

# MASTERTON DISTRICT COUNCIL

## AGENDA

# INFRASTRUCTURE AND SERVICES COMMITTEE

**WEDNESDAY 27 APRIL AT 2:00PM**

### MEMBERSHIP OF THE COMMITTEE

Cr B Johnson (Chairperson)

Her Worship

Cr B Gare

Cr G McClymont

Cr T Nelson

Cr C Peterson

Tiraumaera Te Tau

Cr G Caffell

Cr D Holmes

Cr F Mailman

Cr T Nixon

Cr S Ryan

Ra Smith

Quorum: Seven

Notice is given that the meeting of the Masterton District Council Infrastructure and Services Committee will be held at Waiata House, 27 Lincoln Road, Masterton on 27 April 2022 commencing at 2.00pm.

**RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS COUNCIL  
POLICY UNTIL ADOPTED**

21 April 2022



# 1

## **AGENDA**

1. CONFLICTS OF INTEREST (Members to declare conflicts, if any)
2. APOLOGIES
3. PUBLIC FORUM
4. LATE ITEMS

## **FOR INFORMATION**

5. **REGULATORY SERVICES INFRASTRUCTURE AND SERVICES UPDATE** (044/22)  
Pages 310-317
6. **COMMUNITY FACILITIES & ACTIVITIES INFRASTRUCTURE AND SERVICES UPDATE**  
(045/22) Pages 318-325
7. **INFRASTRUCTURE UPDATE** (046/22) Pages 326-337

<b>To:</b>	Infrastructure and Services Committee
<b>From:</b>	Steve May, Manager Regulatory Services
<b>Endorsed by:</b>	David Hopman, Chief Executive
<b>Date:</b>	27 April 2022
<b>Subject:</b>	<b>Regulatory Services Infrastructure and Services Update</b>
<b>INFORMATION</b>	
<b>Recommendation:</b>	
That the Infrastructure and Services Committee notes the contents of Report 044/22.	

## PURPOSE

The purpose of this report is to provide the Infrastructure and Services Committee with an update from the Building Control Services team, the Consents and Planning team and the Environmental Services team.

## BUILDING CONTROL SERVICES ACTIVITY

### Activity Levels, Staff and Service

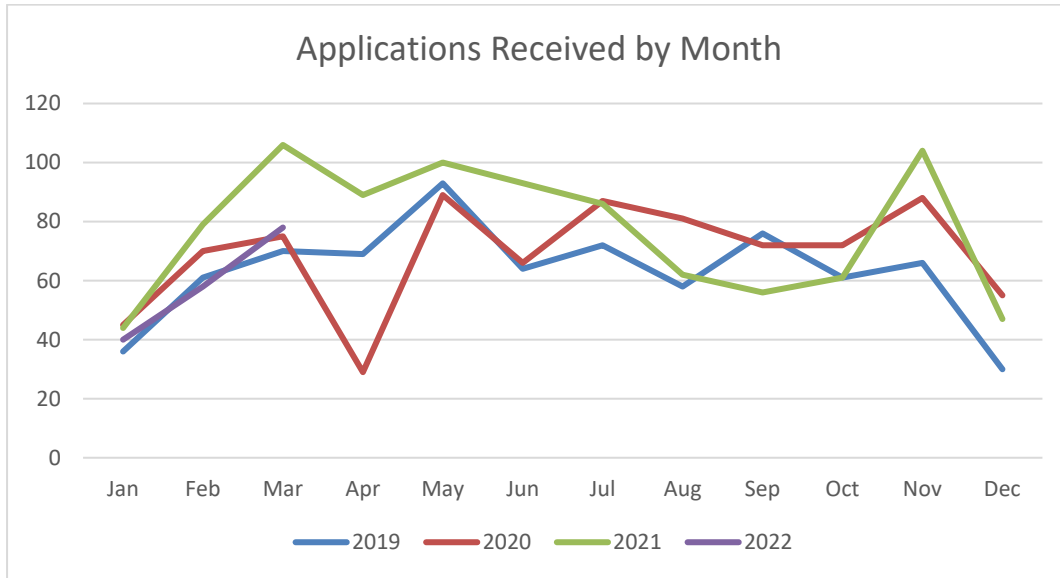
Since the last ISC update the Building Team has two new hires, one experienced compliance officer has been hired as a Building Services Officer (TA functions) and a fire engineer has been hired as a Building Control Officer (BCA). Unfortunately, we have also had a BSO resignation which sets us back to recruiting once again.

Through proper planning the team made it through the Omicron peak with minimal changes to our levels of service. We now have a building team presence in Waiata House which we will look to maintain (and potentially grow) as Council staff return to work.

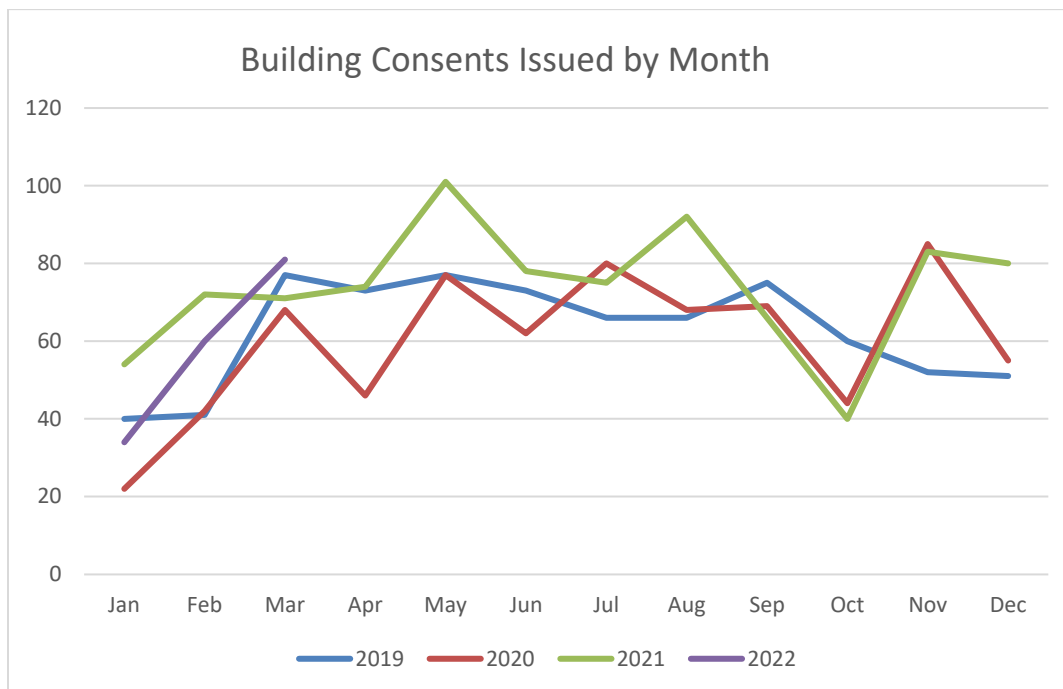
Our levels of service and compliance with statutory timeframes continue to improve with the current team specialisations and a reduction in public queries. The construction industry continues to be under pressure due to well documented material shortages and a total saturation of consented work.

