



EXTRAORDINARY MEETING of Council AGENDA

Time: 9:00 am
Date: Wednesday, 20 September 2023
Venue: Waiata House, 27 Lincoln Road,
Masterton

MEMBERSHIP

Mayor Gary Caffell (Chairperson)

Councillor Bex Johnson
Councillor Craig Bowyer
Councillor Brent Goodwin
Councillor David Holmes

Councillor Tom Hullena
Councillor Stella Lennox
Councillor Tim Nelson
Councillor Marama Tuuta

Values

1. **Public interest:** members will serve the best interests of the people within the Masterton district and discharge their duties conscientiously, to the best of their ability.
2. **Public trust:** members, in order to foster community confidence and trust in their Council, will work together constructively and uphold the values of honesty, integrity, accountability and transparency.
3. **Ethical behaviour:** members will not place themselves in situations where their honesty and integrity may be questioned, will not behave improperly and will avoid the appearance of any such behaviour.
4. **Objectivity:** members will make decisions on merit; including appointments, awarding contracts, and recommending individuals for rewards or benefits.
5. **Respect for others:** will treat people, including other members, with respect and courtesy, regardless of their ethnicity, age, religion, gender, sexual orientation, or disability. Members will respect the impartiality and integrity of Council staff.
6. **Duty to uphold the law:** members will comply with all legislative requirements applying to their role, abide by this Code, and act in accordance with the trust placed in them by the public.
7. **Equitable contribution:** members will take all reasonable steps to ensure they fulfil the duties and responsibilities of office, including attending meetings and workshops, preparing for meetings, attending civic events, and participating in relevant training seminars.
8. **Leadership:** members will actively promote and support these principles and ensure they are reflected in the way in which MDC operates, including a regular review and assessment of MDC's collective performance.

These values complement, and work in conjunction with, the principles of section 14 of the LGA 2002; the governance principles of section 39 of the LGA 2002; and our MDC governance principles:

Whakamana Tangata	Respecting the mandate of each member, and ensuring the integrity of the committee as a whole by acknowledging the principle of collective responsibility and decision-making.
Manaakitanga	Recognising and embracing the mana of others.
Rangatiratanga	Demonstrating effective leadership with integrity, humility, honesty and transparency.
Whanaungatanga	Building and sustaining effective and efficient relationships.
Kotahitanga	Working collectively.

Order Of Business

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The Chairperson will open the meeting with the karakia

Karakia timatanga

Kia tau ngā manaakitanga a te mea ngaro	Let the strength and life force of our ancestors
ki runga ki tēnā, ki tēnā o tātou	Be with each and everyone of us
Kia mahea te hua mākihikihi	Freeing our path from obstruction
kia toi te kupu, toi te mana, toi te aroha, toi te Reo Māori	So that our words spiritual, power, love and language are upheld
kia tūturu, ka whakamaua kia tīna! Tīna!	Permanently fixed established and understood
Hui e, Tāiki e!	Forward together

At the appropriate time, the following karakia will be read to close the meeting

Karakia whakamutunga

Kua mutu ā mātou mahi	Our work has finished
Mō tēnei wā	For the time being
Manaakitia mai mātou katoa	Protect us all
Ō mātou hoa	Our friends
Ō mātou whānau	Our family
Āio ki te Aorangi	Peace to the universe

1 CONFLICTS OF INTEREST

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

2 APOLOGIES

The Chair invites notice from members of:

- leave of absence for future meetings of Masterton District Council
- apologies, including apologies for lateness and early departure from the meeting where leave of absence has not previously been granted.

3 ITEMS NOT ON THE AGENDA

The Chairperson will give notice of items not on the agenda as follows:

Matters requiring urgent attention as determined by resolution of the Council

- The reason why the item is not on the agenda; and
- The reason why discussion of the item cannot be delayed until a subsequent meeting.

Minor matters relating to the general business of Council

No resolution, decision or recommendation may be made in respect of the item except to refer it to a subsequent meeting of Masterton District Council for further discussion.

4 REPORTS FOR DECISION

4.1 TRANSPORT CHOICES CYCLEWAY PROJECT (LANSDOWNE AND KURIPUNI) - EASTSIDE LINK CYCLEWAY: DETAILED DESIGN

File Number:

Author: Laura MacLean, Project Manager

Authoriser: Steven May, Interim Chief Executive

PURPOSE

The purpose of this report is to provide Council with the detailed design for the Transport Choices Cycleway Project (Lansdowne and Kuripuni) - Eastside Link Cycleway for approval. It also provides Council with a summary of feedback from the engagement with residents and businesses on the route.

RECOMMENDATIONS

That Council:

- a. **Notes** that following deliberations on 9 August 2023, a detailed design has been developed for Council's preferred route for the Eastside Link Cycleway;
- b. **Notes** that Waka Kotahi has signalled that using the recreation trails to avoid Colombo Road does not meet Transport Choices requirements;
- c. **Notes** the summary of feedback received from organisations and residents on the preferred route;
- d. **Approves** the detailed design for the Eastside Link Cycleway (Attachment 1); and
- e. **Notes** the developed design will be submitted to Waka Kotahi for a final funding decision.
- f. **Notes** a final design must be signed off by Waka Kotahi by 29 September 2023 in order for the project funding to continue.

CONTEXT

"Transport Choices" is a programme of work by Waka Kotahi to promote alternatives to motor vehicle use, in part to achieve road safety improvements, but also to move towards a reduction in emissions from light vehicles. The programme was established in response to the national [Emissions Reduction Plan \(ERP\)](#). Through this programme Central Government funding is available for councils to help develop cycle networks and shared active transport spaces that offer authentic choices to shift from vehicle use. These cycle networks also provide more affordable transport choices that create healthy, independent and more equitable communities across all ages and abilities.

A Masterton District Council (Council) project has been selected as part of this programme of work. The purpose of the project is to provide a safe, appealing cycleway linking schools, recreational trails, and businesses on the eastern side of Masterton.

To deliver this, the project will provide cycle facilities on the eastern side of Masterton. It will be the first separately demarcated cycleway¹ on Council roads. The planned cycleway will form part of the wider cycle network identified in the Masterton Cycling Strategy and provide connections to Chanel College, Lakeview School, Te Kura Kaupapa Māori o Wairarapa, Mākoura College, and the Kuripuni shopping area, as well as the off-road trails through Henley Lake Park. It will also offer part of the route for students from the eastern side to Masterton Primary and Masterton Intermediate.

At the 9 August 2023 deliberations meeting for the Eastside Link Cycleway Council directed officers to advance alternative route 2 as set out in Transport Choices Cycleway Project (Lansdowne and Kuripuni) Consultation to final design stage, and work with Waka Kotahi to consider incorporating the recreation trails. This route incorporates Colombo Road, Johnstone Street, Mākoura Road and Kuripuni Street. Staff also committed to providing residents and organisations on the alternative route with information and an opportunity to submit feedback.

DISCUSSION

Consideration of Recreation Trails

The Masterton recreation trails are a network of off-road mixed-use lime paths that link green space throughout Masterton. Following the deliberations meeting, Council directed staff to work with Waka Kotahi to consider incorporating a section of the recreation trails into the cycleway design, which would reroute from Colombo Road around the netball courts. After discussing the option with Waka Kotahi, they have confirmed that the recreational trail option would not meet Transport Choices project requirements from a combined design, additional consultation and timeframe perspective. Off-road recreational cycle trails serve a more restricted purpose, age-group and ability compared to on-road cycle paths. If this project goes ahead, MDC will explore wayfinding options to link the recreational trails with the cycleway for those people cycling who choose to use both.

Feedback from the community

As requested, residents and organisations on the Council's preferred route were provided with information and an opportunity to submit feedback. All households on the route received a flyer on 2 September 2023 (provided as Attachment 2) detailing the preferred route and inviting them to provide feedback via email, letter or phone call by midday on 11 September 2023 – over 215 houses.

We received seven responses, all via email. While some of the respondents voiced support for cycleways in general, they all had concerns about the preferred route. Views shared included*:

- Concerns about the impact on parking around the cycleway (2)
- Concerns about how many cyclists would use the infrastructure (3)
- That no change is required, the current state does not need to change i.e we don't need a cycleway (4)

¹ Separated cycleways are facilities exclusively for cycling. They involve some form of physical separation from motor traffic and are generally situated on or adjacent to the roadway, usually within the road reserve. The separation may involve horizontal and/or vertical components (nzta.govt.nz)

- Herbert Street being a better location for the cycleway than Kuripuni Street. (3)
- Focus should be on repairing/widening footpaths or on traffic calming measures (3)

*Numbers above do not add to 7, as respondents often shared multiple views.

Contact was made with Chanel College and Mākoura College, encouraging feedback on the proposed route. No feedback was received from either college.

Staff spoke to management at education facilities on the route who have voiced concerns about the potential issues at drop-off and pick up times caused by the removal of car parking.

Te Kura Kaupapa Māori o Wairarapa on Johnstone Street, and Puawānanga Wairarapa Young Parents on Mākoura Road, provided feedback as part of the initial consultation. They also held concerns about potential issues at drop/off and pick up times caused by the removal of car parking. Under the proposed design there will be no change to car-parking outside these facilities.

Detailed design

Following Council's direction to advance the Colombo Road, Johnstone Street, Mākoura Road, and Kuripuni Street route, the civil engineering contractor on this project have developed a detailed design for the route. The detailed designs are included as Attachment 1. The key features of the design are set out below:

- A separated, bi-directional cycle lane on Colombo Road from Church Street to Johnstone Street;
- A separated, bi-directional cycle lane on Johnstone Street from Colombo Road to Mākoura Road, including an additional raised pedestrian/cyclist crossing;
- On-road (single lane) cycle lanes on both sides of Mākoura Road and lower Kuripuni Street (up to Colombo Road), with traffic calming infrastructure at regular intervals (improving safety for all road users); and
- A separated, bi-directional cycle lane on Kuripuni Street Colombo Road to Dixon Street (linking with the existing crossing into Kuripuni).

Unlike the proposal for the Colombo Road – Herbert Street route, the detailed design for this route includes both separated, bi-directional cycle lanes on Colombo Road, Johnstone Street and Kuripuni Street, and on-road cycle lanes on Mākoura Road and lower Kuripuni Street.

Some portions of the route will include shared footpaths, notably the section from Church Street to the Masterton Netball Courts and near intersections. This is to avoid removing on road netball parking and costly changes to recently installed infrastructure (outside the Netball Courts) and to meet Waka Kotahi guidelines around intersections.

The reason for the difference in approach on Mākoura Road and lower Kuripuni Street is the significantly lower traffic volumes on Mākoura Road and the ability to create a safe on-road cycle lane using traffic calming. As illustrated in the below table, Mākoura Road sees about 70% of the traffic volumes of Kuripuni Street, and approximately 20% of the traffic volumes of Colombo Road. Given the lower traffic volumes, separated cycleways are not considered cost effective.

Road	Location of counter	Average Daily Volume		Total Average Daily Volume
		Light Vehicles	Heavy Vehicles	
Colombo Road	140 Colombo Road	3,510	94	3,604
Herbert Steet	51 Herbert Street	2,093	57	2,150
Kuripuni Street	71 Kuripuni Street	958	47	1,005
Mākoura Road	58 Mākoura Road	660	23	683

The project team will continue to work with Netball Wairarapa to deliver any safety improvements that can be made within this project to ensure that the introduction of the cycleway would not pose safety risks in this already busy area.

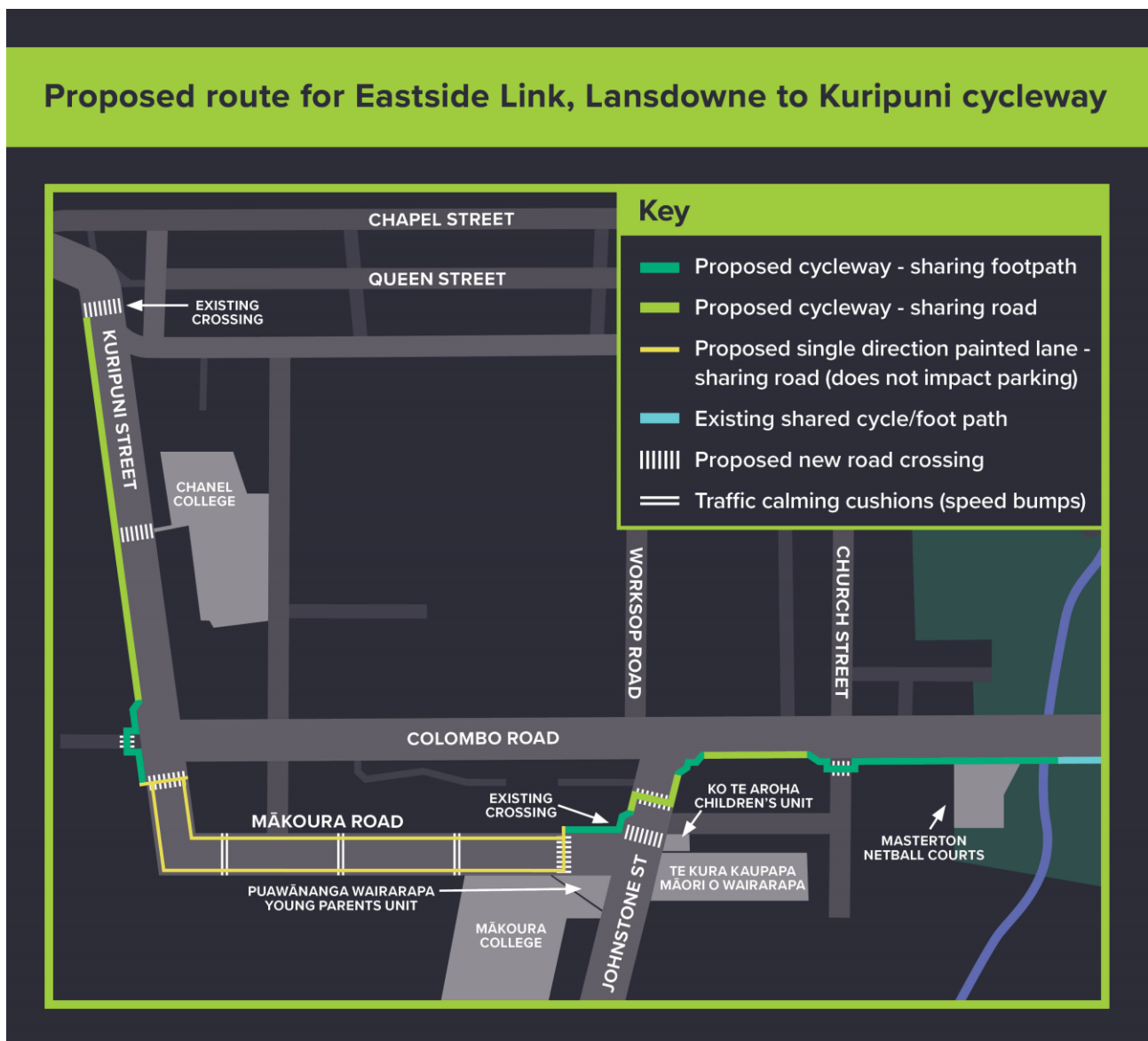


Figure 1 Proposed route for Eastside Link, Lansdowne to Kuripuni cycleway

The above map shows the route and design at a high level, Attachment 1 has the detailed design reflected in the above.

ANALYSIS AND ADVICE

Feedback from the initial cycleway consultation showed mixed support for a cycleway (and cycleways more generally) which is a typical response in the initial stages of building an on-road cycle network. The Colombo Road, Johnstone Street, Mākoura Road, Kuripuni Street route was identified as the preferred route by those who indicated a preference. This was largely due the perception that it would not impact businesses through the loss of parking, that these were quieter streets and also went past additional schools (Mākoura College and Te Kura Kaupapa Māori o Wairarapa) to support more kids cycling to school.

The feedback received in our follow up contact with residents and schools on the preferred route is in line with the feedback received as part of the initial consultation. In particular, residents signalled concerns about losing on-road parking outside houses, and a scepticism over the potential use of a cycleway.

The preferred route impacts a similar number of residents as the original route consulted on. A portion of the preferred route (Mākoura Road and lower Kuripuni Street) will be made up of on-road cycle lanes, where cyclists will share the lane with vehicles. On this part of the route, no parking will be required to be removed (except where traffic calming is installed).

A key aspect of the project if it is to proceed will be to involve residents, education and recreation centres in ongoing activation, monitoring and refinement of cycle infrastructure use.

Mākoura Road residents have previously voiced concerns to Council about the speed of some drivers on their street. The design for the preferred route includes traffic calming measures, with three speed humps on Mākoura Road, to support the safety of cyclists and other road users. These measures should help address the concerns of these residents.

As set out in the previous advice to Council, construction costs for this route are not yet available and won't be confirmed until a procurement process is undertaken. If the cost of the design exceeds the funding available through Transport Choices, officers will discuss the possibility of additional external funding. If this is unsuccessful, revisions will be made to the design to ensure that it remains within the funding envelope. This may include the selection of materials and treatments and the number and scale of the speed cushions proposed along Mākoura Road or a reduction in the length of the cycleway.

A number of future cycling routes have been identified across Masterton (see Figure 2 Proposed Masterton Cycle Routes). This route aligns with this proposal. As set out earlier in the report, wayfinding options will be explored to link the cycleway with the existing recreation trails on the eastern side of Masterton.

