to go ahead with the Games and instead to plan a communication campaign focussed on increasing awareness of home-based exercise opportunities for older people, in response to the advent of Omicron.

Due to the Omicron situation and the resulting limitations on events for Neighbours Day, a "Know your Neighbours" campaign has been organised in conjunction with the Neighbourhood Support Co-ordinator. This campaign, although taking elements of both Neighbours Day and Neighbourhood Support, is greater than these two platforms as it is:

- 1) Not limited to Neighbours Day Week, 18 – 27 March 2022.
- 2) There is no requirement to join a Neighbourhood Support Group.

A postcard to encourage people to get their neighbours contact details will be made available through various print mechanisms. This campaign can be run at times of "emergency" but also at any time to ensure to encourage a focus on building resilient communities. This is happening regionally across the three Councils.

## **Walking and Cycling**

Promotion of walking and cycling events and activities continues on various media platforms; Huri Huri Facebook followers have increased to 711, Wairarapa Times Age Bike Challenge article promoting cycling.

Masterton, Carterton and South Wairarapa Councils all participated in the February Aotearoa Bike Challenge with 3279 kilometres being achieved. Lunch time rides have encouraged staff to get out on their bikes for midday fresh air and exercise.

# 321

The 2022 Regional Wairarapa Walking Festival launch is being planned for 28 May 2022 with a local walk in Masterton. The Festival Steering group now have 20 walks confirmed across the region.

Infrastructure research continues, following an initial meeting with Locky Docks regarding e-bike charging and lock up stations for the Region. Locky Docks have suggested installing 10 stations across the five towns, with investigation and installation costs of \$20K per site. These may be purchased by private businesses or councils. Further research is required to understand if the stations are suitable for the region with regards to economics and users.

Support has been provided to local community groups such as West Taratahi Trails and Carterton Connections.

Regional promotion of *Parks Week*, *Movin March* and *Walk to Work Day* during March 2022.

## Infrastructure Projects

Properties and Facilities							
Project Name	Project Lead	This month	Next milestone	Budget	Risk	Council Decision Points	Completion Date
<b>Waiata House Vehicle Compound</b>	Corin Haines	Fence alterations	Completion	\$50,000 offset by operational savings from fewer vehicle movements (Cost neutral over two years)	Impact of COVID-19 response affecting contractors' ability to work		March 2022
<b>Trust House Recreation Centre – Automatic Door Installation</b>	Alastair McDonald	Building consent	Site establishment	\$70,000 provision for interior upgrades	Disruption to public while work is underway		March 2022
<b>Reserve Lease Review</b>	Corin Haines	Drafting of the draft Lease Policy ongoing prior to going to council	Draft Lease Policy for Council	Operational cost	Negative publicity from clubs and other leaseholders who have historical or expired agreements that do not comply with current legislation and do not wish to move to new agreements		June 2022

## Services

Community Wellbeing							
Project Name	Project Lead	This month	Next milestone	Budget	Risk	Council Decision Points	Completion Date
Community Development Framework	Corin Haines	Work on the framework ongoing to enable completion.	Completion of the Framework	Offer of Service cost \$26,250	Mixed understanding of community development and community-led development	Include in Chief Executive report for information to Elected Members	March 2022
Waka Tākaro/ Play Trailer	Alicia Todd	Purchasing equipment and meeting with Kia Hakinakina to discuss delivery	Preparation of the trailer Secure dates for play days, play breaks and data collection/analysis	\$10,000 Funding received through the Tū Manawa Active Aotearoa Fund	COVID-19 Alert Levels may restrict or limit access to schools and hosting of play days		March 2022

Parks and Open Spaces							
Project Name	Project Lead	This month	Next milestone	Budget	Risk	Council Decision Points	Completion Date
<b>Parks and Open Space Strategy (POSS)</b>	Corin Haines	Reserves Lease Policy work as part of wider lease policy	Draft policy	Internal staffing resources	Failure to complete work will impede asset management planning and property strategy development		June 2022
<b>Henley Lake overflow carpark</b>	Odell Sugrue	Stone pick designated grassed area, and seed sowing	Install bollards	\$50,000	COVID-19 and contractor availability, also weather-related issues		May 2022



Parks and Open Spaces							
Project Name	Project Lead	This month	Next milestone	Budget	Risk	Council Decision Points	Completion Date
<b>Playground renewals</b>	Odell Sugrue	Play equipment ordered for Burling Park	Start community engagement for Henley Lake play space	\$200,400	COVID-19 delays for supply or materials and contractor availability		June 2022
<b>Riverside Cemetery Landscaping Upgrade</b>	Odell Sugrue	Removal of raised beds	Level the ground and make ready for sowing grass and winter planting of 47 pin oak trees	\$74,000	COVID-19 delays for supply or materials and contractor availability. Weather conditions delaying project		June 2022

Green: On target or low risk

Orange: Slightly off target or some Risk

Red: Significantly off target or Significant Risk

To:	Infrastructure and Services Committee
From:	David Hopman, Chief Executive
Date:	16 March 2022
Subject:	<b>Infrastructure Update</b>
<b>FOR INFORMATION</b>	
<b>Recommendation:</b>	
That the Infrastructure and Services Committee notes the information contained in Report 030/22.	