## Building Consent Authority Services Statistics

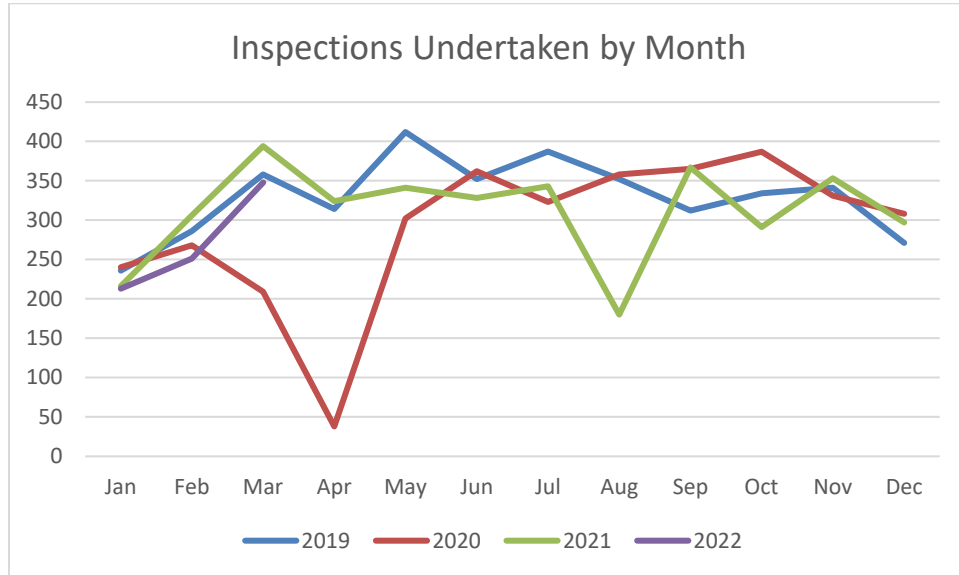
The year is off to a slow start, March applications are up but still 20% behind 2021.



For the first time in many months, we are starting to issue the same amount of consents as we receive, this indicates some pressure relief and we hope that in future reporting periods we can see more consents granted than received as this will improve our compliance with the statutory clock and our lead times for inspections.

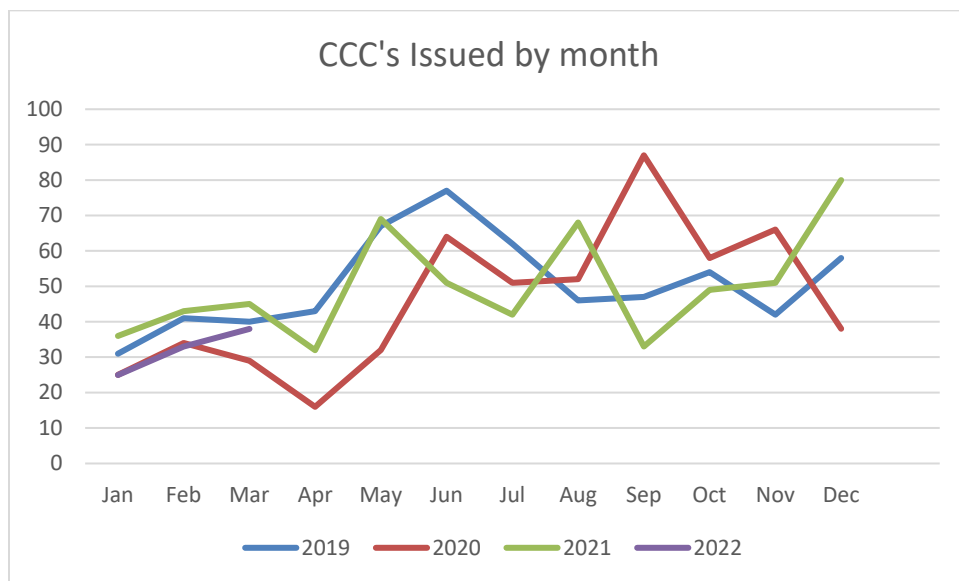


We have noticed a decline in requested inspections due to material problems and weather disruption. Our wait time for inspections has reduced from the peaks of 8-9 days late last year to 4-5 days.



Code Compliance Certificate issuances are also lagging behind previous years, people are finding it difficult to complete work due to;

- pandemic disruptions
- freight problems
- material availability
- trade resource



## Building Services - The TA Building Function Commentary

### Building Warrants of Fitness (BWoF)

Annual BWoF renewals continue to track well, we still have 10-15% with issues that we are working with owners on to ensure our public are safe in the commercial buildings they use. All renewals are being reviewed within a 20 working day period.

### Earthquake Prone Buildings

No change from previous reporting period: The Building Control Services Manager has taken the responsibility for identifying the Earthquake Prone Buildings prior to July 2022 as required by the legislation. There will be batches of letters being sent to building owners with potentially earthquake prone buildings. These owners will then have 12 months in which to provide Council with a seismic assessment. As buildings are confirmed as earthquake prone, they are labelled and recorded on the national EQP building register.

### Swimming Pools

The swimming pool inspection program had started but due to a recent resignation we will not meet the targets in this area. We must now recruit the third Building Services Officer in order to restart this piece of work. There are nearly 2000 pools in our district so the commitment required by the Building Act from this point forward will be continuous, it is self-funded through pool inspection fees.

## CONSENTS AND PLANNING ACTIVITY FROM 1 JANUARY 2022 UP TO 31 MARCH 2022

### Consents

Since the start of this year 1 January 2022-31 March 2022, the Planning Team has processed the following:

Period	Type of Consent Processed	Number of Consents Processed	% Within RMA timeframe
1 Jan to 31 March 2022	Land use	22	95%
	Subdivision	24	83%
	Permitted Boundary	4	100% (within 10 days)
<b>TOTAL</b>		<b>51</b>	<b>90%</b>

Total of 62 applications received between 1 Jan – 31 March 2022

## LIMs (Land Information Memorandum)

Period	Number of LIMs Processed	% Withn Required Timframe
1 Jan - 31 March 2022	67	99% (average 6 days completed)

## Plan Change

A private plan is to be lodged with Council soon for rezoning of land.