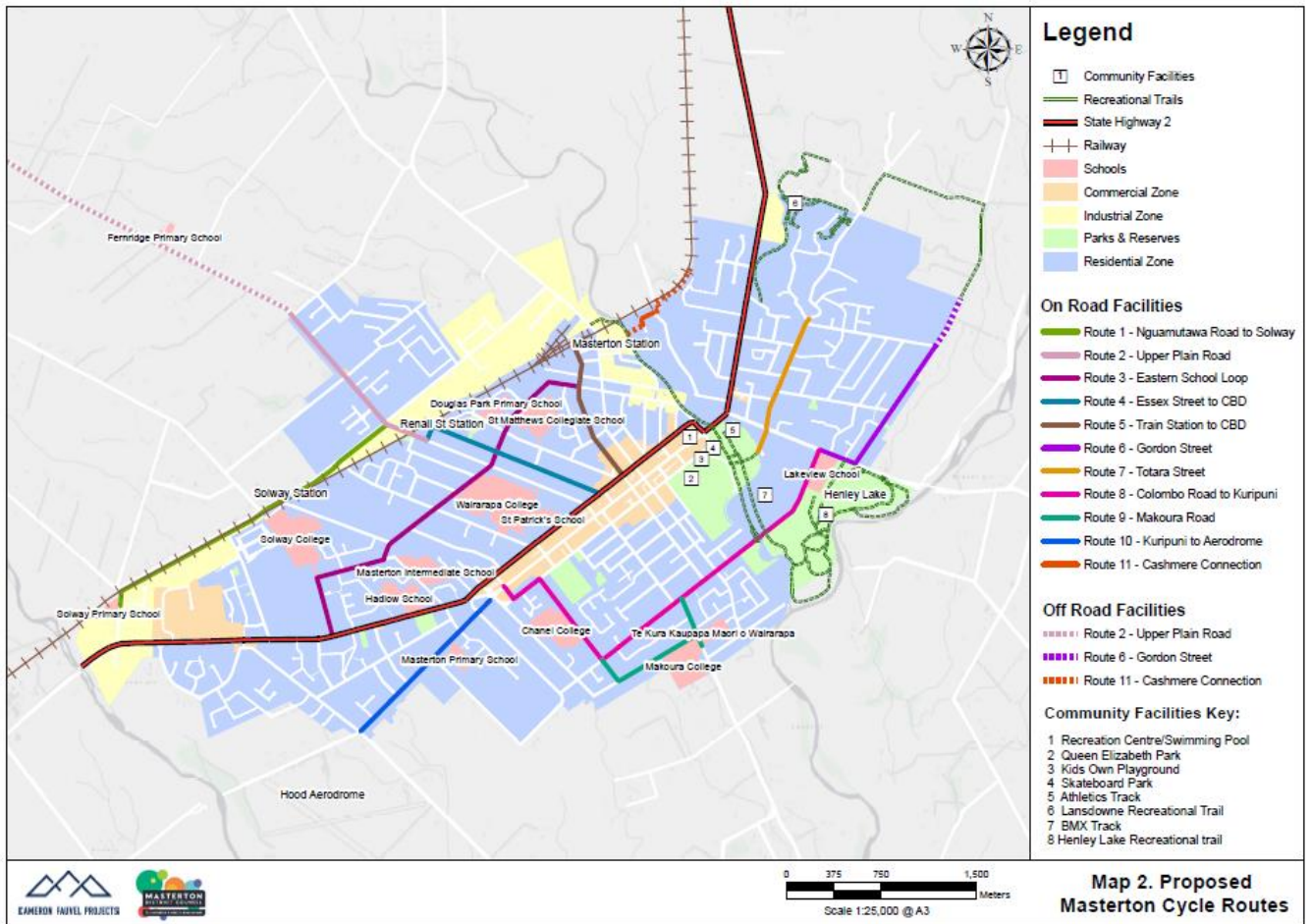


Figure 2 Proposed Masterton Cycle Routes

OPTIONS CONSIDERED

A summary of the options considered is included in the table below.

Option	Advantages	Disadvantages
<p>1 Recommended Option: Council approves project to proceed with the detailed design (as per attachment to this report) for the Eastside Link Cycleway</p>	<p>Project can deliver a cycleway linking schools on the eastern side of Masterton.</p> <p>Makes use of available government funding to improve infrastructure.</p> <p>Cycleway has additional benefit of safety improvements on Mākoura Road.</p> <p>Will provide positive traffic calming along the route</p> <p>In line with Council’s commitments around active transport modes in the Climate Change Action Plan.</p>	<ul style="list-style-type: none"> - Some residents may feel their feedback has not been considered. - Removal of parking near schools may cause some transitional issues as motorists adjust to new layouts when the cycleway is completed. (Mitigation: Involve residents, education and recreation centres in ongoing activation, monitoring and refinement of cycle infrastructure use)

Option	Advantages	Disadvantages
2. Alternative Option: Council does not approve the project to proceed with the detailed design for the Eastside Link Cycleway	Some submitters may feel that their feedback has been considered. No parking is removed near schools.	<ul style="list-style-type: none"> - Cycleway project would be closed. - Loss of government funding for delivering these infrastructure improvements. - Safety improvements on Mākoura Road would need to be considered as part of the wider roading strategy. - Cycleways will not be delivered in the immediate term and impact the completion of the Masterton Cycling Strategy - Does not align with Council's commitments to active transport in the Climate Change Action Plan. - May impact wider health, access, and transport affordability issues for some communities and groups.

RECOMMENDED OPTION

Option 1 is recommended.

This option would allow for the continuation of the Eastside Link Cycleway project. Council support needs to be confirmed to allow Waka Kotahi to assess the design for funding approval. Discussions with Waka Kotahi have indicated that the design will be supported for funding.

Supporting active transport is part of the MDC Climate Change Action Plan, and supporting the construction of a cycleway linking schools on the eastern side of Masterton is in line with this work. The design of the cycleway also provides for safety improvements on Mākoura Road, improving safety for all road users.

SUMMARY OF CONSIDERATIONS

Strategic, Policy and Legislative Implications

This proposal supports the community outcome to provide a safe place in which to live, work and play by assisting pedestrians, cyclists and motor vehicle users to safely move around the Masterton District.

Constructing cycleways for community use also aligns with our Masterton District Climate Action Plan and the Council Cycling Strategy.

Significance, Engagement and Consultation

Under the Council's Significance and Engagement Policy, the decision to construct a cycleway is considered significant as there are residents, businesses, organisations and schools that are

affected and/or that will have an interest; level of wider community interest; and the roading network being a strategic asset.

Because of this, consultation took place with affected stakeholders and the wider community. These views were considered and as result Council opted to progress to developed design for the alternative route, for consideration and approval by Council.

Financial Considerations

The design and construction of this project is fully funded as part of the Waka Kotahi Transport Choices Programme. Council is providing project management, construction oversight and communications and engagement functions.

The full cost of the project cannot be confirmed until detailed costings are undertaken on the design. If the cost of the design exceeds the funding available through Transport Choices, officers will discuss the possibility of additional external funding being made available. If this is unsuccessful, revisions will be made to the design to ensure that it remains within the funding envelope.

Communications/Engagement Plan

Council decisions on the Transport Choices project will be communicated to submitters and the community.

Implications for Māori

Of the 187 submitters to the original Transport Choices project consultation 26.50 per cent identified as Māori.

Council contacted Te Kura Kaupapa Māori o Wairarapa as part of the initial consultation process and followed up to inform them on the changed route and seek any additional feedback for the Transport Choices project.


Environmental/Climate Change Impact and Considerations

The Transport Choices Cycleway (Lansdowne to Kuripuni) Project aligns with the Masterton District Climate Change Action Plan. In particular, the 20-minute town and the goal of increasing the uptake of low-emission, active and public transport options in the Masterton District so that community/suburb hubs are accessible within 10 minutes for all urban residents, and the sub-goal of improved active transport networks to encourage alternative modes of transport. Action 29 is focused on Council investigating active transport networks/cycleways to encourage alternative modes of transport. This includes creating cycle lanes or shared road/footpaths prioritising areas that connect to schools and recreation spaces, including a cycle network connecting Kuripuni/Masterton South Town Centre, Masterton East, Masterton West, and Lansdowne.

NEXT STEPS

If Council agree to the detailed design, it will be submitted to Waka Kotahi for a final funding decision. A tender process will then be undertaken to find a preferred supplier to deliver the works. All work must be completed by June 2024.

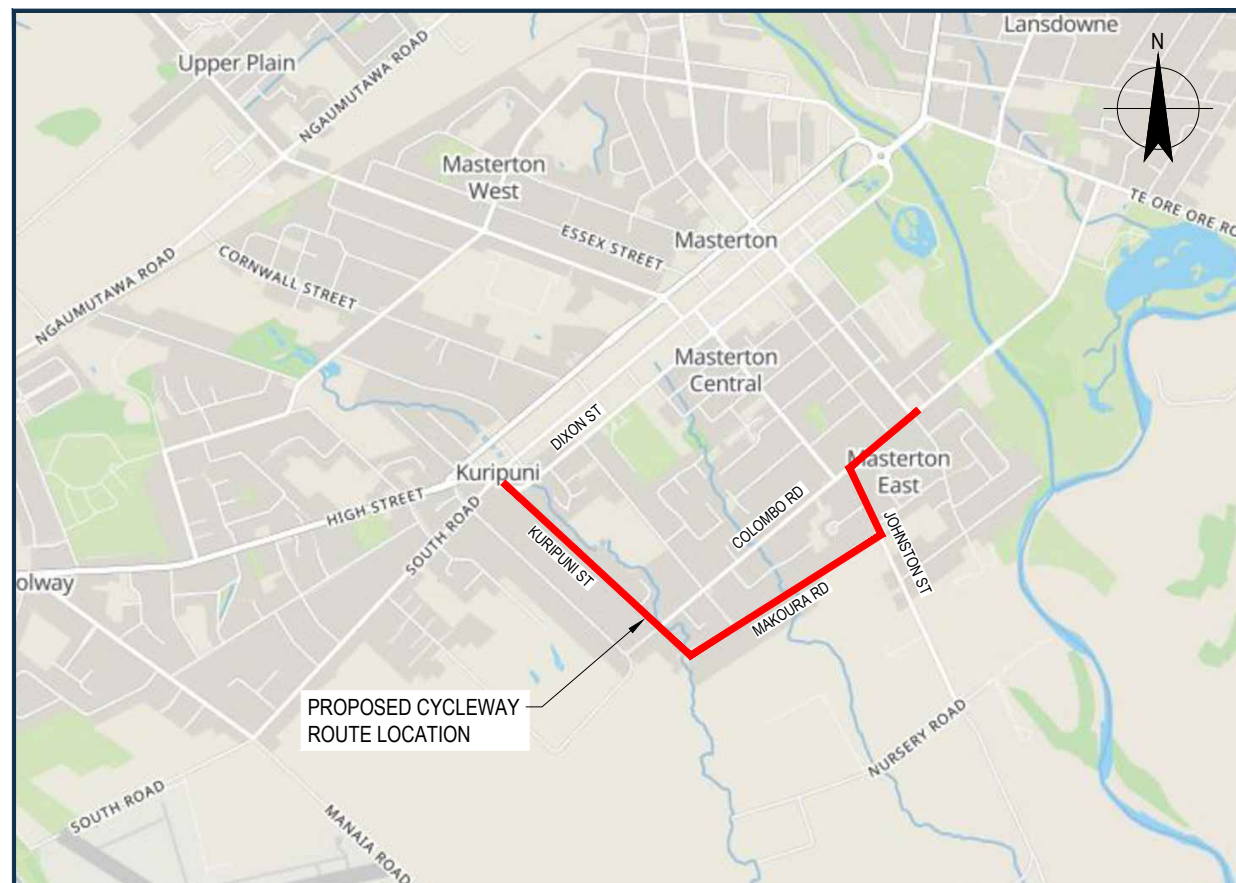
ATTACHMENTS

1. Attachment 1 Developed Design [↓](#) 
2. Attachment 2 Flyer

TT1 - 23007 - LANSDOWNE TO KURAPUNI CYCLEWAY

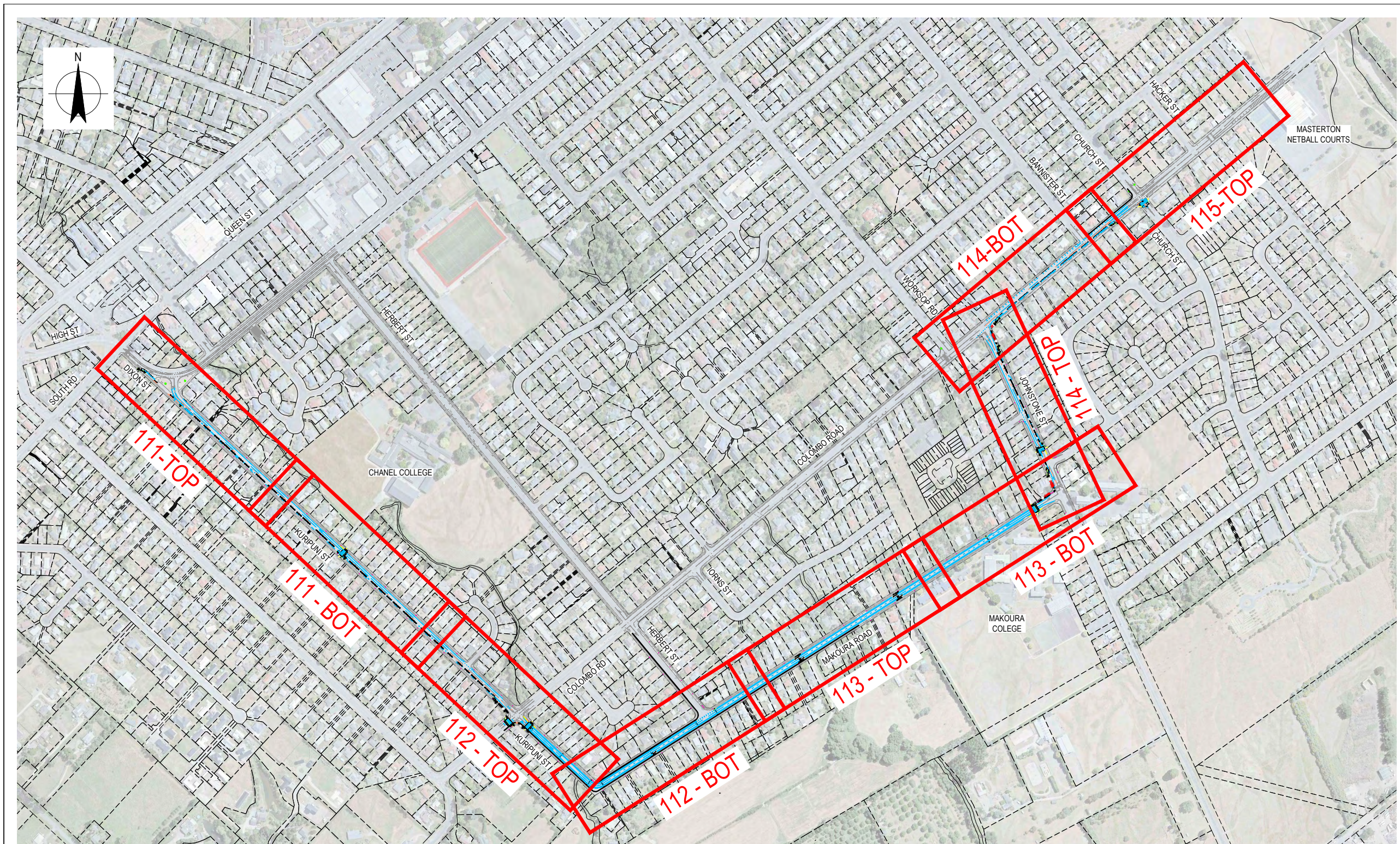
PRELIMINARY DRAWINGS

FOR MASTERTON DISTRICT COUNCIL



DRAWING LIST		
DRAWING NO.	DRAWING TITLE	DRAWING TITLE
100	PRELIMINARY LAYOUT PLANS	COVER
110	PRELIMINARY LAYOUT PLANS	OVERALL LAYOUT PLAN
111	PRELIMINARY LAYOUT PLANS	LAYOUT PLANS - SHEET 1 OF 5
112	PRELIMINARY LAYOUT PLANS	LAYOUT PLANS - SHEET 2 OF 5
113	PRELIMINARY LAYOUT PLANS	LAYOUT PLANS - SHEET 3 OF 5
114	PRELIMINARY LAYOUT PLANS	LAYOUT PLANS - SHEET 4 OF 5
115	PRELIMINARY LAYOUT PLANS	LAYOUT PLANS - SHEET 5 OF 5
121	PRELIMINARY LAYOUT PLANS	DIXON ROAD / KURIPUNI STREET
122	PRELIMINARY LAYOUT PLANS	KURIPUNI STREET / CHANEL COLLEGE RAISED CROSSING
123	PRELIMINARY LAYOUT PLANS	KURIPUNI STREET / COLOMBO ROAD INTERSECTION
124	PRELIMINARY LAYOUT PLANS	KURIPUNI STREET RAISED CROSSING
125	PRELIMINARY LAYOUT PLANS	MAKOURA ROAD SPEED CUSHION (TYPICAL)
126	PRELIMINARY LAYOUT PLANS	MAKOURA ROAD RAISED CROSSING
127	PRELIMINARY LAYOUT PLANS	JOHNSTONE STREET RAISED CROSSING
128	PRELIMINARY LAYOUT PLANS	JOHNSTONE STREET / COLOMBO ROAD CYCLE ON/OFF RAMPS
129	PRELIMINARY LAYOUT PLANS	COLOMBO ROAD RAISED CROSSING
130	PRELIMINARY LAYOUT PLANS	CHURCH STREET CROSSING
131	PRELIMINARY LAYOUT PLANS	TYPICAL SECTIONS - SHEET 1 OF 2
132	PRELIMINARY LAYOUT PLANS	TYPICAL SECTIONS - SHEET 2 OF 2
141	PRELIMINARY LAYOUT PLANS	DETAILS - SHEET 1 OF 2
142	PRELIMINARY LAYOUT PLANS	DETAILS - SHEET 2 OF 2





