



EXTRAORDINARY MEETING of Council HEARING AGENDA

Time: 1:00 pm
Date: Wednesday, 2 August 2023
Venue: Waiata House, 27 Lincoln Road,
Masterton

MEMBERSHIP

Mayor Gary Caffell (Chairperson)

Councillor Bex Johnson
Councillor Craig Bowyer
Councillor Brent Goodwin
Councillor David Holmes

Councillor Tom Hullena
Councillor Stella Lennox
Councillor Tim Nelson
Councillor Marama Tuuta

Values

1. **Public interest:** members will serve the best interests of the people within the Masterton district and discharge their duties conscientiously, to the best of their ability.
2. **Public trust:** members, in order to foster community confidence and trust in their Council, will work together constructively and uphold the values of honesty, integrity, accountability and transparency.
3. **Ethical behaviour:** members will not place themselves in situations where their honesty and integrity may be questioned, will not behave improperly and will avoid the appearance of any such behaviour.
4. **Objectivity:** members will make decisions on merit; including appointments, awarding contracts, and recommending individuals for rewards or benefits.
5. **Respect for others:** will treat people, including other members, with respect and courtesy, regardless of their ethnicity, age, religion, gender, sexual orientation, or disability. Members will respect the impartiality and integrity of Council staff.
6. **Duty to uphold the law:** members will comply with all legislative requirements applying to their role, abide by this Code, and act in accordance with the trust placed in them by the public.
7. **Equitable contribution:** members will take all reasonable steps to ensure they fulfil the duties and responsibilities of office, including attending meetings and workshops, preparing for meetings, attending civic events, and participating in relevant training seminars.
8. **Leadership:** members will actively promote and support these principles and ensure they are reflected in the way in which MDC operates, including a regular review and assessment of MDC's collective performance.

These values complement, and work in conjunction with, the principles of section 14 of the LGA 2002; the governance principles of section 39 of the LGA 2002; and our MDC governance principles:

Whakamana Tangata	Respecting the mandate of each member, and ensuring the integrity of the committee as a whole by acknowledging the principle of collective responsibility and decision-making.
Manaakitanga	Recognising and embracing the mana of others.
Rangatiratanga	Demonstrating effective leadership with integrity, humility, honesty and transparency.
Whanaungatanga	Building and sustaining effective and efficient relationships.
Kotahitanga	Working collectively.

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Karakia timatanga

Kia tau ngā manaakitanga a te mea ngaro

ki runga ki tēnā, ki tēnā o tātou

Kia mahea te hua mākihikihi

kia toi te kupu, toi te mana, toi te aroha, toi te Reo
Māori

kia tūturu, ka whakamaua kia tīna! Tīna!

Hui e, Tāiki e!

Let the strength and life force of our
ancestors

Be with each and everyone of us

Freeing our path from obstruction

So that our words spiritual, power, love and
language are upheld

Permanently fixed established and
understood

Forward together

1 CONFLICTS OF INTEREST

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

2 APOLOGIES

The Chair invites notice from members of:

- leave of absence for future meetings of Masterton District Council
- apologies, including apologies for lateness and early departure from the meeting where leave of absence has not previously been granted.

3 ITEMS NOT ON THE AGENDA

The Chairperson will give notice of items not on the agenda as follows:

Matters requiring urgent attention as determined by resolution of the Council

- The reason why the item is not on the agenda; and
- The reason why discussion of the item cannot be delayed until a subsequent meeting.

Minor matters relating to the general business of Council

No resolution, decision or recommendation may be made in respect of the item except to refer it to a subsequent meeting of Masterton District Council for further discussion.

4 REPORTS FOR INFORMATION

4.1 TRANSPORT CHOICES CYCLEWAY PROJECT (LANSDOWNE AND KURIPUNI) - EASTSIDE LINK CYCLEWAY - HEARING

File Number:

Author: Tania Madden, Acting Manager Strategy and Governance

Authoriser: Karen Yates, Interim Chief Executive

PURPOSE

The purpose of this report is to provide Council with the submissions on the Transport Choices Cycleway Project (Lansdowne and Kuripuni) Consultation ahead of the hearings for those submitters who wished to present their submissions orally. The procedure for the hearing is also provided.

Hearings will commence at 1pm on Wednesday 2 August 2023.

RECOMMENDATIONS

That Council:

1. **receives** the full set of submissions on the Transport Choices Cycleway Project (Lansdowne and Kuripuni) (Attachment 1);
 - (a) **notes** that 187 submissions were received;
 - (b) **notes** of these submissions [TBC] are confirmed to be heard.
2. **notes** that an Extraordinary Council meeting has been scheduled for 9 August 2023 at 9.00am for Council to deliberate on the proposed route to progress to final design.

CONTEXT

Council adopted the Transport Choices Cycleway Project (Lansdowne and Kuripuni) Consultation Document for consultation on 17 May 2023.

It was not originally planned to undertake a hearing following the consultation, however, a number of submitters have requested to speak to Council on the project so, to provide the opportunity to all those who submitted to present to Council, a hearing has been scheduled.

A schedule of those who wish to speak to Council will be provided as soon as it is available.

CONSULTATION PROCESS

Consultation on the Transport Choices Cycleway Project (Lansdowne and Kuripuni) Project occurred between 29 May 2023 and 16 June 2023.

The consultation document and submission form were available on our website, from the Customer Services Centre (161 Queen Street) and the Library. Copies of the consultation document and submission form were also delivered to all mailboxes on the following streets:

- Colombo Road between the Masterton Netball Courts and Kuripuni Street
- Herbert Street (the entire length)
- Kuripuni Street (the entire length)
- Mākoura Road (the entire length)
- Johnstone Street between Colombo Road and Mākoura Road

The opportunity to submit was advertised to our community via direct emails to key stakeholders and community groups and through social media.