## Wairarapa Combined District Plan Review

Proposed revisions to the District Plan will continue to be finalised over the next month or so. Discussion papers recently are

- Transport Chapter
- Setbacks from Waterways
- Energy
- Network Utilities
- Settlement Zone
- Low and Medium Density Residential; and
- Future Urban Zones

From there, a draft District Plan will be developed which will be released for feedback from the community in October 2022. There will be a six-week opportunity for the public to respond to the Draft District Plan. Engagement will take place formally via the public submission process, and also through other forms of targeted consultation.

## Staff

There is still a vacancy for the Manager Planning and Consents to be filled.

## ENVIRONMENTAL SERVICES ACTIVITY

Environmental Services has welcomed two new members to the team to support the after-hours component of the Animal and Bylaws duty roster. Animal and Bylaws offers a 24-hour 7 day a week service. Environmental Health Officer recruitment is on-going.

## Bylaws and Parking

### Parking of driveway and footpaths

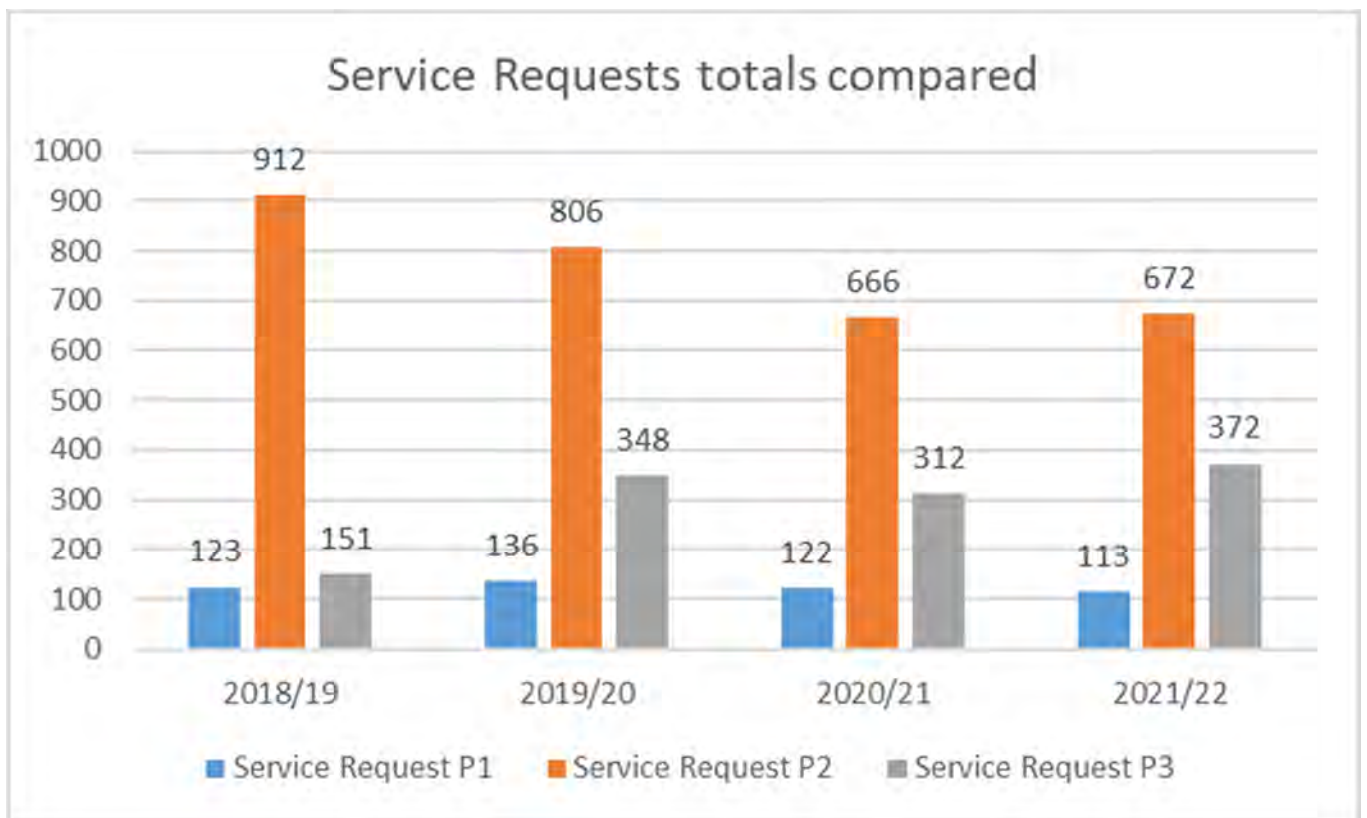
Some drivers are still not getting the message about watching where they park. There have been several service requests in the month of March in relation to people parking over driveways, blocking in occupants. If parking near a driveway drivers must ensure the vehicle is 1 meter from the driveway. Drivers may be infringed, have their vehicle towed or both.

## Dumped rubbish

This year has seen an increase in dumped rubbish service requests after a reasonably quiet 6 months. The public is reminded that if they can gather evidence of the dumping, such as photos or video of people dumping the rubbish and the vehicle registration details this gives staff the ability to follow up with the offender and recover costs that would otherwise be passed on to the ratepayer.

## DOG CONTROL

Service requests relating to dog control remain generally consistent over the past four years. The graph shows the total number of requests relating to priority from the beginning of the financial year 1 July to 31 March each year. Total numbers of all service requests are 1186, 1290, 1100 and 1157 respectively.