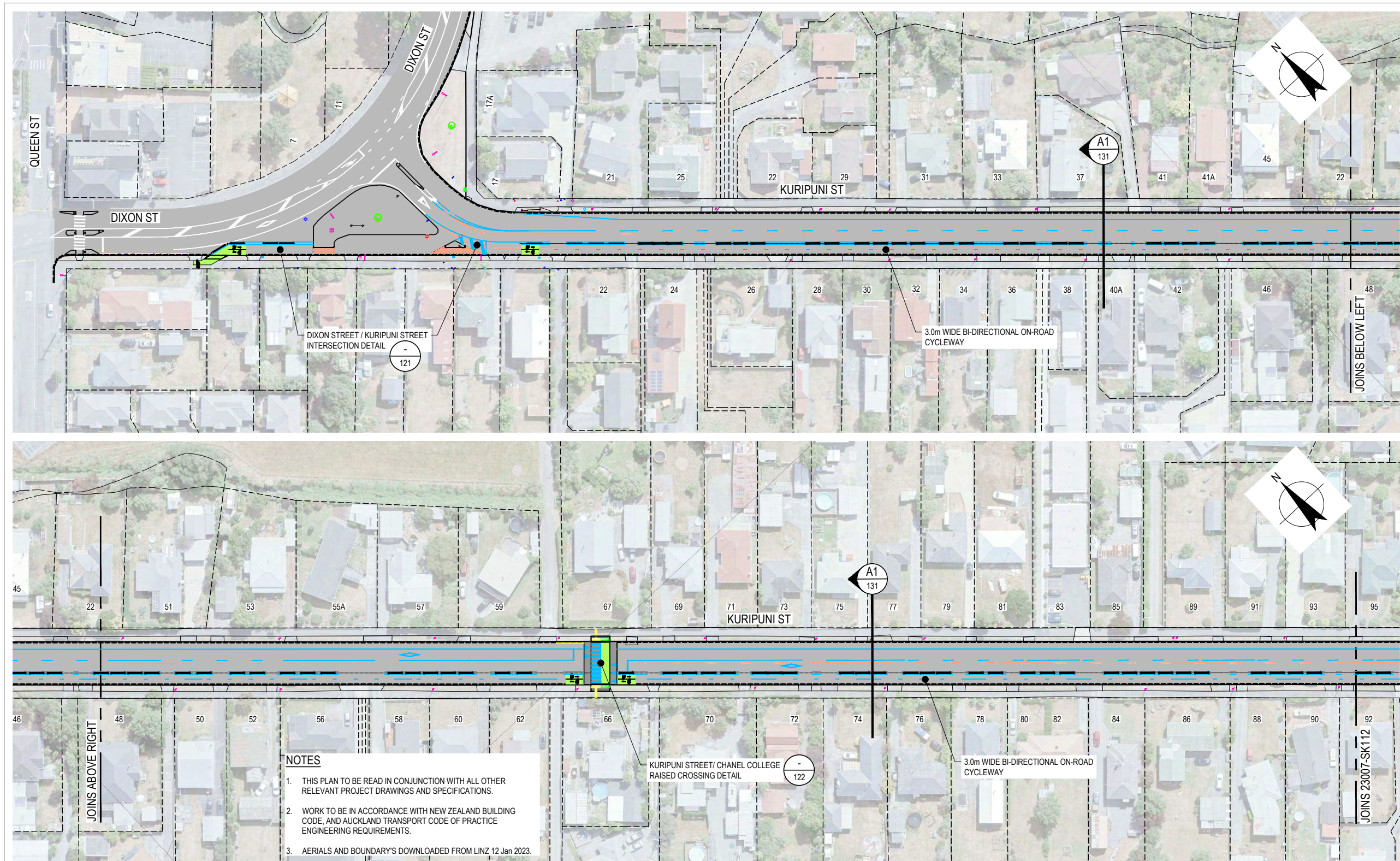
NOTE

AERIALS AND BOUNDARY'S DOWNLOADED FROM LINZ 12 Jan 2023.

DEVELOPED DESIGN

						Drawn A. PORTEOUS Designer J. UNDERWOOD		Client MASTERTON DISTRICT COUNCIL	
						Luke Cameron BE (Civil) MEM CPEng. Mac Fauvel BE (Civil) T +64 27 405 5492 T +64 27 641 5590 E luke.cameron@dprojects.co.nz E mac.fauvel@dprojects.co.nz		Drafting Check Design Check	
A ISSUED FOR DEVELOPED DESIGN		ALP		www.dprojects.co.nz Masterton, New Zealand		Approved		Title CYCLEWAY LAYOUT OVERALL LAYOUT PLAN	
No Revision		Drawn Date Approved Date		Scale N.T.S.		Date		Original Size A1 Drawing No: 23007 110 Rev: A	

Plot Date: 12 September 2023 - 5:52 p.m. Plotted by: Annie Porteous Cad File No: F:\Annie\Clients\CFPP\Projects\23007 TT1 Lansdowne to Kurapuni Cycleway\Autocad\23007-110_115 Layout Plans_Kurapuni-Makoura Rd.dwg



- NOTES**
1. THIS PLAN TO BE READ IN CONJUNCTION WITH ALL OTHER RELEVANT PROJECT DRAWINGS AND SPECIFICATIONS.
 2. WORK TO BE IN ACCORDANCE WITH NEW ZEALAND BUILDING CODE, AND AUCKLAND TRANSPORT CODE OF PRACTICE ENGINEERING REQUIREMENTS.
 3. AERIALS AND BOUNDARY'S DOWNLOADED FROM LINZ 12 Jan 2023.

SCALE 1:500 @ A1, 1:1000 @ A3

DEVELOPED DESIGN

No	Revision	Drawn	Date	Approved	Date
A	ISSUED FOR DEVELOPED DESIGN	ALP			



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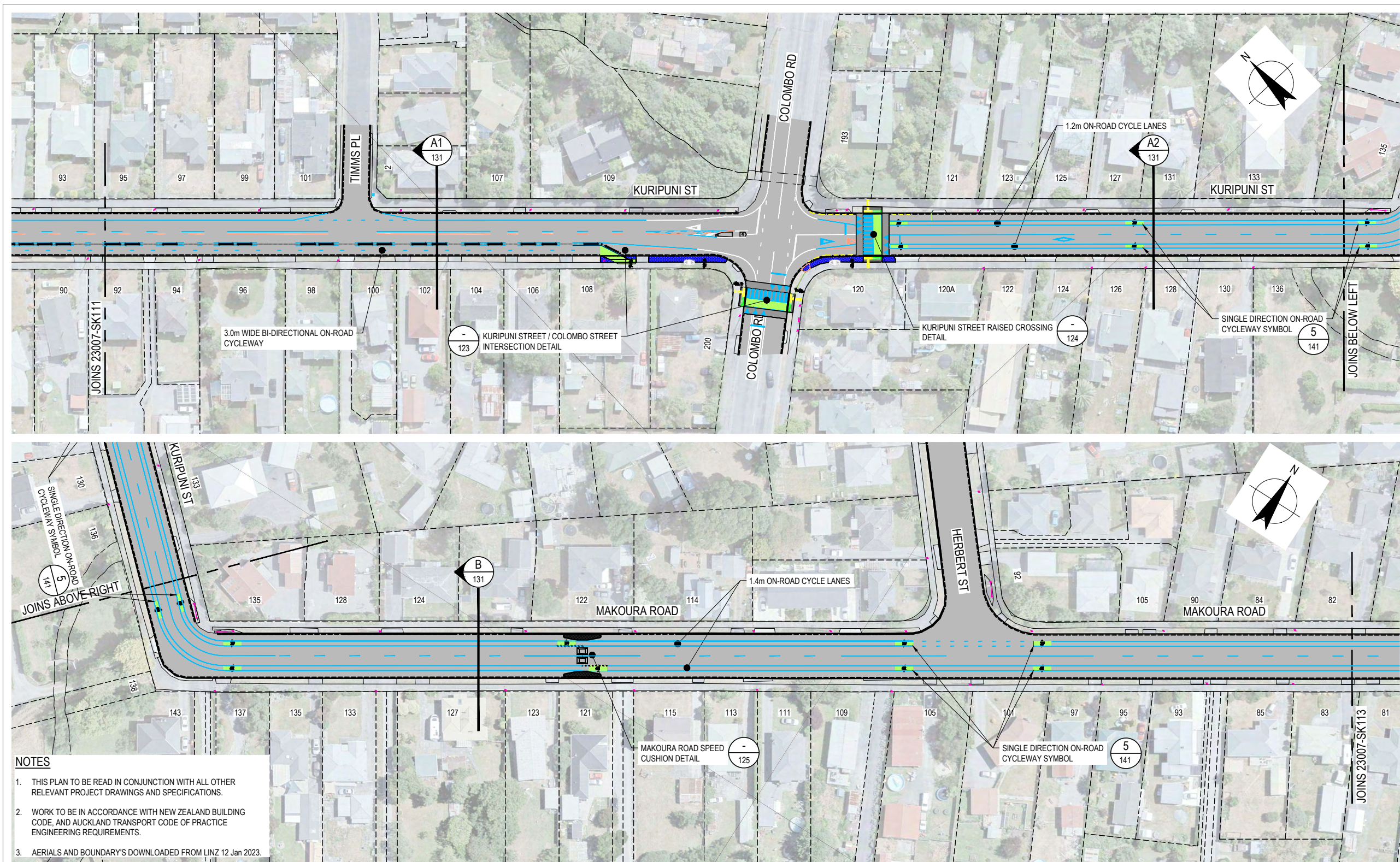
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Drawn	A. PORTEOUS	Designer	J. UNDERWOOD
Drafting Check		Design Check	
Approved			
Date			
Scale	1:500 (A1), 1:1000 (A3)		

Client Project	MASTERTON DISTRICT COUNCIL TT1 - LANSDOWNE TO KURAPUNI CYCLEWAY		
Title	CYCLEWAY LAYOUT LAYOUT PLANS - SHEET 1 OF 5		
Original Size	A1	Drawing No: 23007	111
Rev:	A		

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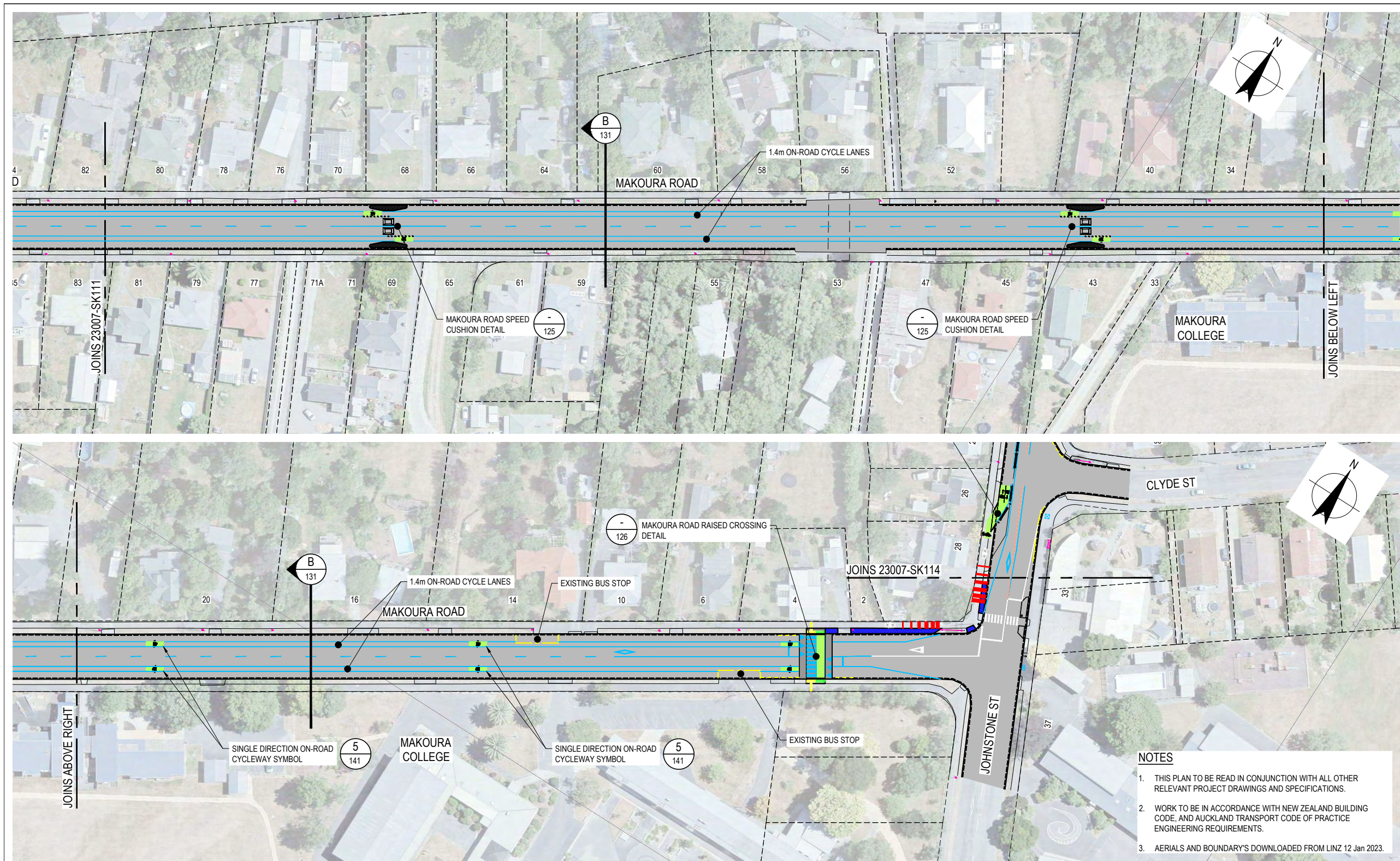


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Approved			
Date			
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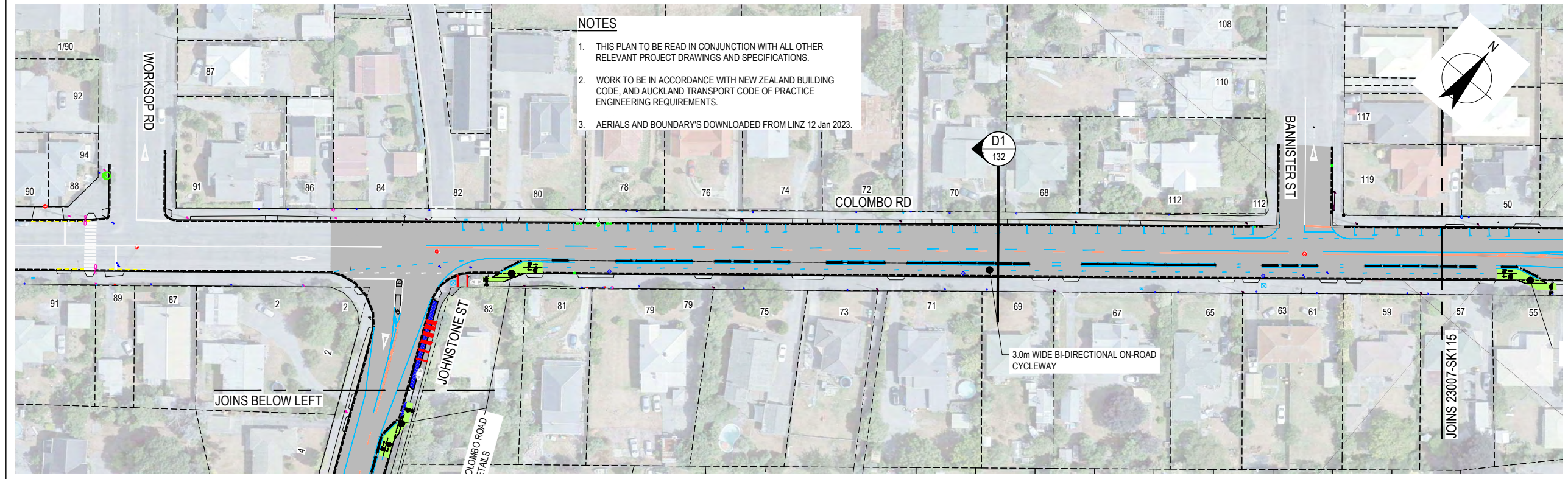
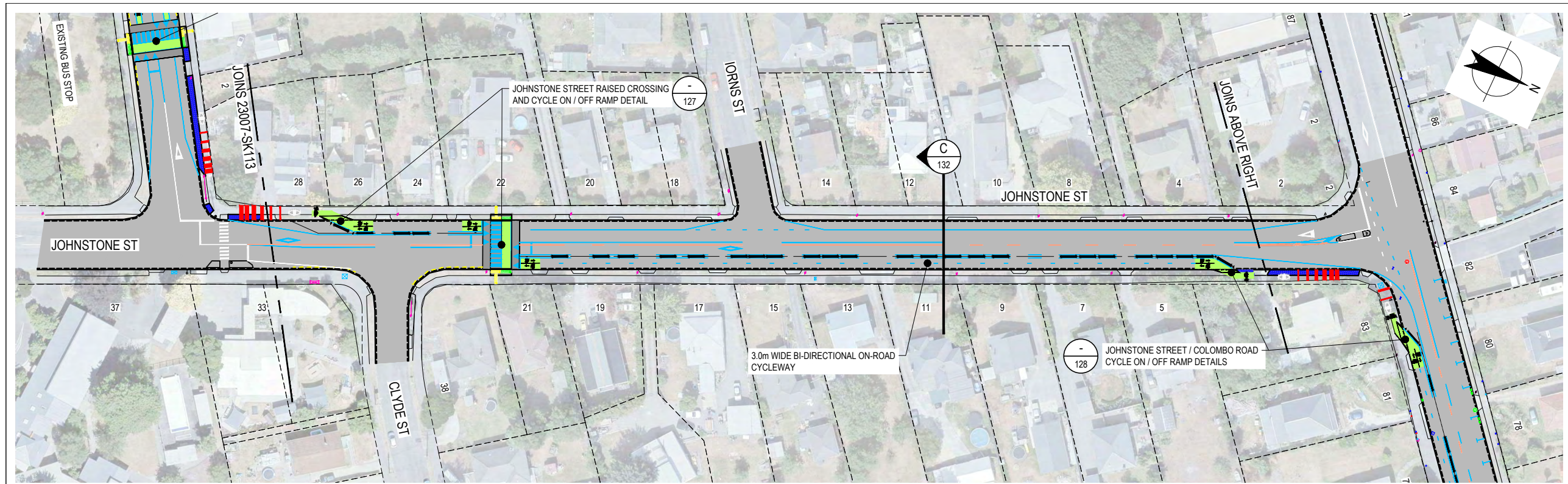
Client Project	MASTERTON DISTRICT COUNCIL TT1 - LANSLOWNE TO KURAPUNI CYCLEWAY		
Title	CYCLEWAY LAYOUT LAYOUT PLANS - SHEET 2 OF 5		
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<p>A ISSUED FOR DEVELOPED DESIGN ALP</p> <p>No Revision Drawn Date Approved Date</p>		<p>Plot Date: 12 September 2023 - 5:54 p.m. Plotted by: Annie Porteous Cad File No: F:\Annie\Clients\CFP\Projects\23007 TT1 Lansdowne to Kurapuni Cycleway\Autocad\23007-110_115 Layout Plans_Kurapuni-Makoura Rd.dwg</p>			



NOTES

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2. WORK TO BE IN ACCORDANCE WITH NEW ZEALAND BUILDING CODE, AND AUCKLAND TRANSPORT CODE OF PRACTICE ENGINEERING REQUIREMENTS.
3. AERIALS AND BOUNDARY'S DOWNLOADED FROM LINZ 12 Jan 2023.