Elected Members and Council staff attended two sessions where people could provide their views and ask questions:

- Chanel College on Thursday 8 June from 5-7pm; and
- Masterton Netball Courts, Colombo Road on Saturday 10 June from 10am-12 noon.

Visits were made to Te Kura Kaupapa Māori o Wairarapa, Mākoura College and Puawānanga Wairarapa Young Parents and Chanel College. Council officers also attended a meeting of the Lakeview School Board of Trustees.

All business on the route were visited, with consultation documents provided for the businesses and customers. Ongoing contact took place with Eastside Superstore, with several follow-up visits to provide additional consultation documents.

Discussions with Netball Wairarapa were held to discuss safety concerns outside the Netball Courts at busy times to inform the next stage of design.

Emails encouraging submissions were sent, with follow-up phone calls, to Chanel College, Masterton Primary School and Masterton Intermediate School.

Contact was made with Fire and Emergency New Zealand and Wellington Free Ambulance to discuss any potential impacts on their operations. To date, none have been identified.

SUBMISSIONS

Full sets of all submissions received are available under separate cover and are also available on our website. See Attachment 1 (Volumes 1 and 2) for all the submissions received.

A total of 187 submissions were received.

Of the 187 submissions received, 60 submissions were made online, using the online platform (SurveyMonkey). 119 were completed on the physical submission form. Eight provided their submission via email or letter.

HEARING PROCEDURE

The hearing procedure is attached for reference (Attachment 2). Submitters will be heard in person or via Teams.

DELIBERATIONS

Analysis of the submissions and trends will be presented to Council as part of the deliberations report for the Transport Choices Cycleway Project (Lansdowne and Kuripuni). This report will include advice from staff regarding the submissions received.

Council will discuss the submissions received, submission analysis and proposed recommendations; consider the views of the community and advice from staff; and make decisions at the Deliberations meeting scheduled for Wednesday 9 August 2023.

NEXT STEPS

Following this Hearing, a Deliberations meeting will take place on 9 August 2023 where Council will decide on the final route to be taken forward for detailed design.

The final detailed design will be submitted to Council for adoption in September 2023.

SUPPORTING INFORMATION

Strategic, Policy and Legislative Implications

Section 82 of the Local Government Act 2002 (LGA) sets out principles of consultation which must be met when undertaking consultation.

Significance, Engagement and Consultation

Under the Council's Significance and Engagement Policy, the decision to construct a cycleway is considered significant as there are residents, businesses, organisations and schools that are affected and/or that will have an interest; level of wider community interest; and the roading network being a strategic asset.

Financial Considerations

There are no specific financial considerations associated with the receipt or hearing of submissions.

Treaty Considerations/Implications for Māori

There are no specific implications for Māori arising from the receipt or hearing of submissions. Analysis of submitter demographics will be included in the deliberations report.

Communications/Engagement Plan

Following the deliberations meeting, Council decisions on the Transport Choices project will be communicated to submitters and the community.

Environmental/Climate Change Impact and Considerations

There are no environmental/climate change impacts or considerations arising from the receipt of this report. The deliberations report will comment on any key themes related to Climate Change and the Environment that are noted in submissions.

ATTACHMENTS

1. **Attachment 1 Submissions Volume 1 (under separate cover)** 
2. **Attachment 1 Submissions Volume 2 (under separate cover)** 
3. **Attachment 2 Hearing Procedure** [↓](#) 



Masterton District Council Hearings Procedure

The Council will hear submissions:

Mayor Gary Caffell (Chairperson)	Cr Tim Nelson
Deputy Mayor Bex Johnson	Cr Stella Lennox
Cr Craig Bowyer	Cr Brent Goodwin
Cr Marama Tuuta	Cr Tom Hullena
Cr David Holmes	Iwi Representatives

- The hearings give you an opportunity to expand on the submission you made and/or to focus on your key points. You can assume that the elected members have read your submission.
- Each submission will be limited to an address period of 7 minutes with 3 minutes for responding to questions from the elected members. A bell will be rung at 6 minutes and again at 10 minutes.
- The Chairperson has the right, with or without the agreement of the other members, to terminate a submission in progress or to extend the time allowed for any submission.
- The Chairperson, or any member through the Chairperson, may ask questions relevant to the matter being heard. The Chairperson may wish to clarify or correct any matter raised.
- Hearings will be taking place in person at Masterton District Council, Waiata House, 27 Lincoln Road, Masterton on 2 August 2023. We will also have a MS Teams option available (a Teams link will be emailed to you). This hearing will be livestreamed.
- Please arrive at the hearing's venue 10 minutes prior to your allocated speaking time. Please also allow additional time as individual submissions may run longer than scheduled and your speaking time may be delayed.
- If you want to use a PowerPoint, please advise Harriet Kennedy on 370 6300 and either email your presentation in advance of the hearing to harrietk@mstn.govt.nz (the preferred option), or bring a flash drive on the day 10 min prior to your allotted time.
- If your circumstances change and you are unable to make your allocated time, please ring Claire Jordan on [06 370 6300](tel:063706300) or [027 444 2357](tel:0274442357) as soon as possible.
- If for any reason you are unable to attend, the Council will still consider your written submission.



- The Council will not normally indicate whether or not they support your submission. At the conclusion of hearing all the submissions the meeting will close.
- At a meeting to be held on 9 August Council will deliberate and make decisions on the matters raised in the consultation.