## Roaming dogs and wandering dogs

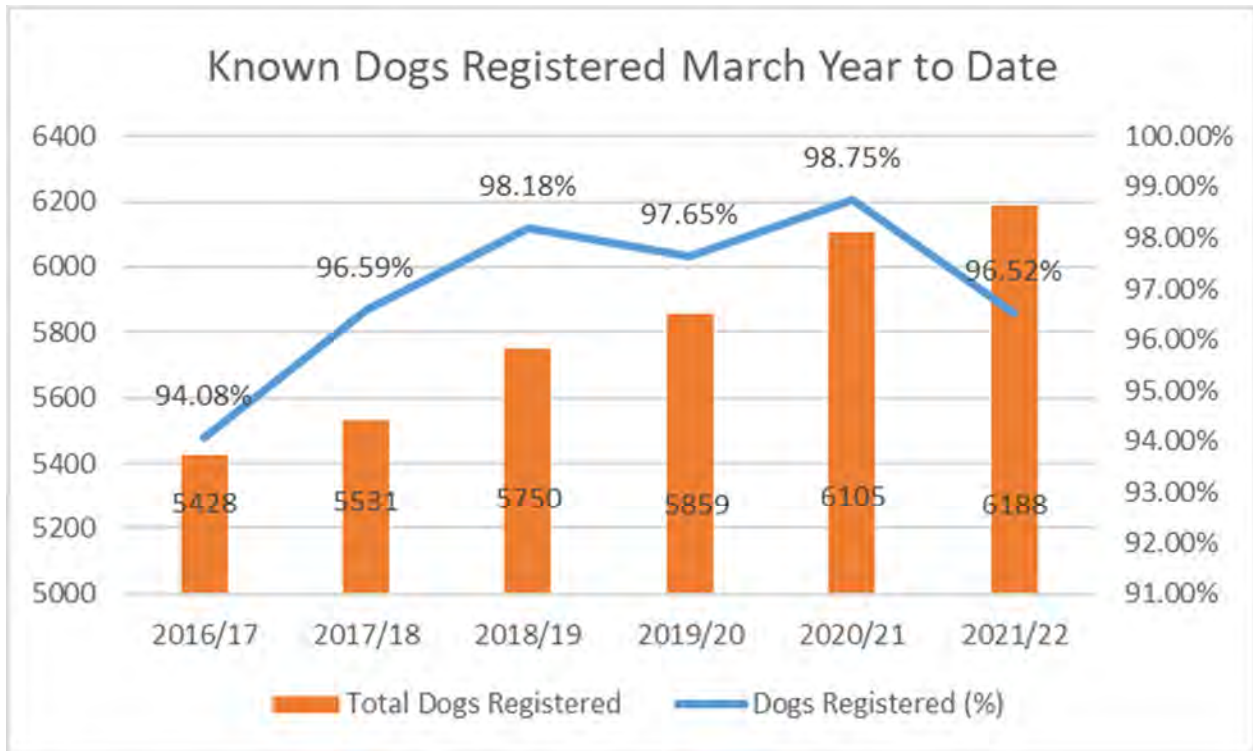
The team have noted many found dogs are held onto by the finder for several hours before contacting MDC about seeking assistance to reunite dogs with their owners. Often contact is delayed until after normal working hours, requiring officers to be called out after hours to collect the dog and impound it. Resulting in a night in MDCs care at the animal shelter, which could have been avoided if contact had been made earlier.

When people find a dog, it would help to contact MDC and advise of the found dog and the number on the registration tag. If the dog is registered and wearing a registration tag Animal and Bylaws can contact the owner to request the owner to collect them directly.



## Registration

At the end of March, there were 6,188 dogs registered in the Masterton district. This is 96.52% of all known dogs registered. While the number of dogs has increased the known percentage of dogs registered has decreased.



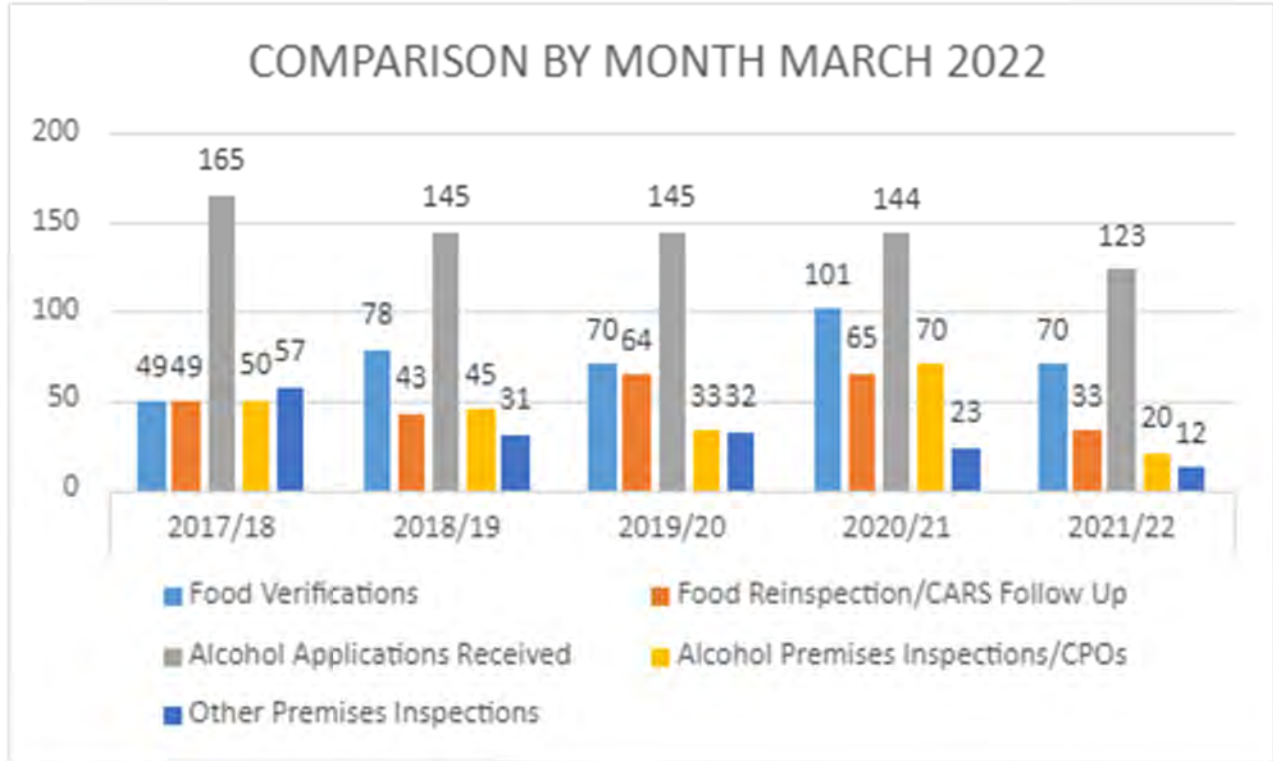
## School visits.

There were four school visits carried out in March about dog safety. Some of the school students took the time to send thank you cards to the Animal and Bylaws Officer who visited them.



## ENVIRONMENTAL HEALTH

Staff are still carrying out BAU despite being a team member down currently. This has impacted on the number of premises being scheduled to be visited for inspections. Most premises registered under the Health Act are planned to be inspected in the winter months.