SCALE 1:500 @ A1, 1:1000 @ A3

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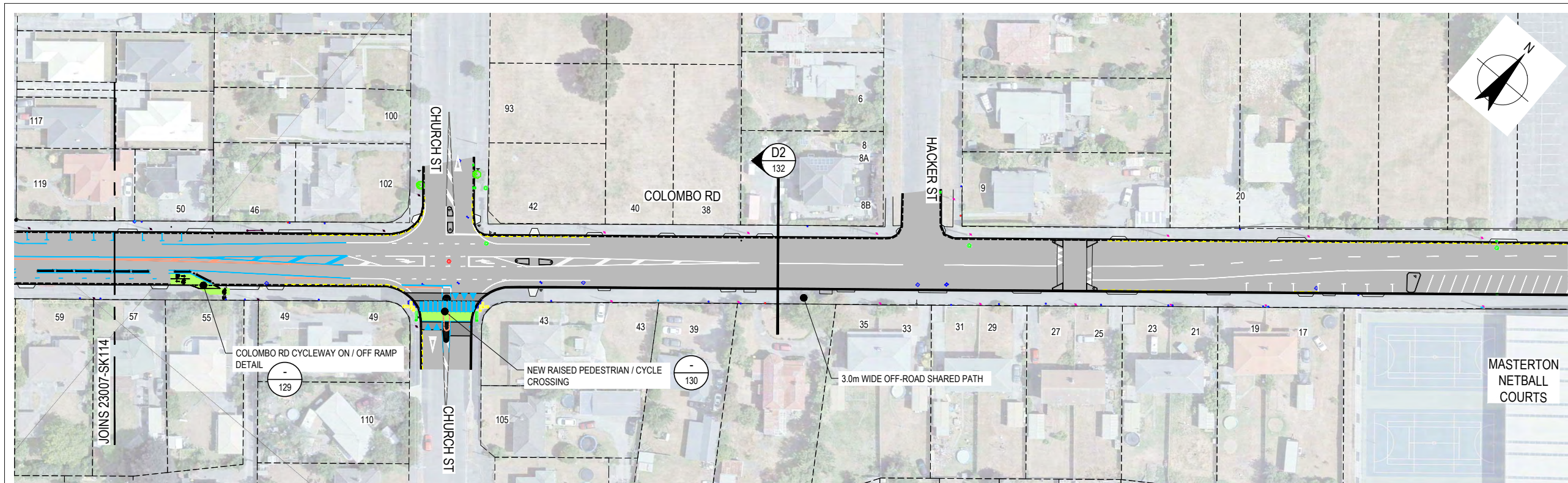
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Approved			
Date			
Scale	1:500 (A1), 1:1000 (A3)		

Client	MASTERTON DISTRICT COUNCIL		
Project	TT1 - LANSLOWNE TO KURAPUNI CYCLEWAY		
Title	CYCLEWAY LAYOUT LAYOUT PLANS - SHEET 4 OF 5		
Original Size	A1	Drawing No:	23007
			114
Rev:	A		

Plot Date: 12 September 2023 - 5:54 p.m. Plotted by: Annie Porteous
Cad File No: F:\Annie\Clients\CFP\Projects\23007 TT1 Lansdowne to Kurapuni Cycleway\Autocad\23007-110_115 Layout Plans_Kurapuni-Makoura Rd.dwg



NOTES

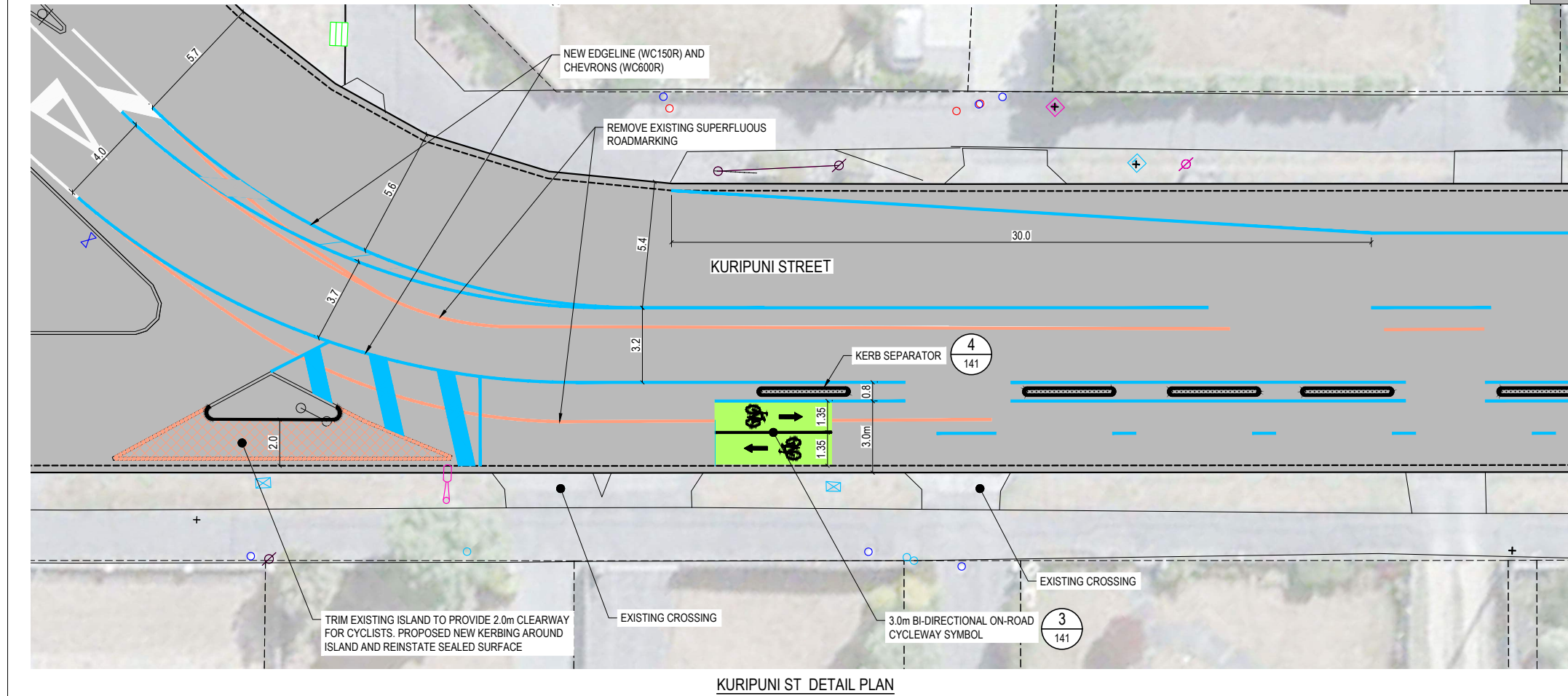
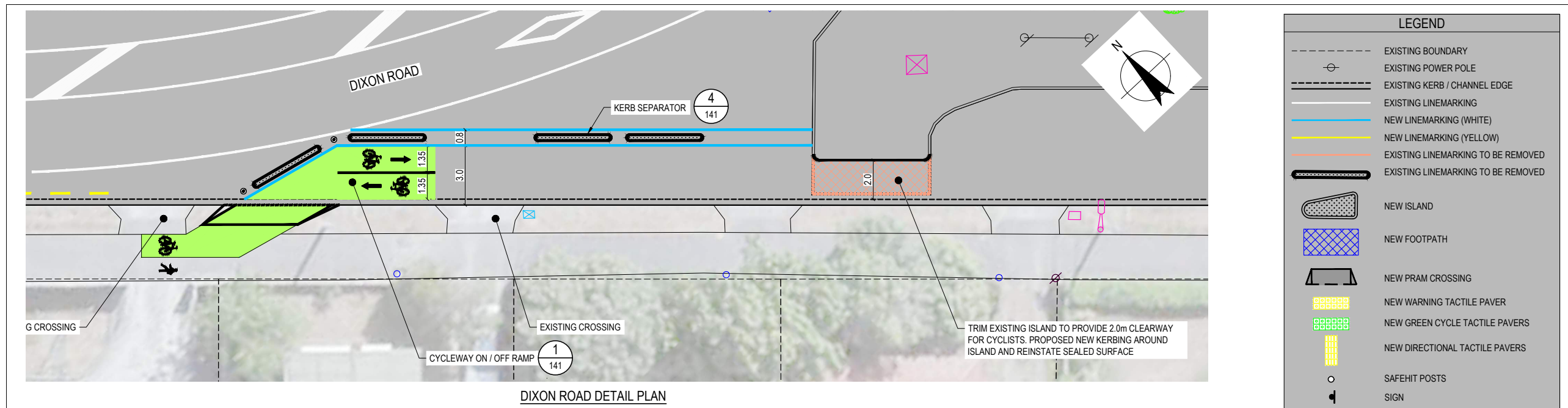
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3. AERIALS AND BOUNDARY'S DOWNLOADED FROM LINZ 12 Jan 2023.

SCALE 1:500 @ A1, 1:1000 @ A3

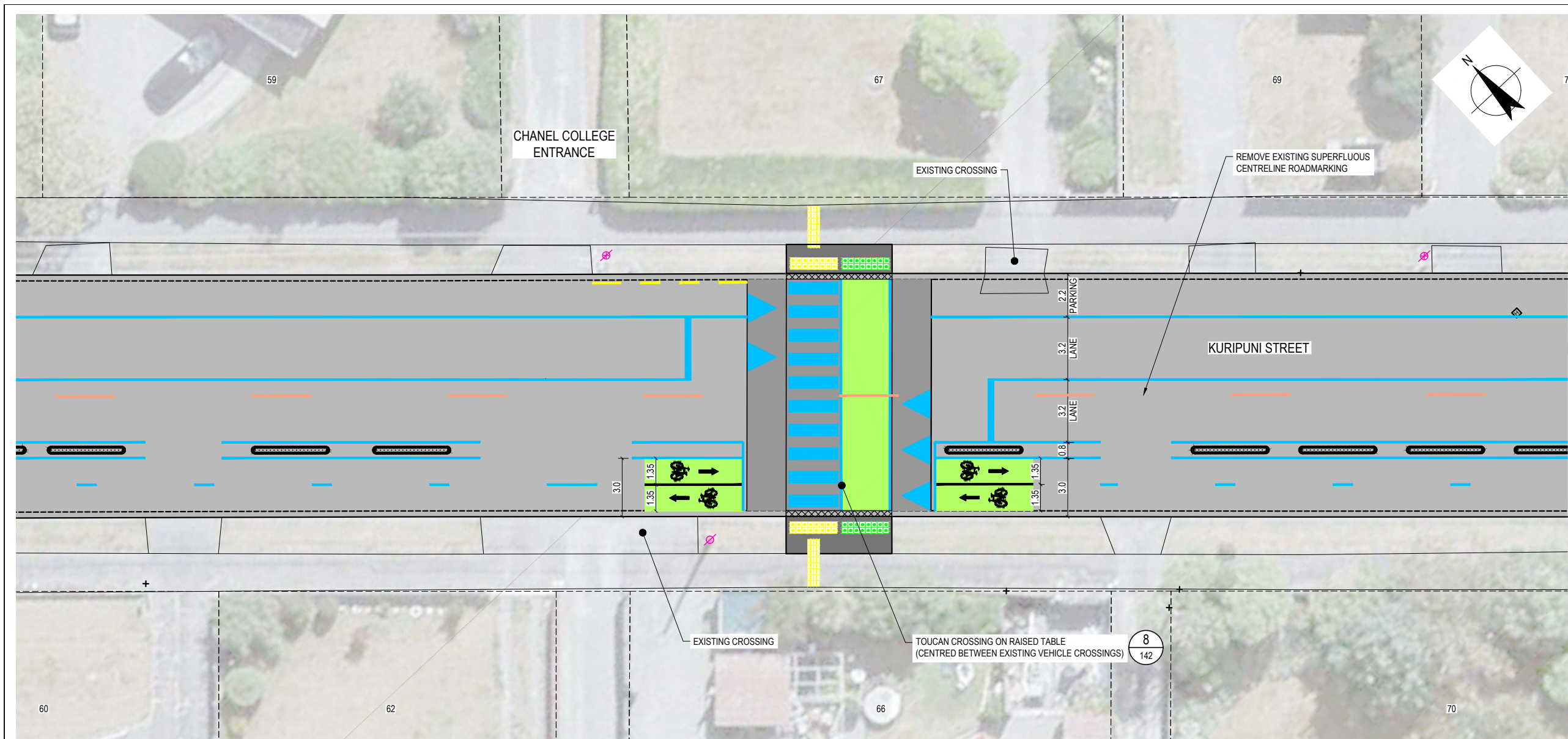
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										<p>DO NOT SCALE</p> <p>Conditions of Use: This document may only be used by the client (and any other person upon agreement) for the purpose for which it was prepared and must not be used by any other person or for any other purpose.</p>		<table border="1"> <tr> <td>Drawn</td> <td>A. PORTEOUS</td> <td>Designer</td> <td>J. UNDERWOOD</td> </tr> <tr> <td>Drafting Check</td> <td></td> <td>Design Check</td> <td></td> </tr> <tr> <td>Approved</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Date</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Scale</td> <td colspan="3">1:500 (A1), 1:1000 (A3)</td> </tr> </table>		Drawn	A. PORTEOUS	Designer	J. UNDERWOOD	Drafting Check		Design Check		Approved				Date				Scale	1:500 (A1), 1:1000 (A3)			<table border="1"> <tr> <td>Client Project</td> <td colspan="2">MASTERTON DISTRICT COUNCIL TT1 - LANSDOWNE TO KURAPUNI CYCLEWAY</td> </tr> <tr> <td>Title</td> <td colspan="2">CYCLEWAY LAYOUT LAYOUT PLANS - SHEET 5 OF 5</td> </tr> <tr> <td>Original Size</td> <td>A1</td> <td>115</td> </tr> <tr> <td>Drawing No:</td> <td>23007</td> <td>115</td> </tr> <tr> <td>Rev:</td> <td>A</td> <td></td> </tr> </table>		Client Project	MASTERTON DISTRICT COUNCIL TT1 - LANSDOWNE TO KURAPUNI CYCLEWAY		Title	CYCLEWAY LAYOUT LAYOUT PLANS - SHEET 5 OF 5		Original Size	A1	115	Drawing No:	23007	115	Rev:	A	
Drawn	A. PORTEOUS	Designer	J. UNDERWOOD																																															
Drafting Check		Design Check																																																
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Scale	1:500 (A1), 1:1000 (A3)																																																	
Client Project	MASTERTON DISTRICT COUNCIL TT1 - LANSDOWNE TO KURAPUNI CYCLEWAY																																																	
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<table border="1"> <tr> <td>No</td> <td>Revision</td> <td>Drawn</td> <td>Date</td> <td>Approved</td> <td>Date</td> </tr> <tr> <td>A</td> <td>ISSUED FOR DEVELOPED DESIGN</td> <td>ALP</td> <td></td> <td></td> <td></td> </tr> </table>				No	Revision	Drawn	Date	Approved	Date	A	ISSUED FOR DEVELOPED DESIGN	ALP																																						
No	Revision	Drawn	Date	Approved	Date																																													
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**KURIPUNI STREET RAISED CROSSING DETAIL
(TO CHANEL COLLEGE)**