### **Purpose**

The purpose of this report is to provide the Committee with an update on key infrastructure projects and areas of programme focus.

### **Corridor Management**

Masterton District Council received 83 corridor access requests for the period 20 January to 4 March 2022 and invoiced out fifty-four approved requests. There have been six traffic management audits completed.

There was one non-conformance notice issued for breach of work reinstatement conditions.

Six Traffic Management Plans (TMP) for events and other such non-excavation activities (in this case, cycle events) were approved. Nine work completions were completed, six two-year warranty inspections were completed.

### **Flooding Event**

In February 2022 the Masterton District, along with the rest of the Wairarapa, experienced an extreme weather event that saw record rainfall over the district with 190 mm falling in 48 hours.

Impacts of this event included:

- Closure of the Colombo Road (East) Bridge due to structural damage. This bridge is to be replaced.
- Sewer overflows and portaloos being required at multiple locations in the town.
- Multiple slips and culvert damage occurred across the rural road network.
- MPI has now declared an adverse flood event for the Wairarapa and allocated \$30,000 of funding to assist with the clean-up in the rural areas.
- Emergency discharge of treated wastewater from the treatment plant being necessary as maximum storage capacity has been reached.

The full cost impacts and implications of the event are still being assessed and will be reported once completed.

## Activity Reports

		PROJECTS/PROGRAMME WORKS				
ACTIVITY	PROJECT LEAD	PROGRAMME PROGRESS	COUNCIL DECISION POINTS	BUDGET	COMPLETION	RISK
ROADING						
Roading Maintenance	Kaine Jaquery	Footpaths: 20% of the renewals programmed are underway, tracking towards completion by end of year.	No significant decisions.	\$450,000	June 2022	Contractor resourcing and equipment availability is a major risk to programme completion. Weather Covid 19 alert levels Resourcing equipment
		Reseals: Engineering preparations and sealing designs underway on 2022 sites. Repairs on 2021 sites have started. 2022 reseal programme to potentially run over budget. Due to design changes from chip to AC increasing quantities.		\$1,400,000 +500K	April 2022	
		Road Remarking: Planned for April 2022		\$340,000	May 2022	
		Drainage and kerb and channel renewals underway, preparing FWP 2022/23		\$520,000	June 2022	
Pavement Rehabilitation	Kaine Jaquery	Two-year contract for sealed and unsealed sites awarded to Higgins in November 2020. 2022 sites are Te Ore Ore Bideford Road, Te Ore Ore Road, Worksop	No significant decisions.	\$1,510,000	June 2022/23	Resourcing Weather Covid 19 alert level

PROJECTS/PROGRAMME WORKS						
ACTIVITY	PROJECT LEAD	PROGRAMME PROGRESS	COUNCIL DECISION POINTS	BUDGET	COMPLETION	RISK
		Road, Renall Street and unsealed sections on Ngahape Road. Preparation and planning for 2022-2024 contract underway.				
Colombo Road Bridge Renewal	Kaine Jaquery	Geotech groundworks investigations completed. RLTP variation approval obtained on 24 September 2020. Tender prepared: Design and build contract. Currently at tender negotiations stage with potential contractor. Report for council approval will be ready in two weeks.	Council approval required for contract award. Project cost will be higher than initial estimate/budget	\$2.8 million	Construction in 2022/23	Availability of resources Covid 19 alert level RLTP funding. Bridge is currently being monitored for significant movement. Structural Engineers risk assessment is to be carried out as soon as possible.
Te Mara Road Bridge Renewal	Kaine Jaquery	Tender prepared: Price Quality contract. Geotech groundworks investigations underway to inform design.	Contract award: – 2021/22 Council Funding if RLTP/Waka Kotahi approval is not granted.	\$380,000	Construction in 2021/22	Availability of resources. Covid 19 alert level. RLTP Waka Kotahi approval for funding