### Alcohol Licencing

We are continuing to work actively with partner agencies, Public Health and Police. There have been challenges due to workloads and priorities with partner agencies, Covid responsibilities playing a significant role.

### Water and resource consent monitoring.

Drinking water samples must be delivered to the laboratory within 24 hours of the sample being collected. Drinking water samples are normally collected in the morning however courier companies have not been able to offer same day delivery services recently. This has meant that EHO have had to reschedule work plans to ensure drinking water samples are collected after 2pm to be sent on an overnight courier to the laboratory located in Petone. Additional costs are also incurred if the sample is scheduled on a Friday because delivery companies charge additional fees for Saturday delivery.

Coordinating and carrying out monitoring between already planned work and staff absences has been challenging and has required staff to be very flexible with their time.

<b>To:</b>	Infrastructure and Services Committee
<b>From:</b>	Corin Haines, Manager Community Facilities and Activities
<b>Endorsed by:</b>	David Hopman, Chief Executive
<b>Date:</b>	27 April 2022
<b>Subject:</b>	Community Facilities and Activities Infrastructure Update
<b>INFORMATION</b>	
<b>Recommendation:</b>	
That the Infrastructure and Services Committee notes the contents of Report 045/22.	

## Purpose

The purpose of this report is to provide the Infrastructure and Services Committee with an update on key projects and summary of progress since the last report, including highlights and any new issues.

## Key Projects Currently Underway – Summary

Community Facilities and Activities have a capital budget of \$18.2 million for the 2021/22 year. Our larger financial projects will be reported via the Project's Office, Assets and Operation's report:

- Hood Aerodrome; \$17 million
- Youth Hub; \$538,000

The team also have operational projects on the go in the following areas:

### Properties

#### *Housing*

Two units are completed at Panama and have new tenants. Mechanical ventilation installation has been completed at Laurent Place, Bodmin and Truro. Ceiling insulation top ups have been completed at 1 to 6 Laurent Place. Under floor moisture barriers have been installed at Truro and two of our general rentals. These works are to comply with the NZ Healthy Home Standards. 116 Ngaumutawa Road is being spruced up in preparation for new tenants.

#### *Facilities*

- Waiata House - the window tinting has been completed.
- Douglas Villa – the CPU has been delayed due to an alarm panel and we are in communication with BCA for a solution.
- Queen Elizabeth Park Boat Shed – the public accessible toilet work has commenced
- War Memorial Stadium – painting of the toilets has been completed.

## **Parks and Reserves**

Autumn turf renovations are 90% completed and work has started on preparing the traffic islands re-planting in May with the primary areas of focus on the Kuripuni and northern roundabouts.

Construction has begun on the community-led Children's Mountain Bike Skills Park situated on the Lansdowne Recreational trail. One climbing, and several descending tracks will be constructed with various grades from beginners' grade two to a more experienced grade four track. The area will be planted with natives to help stop bridging of the tracks, improve biodiversity and the appearance of the site.

The 140 new interment plots at Riverside Cemetery have been completed and are ready for burials.

Council has been successful with funding of \$84,308 from the Matariki Tu Rakau Grant. This grant will be used for establishing 12,000 native plants over a three-year period at the Riversdale Southern Reserve.

## **Contractors**

### **Belgravia Leisure**

#### ***Trust House Recreation Centre Contract***

The vaccine mandate at the Trust House Recreation Centre was lifted with effect from 11.59pm on 4 April 2022 and the contractor has noted an increase in casual stadium use. Since Omicron arrived in the Wairarapa earlier this year, 20 facility staff and their families have been affected by isolating or testing positive for COVID-19. Despite this level of disruption, the contractor kept the facility open with normal operating hours and minimal impact on the services offered.

Total facility visits in March stood at 9,202 compared to 9,903 for the same month last year. In 2020 the total facility visits numbered 20,869. The centre was then operating under COVID-19 Alert Level 2 restrictions and completely closed at 6pm on 22 March 2020 when the country moved into Alert Level 4 lockdown. The effect of COVID-19 restrictions on the facility's revenue has been significant, currently down 34% compared to 2020. However, we are working closely with the contractor to monitor the risk.

We continue to collaborate with the contractor and Ordish and Stevens (the maintenance contractor) to move both contracts onto the NEC4 framework.

#### ***Mawley Park Contract***

In March revenue dropped by 25% compared to last year. Due to the downturn in the last three months the amount by which the contractor may exceed the revenue target has diminished.

However, with the change in COVID-19 restrictions, we are hopeful that less events will be cancelled, and people will have the confidence to travel again.

## **Recreational Services**

### ***Parks and Open Spaces Maintenance Contract***

At the April governance meeting between council staff and Recreational Services, discussion centered around meeting the end of year budget spend, as well as risk mitigation for the continuing inflationary and supply chain pressures.

As the end of the financial year approaches, we are preparing changes to the contract scope and price to reflect the inclusion of new or revamped assets e.g. new reserves, berms and garden beds in subdivisions and the revamped skatepark.

During March a trial was undertaken to test a change to the process on requests for service for our community. Our Customer Call Centre was asked to send all service requests to Recreational Services in the first instance with the option for the contractor to pass back to staff as appropriate. The trial was successful with no negative feedback received from the community. All parties agreed on a permanent change and contract documentation will be updated to reflect this process.

## **Community Development**

### ***Waka Takaro***

The equipment has arrived for the Waka Takaro (Play Trailer) project. A design competition/activity for tamariki and rangatahi will be launched for the Easter holidays, creating engagement and giving a sense of ownership. Once the design and sign writing are complete, we will officially launch Waka Takaro. The operation of the play trailer is under way i.e., booking forms, storage etc.

We have partnered with Kia Hakinakina to deliver play sessions with Waka Takaro during school timeslots. Our Community Activator Team will also be delivering play sessions where appropriate i.e. school holiday pop ups, events etc.

### ***Masterton District Youth Council***

The Masterton District Youth Council launched their social media pages. This is to allow the Youth Council to show the community what they are doing and engage with their peers online. They are collaborating and codesigning with the Carterton Youth Council for Youth Week (7 – 15 May 2022). This year's theme is "Our voices matter, and we deserve to be heard." The Youth Council are collaborating with Carterton Youth Council for recruitment, which will be launched over the Easter School holidays. The Community Activator Team and Carterton District Council have a Communication and Action Plan in place.