LEGEND			
	EXISTING BOUNDARY		NEW FOOTPATH
	EXISTING POWER POLE		NEW PRAM CROSSING
	EXISTING KERB / CHANNEL EDGE		NEW WARNING TACTILE PAVER
	EXISTING LINEMARKING		NEW GREEN CYCLE TACTILE PAVERS
	NEW LINEMARKING (WHITE)		NEW DIRECTIONAL TACTILE PAVERS
	NEW LINEMARKING (YELLOW)		SAFEHIT POSTS
	EXISTING LINEMARKING TO BE REMOVED		SIGN
	EXISTING LINEMARKING TO BE REMOVED		
	NEW ISLAND		

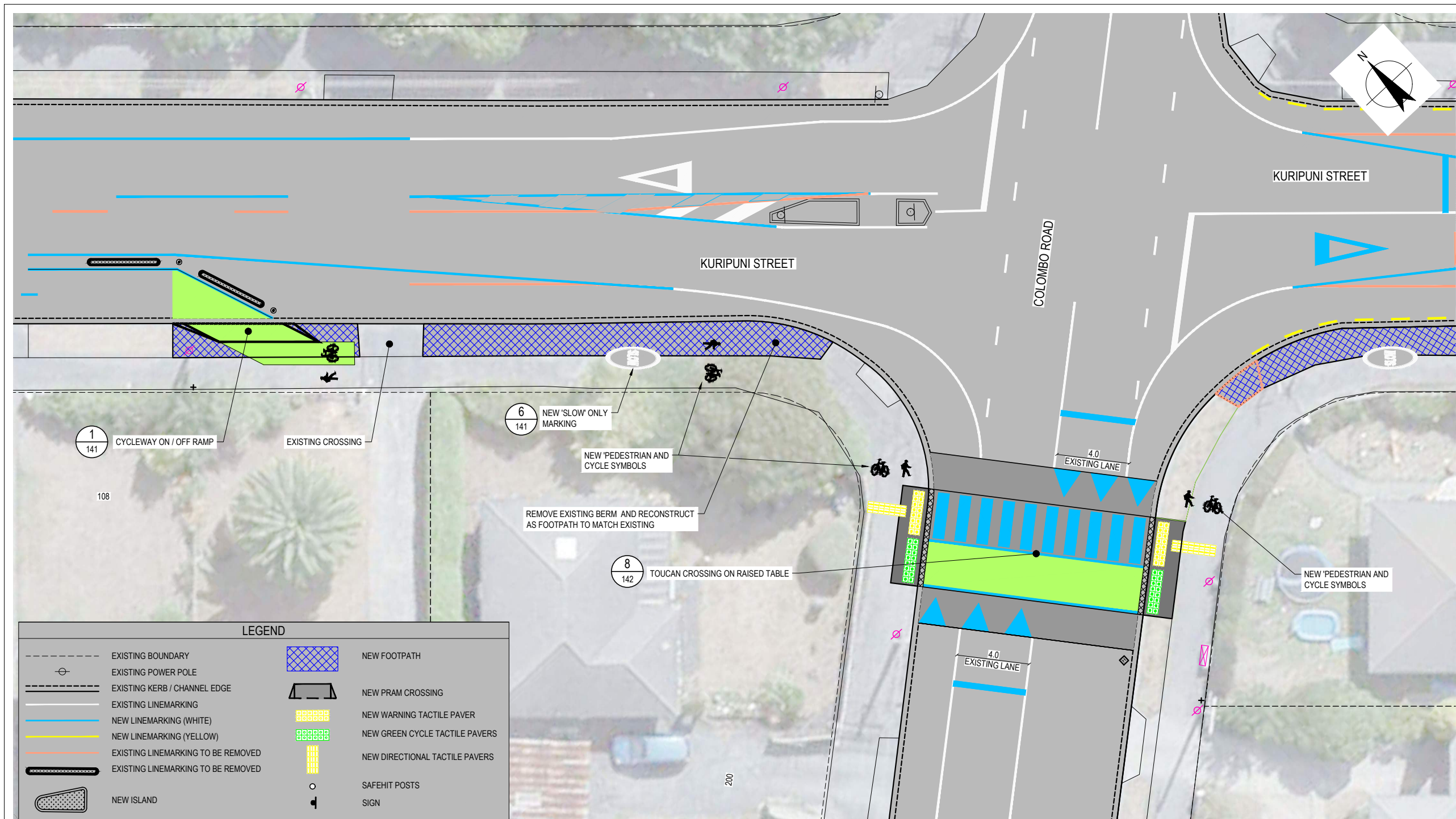
NOTES

1. AERIALS AND BOUNDARY'S DOWNLOADED FROM LINZ SEPT 2023.
2. SIGNS AND LIGHTING TO BE CONFIRMED.

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						Drawn A. PORTEOUS Designer J. UNDERWOOD Drafting Check Design Check Approved Date Scale 1:100		Client MASTERTON DISTRICT COUNCIL Project TT1 - LANSDOWNE TO KURAPUNI CYCLEWAY Title CYCLEWAY LAYOUT - DETAIL PLANS KURIPUNI ST / CHANEL COLLEGE RAISED CROSSING Original Size A1 Drawing No: 23007 122 Rev: A	
A ISSUED FOR DEVELOPED DESIGN ALP No Revision Drawn Date Approved Date		Luke Cameron BE (Civil) MEM CPEng Mac Fauvel BE (Civil) T +64 27 405 5492 T +64 27 641 5590 E luke.cameron@cfprojects.co.nz E mac.fauvel@cfprojects.co.nz www.cfprojects.co.nz Masterton, New Zealand		Conditions of Use: This document may only be used by the client (and any other person upon agreement) for the purpose for which it was prepared and must not be used by any other person or for any other purpose.					

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**KURIPUNI STREET / COLOMBO STREET
INTERSECTION DETAILS**

NOTES

1. AERIALS AND BOUNDARY'S DOWNLOADED FROM LINZ SEPT 2023.
2. SIGNS AND LIGHTING TO BE CONFIRMED.

DEVELOPED DESIGN

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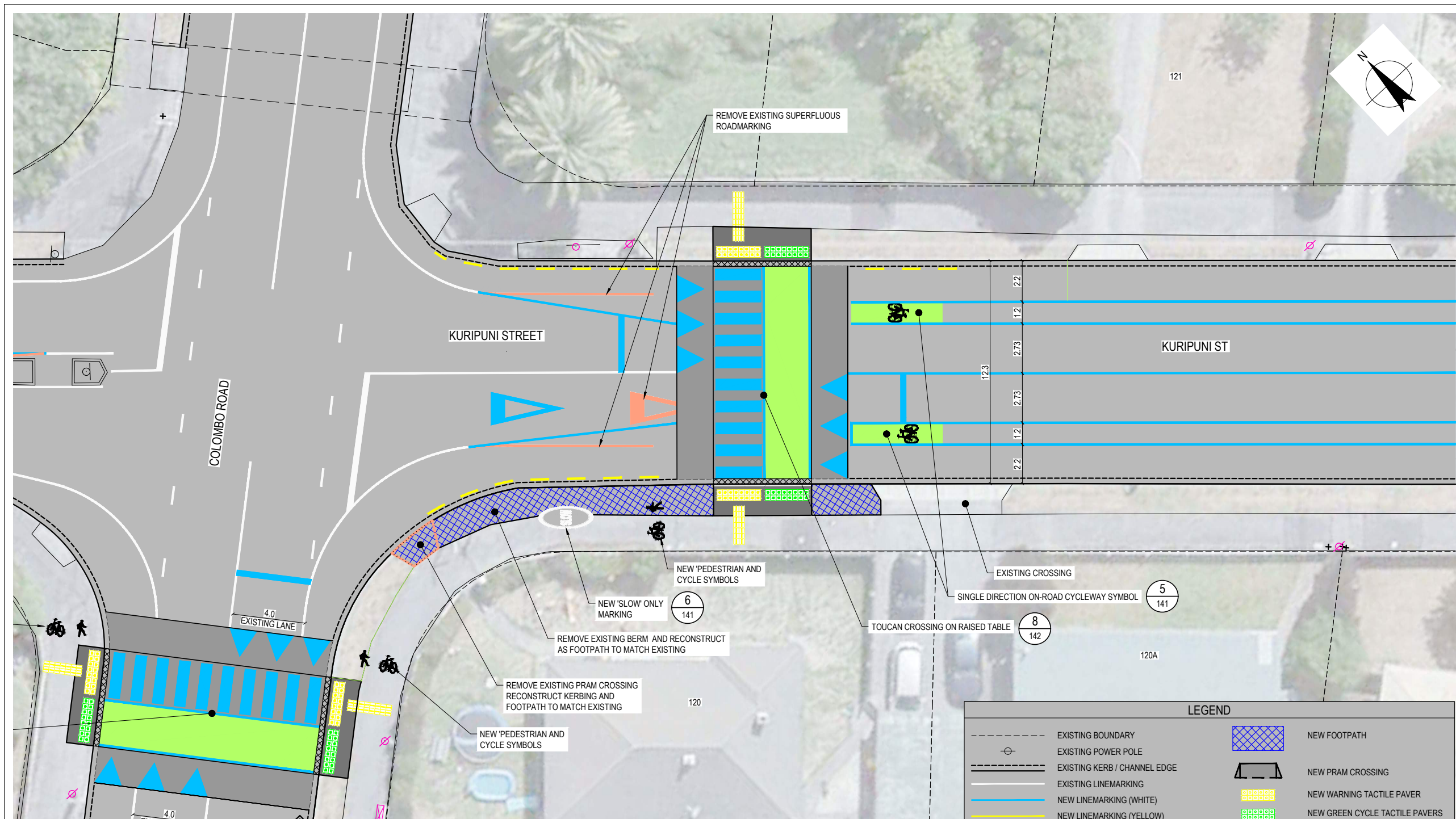
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Drafting Check		Design Check	
Approved			
Date			
Scale	1:100		

Client Project	MASTERTON DISTRICT COUNCIL TT1 - LANSDOWNE TO KURAPUNI CYCLEWAY		
Title	CYCLEWAY LAYOUT - DETAIL PLANS KURIPUNI STREET / COLOMBO ROAD INTERSECTION		
Original Size	A1	Drawing No:	23007
			123
Rev:	A		

Plot Date: 12 September 2023 - 6:00 p.m. Plotted by: Annie Porteous Cad File No: F:\Annie\Clients\CFP\Projects\23007 TT1 Landsdowne to Kurapuni Cycleway\Autocad\23007-121_130 Detail Plans_Kuripuni-Makoura Rd_dwg



**KURIPUNI STREET RAISED CROSSING
DETAIL**

NOTES

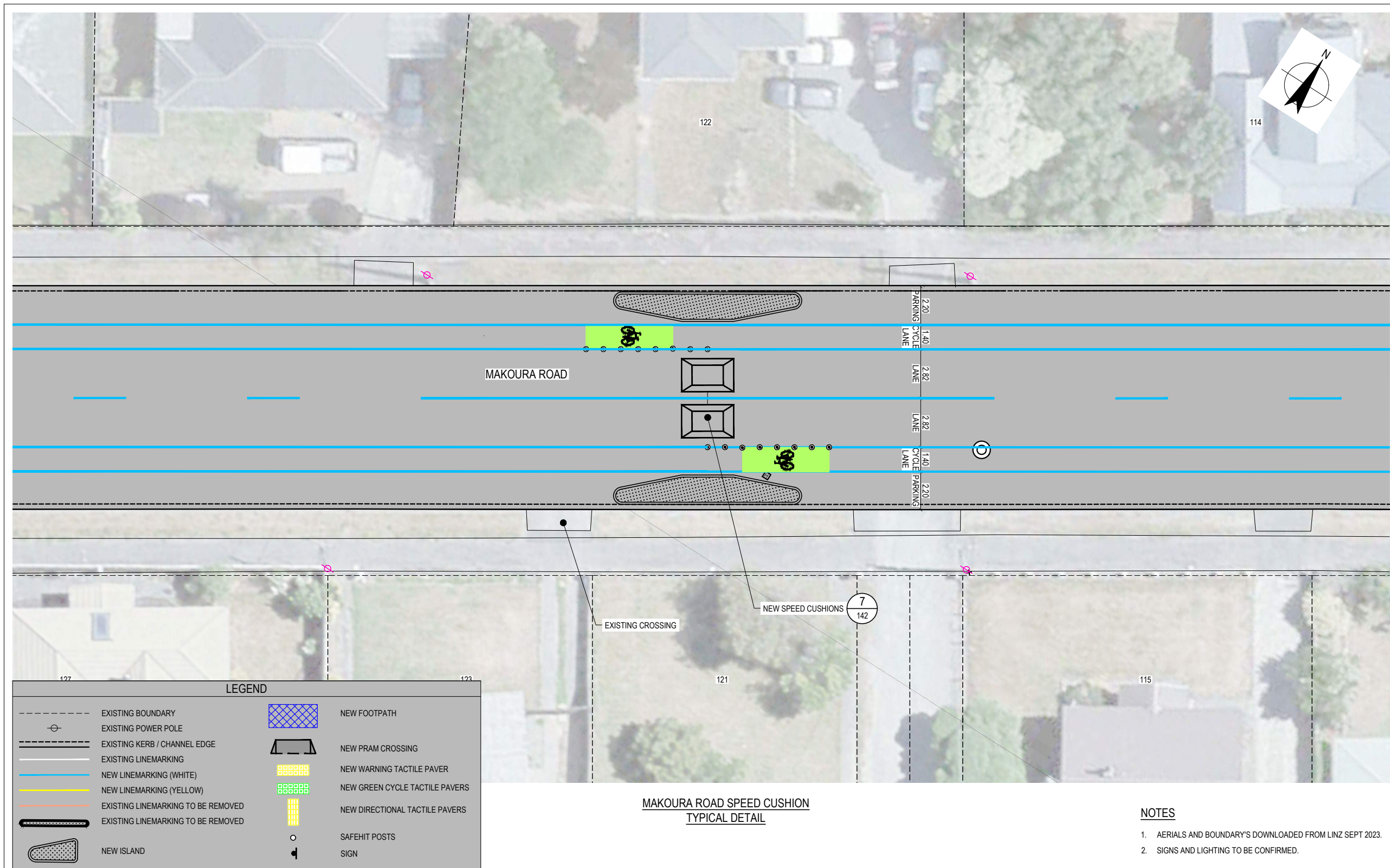
1. AERIALS AND BOUNDARY'S DOWNLOADED FROM LINZ SEPT 2023.
2. SIGNS AND LIGHTING TO BE CONFIRMED.

LEGEND			
	EXISTING BOUNDARY		NEW FOOTPATH
	EXISTING POWER POLE		NEW GREEN CYCLE TACTILE PAVERS
	EXISTING KERB / CHANNEL EDGE		NEW DIRECTIONAL TACTILE PAVERS
	EXISTING LINEMARKING		NEW PRAM CROSSING
	NEW LINEMARKING (WHITE)		NEW WARNING TACTILE PAVER
	NEW LINEMARKING (YELLOW)		NEW GREEN CYCLE TACTILE PAVERS
	EXISTING LINEMARKING TO BE REMOVED		NEW DIRECTIONAL TACTILE PAVERS
	EXISTING LINEMARKING TO BE REMOVED		SAFETY POSTS
	NEW ISLAND		SIGN

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MAKOURA ROAD SPEED CUSHION
TYPICAL DETAIL

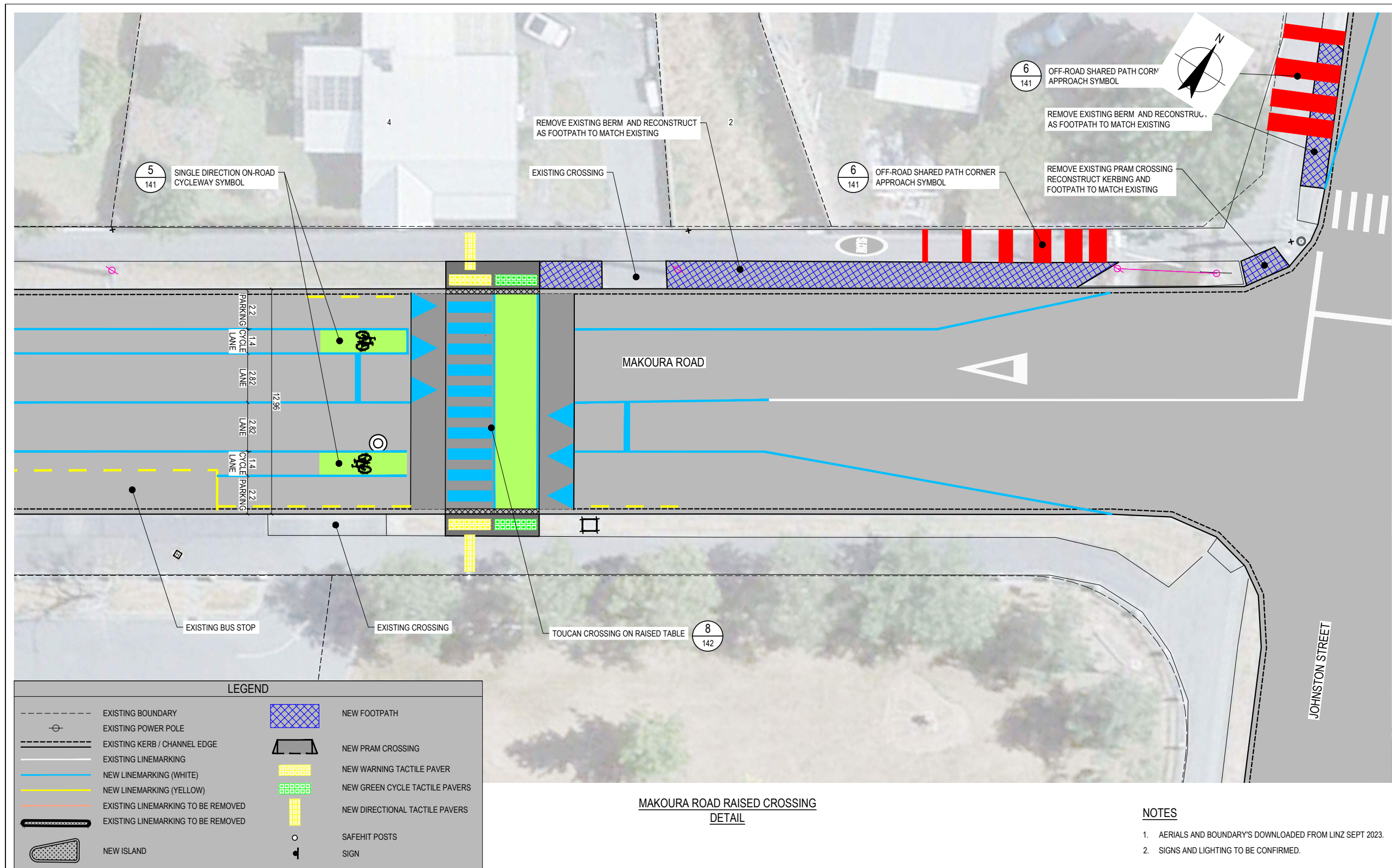
NOTES

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<p>A ISSUED FOR DEVELOPED DESIGN</p>		ALP							
No	Revision	Drawn	Date	Approved	Date				

