

## **MASTERTON DISTRICT COUNCIL**

### **COMMUNITY DEVELOPMENT GRANT**

Community groups are invited to apply for funding from the council's Community Development Grants.

Grants will support the focus of the Community Development Policy:

- Partnerships – co-operation & collaboration
- Community wellbeing
- Skill Development – capacity building
- Equity/Access
- Celebration of diversity

The grant will support groups to:

- Improve the quality of their service
- Maintain or expand their service – number of clients or range of services
- Recruit or retain staff and volunteers
- Support skills development of staff, volunteers or members
- Increase their membership

Applicants should indicate how their application will support the achievement of the Community Outcomes, especially an Active, Involved and Caring Community for the Masterton District.

Applicants should be aware that funds are limited. The highest grant in recent years has been \$4,000 and half of the applicants receive less than \$1,500.

#### **To be eligible for a Community Development Grant:**

- Organisations should be non-profit community groups
- Groups should show that they will make a contribution to the project/costs
- Groups must show they can account for the funds and must have completed the accountability form for any previous funding
- The project or activity must be based in the Masterton District or substantially benefit Masterton residents
- Groups must be delivering a public service

The Community Development Task Group Members will consider the applications and make a recommendation to Council. Members are:

- Councillor Doug Bracewell (Chair)
- Councillor Gary Caffell
- Councillor Pip Hannan
- Councillor Jonathan Hooker
- Councillor Chris Peterson

#### **How to Apply**

Application forms are available from mid-June. You can collect one up from reception at Masterton District Council, 64 Chapel Street, or telephone (06) 370 6300 during office hours and a copy can be posted to you. Alternatively they can be downloaded from our website:

<http://www.mstn.govt.nz/services/community/index.php>

Applications must be received by the advertised closing date. Your group may be approached by staff or committee members for further information if required.

For further information contact Andrea Jackson, Manager Community Facilities & Activities on (06) 370 6300 or email: [andrea.j@mstn.govt.nz](mailto:andrea.j@mstn.govt.nz)

**Applications will close by 4.30pm on Friday, 29<sup>th</sup> July 2016.**

## Eligible Projects

- **Community Activities**
  - Meet community need
  - Improve services
  - Expand programmes
  - Promotion – e.g. local conference/festival/event costs, signage
- **Training**
  - Staff, community, volunteers, skill development, forum/seminar costs
- **Support for Volunteers or Wages**
- **“Minor” Facility Development**
  - e.g. Minor upgrades of community facilities
  - Council’s support for facility development through this funding is modest (e.g. \$500 - \$4,000)
- **Administration Costs**
  - Rental/rates/insurance/electricity
  - Operational costs e.g. phone, stationery
  - Auditing/financial and clerical costs
  - Travel within district (limited)

## Ineligible Projects/Applications

- Applications from educational institutions
- Applications to deliver social welfare/health treatment/benefits to individuals
- Applications from organisations, which have not completed accountability requirements for earlier grants
- Applications from individuals
- Projects already completed are not eligible.

Arts groups should apply to the Creative Communities Scheme or the Masterton Arts Fund as a priority (unless the purpose is ineligible for funding from those schemes e.g. uniforms, musical instruments, facility development, administration).

Educational institutions or groups should apply to:

Lands Trust Masterton / Telephone: (06) 370 0155 / Website: [www.mtlit.ac.nz](http://www.mtlit.ac.nz)

Trust House Foundation / Telephone (06) 370 0520 / Website: [www.trusthouse.co.nz](http://www.trusthouse.co.nz)

Significant facility development should be referred to the council’s Annual Plan process.

Funding for this type of project should also be sought from the Eastern and Central Community Trust and/or Lottery Community facilities.

Contact details are:

Eastern and Central Community Trust / Telephone 0800 878 720 / Website: [www.ecct.org.nz](http://www.ecct.org.nz)

A small grants fund is held by Council officers primarily to support groups using the meeting rooms and other Council facilities at discounted costs *with prior agreement*. The fund is also used for training days for community groups and to meet the cost of the FIS Fundview database which groups can use to seek other funders.

The Fundview Database is held at:

- REAP, 340 Queen Street, Masterton
- Masterton District Library, 54 Queen Street, Masterton
- Citizens’ Advice Bureau, 43 Perry Street, Masterton
- Rangitāne O Wairarapa, 12 Kokiri Place, Masterton