PROJECTS/PROGRAMME WORKS						
ACTIVITY	PROJECT LEAD	PROGRAMME PROGRESS	COUNCIL DECISION POINTS	BUDGET	COMPLETION	RISK
Safety Improvements Works: <ul style="list-style-type: none"> <li>Colombo Road</li> <li>Upper Plain Road, Fernridge School</li> </ul>	Mohammed Faiyaz	Contract awarded to Higgins through Maintenance Contract.  Project is completed; within budget and timeframe.		\$400,000	March 2022	Weather Public interest and disruption TMP Covid 19 alert level
Emergency Works <ul style="list-style-type: none"> <li>Cyclone Dovi</li> <li>Kerosene Ridge - Blairlogie</li> </ul>	Kaine Jaquierey	Network wide storm damage from Cyclone Dovi. Initial response, ongoing clean up, investigation for repairs and construction.  Kerosene Ridge - approximately 43m of the gravity willow wall, or 47%, has subsided after being waterlogged from the heavy and persistent rainfall. Construction of UB pile and timber lagged retaining wall – 168m2 approx.	Application requested for shared funding approval with Waka Kotahi.	Initial Dovi estimate: \$690,000  Initial Kerosene Ridge estimate: \$900,000	Remediation investigation and construction in 2022/23	Weather Public interest disruption Funding TMP Covid 19 alert level
WATER						
Henley Lake Resource Consent	Phil Evans	Consent renewal: Resource consent application lodged with GWRC for processing. Further information requested and discussions with Iwi ongoing.  Inlet automation: Completed.		\$80,000	June – Feb 2022	Non-compliance with existing consent.

PROJECTS/PROGRAMME WORKS						
ACTIVITY	PROJECT LEAD	PROGRAMME PROGRESS	COUNCIL DECISION POINTS	BUDGET	COMPLETION	RISK
Opaki Water Race	Phil Evans	Consent renewal: Amended application lodged in February 21. Discussion with Iwi required. Council decision to close water race in 2026.	February	\$15,663 Scope to be confirmed	Amended application lodged February 2021. Application in progress. Further information to be supplied to GWRC.	Non-compliance with resource consent conditions.
Water Treatment Plant	Phil Evans	Sludge disposal project: Additional onsite drying/storage area has been completed. Drying performance is to be reviewed before finalising disposal option.	Disposal options: To be confirmed	\$251,200	Option to be reviewed over the Summer	Need to dispose sludge to landfill if consent not progressed.
Homebush WWTP	David Hopman	Old pond decommissioning: Consent application submitted, and preparation of a cultural impact assessment is in progress.  Irrigation project: Procurement and installation to be completed this summer. Issues with procurement of design components due to supply delays.	Contract award: To be confirmed	\$200,000 On budget  \$300,000 On budget	Site preparation, Planting Autumn 2022  Irrigation installation: April 22	Decision making Resources Supply of components

PROJECTS/PROGRAMME WORKS						
ACTIVITY	PROJECT LEAD	PROGRAMME PROGRESS	COUNCIL DECISION POINTS	BUDGET	COMPLETION	RISK
Water Meters	James Li	Installation delayed due to COVID-19 with the first meters installed in February 2020. Meters installed and properties investigated equates to 90% required.	Water charges: To be confirmed	\$2,000,000 On budget	Shared meters installed: June 2022	Contractor resources Public uncertainty of shared supply and cost of water. COVID-19 alert level
Three Waters Renewal Projects	James Li	Installation: Planned renewals work now under contract.		Water: \$1,640,000 Sewer: \$1,126,400 Stormwater: \$337,920 Sewer Laterals: \$500,000 On budget	June 2022	Potential delay and cost increase to this year's renewal programme. COVID-19 alert level
Treatment Plant Upgrades	David Hopman	Includes new pond aerators, control system and electrical upgrades, bulk water tanker supply terminal, fish inlet screens and design work for future water resilience projects.	Contract awarded for all work with the exception of the fish inlet screen.	\$1,000,000 On budget	April 2022	Availability of resources COVID-19 alert level

PROJECTS/PROGRAMME WORKS						
ACTIVITY	PROJECT LEAD	PROGRAMME PROGRESS	COUNCIL DECISION POINTS	BUDGET	COMPLETION	RISK
Rural Water Treatment	David Hopman	Includes point of use filters and UV disinfection on rural halls and upgrades to Council water supply schemes.	Contracts awarded	\$1,300,000	May 2022	Availability of resources COVID-19 alert level
Treated Water Storage	David Hopman	Provides for extra 1,000m3 treated water storage in Nikau Heights, Lansdowne.	Contract awarded. Tank manufactured	\$800,000	June 2022	Consent to subdivide land Availability of resources COVID-19 alert level
Sediment Removal from Urban Streams	David Hopman	Provides for sediment removal from problematic urban streams to improve their capacity to reticulate stormwater.	Contact awarded	\$200,000 On budget	December – April 2022	Availability of resources
PROJECT DELIVERY						
Civic Centre	Phil Evans	Procurement activities well underway – quantity surveyor followed by architectural services. Capital raising workstream options being explored and planning underway for inaugural Civic Facility Project Committee meeting. Land acquisition process progressing.  Procurement process for Quantity Surveyor and Architect completed.	Approval of TOR recommendations completed.  Council decision to further investigate Rec Centre site.	\$30.8 Million	2026	Investigating preferred site. Working groups for Subject matter experts established.