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LEGEND

	EXISTING BOUNDARY		NEW FOOTPATH
	EXISTING POWER POLE		NEW PRAM CROSSING
	EXISTING KERB / CHANNEL EDGE		NEW WARNING TACTILE PAVER
	EXISTING LINEMARKING		NEW GREEN CYCLE TACTILE PAVERS
	NEW LINEMARKING (WHITE)		NEW DIRECTIONAL TACTILE PAVERS
	NEW LINEMARKING (YELLOW)		SAFEHIT POSTS
	EXISTING LINEMARKING TO BE REMOVED		SIGN
	EXISTING LINEMARKING TO BE REMOVED		
	NEW ISLAND		

MAKOURA ROAD RAISED CROSSING
DETAIL

- NOTES**
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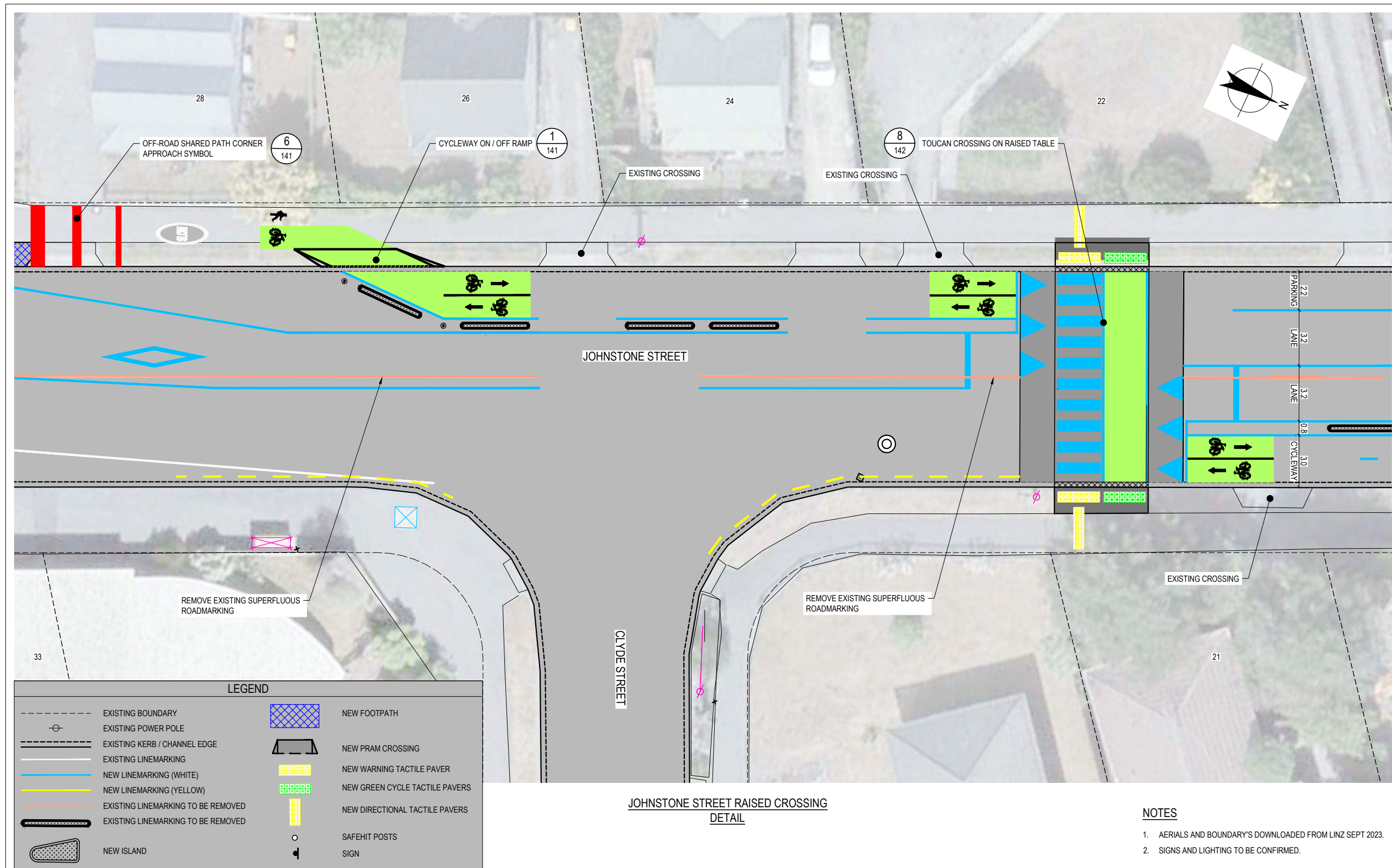
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Designer: J. UNDERWOOD
Drafting Check: []
Design Check: []
Approved: []
Date: []
Scale: 1:100

Client: **MASTERTON DISTRICT COUNCIL**
Project: **TT1 - LANSDOWNE TO KURAPUNI CYCLEWAY**
Title: **CYCLEWAY LAYOUT - DETAIL PLANS**
MAKOURA ROAD RAISED CROSSING

Original Size: **A1**
Drawing No: **23007**
126
Rev: **A**

Plot Date: 12 September 2023 - 6:01 p.m. Plotted by: Annie Porteous
Cad File No: F:\Annie\Clients\CFPP\Projects\23007 TT1 Lansdowne to Kurapuni Cycleway\Autocad\23007-121_130 Detail Plans_Kurapuni-Makoura Rd_1.dwg



JOHNSTONE STREET RAISED CROSSING
DETAIL

- NOTES**
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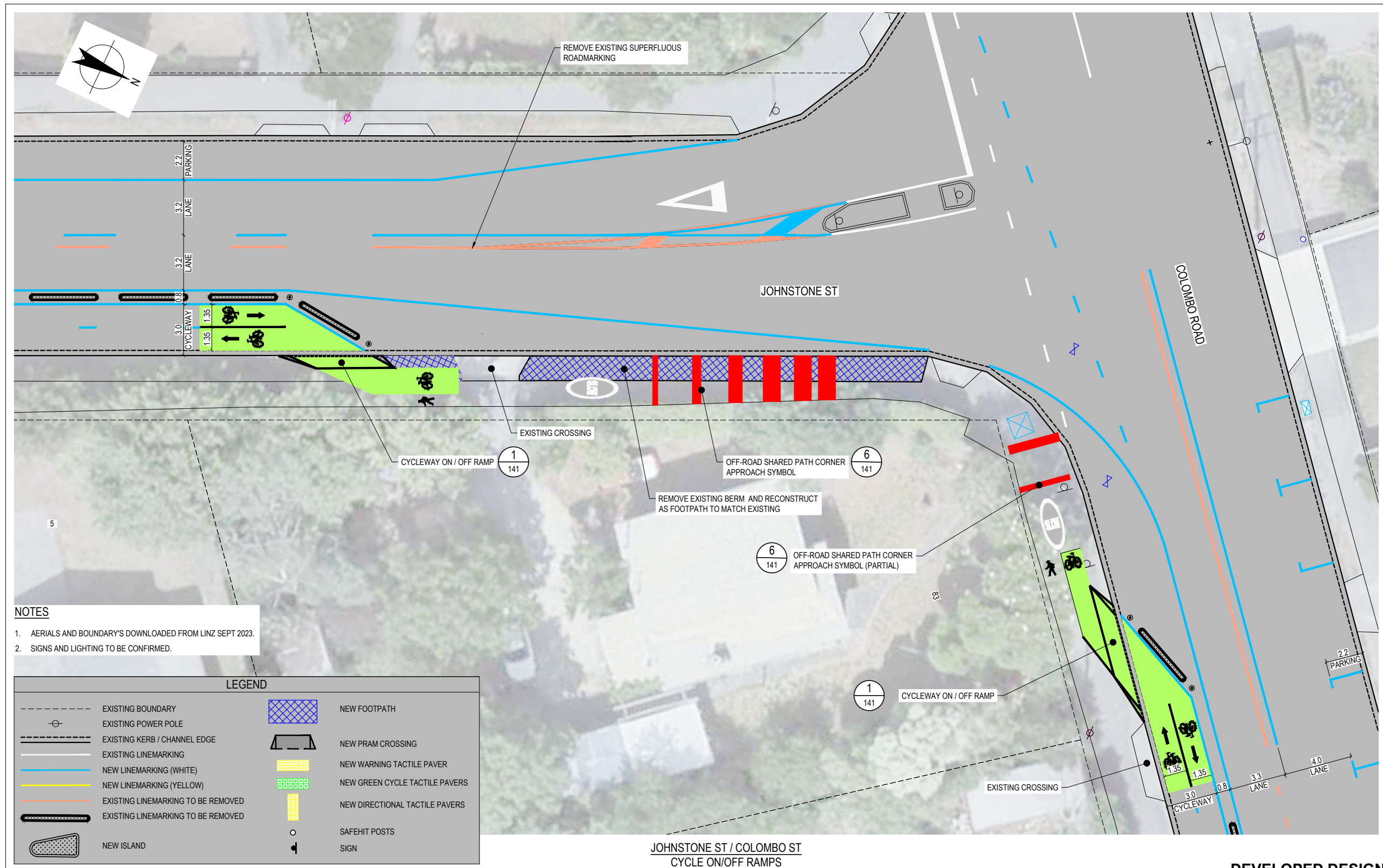
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Drafting Check: []
Design Check: []
Approved: []
Date: []
Scale: 1:100

Client Project	MASTERTON DISTRICT COUNCIL TT1 - LANSDOWNNE TO KURAPUNI CYCLEWAY		
Title	CYCLEWAY LAYOUT - DETAIL PLANS JOHNSTONE STREET RAISED CROSSING		
Original Size	A1	Drawing No: 23007	127
Rev:	A		

Plot Date: 12 September 2023 - 6:01 p.m. Plotted by: Annie Porteous
Cad File No: F:\Annie\Clients\CFP\Projects\23007 TT1 Lansdownne to Kurapuni Cycleway\Autocad\23007-121_130 Detail Plans_Kurapuni-Makoura Rd_dwg



- NOTES**
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 2. SIGNS AND LIGHTING TO BE CONFIRMED.

LEGEND			
	EXISTING BOUNDARY		NEW FOOTPATH
	EXISTING POWER POLE		NEW PRAM CROSSING
	EXISTING KERB / CHANNEL EDGE		NEW WARNING TACTILE PAVER
	EXISTING LINEMARKING		NEW GREEN CYCLE TACTILE PAVERS
	NEW LINEMARKING (WHITE)		NEW DIRECTIONAL TACTILE PAVERS
	NEW LINEMARKING (YELLOW)		SAFEHIT POSTS
	EXISTING LINEMARKING TO BE REMOVED		SIGN
	EXISTING LINEMARKING TO BE REMOVED		
	NEW ISLAND		

JOHNSTONE ST / COLOMBO ST
CYCLE ON/OFF RAMPS

DEVELOPED DESIGN

No	Revision	Date	Drawn	Date	Approved	Date
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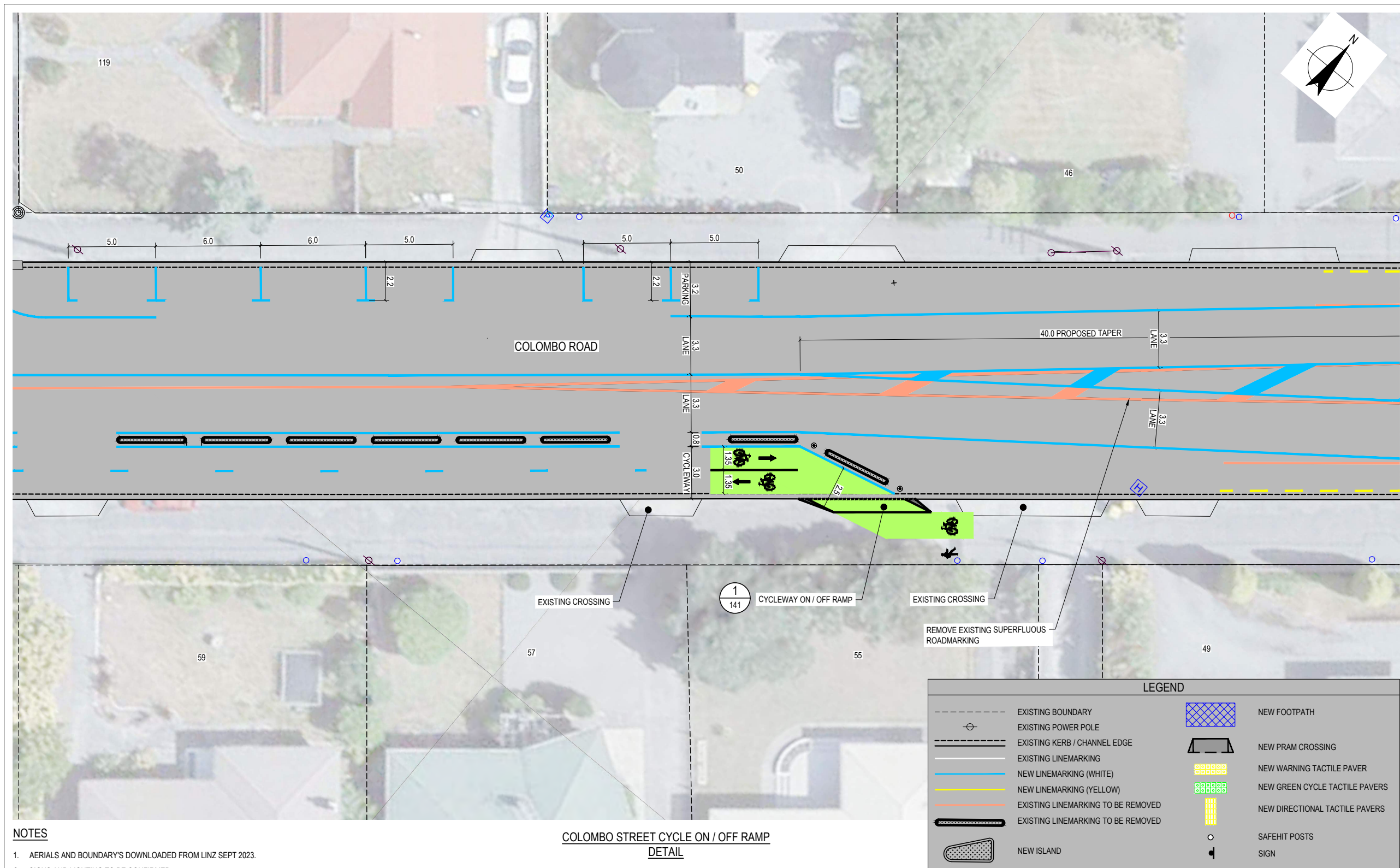
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Drafting Check		Design Check	
Approved			
Date			
Scale	1:100		

Client	MASTERTON DISTRICT COUNCIL		
Project	TT1 - LANSDOWNE TO KURAPUNI CYCLEWAY		
Title	CYCLEWAY LAYOUT - DETAIL PLANS		
	JOHNSTONE ST / COLOMBO ST CYCLE ON/OFF RAMP		
Original Size	A1	Drawing No:	23007
			128
Rev:	A		

Plot Date: 12 September 2023 - 6:02 p.m. Plotted by: Annie Porteous
Cad File No: F:\Annie\Clients\CFP\Projects\23007 TT1 Lansdowne to Kurapuni Cycleway\Autocad\23007-121_130 Detail Plans_Kurapuni-Makoura Rd_.dwg



- NOTES**
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 2. SIGNS AND LIGHTING TO BE CONFIRMED.

