

Rural Address Numbering - Information Sheet

Rural Address Property Identification System (RAPID)



What is a RAPID Number and how are they allocated?

RAPID numbers can be used for any rural entrance that requires an address (eg, dwellings, sheds, yards, etc, spread over the property). RAPID numbers will help ensure that emergency services, visitors, utility operators and contractors can easily locate your property.

The RAPID System is a standard numbering system for rural properties based on the distance to a property entrance from a clearly defined reference point, usually the beginning of the road on which it is located. The numbers are allocated to properties by measuring the distance from the beginning of the road to the centre of the entrance to the property. This measurement is taken in metres, divided by 10 and rounded to a whole number.

Numbers on the right side of the road are allocated as even numbers, while those on the left side are odd. For example a property with a driveway that is 375 metres from the beginning of the road would be allocated the RAPID number 38 on the right side of the road and 37 if it was on the left.

If there are more than one dwelling on a driveway, then a letter (eg, A, B or C) is added. The first house along the driveway will be A, the second B, etc.

If you have a shared driveway, you can request an additional plate to put on the house.

How are RAPID Numbers used?

As RAPID numbers are allocated, the information is sent to Land Information New Zealand's national property database. Emergency services have access to this information so they can quickly and accurately locate rural properties.

How do I find out if a property has a RAPID Number?

A white number plate with red numbers will be attached at the entrance to the property. If no number is visible but you think a number may have been allocated please contact Council and we will check the property database. If a number has not been allocated you may apply for one.

How do I apply for a RAPID Number?

In order to supply a RAPID number Council needs accurate information to identify the property and its location. Please complete the RAPID number application form, available from Council office and on our website. Payment is required on application and can be made at our office or using online banking.

How long will it take to receive a RAPID Number?

Numbers will be allocated as soon as possible, if the application has been completed correctly and all relevant information has been supplied to Council. Usually within 21 days of receipt of payment. A plate with the allocated number will be made up and you will be advised when the plate is ready to be picked up or it will be posted to you if requested.

Where are RAPID plates installed?

Your RAPID plate should be attached in a prominent position close to your vehicle entrance, which could be on a letterbox, gatepost or wooden fence. Plates are to be fixed parallel to the road. They have reflective red numbers for ease of visibility, especially at night.

What if I have a problem with my RAPID Number?

It is not possible to change a number on request as it is based on the distance along the road. If you change the location of your entranceway please contact Council.

How do I apply for a replacement RAPID Number plate?

If you have an existing RAPID number and need a replacement plate, please complete the application form.

What happens if I subdivide?

If you are subdividing, new RAPID numbers will be required for any new entrances created. The existing entrance will retain the current RAPID number and this number with a suffix (eg, A, B, C, etc) will be allocated to any new lots using the entrance. This is because the RAPID number is based on a measured distance along a road. However if there are five or more lots being created and they all gain access from this right of way then a new road name will be required. Please contact Council for further information on this requirement.

What happens if I build a new house or form a new entranceway?

Any new entranceway created to a new building on a property will require a new RAPID number.

Can I have a RAPID Number if I have no road access?

RAPID numbers are only allocated to properties with entranceways off a road.

How will having a RAPID affect my address?

The RAPID number should be added to the usual Rural Delivery address (eg, Joe Bloggs, 883 Nowhere Road, State Highway 2, RD1, MASTERTON 5871).

What happens to RAPID Numbers in towns?

Where a town has no existing numbers, the RAPID numbers are continuous through the township.

If urban numbers exist, the RAPID stops at the commencement of same and starts again where urban numbers end, but the distance measurements continue through the town and starts again on the other side.

For any further enquiries please contact Masterton District Council 06 370 6300

MASTERTON DISTRICT COUNCIL

P O Box 444 Masterton 5840, New Zealand

Telephone 06 370 6300

Email mdc@mstn.govt.nz

Website www.mstn.govt.nz



Request for Rural RAPID Number

Property Owner's Details

Name

Postal Address

Contact Phone

Email

Property Details

Valuation (Assessment No)

Legal description of property where entrance is located (if known)

Name of road where entrance is located

Location of Property

In order to accurately identify your property, please provide the following information:

Approximate distance from beginning of road to entrance **OR** Fill in the RAPID numbers on either side of the property on your side of the road

 kms **OR** between and

Any other information that will help to locate the entrance, ie, nearest intersection, features at your entrance (eg, wrought iron gates, feature wall, distinctive hedging) or nearest culvert marker peg, etc. If entrance not obvious please provide distance in metres from nearest boundary.

If dwelling is down a driveway with multiple properties and **this has already been numbered**, please include the number at the entrance

Is the property part of a recent subdivision?

Yes

No

Type of Request (please tick)

New RAPID Number Plate* **

Measure and supply new RAPID number plate

Replacement RAPID Number Plate* **

Supply replacement RAPID number plate

Supply replacement RAPID number plate by mail

* Payment required on application, number will not be allocated until payment received.

**Refer to MDC Schedule of Fees for current fees.

If making online payment - MDC bank account 03-0687-0271682-00 Please include the following details

Particulars	Code	Reference
Rapid Number	1522312	Enter your Property Valuation No.

Signature

Date

For Council Use

Customer Services

RFS No

Fee Payable
(per Fees and Charges Manual)

Date Requested

GL Code

1522312

Date Measurement
completed

Date Paid

Measurement

Receipt No OR Building
Consent No if charged to
building consent

GPS Longitude (Feild 65.17)

GPS Latitude (Feild 65.18)

Date Owner Advised

New RAPID No (Field 11.02)

Date Posted / Picked up