### ***Matariki Event – Follow the Stars***

"Follow the Stars" is a series of public activities held over the week of Matariki, that celebrates the Māori new year and Matariki becoming a recognised public holiday. Matariki will take place the week of 20 – 26 June and will comprise of a series of community-led activities.

This event will be a pilot for an annual event which is intended to develop into a yearly tradition. The goal for Matariki 2022 is to get at least nine community groups/ organisations to run an activity based on a Matariki star that is both engaging and educational.

Funding was budgeted for and will be available to the community to fund their chosen activity. Those that would like to be involved are able to apply for funding (up to \$500) to support their activity.

The criteria for funding are as follows:

- The activity to take place in the week of Matariki, between 20 – 26 June 2022
- To be a Matariki focused initiative, outlining education and/or cultural benefits
- To be delivered within and intended for the Masterton Community

Priority will be given to applications that best demonstrate community impact and need.

The process for determining applications is as follows:

- Applications will be made to the Matariki project team (using the relevant form) by the closing date
- The Matariki project team will review the applications and notify outcomes by start of May 2022 (Note, this is not part of the annual Community Events Fund and Community Wellbeing Grants).

## **Positive Ageing Strategy**

Relevant Masterton District Council staff have input into the new Positive Ageing Strategy Workplan 2022- 2024 via survey, interview and workshops. Issues remain consistent with other feedback.

Some work outlined in the workplan is already underway including:

- An inaugural Wairarapa Community Networks meeting aimed at organisations that work with older persons. This will be held quarterly and organised in partnership with the Network. Several attendees commented on the usefulness of the first meeting. It is designed to be an information sharing opportunity but also issues in the sector are raised.
- Shared planning with Digital Seniors
- Advice and guidance for Age Concern in relation to their new service that is being developed.
- Accessible communications training for Community development staff.

The quarterly community update which profiled St John's Caring Caller, Digital Seniors Homebound Service and the "Know your Neighbours" postcard were sent out.

Please note that the launch for the Digital Seniors Homebound Service was moved to 22 April 2022, at the Carterton Events Centre, from 10.30 – 11.30am.

## **Walking and Cycling**

Promotion continues on various media platforms:

- Huri Huri Facebook followers have increased to 711
- Wairarapa Times Age Bike Challenge article promoting cycling

- Parks week editorial and full-page advert printed and radio interview on More FM
- “Movin March” promotion and supporting Greater Wellington Regional Council.

#### Participation in Events:

- Masterton, Carterton and South Wairarapa Councils all participated in the February Aotearoa Bike Challenge with 3279 kilometres being achieved. Lunch time rides have encouraged staff to get out on their bikes for midday fresh air and exercise.

#### Community:

- The 2022 Regional Wairarapa Walking Festival launch is being planned for 28 May 2022 with a local walk in Masterton. The Festival Steering group now have 32 walks confirmed across the region.
- The Community Development Coordinator – Walking and Cycling presented to Wairarapa Community Networks on 22 March 2022, met with Jorge Sandoval regarding support for the 2023 NZ Cycle Classic and participated in discussions with Masterton District Council regarding MBIE TIF funding.

#### Infrastructure:

- Research continues, following an initial meeting with Locky Docks regarding e-bike charging and lock up stations for the region. Locky Docks have suggested installing 10 stations across the five towns, with investigation and install costs of \$20,000 per site. These may be purchased by private businesses or councils. Further research is required to understand if the stations are suitable for the region with regards to economics and users.

## Infrastructure Projects

Properties and Facilities							
Project Name	Project Lead	This month	Next milestone	Budget	Risk	Council Decision Points	Completion Date
<b>Waiata House Vehicle Compound</b>	Corin Haines	Fence alterations	Completion	\$50,000 offset by operational savings from fewer vehicle movements (Cost neutral over two years)	Impact of COVID-19 response affecting contractors' ability to work		May 2022
<b>Trust House Recreation Centre – Automatic Door Installation</b>	Alastair McDonald	Discretionary Exemption approved by BCA so works can proceed	Contractors have provided a start date of first week of May	\$70,000 provision for interior upgrades	Disruption to public while work is underway		May 2022
<b>Reserve Lease Review</b>	Corin Haines	Drafting of the draft Lease Policy ongoing prior to going to Council	Draft Lease Policy for Council	Operational cost	Negative publicity from clubs and other leaseholders who have historical or expired agreements that do not comply with current legislation and do not wish to move to new agreements		June 2022



## Services

Community Wellbeing							
Project Name	Project Lead	This month	Next milestone	Budget	Risk	Council Decision Points	Completion Date
Community Development Framework	Corin Haines	Work on the framework ongoing to enable completion	Completion of the Framework	Offer of Service cost \$26,250	Mixed understanding of community development and community-led development	Include in Chief Executive report for information to Elected Members	May 2022
Waka Tākaro/ Play Trailer	Alicia Todd	Equipping of the trailer including registration and WOF. Arranging communication and launching the design competition.	Secure dates for play days, play breaks and data collection/analysis	\$10,000 Funding received through the Tū Manawa Active Aotearoa Fund	COVID-19 Alert Levels may restrict or limit access to schools and hosting of play days		May 2022

Parks and Open Spaces							
Project Name	Project Lead	This month	Next milestone	Budget	Risk	Council Decision Points	Completion Date
<b>Parks and Open Space Strategy (POSS)</b>	Corin Haines	Reserves Lease Policy work as part of wider lease policy	Draft policy	Internal staffing resources	Failure to complete work will impede asset management planning and property strategy development		June 2022

Parks and Open Spaces							
Project Name	Project Lead	This month	Next milestone	Budget	Risk	Council Decision Points	Completion Date
<b>Henley Lake overflow carpark</b>	Odell Sugrue	Install bollards and make ready for seed sowing	Sow grass seed	\$50,000	COVID-19 and contractor availability, also weather-related issues		May 2022
<b>Playground renewals</b>	Odell Sugrue	Manufacturing of the play equipment	Start community engagement for Henley Lake play space	\$200,400	COVID-19 delays for supply or materials and contractor availability		June 2022
<b>Riverside Cemetery Landscaping Upgrade</b>	Odell Sugrue	Removal of raised beds	Level the ground and make ready for sowing grass and winter planting of 47 pin oak trees	\$74,000	COVID-19 delays for supply or materials and contractor availability. Weather conditions delaying project		June 2022

Green: On target or low risk

Orange: Slightly off target or some Risk

Red: Significantly off target or Significant Risk

To:	Infrastructure and Services Committee
From:	David Hopman, Chief Executive
Date:	27 April 2022
Subject:	<b>Infrastructure Update</b>
<b>FOR INFORMATION</b>	
<b>Recommendation:</b> That the Infrastructure and Services Committee notes the information contained in Report 046/22.	

