

Building Hire Charges – District Building and Town Hall

(GST inclusive)

TOWN HALL		
<u>Displays / Exhibitions</u> (clear floor)		
Pack in / out per day		\$93.00
Week day		\$218.00
All day and evening		\$386.00
Saturday, Sunday or Public Holiday		\$440.00
Each hour after midnight		\$120.00
<u>Sale of Goods / Auctions</u>		
Local per day		\$280.00
Non-local per day		\$545.00
Pack in / out per day		\$93.00
<u>Meetings / Services</u> (seating, microphones etc)		
Week day (morning or afternoon)		\$158.00
After hours (5.00 pm to midnight)		\$194.00
All day (8.00 am – 5.00 pm)		\$362.00
All day and evening		\$424.00
Saturday, Sunday or Public Holiday		\$484.00
Each hour after midnight		\$120.00
<u>Dances / Social Functions</u> (clear floor)		
Refreshments served (no crockery). Hirers set up and clean up table and chairs.		\$424.00
Each hour after midnight		\$120.00
<u>Stage Performances</u>		
Free Admission		
Pack in / out per day		\$93.00
Rehearsal day		\$120.00
Performance day		\$362.00
Two performances in one day		\$727.00
Admission Charged – Local		
Pack in / out per day		\$93.00
Rehearsal day		\$120.00
Performance day		\$606.00
Two performances in one day		\$968.00
Admission Charged – Travelling Professionals		
Pack in / out per day		\$120.00
Rehearsal day		\$181.00
Performance day		\$969.00
Two performances in one day		\$1,198.00
<u>Kitchen</u> – per hire (if not already included)		
Serving refreshments – teas, coffees, drinks etc		\$91.00

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Cleaning Fees - per hour (after 2 nd performance in 1 day) or as required	\$32.00
Grand Piano (no charge for hire) – tuning fee	Actual cost
Hall Deposit (no GST)	\$200.00
Hall Bond - if alcohol is served (no GST)	\$300.00
Safety Officer - per performance	55.00
Ushers – 2 required for main hall, 1 for balcony (own arrangements with Masterton District Council staff or by invoice – per person per show) (no GST)	\$37.00
Ticket Seller –1 required (own arrangements with Masterton District Council staff or by invoice - per person per show) (no GST)	\$37.00
Licences	
Itinerant Traders – hirer to obtain licence	\$235.00
Liquor Licence (per event) – hirer to obtain licence (subject to Legislative change)	Cost on application

Frank Cody Lounge

	General Use	Community Use
Meetings / Services / Displays		
Office hours - morning or afternoon	\$90.00	\$59.00
All day or part morning / part afternoon	\$120.00	\$100.00
Before 8.00 am or after 5.00 pm	\$145.00	\$118.00
Saturday, Sunday or Public Holiday	\$180.00	\$145.00
Social Functions – after hours		
Serving <u>light refreshments</u> - includes lounge hire, kitchen, preparation room, some tables/chairs - no crockery	\$180.00	\$180.00
Serving <u>dinner</u> – includes lounge hire, kitchen, preparation room, tables/chairs, all crockery	\$270.00	\$270.00
Each hour after midnight	\$65.00	\$65.00
Kitchen		
Teas, suppers and light refreshments	\$40.00	\$40.00
Tea, coffee, fruit juice and biscuits (per head)	\$5.00	\$5.00
Data Projector Hire - half day or evening	\$72.00	\$47.00
- full day	\$120.00	\$118.00
Cleaning Fees per hour (if required)	\$32.00	\$32.00
All prices include TV and video, overhead projector and screen, lectern, standard whiteboard, chairs, tables, heating, hearing loop, standard lighting and sound system		

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MEETING ROOM – 1st FLOOR		
Meetings	General Use	Community Use
Office hours - morning or afternoon	\$90.00	\$59.00
All day or part morning / part afternoon	\$120.00	\$100.00
Before 8.00 am or after 5.00 pm	\$145.00	\$118.00
Saturday, Sunday or Public Holiday	\$180.00	\$118.00
Kitchen		
Serving teas and refreshments only	\$40.00	\$30.00
Data Projector hire - - half day or evening	\$72.00	\$47.00
- full day	\$120.00	\$118.00
Cleaning Fees - per hour (if required)	\$32.00	\$32.00
<i>All prices include TV and video, overhead projector and screen, lectern, standard whiteboard, chairs, tables, heating, hearing loop, standard lighting and sound system.</i>		