**COLOMBO STREET CYCLE ON / OFF RAMP
DETAIL**

LEGEND			
	EXISTING BOUNDARY		NEW FOOTPATH
	EXISTING POWER POLE		NEW PRAM CROSSING
	EXISTING KERB / CHANNEL EDGE		NEW WARNING TACTILE PAVER
	EXISTING LINEMARKING		NEW GREEN CYCLE TACTILE PAVERS
	NEW LINEMARKING (WHITE)		NEW DIRECTIONAL TACTILE PAVERS
	NEW LINEMARKING (YELLOW)		SAFEHIT POSTS
	EXISTING LINEMARKING TO BE REMOVED		SIGN
	EXISTING LINEMARKING TO BE REMOVED		
	NEW ISLAND		

DEVELOPED DESIGN

No	Revision	Drawn	Date	Approved	Date
A	ISSUED FOR DEVELOPED DESIGN	ALP			

CAMERON FAUVEL PROJECTS

SCALE 1:100 AT A3

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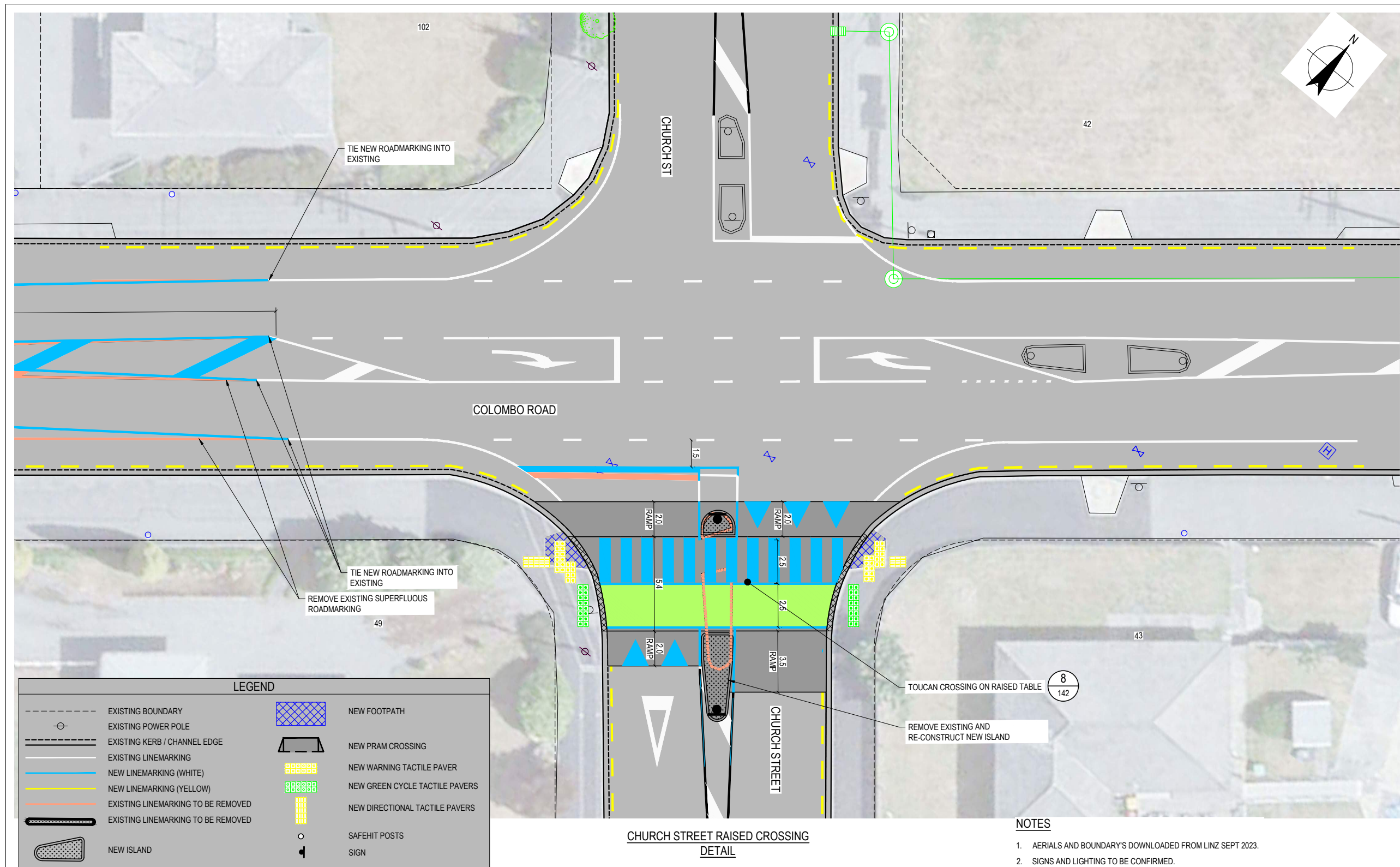
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Drafting Check		Design Check	
Approved			
Date			
Scale	1:100		

Client	MASTERTON DISTRICT COUNCIL		
Project	TT1 - LANSDOWNE TO KURAPUNI CYCLEWAY		
Title	CYCLEWAY LAYOUT - DETAIL PLANS		
	COLOMBO ROAD CYCLEWAY ON / OFF RAMP		
Original Size	A1	Drawing No:	23007
			129
Rev:	A		

Plot Date: 12 September 2023 - 6:02 p.m. Plotted by: Annie Porteous Cad File No: F:\Annie\Clients\CFPP\Projects\23007 TT1 Lansdowne to Kurapuni Cycleway\Autocad\23007-121_130 Detail Plans_Kurapuni-Makoura Rd_.dwg



**CHURCH STREET RAISED CROSSING
DETAIL**

NOTES

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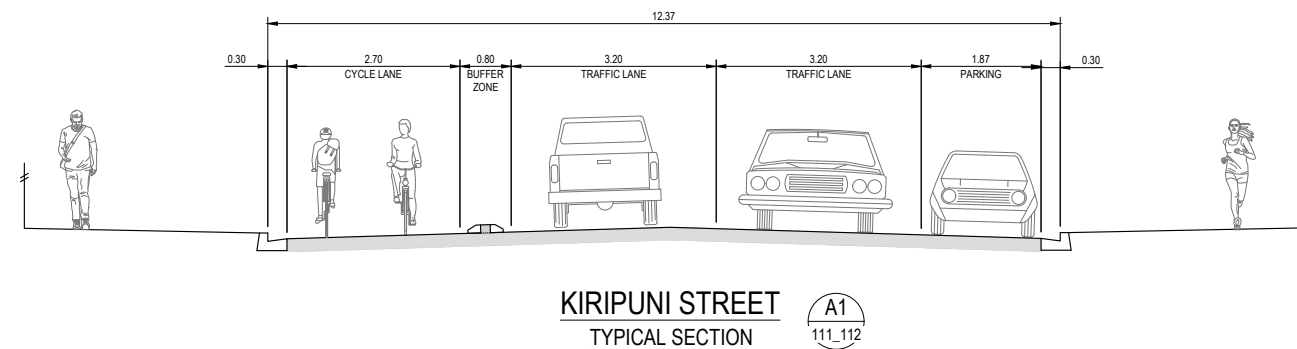
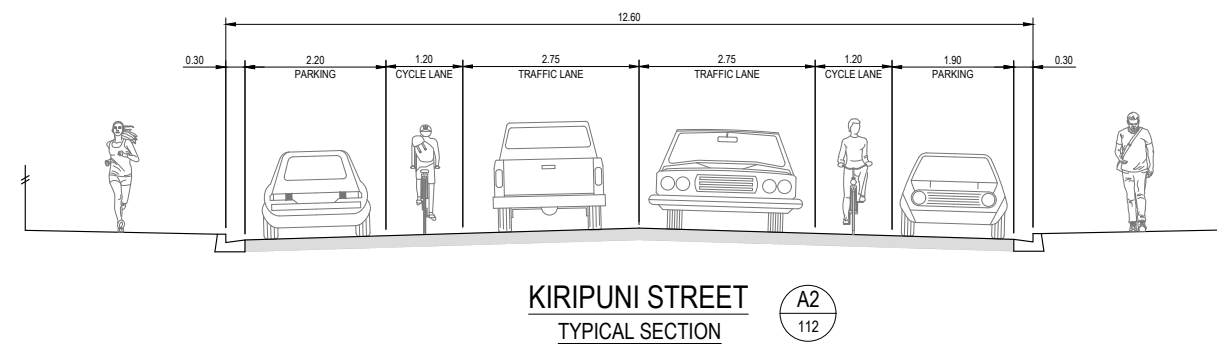
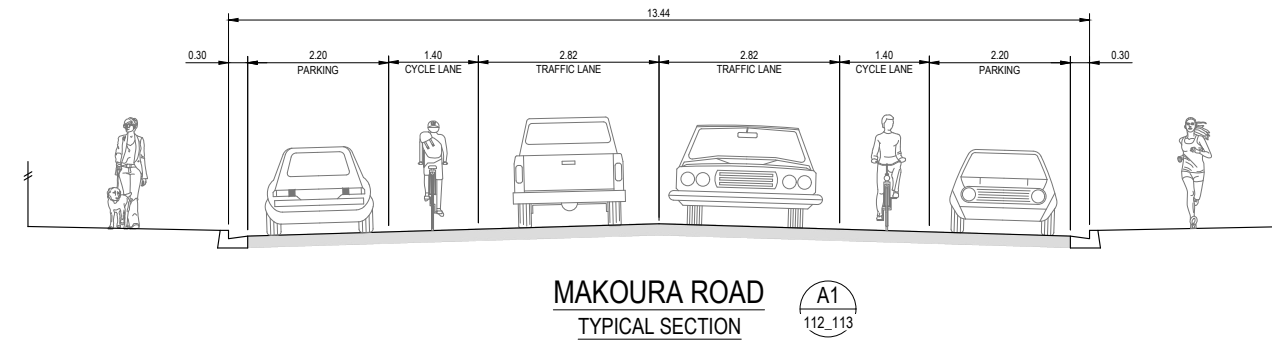


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Drafting Check		Design Check	
Approved			
Date			
Scale	1:100		

Client Project	MASTERTON DISTRICT COUNCIL TT1 - LANSLOWNE TO KURAPUNI CYCLEWAY		
Title	CYCLEWAY LAYOUT - DETAIL PLANS CHURCH STREET RAISED CROSSING		
Original Size	A1	Drawing No:	23007
			130
Rev:	A		

Plot Date: 12 September 2023 - 6:02 p.m. Plotted by: Annie Porteous
 Cad File No: F:\Annie\Clients\CFP\Projects\23007 TT1 Lansdowne to Kurapuni Cycleway\Autocad\23007-121_130 Detail Plans_Kurapuni-Makoura Rd_.dwg



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No	Revision	Drawn	Date	Approved	Date
A	ISSUED FOR DEVELOPED DESIGN	ALP			



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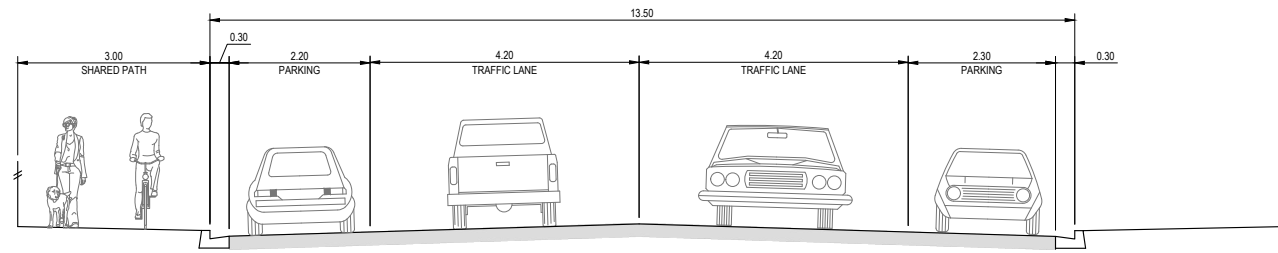


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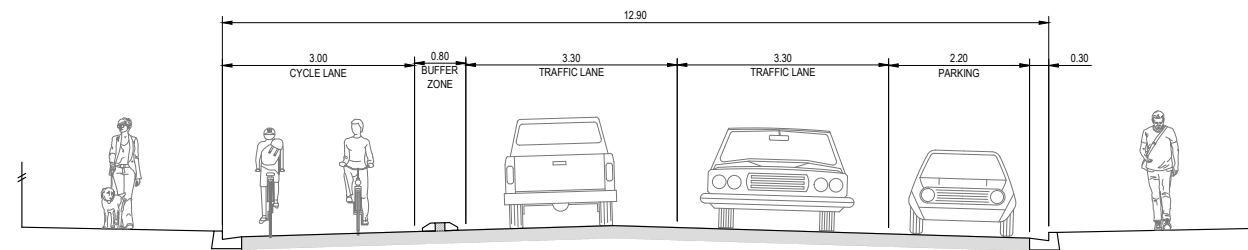
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Drafting Check		Design Check	
Approved			
Date			
Scale	1:50 (A1), 1:100 (A3)		

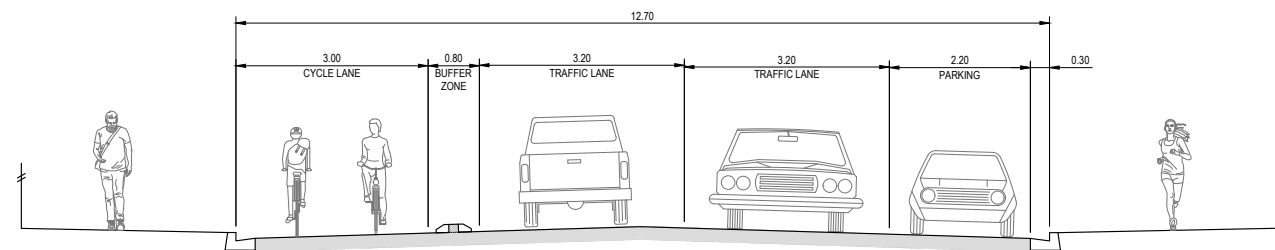
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Project	TT1 - LANSLOWNE TO KURAPUNI CYCLEWAY		
Title	DEVELOPED DESIGN CYCLEWAY LAYOUT TYPICAL SECTIONS - SHEET 1 OF 2		
Original Size	A1	Drawing No:	23007
			131
Rev:	A		



COLOMBO ROAD
TYPICAL SECTION D1
111_112



COLOMBO ROAD
TYPICAL SECTION D1
114_115



JOHNSTON STREET
TYPICAL SECTION C
114

DEVELOPED DESIGN

No	Revision	Drawn	Date	Approved	Date
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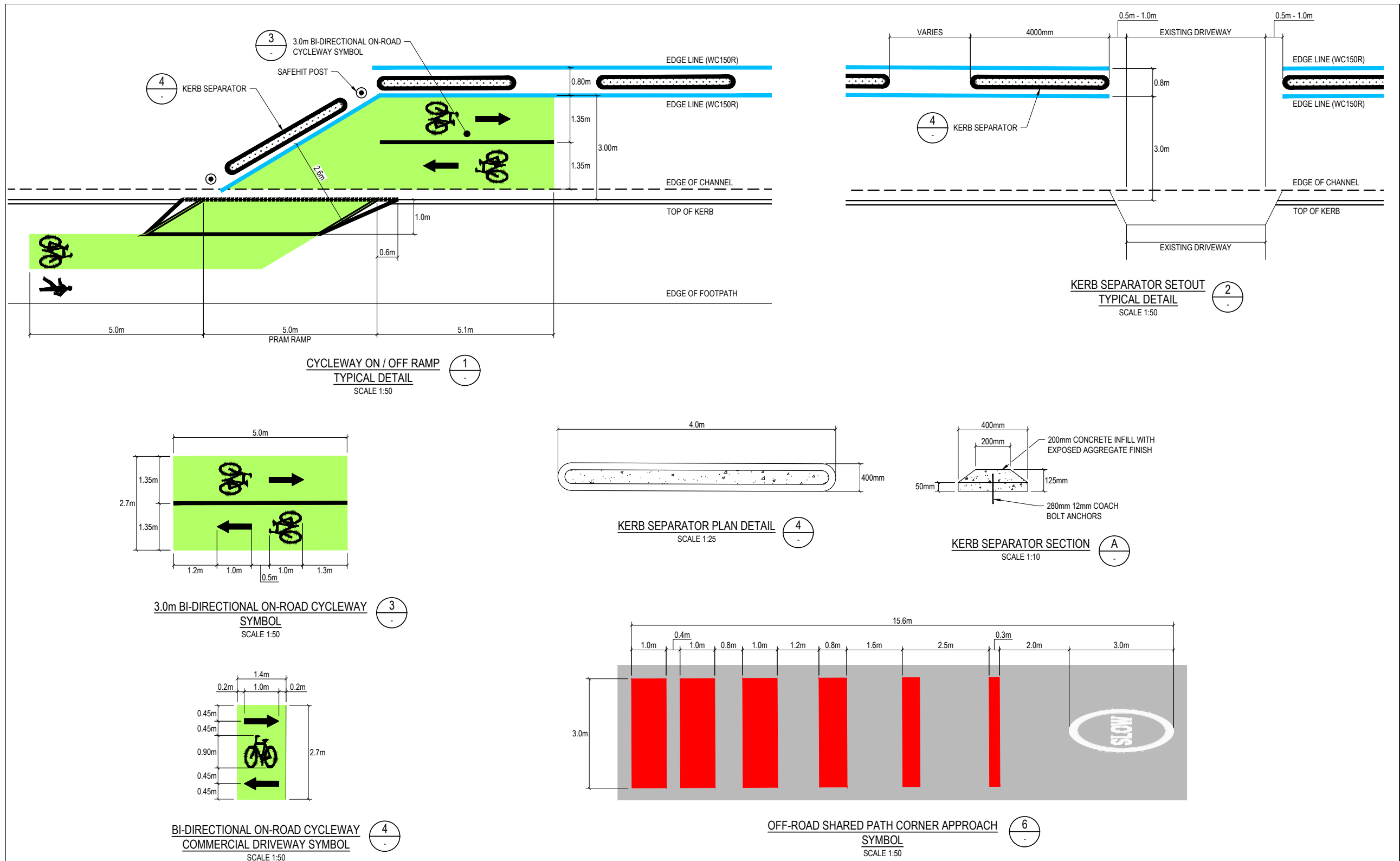


