

## Alcohol Licensing - Premises Risk and Fee Tables

Fill in your weighting values in the spaces on the right.

TYPE OF LICENSED PREMISE	WEIGHTING
Bottle store, Supermarket, Grocery store	15
Night club, Tavern, Adult premises, "Class 1" restaurant	15
Off-licence in a Tavern, Hotel	10
Hotel, Function centre, "Class 1" club (on), "Class 2" restaurant	10
Remote sales, "Class 2" club (on), "Class 3" restaurant, "Class 1, 2, 3" club (off), Other	5
Theatre/cinema, Wine cellar door, BYO restaurant, "Class 3" club (on)	2




e.g. 5

+

LATEST ALCOHOL SALES TIME	WEIGHTING
On-licences & clubs before 2:01am; Off-licences before 10:01pm, Remote sales premises (at any time)	0
On-licences and clubs 2:01am-3:01am; Off-licences 10:01pm and later	3
On-licences & clubs - all other closing times	5




e.g. 3

+

NUMBER OF ENFORCEMENTS IN THE LAST 18 MONTHS	WEIGHTING
None	0
1	10
2 or more	20




e.g. 0

**TOTAL WEIGHTING**

=

Add your three weighting scores together to find your **Total Weighting** score.

Use the **Total Weighting** score to find your application fee and annual fee below:

TOTAL WEIGHTING	RISK CATEGORY	APPLICATION FEE (incl. gst)	ANNUAL FEE (incl. gst)
0-2	Very Low	\$368.00	\$161.00
3-5	Low	\$609.50	\$391.00
6-15	Medium	\$816.50	\$632.50
16-25	High	\$1023.50	\$1035.00
26 +	Very High	\$1207.50	\$1437.50

## Premises Risk and Fee Tables

### DEFINITIONS

#### Restaurants

- **Class 1** - restaurants with a significant separate bar area which, operate that bar at least one night a week in the nature of a tavern, such as serving alcohol without meals to tables situated in the bar area.
- **Class 2** – restaurants that have a separate bar (which may include a small bar area) but which do not operate that area in the nature of a tavern at any time.
- **Class 3** – restaurants that only serve alcohol to the table and do not have a separate bar area.

#### Clubs

- **Class 1** – large clubs (with 1,000 or more members of drinking age) and which, operate in the nature of a tavern (for example a large working men's club, combined clubs, or large 'cossie' clubs).
- **Class 2** – clubs which do not fit class 1 or class 3 definitions (for example larger sports clubs, medium sized RSAs, many provincial social clubs).
- **Class 3**- small clubs (with up to 250 members of drinking age) and which operate a bar for 40 hours or less per week (for example small sports clubs like bowling clubs, golf clubs, bridge clubs, and small RSAs).

**Enforcement** – has the same meaning as a “Holding” under section 288 of the Sale and Supply of Alcohol Act 2012, or a previous offence for which a holding has been issued if the offence occurred before 18 December 2013.

### FAQs

**Q.** If I renew my licence do I need to pay the annual fee and the application fee?

A. Yes, you will need to pay both. The application fee needs to be paid at the time of application (minimum 20 working days before the licence expiry) and the annual fee will be invoiced by Council before the anniversary date.

**Q.** How do I determine what Class of restaurant I own – 1, 2 or 3?

A. You need to consider the definitions above to work out which category applies. A Licensing Inspector will review your premises category before the annual fee is invoiced.

**Q.** What types of premises are included in “other”?

A. Caterers, universities, polytechnics, complementary sales (e.g. gift stores).

**Q.** If my restaurant is open for fewer hours than my licence allows, hours can I be considered to have a lower weighting for hours?

A. The latest hours of trading for assessing your risk weighting are the maximum trading hours under your licence. If you wish to change your maximum trading hours you will need to apply for a variation of your licence.

### For more information contact the relevant Council:

<b>District Licensing Committee Masterton District Council</b> PO Box 444 Masterton 5840 T 06 370 6300 E alcohol@mstn.govt.nz www.mstn.govt.nz	<b>District Licensing Committee Carterton District Council</b> PO Box 9 Carterton 5743 T 06 379 4030 E health@cdc.govt.nz www.cdc.govt.nz	<b>District Licensing Committee South Wairarapa District Council</b> PO Box 6 Martinborough 5741 T 06 306 9611 E health@swdc.govt.nz www.swdc.govt.nz
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