### **Purpose**

The purpose of this report is to provide the Committee with an update on key infrastructure projects and areas of programme focus.

### **Corridor Management**

Masterton District Council received 62 corridor access requests for the period 5 March to 14 April 2022 and invoiced out thirty-three approved requests. There have been two traffic management audits completed.

There was no non-conformance notice issued for breach of work reinstatement conditions.

Six Traffic Management Plans (TMP) for events and other such non-excavation activities (in this case, cycle events) were approved. Twenty-two work completions were inspected, three two-year warranty inspections were completed.

## Activity Reports

PROJECTS/PROGRAMME WORKS						
ACTIVITY	PROJECT LEAD	PROGRAMME PROGRESS	COUNCIL DECISION POINTS	BUDGET	COMPLETION	RISK
ROADING						
Roading Maintenance	Kaine Jaquery	Footpaths: 20% of the renewals programmed are underway, tracking towards completion by end of year.	No significant decisions.	\$450,000	June 2022	Contractor resourcing and equipment availability is a major risk to programme completion. Weather Covid 19 alert levels Resourcing equipment
		Reseals: Engineering preparations and sealing designs underway on 2022/23 sites.		\$1,400,000 +500K	April 2022	
		All remedial works completed, 21/22 bitumen sealing complete. Urban Asphalt sites scheduled April/May.		\$340,000	May 2022	
		Road Remarketing: Scheduled for April 2022		\$520,000	June 2022	
Pavement Rehabilitation	Kaine Jaquery	Two-year contract for sealed and unsealed sites awarded to Higgins in November 2020.	No significant decisions.	\$1,510,000	June 2022/23	Resourcing Weather Covid 19 alert level
		2022 sites are Te Ore Ore Bideford Road, Te Ore Ore				

		PROJECTS/PROGRAMME WORKS				
ACTIVITY	PROJECT LEAD	PROGRAMME PROGRESS	COUNCIL DECISION POINTS	BUDGET	COMPLETION	RISK
		Road, Worksop Road, Renall Street and unsealed sections on Ngahape Road. Preparation and planning for 2022-2024 contract underway.				
Colombo Road Bridge Renewal	Kaine Jaquery	Geotech groundworks investigations completed. RLTP variation approval obtained on 24 September 2020. Tender prepared: Design and build contract. Contract awarded to Concrete Structures (NZ) Ltd - 6/04/2022.	Contract awarded.	(SP 1 & 3) - bridge renewal \$3,834,082 (SP2) Temporary relocation and upgrading of the sewer main - \$400,000	SP1- Bridge Design & Consenting – 7 months. SP2 – Sewer Main Works (including Design & Consents and Upgrading Works) SP3 - Construction of New bridge (including demolition of existing) - 10 months Construction 2022/23	Availability of resources Covid 19 alert level RLTP funding. Bridge is currently being monitored for significant movement. Structural Engineers risk assessment is to be carried out as soon as possible. Resource Consent delays for the temporary relocation and protection sewer pipe.
Te Mara Road Bridge Renewal	Kaine Jaquery	Tender prepared: contract priced through bridging Crew Higgins or Price Quality RFT.	Contract award: – 2022/23.	\$426,000	Construction in 2021/22	Availability of resources. Covid 19 alert level. Waka Kotahi approval for funding

PROJECTS/PROGRAMME WORKS						
ACTIVITY	PROJECT LEAD	PROGRAMME PROGRESS	COUNCIL DECISION POINTS	BUDGET	COMPLETION	RISK
		Geotech groundworks investigations completed. Final designs prepared.				
Emergency Works <ul style="list-style-type: none"> <li>• Cyclone Dovi</li> <li>• Kerosene Ridge - Blairlogie</li> </ul>	Kaine Jaquier	<p>Network wide storm damage from Cyclone Dovi. Initial response, ongoing clean up, investigation for repairs and construction.</p> <p>Kerosene Ridge under slip - road area above the slope failure to be retained with a UB piled retaining wall with 6m grouted anchors. The retaining wall will be 43m long and 4m high with piles embedded 4m – 168m<sup>2</sup> approx.</p>	Application requested for shared funding approval with Waka Kotahi.	Initial Dovi estimate: \$840,000  Kerosene Ridge estimate: \$899,450	Remediation investigation and construction in 2022/23	Weather Public interest disruption Funding TMP Covid 19 alert level

PROJECTS/PROGRAMME WORKS						
ACTIVITY	PROJECT LEAD	PROGRAMME PROGRESS	COUNCIL DECISION POINTS	BUDGET	COMPLETION	RISK
WATER						
Henley Lake Resource Consent	Phil Evans	Consent renewal: Resource consent application lodged with GWRC for processing. Further information requested and discussions with Iwi ongoing. GWRC Ecologists to visit the site and determine effect of the discharge on the wetlands.		\$80,000	June 2021 – June 2022	Non-compliance with existing consent.
Opaki Water Race	Phil Evans	Consent renewal: Amended application lodged in February 21. Discussion with Iwi required. Environmental Impact of maintaining Race for next few years to be assessed. Council decision to close water race in 2026.		\$15,663 Scope to be confirmed	Amended application lodged February 2021. Application in progress. Further information to be supplied to GWRC.	Non-compliance with resource consent conditions.
Homebush WWTP	David Hopman	Old pond decommissioning: Consent application submitted, and preparation of	Contract award: To be confirmed	\$200,000 On budget	Site preparation, Spring 2022	Decision making Resources Supply of components

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		PROJECTS/PROGRAMME WORKS				
ACTIVITY	PROJECT LEAD	PROGRAMME PROGRESS	COUNCIL DECISION POINTS	BUDGET	COMPLETION	RISK
		<p>a cultural impact assessment is in progress.</p> <p>Irrigation project: Procurement and installation to be completed this year. Issues with procurement of design components due to supply delays.</p>		<p>\$300,000</p> <p>On budget</p>	<p>Irrigation installation: April 22</p>	
Water Meters	James Li	<p>Meters installed and properties investigated equates to 90% required.</p>	<p>Water charges: To be confirmed</p>	<p>\$2,000,000</p> <p>On budget</p>	<p>All shared meters installed: June 2022</p>	<p>Contractor resources</p> <p>Public uncertainty of shared supply and cost of water.</p> <p>COVID-19 alert level</p>
Three Waters Renewal Projects	James Li	<p>Installation: Planned renewals work now under contract.</p>		<p>Water: \$1,640,000</p> <p>Sewer: \$1,126,400</p> <p>Stormwater: \$337,920</p> <p>Sewer Laterals: \$500,000</p> <p>On budget</p>	<p>June 2022</p>	<p>Potential delay and cost increase to this year's renewal programme.</p> <p>COVID-19 alert level</p>



