



2024 COMMUNITY WELLBEING GRANT INFORMATION SHEET

Goal of the Community Wellbeing Grant

Part of Masterton District Council's purpose under the Local Government Act 2002 is to promote the social, economic, environmental and cultural wellbeing of our communities in the present and for the future. To support this, the Community Wellbeing Grant is available to organisations and community groups that contribute to these wellbeing's.

This grant is available to help towards the increased needs and demands on community groups and other organisations for community services. Council recognises that economic uncertainty within our community may have an additional strain on existing financial and non-financial resources of community groups and other organisations carrying out these functions for our community.

The Community Wellbeing Grant provides an avenue for organisations that would usually seek funding through Council's Annual or Long-Term Plan processes, to apply for funding. This enables Council to consider ALL applications for funding for organisations that contribute to community wellbeing at the same time.

Applicants will need to indicate how their application aligns with the support of our community through the four wellbeing areas mentioned above.

Eligibility

To be eligible for a Community Wellbeing Grant, organisations should:

- be a non-profit organisation or community group,
- have their project or activity based in the Masterton District or substantially benefit Masterton residents,
- be delivering a public service benefit or project that contributes to the wellbeing of Masterton district residents,
- show that they will contribute to the project costs, and they can account for the funds,
- have completed the accountability form for any previous funding from the Community Wellbeing Grant.

Eligible Projects

Community

- Providing services, benefits or projects that enhance community wellbeing.
- Improving services
- Expanding or creating new programmes

Training

- For staff, community organisations/groups, volunteers, skill development, forum/seminar costs.

Administration and Personnel Costs

- Rent, rates, insurance, electricity etc.
- Operational costs e.g. telephone, internet, stationery, printing etc.
- Auditing and/or financial fees.
- Personnel costs e.g. staff, volunteers, coordinators etc.
- Travel within district (limited).

Minor Facility Development

- Towards upgrades for minor facility development and it can be demonstrated the project will contribute to the wellbeing of the Masterton community (or parts of it).
[Larger, more substantive facility upgrades should seek funding through the Annual Plan or Long-Term Plan processes].

Ineligible Projects/Applications

- Applications from individuals
- Applications from educational institutions
- Applications to provide/deliver social welfare or health treatment benefits to an individual.
- Debt servicing
- Payment of legal expenditure
- Funds that will be redistributed as grant funding.
- Applications from organisations / community groups that have not completed and returned an Accountability Form for a previous grant.

- Projects already completed are not eligible.

Funding Round

Applications to the 2024/25 funding round open on Monday, 1 July 2024 and close at 4.30pm on Monday, 29 July 2024.

How to Apply

To be considered for this grant, please complete the application form.

The application form is available on our website

<https://www.mstn.govt.nz/community/community-grants/community-wellbeing-grants> and at our Customer Service Centre, 161 Queen Street, Masterton.

Information You Will Need for Your Application

- You will need to demonstrate the wellbeing area(s) that your project will contribute to. These are summarised in the table below.

Wellbeing Areas	
 <p>Social</p>	Masterton/Whakaoriori is a positive, strong, inclusive, and self-determining community with equitable opportunities for everyone.
 <p>Cultural</p>	Masterton/Whakaoriori values the place and role of tangata whenua and is proud of our cultural identity and heritage.
 <p>Environmental</p>	Masterton/Whakaoriori has rivers we can swim in and drink from, clean air to breathe, green and blue spaces that we can enjoy and share with future generations.
 <p>Economic</p>	Masterton/Whakaoriori has a strong, sustainable economy that supports our people and places.

- Provide Bank verified account details (for the account to which any grant will be paid)
- Latest annual accounts and last monthly financial statement

- Relevant quotes
- A one-page report containing the following information about your project:
 - What you are going to do,
 - Why it is important to our community,
 - Whether you are working with other organisations,
 - How it will contribute to the wellbeing area indicated,
 - Who the project will benefit (including the number of people).

Submitting Your Application

Completed applications should be returned via **ONE** of the following methods:

- Emailing to mdc@mstn.govt.nz or
- Posting to PO Box 444, Masterton 5840; or
- Delivering to the Customer Service Centre, 161 Queen Street, Masterton.

Your organisation may be contacted by council staff or the Awards and Grants Committee members for further information if required.

For further information about this grant, please contact Deanna Elwin, Grant Administrator by telephone 06 370 6272 or email deannae@mstn.govt.nz. Please note that an incomplete form or missing supporting documentation may result in your application being returned to you.

Accountability

Recipients of a grant must complete an Accountability Form and return this at the end of the completed project or by 30 April 2025 at the latest. The Accountability Form will be provided in the outcome email should you be successful for funding.

Applications can only be submitted and considered if the Accountability Form for any previous grant has been returned.

Decision-making

Council's Awards and Grants Committee assesses all applications to this fund. Applicants are offered the opportunity to speak in support of their application, either in person or online (via Microsoft Teams) at the Awards and Grants Committee meeting to be held on Wednesday, 4 September 2024. Presentation time is allocated as seven minutes to present the application and three minutes for any questions from the committee. Please select your presentation option on the application form.

You will be advised of the presentation time on the above date when your application is processed and acknowledged.

Other Funds Available

Art	Organisations and community groups should apply to either the Masterton District Creative Communities Scheme https://www.mstn.govt.nz/community/community-grants/masterton-district-creative-communities-scheme or the Masterton Arts Fund https://www.mstn.govt.nz/community/community-grants/masterton-arts-fund as a first option (unless the purpose is ineligible for funding from those schemes)
Education	Educational institutions, organisations and groups should apply to Lands Trust Masterton, phone 06 370 0155 or visit their website: https://www.mtlt.org.nz/grants
Sports	Sports-related groups should apply to Nuku Ora, website: https://www.nukuora.org.nz/funding/