PROJECTS/PROGRAMME WORKS						
ACTIVITY	PROJECT LEAD	PROGRAMME PROGRESS	COUNCIL DECISION POINTS	BUDGET	COMPLETION	RISK
		Establishment of workgroups for subject matter experts. Review of TOR and delegations for committee.				
Masterton Revamp	Rose O'Neill	Close out of detailed design for Queen Street stage 2 and concept design for Charlies Lane still in process. Designs for the planting around the new SH1 roundabout have been agreed with EMs and are being discussed with Waka Kotahi.	No significant decisions.	\$35.2 million over 13 years	2034	Stakeholder and business engagement for close out of Queen Street stage 2 package
Animal Shelter	Rose O'Neill	The premises at 79 Ngaumutawa Road has been demolished, ready for rebuilding on the site. A Contractor has been engaged to provide a value engineering reassessment of the build. A new concept has been developed that sees the building only providing dog shelter. Staff facilities will be minimal, as is public access. Preliminary design and costings will be completed on this concept by end of March. A workshop with	The project scope and timeframe have been re-set.	\$1.46 million	Q2 2023	Scope Budget provision Delivery timeframe

PROJECTS/PROGRAMME WORKS						
ACTIVITY	PROJECT LEAD	PROGRAMME PROGRESS	COUNCIL DECISION POINTS	BUDGET	COMPLETION	RISK
		<p>Council will be held once this is available.</p> <p>The temporary shelter is operational.</p>				
Skatepark Revamp	Rose O'Neill	Completed. The park is now open for use by the public and is being well utilised. Parks & Open Spaces will complete further furnishing surrounding the park.	No significant decisions.	<p>Final project cost is \$1.94m (10.6% over approved budget of \$1.75m).</p> <p>Additional spend was associated with COVID lockdown claim and additional engineering costs. \$1.3m was funded by the Government's PGF fund.</p> <p>Council's share funded from reserves.</p>	Q1 2022	
Hood Aerodrome	Martyn Round	Masterplan adopted on 4 August. There are a number of concurrent priorities being progressed including:	No significant decisions.	\$17 million	Q1 2026	Land acquisition negotiations being extended could impact contractual commitments.

		PROJECTS/PROGRAMME WORKS				
ACTIVITY	PROJECT LEAD	PROGRAMME PROGRESS	COUNCIL DECISION POINTS	BUDGET	COMPLETION	RISK
		<ul style="list-style-type: none"> <li>close out of the engagement process with key stakeholders, some holdups due to Covid 19</li> <li>land acquisition negotiations which are being managed by an independent consultant (The Property Group), and</li> <li>procurement for engineering design</li> <li>sealing of Moncrieff Drive</li> <li>topographical survey</li> <li>geotechnical survey</li> </ul>				
Dump Station	Martyn Round	<p>Agreement to move the dump station site away from the Henley Lake proposal was agreed by Council on 4 August. Now in discussion with Solway Showgrounds about the possibility of wider users utilising their new dump station as a 24-hour facility.</p> <p>A draft MoA has been completed and is being reviewed. A meeting is planned with A&amp;P to finalise the MoA.</p>	No significant decisions.	TBC – no budget provision may be required if negotiations successful	TBC	<p>No significant risks</p> <p>If the area is developed, we could potentially be without a dump station again in the future</p>

PROJECTS/PROGRAMME WORKS						
ACTIVITY	PROJECT LEAD	PROGRAMME PROGRESS	COUNCIL DECISION POINTS	BUDGET	COMPLETION	RISK
Waipoua Bridge	Martyn Round	<p>Detailed design for bridge completed, following redesign based on feedback from GWRC. Resource consent obtained and building consent exemption has been granted.</p> <p>Start date for the bridge, now March 2022. Artist's designs on the 50-totara balustrades have been submitted to Iwi for approval and will be CNC'd locally at the Fab Lab.</p>	No significant decisions.	<p>\$451,000</p> <p>On budget</p>	Q2 2022	<p>Resource consent has been granted</p> <p>Discretionary exemption for the building consent has been granted</p> <p>Start date looking at late March 2022</p>
Queen Elizabeth Park Lake	Phil Evans	<p>Discussing with GWRC option to align requirements under current consent due to expire in 2023. This will require a variation to existing consent.</p> <p>Next steps:</p> <ul style="list-style-type: none"> <li>• Draft variation to consent</li> <li>• Scope design and investigate work</li> </ul>	No significant decisions.	To be confirmed	2023	Decision making