PROJECTS/PROGRAMME WORKS						
ACTIVITY	PROJECT LEAD	PROGRAMME PROGRESS	COUNCIL DECISION POINTS	BUDGET	COMPLETION	RISK
Treatment Plant Upgrades	David Hopman	Includes new pond aerators, control system and electrical upgrades, bulk water tanker supply terminal, fish inlet screens and design work for future water resilience projects.	Contract awarded for all work with the exception of the fish inlet screen.	\$1,000,000 On budget	June 2022	Availability of resources COVID-19 alert level
Rural Water Treatment	David Hopman	Includes point of use filters and UV disinfection on rural halls and upgrades to Council water supply schemes.	Contracts awarded	\$1,300,000	June 2022	Availability of resources COVID-19 alert level
Treated Water Storage	David Hopman	Provides for extra 1,000m3 treated water storage in Nikau Heights, Lansdowne.	Contract awarded. Tank manufactured	\$800,000	December 2022	Consent to subdivide land Availability of resources COVID-19 alert level
Sediment Removal from Urban Streams	David Hopman	Provides for sediment removal from problematic urban streams to improve their capacity to reticulate stormwater.	Contact awarded	\$200,000	April 2022	Availability of resources

PROJECTS/PROGRAMME WORKS						
ACTIVITY	PROJECT LEAD	PROGRAMME PROGRESS	COUNCIL DECISION POINTS	BUDGET	COMPLETION	RISK
PROJECT DELIVERY						
Civic Facility	Phil Evans	Reverse Brief and revised costings to be prepared for Council to make decisions on next steps.	Council to confirm reverse brief and budget.	\$30.8 Million	2026	Scope Budget provision Delivery timeframe
Masterton Revamp	Tracey Rowe – Southern Roundabout	Close out of detailed design for Queen Street stage 2 and concept design for Charlies Lane still in process.  Designs for the planting around the new SH1 roundabout have been agreed with EMs and are being discussed with Waka Kotahi.	No significant decisions.	\$35.2 million over 13 years	2034	Stakeholder and business engagement for close out of Queen Street stage 2 package
Animal Shelter	Steve May	The premises at 79 Ngaumutawa Road has been demolished, ready for rebuilding on the site.  A Contractor has been engaged to provide a value engineering reassessment of the build. A new concept has been developed that sees the	The project scope and timeframe have been re-set.	\$1.46 million	Q2 2023	Scope Budget provision Delivery timeframe

PROJECTS/PROGRAMME WORKS						
ACTIVITY	PROJECT LEAD	PROGRAMME PROGRESS	COUNCIL DECISION POINTS	BUDGET	COMPLETION	RISK
		<p>building only providing dog shelter. Staff facilities will be minimal, as is public access. Preliminary design and costings will be completed on this concept by end of April. A workshop with Council will be held once this is available. The temporary shelter is operational.</p>				
Hood Aerodrome	Martyn Round	<p>Masterplan adopted on 4 August. There are a number of concurrent priorities being progressed including:</p> <ul style="list-style-type: none"> <li>land acquisition negotiations which are being managed by an independent consultant</li> <li>procurement for engineering design</li> <li>sealing of Moncrieff Drive</li> <li>topographical survey</li> <li>geotechnical survey</li> </ul>	No significant decisions.	\$17 million	Q1 2026	<p>Land acquisition negotiations being extended could impact contractual commitments.</p> <p>Access to the land to carry out Geotech investigation and ecological assessment</p>

PROJECTS/PROGRAMME WORKS						
ACTIVITY	PROJECT LEAD	PROGRAMME PROGRESS	COUNCIL DECISION POINTS	BUDGET	COMPLETION	RISK
		<ul style="list-style-type: none"> <li>• Planning designation NOR and ecological assessment now locked in</li> <li>• Refuelling area upgrade set to start after ANZAC day</li> </ul>				
Dump Station	Martyn Round	<p>Agreement to move the dump station site away from the Henley Lake proposal was agreed by Council on 4 August. Now in discussion with Solway Showgrounds about the possibility of wider users utilising their new dump station as a 24-hour facility.</p> <p>A draft MoA has been completed and is being reviewed. A meeting is planned with A&amp;P to finalise the MoA.</p> <p>We are currently awaiting costs for items that the A&amp;P Trust have put up for discussion</p>	No significant decisions.	TBC – no budget provision may be required if negotiations successful	TBC	<p>No significant risks</p> <p>If the area is developed, we could potentially be without a dump station again in the future</p>

PROJECTS/PROGRAMME WORKS						
ACTIVITY	PROJECT LEAD	PROGRAMME PROGRESS	COUNCIL DECISION POINTS	BUDGET	COMPLETION	RISK
Waipoua Bridge	Martyn Round	<p>Detailed design for bridge completed, following redesign based on feedback from GWRC. Resource consent obtained and building consent exemption has been granted.</p> <p>The bridge has started, and the first concrete abutment has been poured and the foundation for the second abutment has been poured</p> <p>One anchor has been poured and the timber materials are on site</p> <p>The main supports have been assembled and are on site ready to crane into place</p> <p>The ramps to the city side have also started</p> <p>Artist's designs on the 50-totara balustrades have been approved by Iwi and they will be starting to CNC within two weeks, these are being done locally at the Fab Lab.</p>	No significant decisions.	<p>\$451,000</p> <p>We have been given notice from the contractor that the steel prices have gone up since the acceptance of the quote</p>	Q2 2022	<p>Resource consents have been granted</p> <p>Discretionary exemption for the building consent has been granted</p> <p>Weather</p>

PROJECTS/PROGRAMME WORKS						
ACTIVITY	PROJECT LEAD	PROGRAMME PROGRESS	COUNCIL DECISION POINTS	BUDGET	COMPLETION	RISK
Queen Elizabeth Park Lake	Phil Evans	<p>Discussing with GWRC option to align requirements under current consent due to expire in 2023. This will require a variation to existing consent.</p> <p>Next steps:</p> <ul style="list-style-type: none"> <li>• Draft variation to consent</li> <li>• Scope design and investigate work</li> </ul>	No significant decisions.	To be confirmed	2023	Decision making