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Approved			
Date			
Scale	1:50 (A1), 1:100 (A3)		

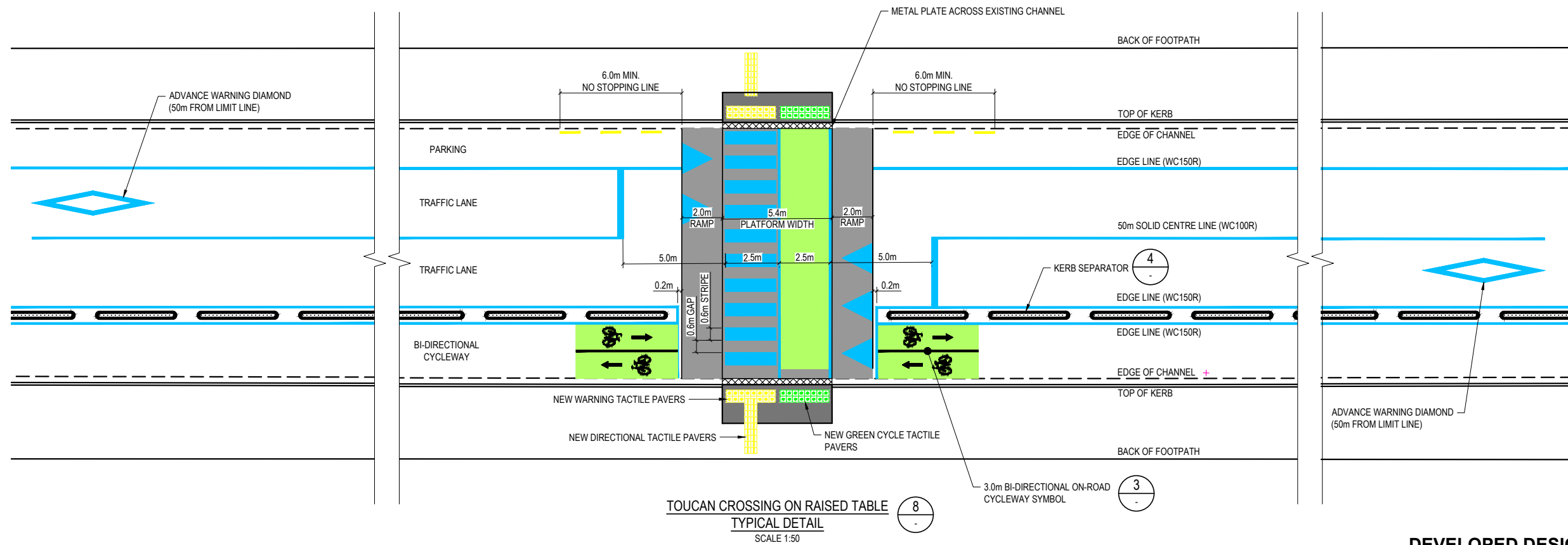
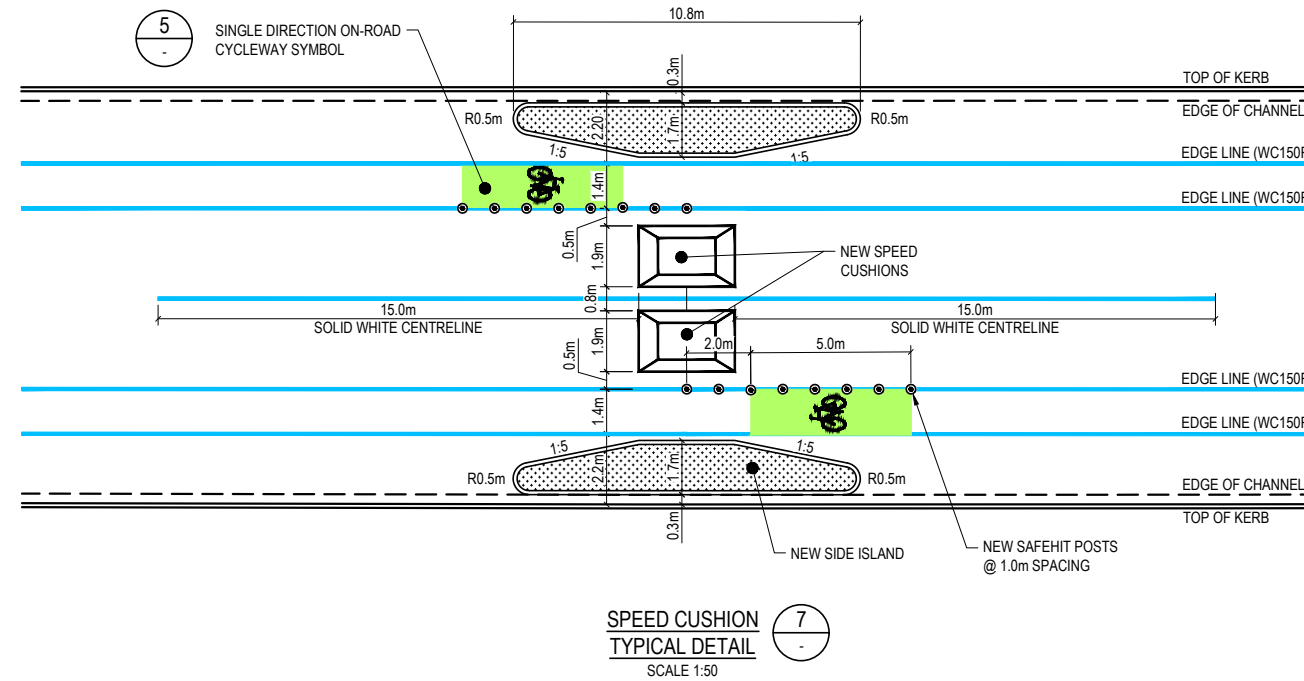
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Project	TT1 - LANSLOWNE TO KURAPUNI CYCLEWAY		
Title	CYCLEWAY LAYOUT TYPICAL SECTIONS - SHEET 2 OF 2		
Original Size	A1	Drawing No:	23007
			132
Rev:	A		



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<p>A ISSUED FOR DEVELOPED DESIGN</p>	<p>ALP</p>	<p>Drawn Date Approved Date</p>	<p>www.cfpj.co.nz Masterton, New Zealand</p>	<p>Approved</p>	<p>Approved</p>

Plot Date: 12 September 2023 - 5:46 p.m. Plotted by: Annie Porteous
Cad File No: F:\Annie\Clients\CFPJ\Projects\23007 TT1 Lansdowne to Kurapuni Cycleway\Autocad\23007-141_142 Details_Kurapuni-Makoura Rd.dwg



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No	Revision	Drawn	Date	Approved	Date
A	ISSUED FOR DEVELOPED DESIGN	ALP			



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Drafting Check		Design Check	
Approved			
Date			
Scale	VARIES		

Client Project	MASTERTON DISTRICT COUNCIL TT1 - LANSLOWNE TO KURAPUNI CYCLEWAY		
Title	CYCLEWAY LAYOUT DETAILS		
Original Size	A1	Drawing No:	23007
			142
Rev:	A		

1 September 2023

Kia ora

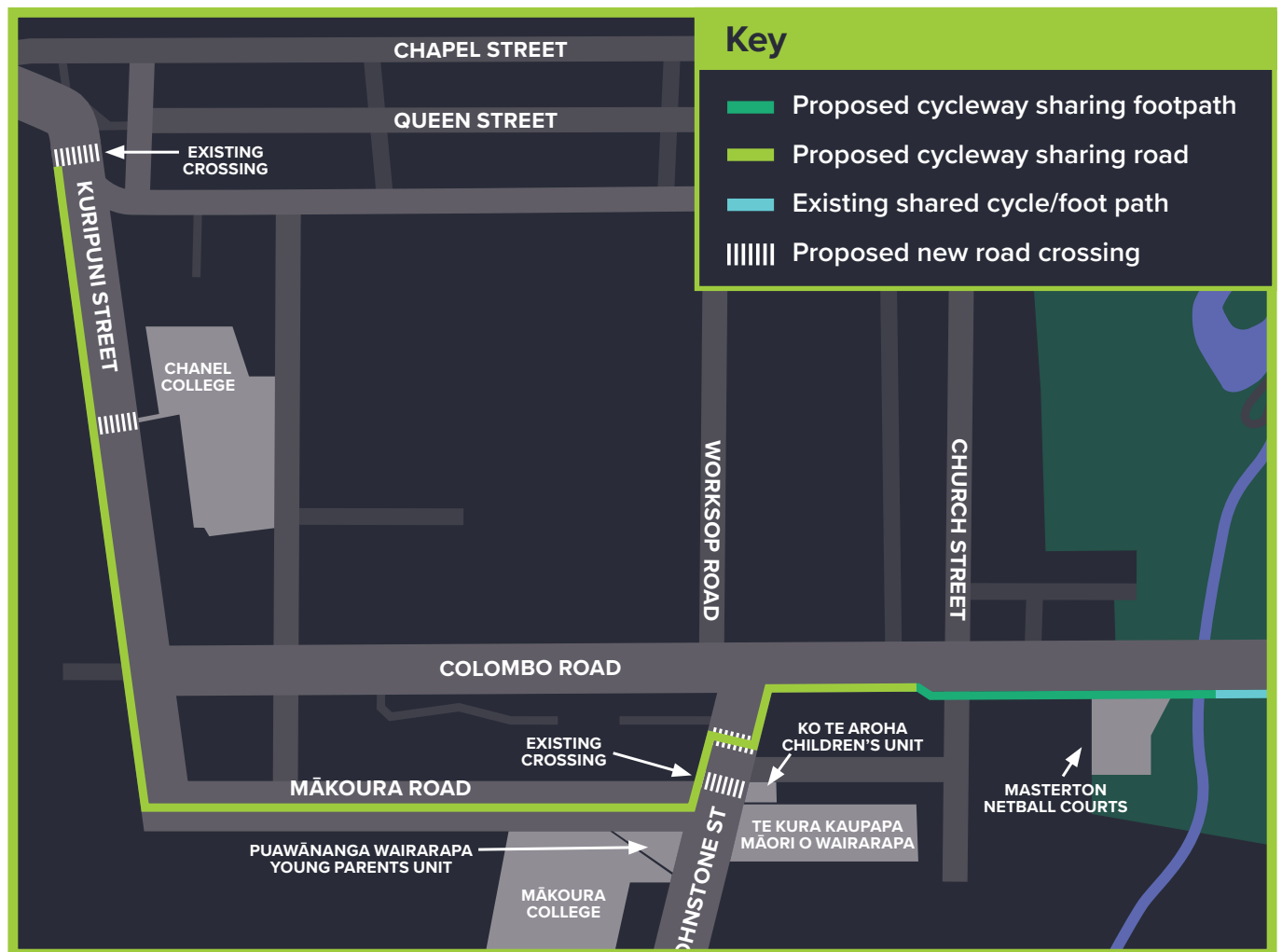
Eastside Link Cycleway route

Masterton District Council's elected members have chosen the route below as the preferred option for the Eastside Link Cycleway between Lansdowne and Kuripuni – along Colombo Road, Johnstone Street, Mākoura Road, and Kuripuni Street.

The Council will hold an extraordinary meeting on Wednesday 20 September at 9am to consider the final detailed design for the Transport Choices Eastside Link Cycleway, and whether the project will proceed.

The new proposed route will cross Johnstone Street. The detail of the route on Mākoura Road has yet to be finalised.

If you would like to highlight issues that councillors should be aware of when making their final decision, please email submissions@mstn.govt.nz by 12noon Monday 11 September, or drop them off in writing at the Council's office at 161 Queen Street, or during business hours call 06 370 6300.



5 REPORTS FOR INFORMATION

5.1 MASTERTON DISTRICT LICENSING COMMITTEE 2022-2023 ANNUAL REPORT

File Number:

Author: Terri Mulligan, Environmental Services Manager

Authoriser: Steven May, Interim Chief Executive

PURPOSE

The purpose of this paper is to provide the Council with a copy of the Masterton District Licensing Committee (DLC) 2022/2023 Annual Report.

RECOMMENDATION

That Council receives a copy of the Masterton District Licensing Committee 2022-2023 Annual Report.

CONTEXT

Section 199 of the Sale and Supply of Alcohol Act 2012 requires the Secretary of the Masterton District Licensing Committee to provide an annual report to the Alcohol Regulatory and Licensing Authority (ARLA).

The reporting period is 1 July 2022 to 30 June 2023. See Attachment 1 for a copy of this report.

DISCUSSION

It was a busy year for licensing inspectors with an increase in applications and reduced staff numbers due to vacancies for much of the year.

There were 14 new or renewed ON licences and 14 new or renewed OFF licences in the 22/2023 year compared to 4 of each the previous year. There is a total of 32 ON licences, 25 OFF licences, and 18 Club licences in the Masterton District.

New manager applications increased from the previous year. There were 49 new manager applications received compared to 28 the previous year. There were also 70 renewed managers certificates compared to 58 the previous year.

ATTACHMENTS

- 1. Masterton District Licensing Committee Report 2022/2023**  

ATTACHMENT 1

1. Please provide the name of your District Licensing Committee, and a generic email address to which general correspondence will be certain of a response.	Masterton alcohol@mstn.govt.nz
2. Please provide the name, email, and contact phone number of your Committee's Secretary.	Steven May 06 370 6300 alcohol@mstn.govt.nz
3. Please name each of your licensing inspectors and provide their email and contact phone number.	Bronwyn Johnson Chief Licensing Inspector bronwynj@mstn.govt.nz (06) 370 6300 Terri Mulligan terrim@mstn.govt.nz (06) 370 6300 Cherie Bulled cherieb@mstn.govt.nz (06) 370 6300 Dave Gallagher dave.gallagher@mstn.govt.nz (06) 370 6300 Kate Etherington kate.etherington@mstn.govt.nz (06) 370 6300
4A. In the 2022-2023 year, how many total Applications did your committee grant for New 'on licences' and to renew existing 'on licences'?	14
4B. In the 2022-2023 year, how many total Applications did your committee refuse for New 'on licences' and to renew existing 'on licences'?	0
4C. In the 2022-2023 year, how many total Applications did your committee grant for New 'off licences' and to renew existing 'off licences'?	14
4D. In the 2022-2023 year, how many total Applications did your committee refuse for New 'off licences' and to renew existing 'off licences'?	0
4E. In the 2022-2023 year, how many total Applications did your committee grant for New 'club licences' and to renew existing 'club licences'?	5
4F. In the 2022-2023 year, how many total Applications did your committee refuse for New 'club licences' and to renew existing 'club licences'?	0
4G. In the 2022-2023 year, how many managers' certificates did your Committee issue?	46
4H. In the 2022-2023 year, how many applications for managers' certificates did your Committee refuse?	0
4I. In the 2022-2023 year, how many applications for managers' certificates were withdrawn?	4
4J. In the 2022-2023 year, how many licence renewals did your Committee issue?	27
4K. In the 2022-2023 year, how many licence renewals did your Committee refuse?	0
4L. In the 2022-2023 year, how many managers' certificate renewals did your committee issue?	70
4M. In the 2022-2023 year, how many managers' certificate renewals did your committee refuse?	0
4N. As at 30 June 2023 what is the total number of On-Licences (new and existing) in your licensing district?	32

40. As at 30 June 2023 what is the total number of Off-Licences (new and existing) in your licensing district?	25
4P. As at 30 June 2023 what is the total number of Club Licences (new and existing) in your licensing district?	18 1 – Chartered Club
5. Please comment on any changes or trends in the DLC workload in 2022-2023	None
6. Please comment on any new initiatives the Committee has developed/adopted in 2022-2023.	None
7. Has your DLC developed a Local Alcohol Policy?	Yes
7A. If yes at what stage is the policy?	In force
8. If the answer to 7 is 'in force', what effect do you consider your Local Alcohol Policy is having?	
9A. If the answer to 7 is 'in force', is your Local Alcohol Policy due for review?	Yes
9B. If the answer to 9A is Yes, has such a review been undertaken; and, if so with what result?	Currently being undertaken
10. Please comment on the ways in which you believe the Sale and Supply of Alcohol Act 2012 is, or is not, achieving its object. Note: the object of the Sale and Supply of Alcohol Act 2012 is that: <i>a) the sale, supply, and consumption of alcohol should be undertaken safely and responsibly; and b) the harm caused by the excessive or inappropriate consumption of alcohol should be minimised.</i>	
11. What changes or trends in licensing have you seen since the Act came into force?	There appears to be an increase in higher strength, low cost beer appearing in off-licensed premises for single sale.
12. What changes to practices and procedures under the Act (if any) would you find beneficial?	Special Licences – more clarification around types of events e.g. markets, festivals where there is more than one operator selling alcohol at an event. Minimum alcohol pricing particularly for single sales.

6 PUBLIC EXCLUDED

RESOLUTION TO EXCLUDE THE PUBLIC

RECOMMENDATION

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
6.1 - Animal Shelter Contract for Construction	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7