



# Masterton District Council

SERVING THE COMMUNITY

Tel: (06) 370 6300

PO Box 444, Masterton

Fax: (06) 378 8400

## APPLICATION FOR A PERMIT TO OPERATE AN AMUSEMENT DEVICE

**Application must be submitted 5 working days before the event**

Pursuant to the Machinery Act 1950:

.....  
(Applicant/full legal name of owner of business (eg company/partnership/owner/operator))

.....  
(Postal Address/Preferred Mailing Address)

Phone Number..... Email:.....

Hereby make application for a permit to operate an amusement device(s) as described below  
(include registration certificate numbers)

.....  
.....  
.....  
.....  
.....  
at .....(operation site)

from .....(time and date)

to .....(time and date)

And certify that, having regard to the situation in which the device is erected, it can be operated without danger to persons operating or using it or in its vicinity.

In support of this application, there is attached –

- a) copy of the devices current certificate of registration
- b) the prescribed fee
- c) a completed and signed Amusement Device Inspection and Producer Statement form

**Amount Tendered: \$**.....

**Dated at Masterton this** ..... **day of** ..... **20**.....

**Signature of Applicant** .....

**AMUSEMENT DEVICE INSPECTION** (to be completed by applicant)

Trading Name .....

Contact Name .....

Contact Phone .....

Site of Operation .....

Amusement Device (s) *include certificate numbers*

.....

Date(s) and times of operation .....

.....

.....

- 1) Ground stable & level OR stabilising jacks are down and locked in position  (tick)
- 2) Clearance space AND barriers adequate to ensure public are separated from the device whilst in motion  (tick)
- 3) Operator trained and over 18 years  (tick)
- 4) Power leads to the device area adequately protected  (tick)
- 5) Power supply is transmitted via an isolating transformer or an approved residual current device  (tick)
- 6) Conditions as specified by the Inspector of Machinery on OSH registration form have been adhered to  (tick)

The owner of the amusement devices, as stated in the attached application form, is hereby exempted from having an engineer's report on the erection and operation of the stated devices on the basis of a producer statement being provided prior to the devices operation. *The producer statement must be from a competent person taking into account the following:*

- 7) All parts of the device shall be properly aligned and not bent, distorted, cut or damaged, in order to force-fit parts together;
- 8) Worn or damaged parts shall not be used;
- 9) Parts requiring lubrication shall be lubricated in the course of erection and at proper intervals thereafter;
- 10) Fastenings and locking apparatus shall be installed where required for safe operation and secured in a proper manner;
- 11) Makeshift apparatus shall not be used;
- 12) Suitable artificial lighting shall be installed where necessary for the safety of passengers;
- 13) The device, and all safety equipment, fences, barriers and other fixtures around it, shall be kept in a good state of repair, and maintained in that condition free from patent defects;
- 14) The ground on which the device is erected shall be capable of supporting it without substance;
- 15) Any welding of load bearing parts shall be done by a person who is the holder of a welding certificate appropriate for the type of welding being carried out;
- 16) Where split pins or taper pins are used in floating spindles, washers shall be provided between the pins and adjacent rubbing surfaces and at all times the correct pins shall be used.

**Producer Statement**

In signing this document I hereby declare that I will take all the above matters into account in addition to the conditions for the individual devices as detailed on their registration certificates, for the erection and use of the above amusement device(s):

Applicants Name: ..... Signature: .....

Date: .....

Comments .....

.....

.....

Inspectors Name: ..... Signature: .....

Date: .....