

# APPLICATION FOR AMENDMENT TO BUILDING CONSENT



Building Act 2004, section 45 (4)

Send or deliver your application to: **Masterton District Council, PO Box 444, Masterton 5840. 64 Chapel Street, Masterton** For enquiries, phone (06) 370 6300.

Please provide two copies of all attachments.

When using the MS Word version, double clicking the field or check box will open a selection box.

Council use only:  
Application #  
Property ID

## **PART 1 – APPLICATION** (SELECT TYPE APPROPRIATELY)

Building consent number to which this amendment relates

building consent

Approved amendment to be

mailed  collected  hard copy  electronic copy - please state desired format

Restricted building work

Does application involve restricted building work?  yes  no

If yes provide Certificate(s) of design work and Advice of licensed building practitioner(s) form(s)

## **The building** (PROJECT LOCATION)

Building name *(if applicable)*

Building street address

Location of building within the site *(include nearest street access)*

Legal description of land where the building is located. If a subdivision of the land is proposed provide the lot numbers and consent number

Lot(s)

DP(s)

Level/unit number to which amendment relates *(if applicable)*

Area (in square metres)

Existing floor area:

Proposed new floor area:

Resulting total floor area:

**The owner** (MUST BE COMPLETED FOR ALL APPLICATIONS AND ALL DETAILS MUST BE THE OWNER'S)

Owner's name. If the owner is a company or other organisation provide the company or organisation name and a contact person's name

Name:

Owner's mailing address

Street address/registered office

Owner's contact details

Landline

Mobile

After hours

Fax

Email

Website

**Agent** (only required if application is being made on behalf of the owner)

Name of agent. If application is for a company, trust or other organisation provide a contact person's name

Name

Agent's mailing address

Street address/registered office

Agent's contact details

Landline:

Mobile:

After hours:

Fax:

Email:

Website:

Relationship to owner (state the details of the owner's authorisation if making this application on the owner's behalf)

**Application**

Signed by the owner

OR

Signed by the agent (on behalf of, or with the authority from, the owner)

Signature

Signature

Name

Name

Date

Date

## Privacy information

The information you have provided on this form is required so that your building consent application can be processed under the Building Act 2004. The Council collates statistics relating to issued building consents and has a statutory obligation to forward these regularly to Statistics New Zealand. The Council stores the information on a public register, which must be supplied (as previously determined by the Ombudsman) to whoever requests the information.

Under the Privacy Act 1993 you have the right to see and correct personal information the Council holds about you.

## PART 2 – PROJECT

### General information

Description of amended building work *(provide sufficient description to enable full understanding of the scope of the work)*.

Will the building work result in a change of use of any part of the building? *(If yes, provide details of the new use)*

Yes  No

Estimated value of the amended building work on which the building levy will be calculated *(including goods and services tax)* [state estimated value as defined in section 7 of the Building Act 2004].

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## PART 5 – COMPLIANCE SCHEDULE (INSPECTION, MAINTENANCE AND REPORTING PROCEDURES)

Will the amendment require a change to a compliance schedule?	<input type="checkbox"/> Yes (complete form 11 (Application for an amendment to a compliance schedule))	For Council use only  <input type="checkbox"/> Checked
	<input type="checkbox"/> No (No further information required to this section)	

### Waivers and/or modifications

Applicable

Not applicable

Provide details of any waivers and/or modifications required for any sections of the New Zealand Building Code. Specify parts of the code; supporting documentation must be attached. If not applicable, state n/a

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## CHECKLIST for use with amendment to building consent

Attachments Please provide two copies of the attachments.			
Attached document	Select the appropriate box for the documents provided	Comment	Council use only
<b>1. General</b> – complete for all applications			
<b>Plans and specifications</b> Sufficient information to show compliance with the building code	<input type="checkbox"/>		<input type="checkbox"/> Checked
<b>Certificate(s) of Design Work</b> Required if restricted building work is part of the amendment	<input type="checkbox"/>		<input type="checkbox"/> Checked